

**For discussion
on 25 February 2014**

**LEGISLATIVE COUNCIL
PANEL ON DEVELOPMENT**

**Manpower Increase for Implementing
Initiatives to Increase Land Supply
and Redistribution of Responsibilities among Directorate Posts
in the Development Bureau and
Civil Engineering and Development Department**

PURPOSE

To increase land supply in short, medium and long term, the Government has adopted a multi-pronged strategy and is pressing ahead various land supply initiatives and projects full steam ahead. In the 2014 Policy Address, the Government announced that the Development Bureau (DEVB) will set up a dedicated cross-disciplinary team to assist the Steering Committee on Land Supply (SCLS) chaired by the Financial Secretary (FS) in monitoring land supply and promoting land development.

2. This paper invites Members to support –
 - (a) the creation of the following directorate posts, with immediate effect upon approval by the Finance Committee (FC), to lead teams dedicated to take forward the multi-pronged strategy to increase land supply through land production and site tracking –
 - (i) one permanent Administrative Officer Staff Grade B (AOSGB) (D3) post in the Planning and Lands Branch (PLB) of DEVB;
 - (ii) one supernumerary Government Engineer (GE) (D2) post in the Works Branch (WB) of DEVB up to 31 March 2019; and

(iii) two supernumerary Chief Engineer (CE) (D1) posts in the Civil Engineering and Development Department (CEDD) up to 31 March 2019; and

(b) the consequential redistribution of responsibilities among directorate posts and re-organisation in DEVB and CEDD.

3. Members are also invited to note the increase in non-directorate staffing resources in DEVB and relevant departments in support of the multi-pronged strategy to increase land supply and various related initiatives.

JUSTIFICATIONS

Land Supply for Housing and Other Needs

4. To meet the housing demand and various needs of the Hong Kong community, the Government has drawn up a clear account of an overall policy blueprint for increasing land supply. We have stated clearly the guiding principle of facilitating social and economic developments, and the vision of improving the living space of the people of Hong Kong through increasing land supply. To follow that up, the Government has adopted a multi-pronged strategy to increase land supply in the short, medium and long term, through the continued and systematic implementation of a series of measures, including the optimal use of developed land as far as practicable and creating new land for development.

5. Hong Kong faces a tight housing and land supply situation. Increasing land supply is an important task, and the Government has set a new target to provide 470 000 flats in the next ten years (i.e. from 2013-14 to 2022-23), as recommended by the Long Term Housing Strategy Steering Committee. We have put forward ten initiatives to increase the supply of housing land in the short to medium term. To name a few examples, we are converting land where the original intended use is no longer required for housing development; reviewing sites of various land use zonings (e.g. Government, Institution or Community (G/IC) and other government sites, industrial sites, Green Belt (GB)¹ sites) to identify suitable ones for conversion

¹ GB zones are mainly areas between development and mountains. Such sites vary in

to residential use; increasing the development intensity of residential sites as far as allowable in planning terms; and expediting development projects such as those at former mine and quarry sites, which do not involve land resumption.

6. With our dedicated efforts in land use reviews in the past year, in our next stage of the review on GB sites and review on the government land currently vacant, under Short Term Tenancies or different short-term or government uses, we have identified some 80 new sites, which could be made available in the coming five years (i.e. from 2014-15 to 2018-19) and involving a total area of over 150 hectares with an estimated capacity to provide some 89 000 flats, which have potential for conversion to residential use in different districts throughout the territory. Together with the outcome of earlier land use reviews, we will need to amend the statutory plans for about 150 potential sites (including the 80 new sites identified and mentioned above) for change of use and/or increase in development intensity, before these sites could be made available for housing development in the coming five years for providing over 210 000 flats. The work is very important to achieving the new housing supply target.

7. In the medium to long term, creating new land is an essential source of land supply for meeting future economic and population growth, and improving people's living space and environment. The Government is determined to develop new land extensively and build up a land reserve so that land can be used to meet future demand in a timely manner. The Government is taking forward full steam ahead a number of longer-range land supply projects, including new development areas (NDAs) and new town extension, review of deserted agricultural land in the North District and Yuen Long, explore further development potential in the New Territories (NT) North, development of the East Lantau Metropolis and the topside development on the Hong Kong Boundary Crossing Facilities (HKBCF) Island of Hong Kong-Zhuhai-Macao Bridge (HZMB), reclamation at an appropriate scale outside Victoria Harbour, rock cavern and underground space developments, etc.

location and state, ranging from ones de-vegetated and those with some vegetation but right next to existing developments, to densely vegetated areas serving as buffers for country parks or conservation areas.

Need for Enhanced Support at Directorate Level

(A) Need for a Permanent Deputy Secretary (Planning and Lands) (AOSGB Post/ D3) Post in the PLB of DEVB

8. The duties of PLB of DEVB include overseeing the overall land use planning and individual land use reviews and planning studies conducted by the Planning Department (PlanD) and other relevant departments. It also supports the SCLS chaired by FS, and the Committee on Planning and Land Development (CPLD) chaired by the Secretary for Development - these are the two major government internal mechanisms for co-ordinating the overall plans for development and land supply, and providing steer for resolving inter-bureau and inter-departmental issues with the objective of speeding up progress in supplying land and flats. All these planning and land related work in the PLB of DEVB are currently undertaken by one Deputy Secretary (DS) at AOSGB1 (D4) level, designated as DS(Planning and Lands)1 (DS(PL)1). **Enclosures 1 and 2** show the existing organisation chart of the PLB of DEVB and the job description of DS(PL)1.

9. Together with the newly identified 80 sites that could be made available in the coming five years (i.e. from 2014-15 to 2018-19) subject to rezoning and other planning processes as mentioned above, and the other sites previously identified as suitable for housing development, a total of about 150 potential housing sites will require amendments to the respective statutory plans before they could be made available for housing development for providing over 210 000 flats. The PLB of DEVB will lead the relevant departments to proceed with the town planning and other relevant procedures to convert suitable sites to residential and other uses after the feasibility of developing these sites is confirmed. In particular, close collaboration with the works and technical departments to explore ways for expediting the necessary infrastructure planning and/or construction, as well as technical assessments and/or mitigation measures, would be required so as to ready the sites for development as soon as possible. The work relating to land clearances and resumption, and reprovisioning of existing or planned facilities in some cases is also important and resource-intensive. Moreover, thorough consultation with the stakeholders concerned, including District Councils and local communities in relation to the planning and rezoning applications is no less important. All the necessary actions require dedicated leadership and steering by PLB.

However, the workload being undertaken and supervised by the present DS(PL)1 is already exceeding his capacity and that of his team. The only other Deputy Secretary post in the PLB of DEVB is an AOSGB post designated as DS(PL)2. He is already fully occupied by his existing work on the building safety and urban renewal fronts. The detailed schedule of responsibilities of DS(PL)2 is at **Enclosure 3**. It is therefore operationally not possible for these two posts to effectively bear the whole or part of the proposed duties and responsibilities.

10. To support the very important work of the PLB of DEVB in increasing housing land supply with the objective of addressing the dire housing needs of our community, we propose to create a permanent AOSGB post, to be designated as DS(PL)3 and underpinned by a cross-disciplinary team within the PLB of DEVB. This new team will comprise officers from the relevant professional and technical disciplines including land surveyor, estate surveyor, survey officer, technical officer and administrative officer grades. It would facilitate better engagement of stakeholders such that their concerns and requests could be addressed as far as practicable and expedite the implementation of the various on-going and planned initiatives to increase land supply in the short, medium and long term. It would also provide support to a Land Supply Tracking Subcommittee (LSTS) to be set up under CPLD and improve the information system so as to further enhance inter-bureau and inter-departmental co-ordination in site tracking and land production at all levels.

11. The proposed DS(PL)3 post will oversee this new dedicated team, formulate policies and strategies relating to the tracking of land production and supply, as well as steer the direction for stakeholder engagement. The incumbent of the proposed post will also take over the housekeeping duties and certain policy matters in relation to the operation of the Lands Department (LandsD) from DS(PL)1 who is overloaded. After creation of the DS(PL)3 post, the current DS(PL)1 will focus on the overall land supply and land use planning strategies, as well as the various territory-wide planning studies and land use reviews, e.g. updating the economic land use forecast, reviewing industrial sites and other land uses, development of the former mines and quarries, deserted agricultural land, NDAs and new town expansion, NT North and Lantau Island, housekeeping PlanD and liaising with CEDD, and taking forward harbourfront developments including the proposal to establish a

statutory Harbourfront Authority. The duties and responsibilities of the DSs in the PLB of DEVB will be re-organised. The proposed organisation chart of the PLB of DEVB, the proposed job description of DS(PL)3 and the revised job description of DS(PL)1 as well as the relevant Principal Assistant Secretaries (PASs) in PLB are at **Enclosures 4, 5 and 6** respectively.

(B) Need for a Supernumerary PAS (Works) (GE/D2) Post in the WB of DEVB

12. The duties of WB of DEVB include overseeing the implementation of public works projects to meet their budget, programme, as well as the safety and quality of the works. On the implementation of major infrastructure projects involving multi-disciplines and interfacing among different departments, such as the current on-going projects of Kai Tak Development (KTD), Liantang/Heung Yuen Wai Boundary Control Point (BCP), the cycle track networks in NT and the many other major development projects under planning, design and construction in the new towns, special efforts are needed to coordinate inputs from different departments and resolving interfacing issues. All these infrastructure coordination tasks are currently undertaken by the existing Infrastructure Coordination (INCO) Section headed by one PAS at the GE (D2) level, designated as PAS(Works)2 (PAS(W)2) in the WB of DEVB. **Enclosure 7** shows the existing organisation chart of the WB of DEVB.

13. In recent years, public works projects have become much more diversified ranging from the planning of NDAs in North East New Territories (NENT) and Hung Shui Kiu (HSK), the development of Lok Ma Chau (LMC) Loop, to technical studies for rock cavern and underground space developments, reclamation outside Victoria Harbour, further developments in NT North and Lantau Island, etc. All these highly complex new projects involve not only technical issues throughout their planning and design phases, but also extensive engagement with stakeholders and the public. The overall workload in providing policy steer from the works implementation perspective and interfacing coordination has substantially increased. Moreover, to cope with the increase in land supply and satisfy the district-wide demand for infrastructure to dovetail new developments, we need to devote even more attention and efforts to the steering and monitoring of all the infrastructure projects.

14. Furthermore, the increase in construction cost in recent years, more evolving environmentally friendly technologies, green and sustainability initiatives, demand for innovative designs, adoption of alternative construction procurement methods, and the further engagement of public throughout project life cycle have added to the workload of PAS(W)2 and his team very substantially during the steering and monitoring of the projects concerned. The initiatives to increase the supply of housing and commercial land in the short, medium and long term mentioned in paragraphs 4 to 7 above have also brought about substantial additional workload to PAS(W)2 due to the requirement of new infrastructure to be implemented by works departments. Since most of the new infrastructure will need to interface with existing facilities, they will give rise to new challenges. The LSTS mentioned in paragraph 10 above to strengthen the tracking of land production and supply will also involve input to be provided by PAS(W)2. Besides, PAS(W)2 is required to take up the administration of the secretariat of the newly established Lantau Development Advisory Committee (LantauDAC) announced in the 2014 Policy Address for mapping out the economic and social development strategy for Lantau.

15. In view of the above challenges and tasks, the INCO Section will be over-committed to taking forward the existing projects and on-going initiatives, not to mention taking up the additional workload arising from the new initiatives of land supply as well as the work of the LantauDAC. As such, we propose the creation of a new supernumerary GE post, to be designated as PAS(W)5, up to 31 March 2019 to lead a new Land Supply (LS) Section under the Works Policies and Infrastructural Projects Division of the WB of DEVB in order to steer, deliver, supervise, oversee and monitor the implementation of projects for the multi-pronged strategy of increasing land supply, including the strategic studies for artificial islands in the central waters for the development of the East Lantau Metropolis, the associated planning and engineering studies on reclamations outside Victoria Harbour and the planning, engineering and architectural study of topside development on the HKBCF Island of HZMB. The LS Section will also support the administration and operation of the LantauDAC. The work will be heavy in volume and complex in nature. The new PAS(W)5, who will be responsible to the DS(Works)2 (DS(W)2), will also be the key person to resolve interfacing issues and conflicting requirements, liaise with the relevant bureaux and departments in formulation of strategies and enlist their support for implementing infrastructure works for land supply and

support the departments in taking forward the public engagement. Having regard to the level of responsibilities and the professional knowledge and high-level project management experience required to steer the implementation of large-scale land formation and infrastructure projects, we consider it appropriate to rank the post at GE level. The GE post is proposed to be created till 31 March 2019 after taking into account the fact that the land supply projects are at the study stage and the expected timeframe of project delivery will go beyond 2019. The continual need of the proposed PAS(W)5 post will be reviewed towards the end of 2018, taking into account the progress of the land supply projects and the workload of the new dedicated LS Section and other relevant teams of the WB at that time.

16. The proposed LS Section will take over some of the duties currently undertaken by the INCO Section headed by PAS(W)2 that are related to land supply. After transferring some duties to the proposed LS Section, the INCO Section will be able to take up new projects and duties, such as additional new infrastructure works to support the review to increase development intensity at KTD, the high-level input to steer the detailed feasibility study of the environmentally friendly linkage system for enhancing the connectivity of Kowloon East and the territory-wide study to explore the opportunities and constraints of underground space development in the urban areas of Hong Kong, and the implementation and coordination of land development projects including the relocation of Sha Tin Sewage Treatment Works to caverns, the detailed study of potential underground space development in four pilot strategic urban districts and the integrated basement of West Kowloon Cultural District project. After enhancing the establishment, the INCO Section will focus on the delivery of major infrastructure and land development projects and the LS Section on the initiatives of increasing land supply and the associated supporting infrastructure. The proposed organisation chart of the WB of DEVB, the revised job descriptions of DS(W)2 and PAS(W)2, and the proposed job descriptions of PAS(W)5 are at **Enclosures 8, 9, 10 and 11** respectively.

(C) Need for Two Supernumerary CE Posts (D1) in CEDD for NT North Development and NDAs/Development Sites in NT West

17. CEDD is responsible for, among others, implementing NDAs and development sites, and carrying out engineering feasibility studies for the NT North development in relation to the medium to long-term land supply

initiatives. There is an urgent need to take forward these measures full steam ahead so that we could tackle the root of the tight land supply situation and build up a land reserve for the sustained growth of Hong Kong in the longer run.

18. In particular, we propose to create one supernumerary CE post for the NT North development. The incumbent will be responsible for studying the feasibility of taking forward further development of NT North with a view to developing it into a modern new town of a similar scale as the Fanling/Sheung Shui New Town. In addition to the new town, the proposed CE post will also be responsible for studying three potential cross-boundary-activity related development clusters/corridors, a potential railway station-based development node, and the development potential of the land currently occupied by the Fanling Golf Course. Specific tasks include a preliminary development feasibility study to identify development opportunities, and subsequently an in-depth planning and engineering study to formulate a comprehensive plan for implementation of the potential development areas identified. The proposed CE post will also take over from NT North and West Development Office (NTN&W DevO) and be responsible for the site formation and infrastructure projects of Kong Nga Po and Kwu Tung South, as well as the district administration matters in the North District. Having regard to the level and scope of responsibilities, a supernumerary CE post is needed to steer and manage the studies, conduct public engagement exercises and take forward the ensuing implementation work. The new CE post, to be designated as CE/NTE3, will be placed under the NT East Development Office (NTE DevO) of CEDD. The job description of the proposed CE/NTE3 is at **Enclosure 12**.

19. We also propose to create another supernumerary CE post to take forward the implementation of the Advance Site Formation and Engineering Infrastructure Projects (ASEP) of HSK NDA, the Site Formation and Infrastructure Projects of Initial Housing Sites at Kam Tin South, the Engineering Feasibility Study for the Remaining Housing Sites at Kam Tin South and studies for housing sites in NT West identified through the land use reviews. At present, one CE is responsible for the overall administration, planning and supervision of the Planning and Engineering Study (P&ES) for the HSK NDA together with district administration matters of the HSK area, as well as the planning and implementation of the Widening of Tin Ha Road and Tan Kwai Tsuen Road Project and the New Territories Cycle Track Network. In order to tie in with the first population intake of the HSK NDA in 2024, we

need to expedite the implementation of ASEP. As the existing CE has been fully occupied, we need additional directorate support to ensure the ASEP of HSK NDA will meet the tight milestones. This additional CE will also have to take up Kam Tin South housing development which requires substantial upgrading of infrastructure including necessary roads and drains, sewerage, waterworks and utilities. Furthermore, extensive land decontamination works are expected for the development as many parts of the project site have been overloaded by industrial workshops. The development is under a very tight programme to meet the targets for production of housing flats. To cope with the additional workload arising from the above development projects, and having regard to the level and scope of responsibilities, a supernumerary CE post is required to steer and manage the projects. The new CE post, to be designated as CE/NTW4, will be placed under the NTN&W DevO of CEDD. The job description of the proposed CE/NTW4 is at **Enclosure 13**. The two supernumerary CE posts are proposed to be created till 31 March 2019 after taking into account the fact that the projects are at the study stage and the expected timeframe of project delivery will go beyond 2019. The continual need for the proposed CE/NTE3 and CE/NTW4 posts will be reviewed towards the end of 2018, taking into account the progress of the concerned studies and projects, and the workload of the relevant teams of CEDD at that time.

Reorganisation of CEDD

20. CEDD is the principal works department responsible for implementing the various projects under the land supply initiative. Apart from those projects mentioned in paragraphs 18 and 19 above, CEDD is also actively taking forward the implementation of a number of other major infrastructure projects, such as Liantang/Heung Yuen Wai BCP, Development at Anderson Road, West Kowloon Cultural District Government Infrastructure Project, KTD, Tung Chung New Town Extension, Wan Chai Development Phase II, Tseung Kwan O - Lam Tin Tunnel, Cross Bay Link in Tseung Kwan O, Trunk Road T2, NENT NDAs and development of LMC Loop. Given the complexity and massive scale of the projects and their tight development programmes, intensive professional inputs from CEDD are required. This has led to tremendous increase in workload and exerted much pressure on different offices, in particular the NTN&W DevO and the Civil Engineering Office (CEO) in recent years. To cope with the workload, CEDD has taken the opportunity of the proposed manpower increase to review the existing organisation and manpower

of the department, and has concluded that there is room to rationalise the distribution of workload, manpower resources, and span of control with a view to achieving better efficiency in project delivery. Details are set out in the ensuing paragraphs.

Existing Structure

21. CEDD comprises the following offices: the Headquarters (HQs), two functional Offices (CEO and the Geotechnical Engineering Office (GEO)) and four Development Offices (DevOs). Except for the GEO², each of the offices is headed by a Principal Government Engineer (PGE) (D3), who is deputised by one to three Assistant Directors (AD)/Deputy Heads (DH)/Deputy Project Managers (DPM) ranked at GE (D2) or equivalent. Save for the addition of two supernumerary CE (D1) posts for Liantang/Heung Yuen Wai BCP and KTD and a supernumerary Head (Kai Tak Office) post (D2) under the Kowloon DevO since 2010, the current directorate establishment of CEDD has been in existence and remained unchanged since 1 July 2004.

The NTN&W DevO and NTE DevO

22. At present, the NTN&W DevO looks after all land development and associated infrastructure projects in the Tsuen Wan, Kwai Tsing, Tuen Mun, Yuen Long, North and Tai Po Districts whilst the NTE DevO looks after the projects in the Sha Tin and Sai Kung Districts. Related to the various land supply initiatives, the NTN&W DevO has taken up many massive projects including developments at NENT and HSK NDAs, Kong Nga Po, Kwu Tung South, Kam Tin South, Yuen Long South, Tuen Mun Areas 40 and 46 and the Adjoining Areas, as well as Lam Tei Quarry Site and the Adjoining Areas. On the other hand, as the development of Ma On Shan and Tseung Kwan O New Towns has reached an advanced stage, the NTE DevO has the capacity to take up more new initiatives. Considering the latest workload and span of control, it is concluded that the existing geographical boundaries under the responsibilities of the two DevOs should be revised. It is proposed that the NTE DevO would take over all projects cum district administration matters in the North and Tai Po Districts from the NTN&W DevO. The adjustment of geographical boundaries proposed is set out in **Enclosure 14**. With the change

² The GEO is headed by a Principal Government Geotechnical Engineer (D3), who is deputised by four Deputy Heads ranked at Government Geotechnical Engineer (GGE) (D2).

in geographical boundaries, one Division headed by one existing CE looking after NENT NDAs and other projects cum district administration in the North and Tai Po Districts would be re-deployed from the NTN&W DevO to the NTE DevO and be re-designated as CE/NTE4. Correspondingly, the NTN&W DevO will be re-titled as NTW DevO together with the Division re-designated as Project Division 4 of NTE DevO. The revised job descriptions of the PM(NTW) and DPM(NTW) are at **Enclosure 15**.

The CEO

23. Headed by one PGE (D3) and supported by two GE (D2) and five CE posts, the CEO has two Branches, namely, the Port and Land Branch and the Project and Environmental Management (PEM) Branch. One of the GEs, designated as Deputy Head (PEM) (DH(PEM)), is responsible for managing the operation of the BCP Division, Fill Management Division and Special Duties (Works) Division. Apart from the Liantang/Heung Yuen Wai BCP Project, which is a mega-scale and complex project, he/she has to look after a wide portfolio of projects including Development at Anderson Road, retrofitting of passenger lifts for footbridges and subways under the “Universal Accessibility” Programme, site formation and infrastructure works for housing sites, decontamination works at Kennedy Town Comprehensive Development Area, and capital dredging for Kwai Chung Container Basin and its Approach Channel, management of construction and demolition (C&D) materials and marine disposal for contaminated and uncontaminated sediments, controlling the issuance of sand permits, as well as the running of two temporary sorting facilities in Tuen Mun and Tseung Kwan O. With the increasing number of housing development projects coming on stream, DH(PEM) has taken up site formation and infrastructure works for a number of additional public housing sites. As all these projects have to be implemented with a fast-track programme, DH(PEM) is overloaded with work. To alleviate the situation, it is proposed to re-deploy the BCP Division under him to the NTE DevO. This will enable DH(PEM) to focus his efforts on the remaining essential projects. In terms of geographical location, placing BCP Division under the NTE DevO will create greater synergy in overall operation. The revised job descriptions of the Head(CEO) and DH(PEM) posts are at **Enclosure 16**.

Directorate Establishment at the HQs

24. At the CEDD HQs, three Assistant Directors (ADs), namely Assistant Director (Administration) (AD(A)) and AD(Development) (AD(D)), ranked at GE (D2) and AD(Technical) (AD(T)) ranked at Government Geotechnical Engineer (GGE)(D2) are providing support to the Deputy Director of Civil Engineering and Development (DDCED), ranked at PGE (D3) on administration, grade management, financial control, co-ordination on territory-wide development proposals and central technical services. In particular, AD(D) is responsible for leading and coordinating all matters relating to the major development projects undertaken by the department at HQs level. He is also responsible for matters and issues on Public Works Programme including preparation of project estimates and forecast of expenditure and monitoring progress of project implementation as well as formulating departmental strategies on planning, land and housing related matters. With the passage of time, the portfolio of AD(D) post has evolved to an extent that in recent years a lot of attention has been given to the coordination and monitoring of the major development projects under the NTN&W and NTE DevOs and the BCP Division. After the adjustment of geographical boundaries of NTE DevO and NTN&W DevO and the re-deployment of BCP Division to NTE DevO mentioned in paragraphs 22 and 23, the workload of the new NTE DevO will increase significantly. In terms of staffing structure, the existing DPM in NTE DevO who currently oversees two Divisions each headed by a CE, will have to oversee the operation of five Divisions. With the significant increase in workload and greater span of control, coupled with the need for dedicated and urgent attention in taking forward various land supply initiative, there is an immediate need for strengthening the directorate support of the NTE DevO at D2 level. The department has critically examined its existing resources at D2 level and proposes to temporarily re-deploy the AD(D) post to lead the new Branch in the NTE DevO for five years. The remaining duties of the AD(D) post will be temporarily absorbed by the DDCED with the support of AD(T) as well as CE/HQs who is currently working under AD(D). The revised job descriptions of DDCED, AD(T) and CE/HQs are at **Enclosure 17**.

Proposed Re-deployment of Posts

25. The new Branch to be set up in the NTE DevO will involve the

following re-deployment of directorate posts –

- (a) the AD(D) post from HQs to be re-titled as DPM(NTE)2;
- (b) CE/P2 from the NTN&W DevO to be re-titled as CE/NTE4; and
- (c) CE/BCP from the CEO.

While the re-deployment of CE/P2 from NTN&W DevO to NTE DevO, which arises from the adjustment of the boundary of the two DevOs, and CE/BCP from CEO is of permanent nature, the redeployment of AD(D) post as DPM(NTE)2 to lead the new Branch in NTE DevO is proposed up to 31 March 2019. This is to tie in with the length of the supernumerary posts of CE/BCP and CE/NTE3, both of which will lapse on 1 April 2019. The continued need of the DPM(NTE)2 post will be reviewed in the light of the progress of the projects concerned, the workload of the relevant teams in NTE DevO and the overall manpower need of CEDD at the time.

26. The revised/proposed job descriptions of the PM(NTE), DPM(NTE)1, DPM(NTE)2, CE/NTE4 and CE/BCP are at **Enclosure 18**.

27. The organisation chart of CEDD showing the proposed re-organisation is at **Enclosure 19**.

Additional Non-directorate Posts

28. On top of the four directorate posts mentioned above, we will also enhance the non-directorate staffing in DEVB and various departments in support of the short, medium and long-term land supply initiatives by creating about 220 non-directorate posts. We will include the necessary provision in the draft Estimates of the relevant financial years to meet the cost of these posts. Details of the posts and their duties are shown at **Enclosure 20**.

ALTERNATIVES CONSIDERED

29. At present, directorate officers at the PLB and WB of DEVB and CEDD are more than fully engaged in their daily responsibilities as explained above. In order to expedite the process of land supply and production with the objective of increasing land supply, there is a genuine and pressing need to create the proposed posts to handle the new additional workload arising from various short, medium and long-term land supply initiatives. As illustrated above, the incumbent DSs in the PLB and PASs in the WB of DEVB, as well as the existing CEs in CEDD, are already more than fully committed to their existing work schedules, rendering it operationally impossible to effectively take up the whole or part of the new duties and responsibilities concerned. The schedule of responsibilities for other existing GEs in the WB of DEVB are at **Enclosure 21**, and the key portfolios of other existing CE posts in CEDD are detailed at **Enclosure 22**.

FINANCIAL IMPLICATIONS

30. The proposed creation of one AOSGB, one GE and two CE posts will bring about an additional notional annual salary cost at mid-point of \$6,688,800, as follows –

| Directorate posts | No. of posts | Notional annual salary cost at mid-point \$ |
|--------------------------|---------------------|--|
| AOSGB (D3) | 1 | 2,019,000 |
| GE (D2) | 1 | 1,739,400 |
| CE (D1) | 2 | 2,930,400 |
| Total | 4 | 6,688,800 |

The additional full annual average staff cost, including salaries and staff on-cost, is \$9,796,000.

31. The additional notional annual salary cost at mid-point for the non-directorate posts is about \$130,000,000 and the full annual average staff

cost, including salaries and staff on-cost, is about \$212,000,000.

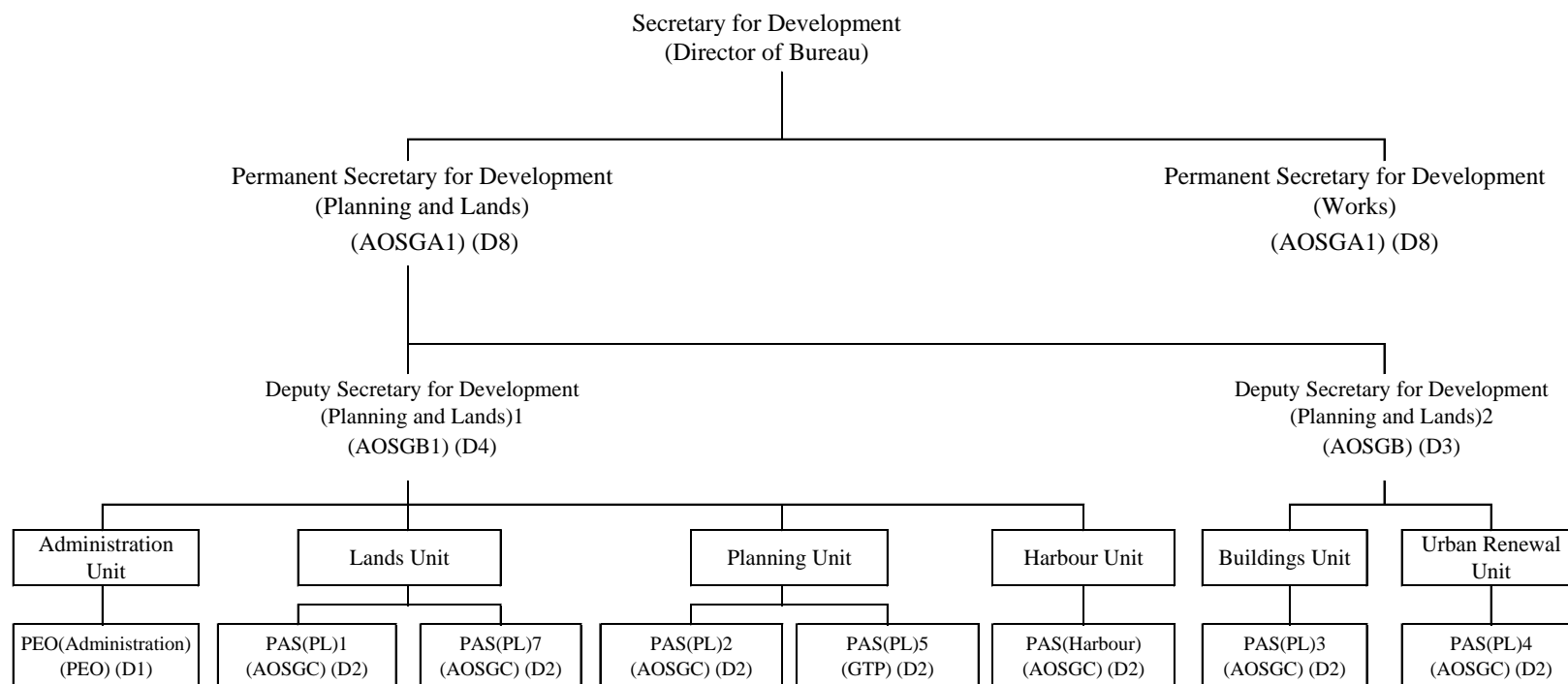
32. We will include the necessary provision in the draft Estimates of the relevant financial years to meet the cost of the proposals.

ADVICE SOUGHT

33. Members are invited to support the proposals. Subject to Members' support, we will proceed to seek the approval of the Establishment Subcommittee and FC.

Development Bureau
February 2014

Existing Organisation Chart of the Planning and Lands Branch of the Development Bureau



Legend

AOSGA1 Administrative Officer Staff Grade A1
 AOSGB1 Administrative Officer Staff Grade B1
 AOSGB Administrative Officer Staff Grade B
 AOSGC Administrative Officer Staff Grade C

GTP Government Town Planner
 PAS Principal Assistant Secretary
 PEO Principal Executive Officer
 PL Planning and Lands

Job Description of Deputy Secretary (Planning and Lands)¹

Rank : Administrative Officer Staff Grade B1 (D4)

Responsible to : Permanent Secretary for Development (Planning and Lands)

Major Duties and Responsibilities

1. Overseeing the on-going review and updating of development strategies to produce a land use, transport and environmental framework to meet Hong Kong's sustainable development needs;
2. Formulating policies on planning matters such as the review of the Hong Kong Planning Standards and Guidelines, etc.;
3. Overseeing the implementation of the Town Planning Ordinance, including the town planning process and enforcement issues;
4. Providing secretariat support for the Steering Committee on Land Supply;
5. Overseeing the cross boundary liaison and discussion with the Mainland authorities on the planning and programming of proposed major infrastructure projects;
6. Formulating policies on enforcement action against unauthorised developments under the Town Planning Ordinance;
7. Formulating policies on land matters;
8. Overseeing the preparation of the land disposal programme;
9. Reviewing the efficiency of the development approval process;
10. Providing input from the land and planning policy angle to various initiatives in other policy areas;
11. Overseeing and steering the Lands Department and Planning Department;

12. Overseeing and steering the policy on planning matters related to Victoria Harbour;
13. Assisting the Secretary for Development (SDEV) in participating in the work of a number of boards and committees within and outside the Administration; liaison with professional institutes, Legislative Council, media and other stake holders to explain Government's policies and obtain feedback; and
14. Collating resource requirements of the Development Bureau (Planning and Lands Branch), and all departments that implement SDEV's policy initiatives and programmes in relation to planning and lands matters; and review the effectiveness of resources utilisation.

**Schedule of Responsibilities for
Deputy Secretary (Planning and Lands)²**

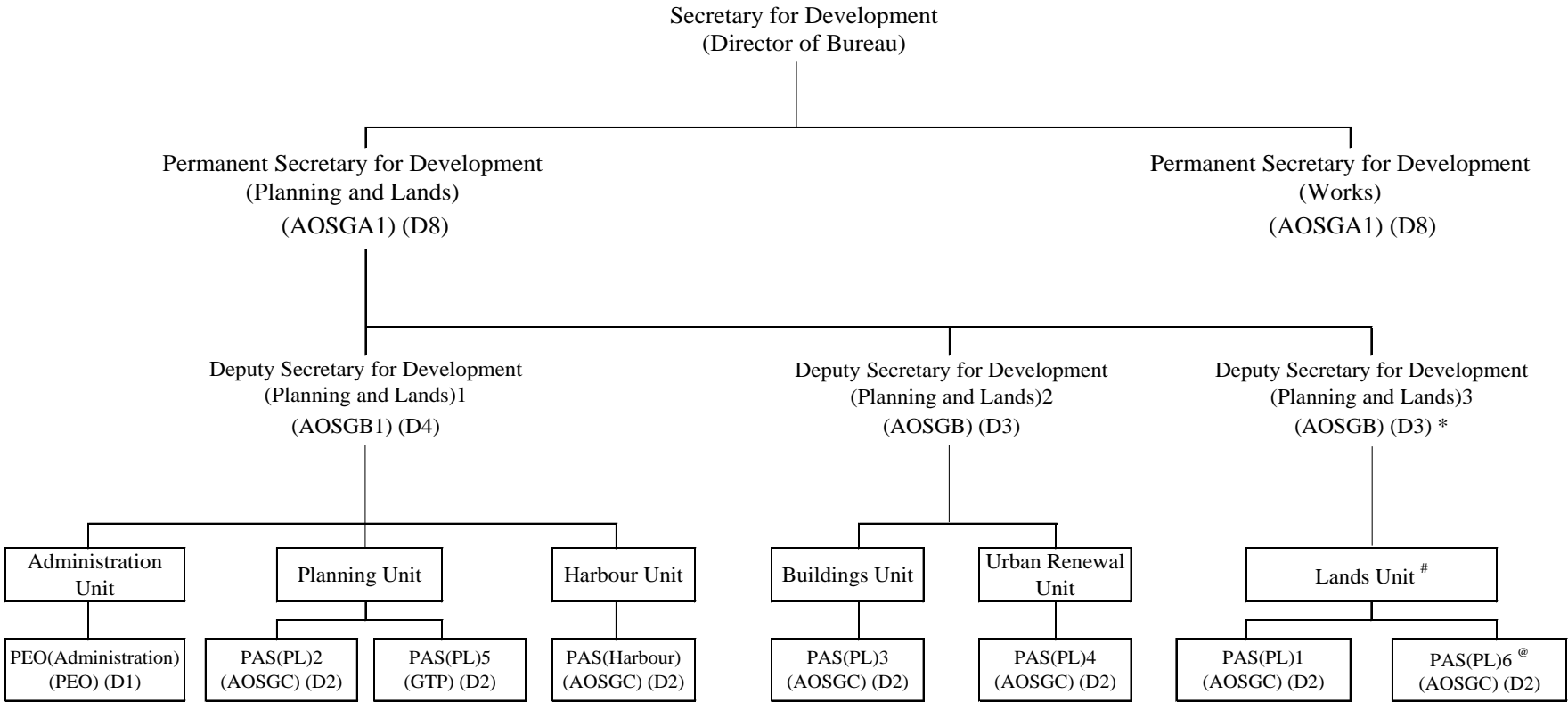
Rank : Administrative Officer Staff Grade B (D3)

Responsible to : Permanent Secretary for Development (Planning and Lands)

Schedule of Responsibilities

1. Heading the Buildings and Urban Renewal Units and overseeing a full range of policy work on building safety, land registration and urban renewal matters;
2. Providing policy steer for the Buildings Department's various policies, including building maintenance and repair, demolition of unauthorised building works, and implementation of the Mandatory Building Inspection Scheme and Mandatory Window Inspection Scheme;
3. Overseeing policy guidance to the Urban Renewal Authority's urban renewal programme and its implementation vis-à-vis relevant provisions in the Urban Renewal Authority Ordinance (Cap. 563) and the Urban Renewal Strategy; and
4. Spearheading a number of major legislative proposals, including the subsidiary legislation for upgrading the standards for the provision of sanitary fitments in private buildings, a comprehensive review of the Land Titles Ordinance (Cap. 585) which will lead to a complex amendment bill, as well as amendments to the Buildings Ordinance (Cap. 123) to further enhance building safety control.

Proposed Organisation Chart of the Planning and Lands Branch of the Development Bureau



Legend

| | | | |
|--------|---------------------------------------|-----|-------------------------------|
| AOSGA1 | Administrative Officer Staff Grade A1 | GTP | Government Town Planner |
| AOSGB1 | Administrative Officer Staff Grade B1 | PAS | Principal Assistant Secretary |
| AOSGB | Administrative Officer Staff Grade B | PEO | Principal Executive Officer |
| AOSGC | Administrative Officer Staff Grade C | PL | Planning and Lands |

* Permanent AOSGB (D3) post proposed for creation.

Unit proposed to be placed under the proposed post.

@ There was an AOSGC (D2) post on loan from Civil Service Bureau, designated as PAS(PL)6, prior to June 2013. As the on-loan arrangement has lapsed, it is proposed to re-title the post of PAS(PL)7 as PAS(PL)6 with effect from the approval of the new organisation in PLB.

Proposed Job Description of Deputy Secretary (Planning and Lands)3

Rank : Administrative Officer Staff Grade B (D3)

Responsible to : Permanent Secretary for Development (Planning and Lands)

Major Duties and Responsibilities –

1. Formulating policies and strategies relating to the tracking and monitoring of land production and supply and steering the approaches for stakeholder engagements;
2. Monitoring the overall land production situations and land supply projections and liaising with the senior directorate of other bureaux/departments to address the hurdles that could hinder land production and supply;
3. Chairing and steering the work of the Land Supply Tracking Subcommittee under the Committee on Planning and Land Development (CPLD);
4. Advising the Steering Committee on Land Supply and CPLD on the overall land production situations and land supply projections, and following up on proposals to increase land supply;
5. Overseeing the improvement of information systems to support land production and site tracking works;
6. Formulating and implementing policies/strategies relating to land supply and land sale, including the compilation of annual and quarterly land sale programmes;
7. Facilitating the implementation of West Rail property development projects;
8. Formulating policies on land matters;
9. Providing input from the land policy angle to various initiatives in other policy areas; and

10. Overseeing and steering the Lands Department.

Revised Job Description of Deputy Secretary (Planning and Lands)¹

Rank : Administrative Officer Staff Grade B1 (D4)

Responsible to : Permanent Secretary for Development (Planning and Lands)

Major Duties and Responsibilities –

1. Overseeing the on-going review and updating of development strategies to produce a land use, transport and environmental framework to meet Hong Kong's sustainable development needs;
2. Formulating the overall land supply and land use planning strategies, the various territory-wide planning studies and land use reviews, as well as policies on planning matters such as the review of the Hong Kong Planning Standards and Guidelines, etc.;
3. Providing secretariat support for the Steering Committee on Land Supply;
4. Overseeing the implementation of the Town Planning Ordinance, including the town planning process and enforcement issues; formulating policies on enforcement action against unauthorised developments and reviewing the efficiency of the development approval process;
5. Overseeing the cross boundary liaison and discussion with the Mainland authorities on the planning and programming of proposed major infrastructure projects;
6. Providing input from the planning policy angle to various initiatives in other policy areas;
7. Overseeing and steering the Planning Department and the Civil Engineering and Development Department on planning and engineering policy matters;
8. Overseeing and steering the policy on planning matters related to Victoria Harbour;
9. Assisting the Secretary for Development (SDEV) in participating in the

work of a number of boards and committees within and outside the Administration; liaison with professional institutes, Legislative Council, media and other stake holders to explain Government's policies and obtain feedback; and

10. Collating the resource requirements of the Development Bureau (Planning and Lands Branch), and all departments that implement SDEV's policy initiatives and programmes in relation to planning and lands matters; and review the effectiveness of resources utilisation.

Revised Job Description of Principal Assistant Secretary (Planning and Lands)¹

Rank : Administrative Officer Staff Grade C (D2)

Responsible to : Deputy Secretary (Planning and Lands)³ (D3)

Main Duties and Responsibilities –

1. Assisting Deputy Secretary (Planning and Lands)³ in formulating policies and strategies relating to the tracking and monitoring of land production and supply (for Kowloon and New Territories);
2. Monitoring in depth the land production situations and land supply projections, steering the land use analysis work, and co-ordinating the necessary actions/input of relevant departments involved in site production (for Kowloon and New Territories);
3. Coordinating with relevant bureaux/departments (B/Ds) in engaging community stakeholders to gain support for land production and supply initiatives and working with concerned B/Ds to develop packages of measures to address potential hurdles (for Kowloon and New Territories);
4. Liaising with Works Branch and other departments for monitoring the timely progress of planning and engineering studies/assessments and infrastructure projects/works which are related to land supply (for Kowloon and New Territories);
5. Managing the preparation and conduct of meetings of Land Supply Tracking Subcommittee (LSTS) under the Committee on Planning and Land Development and co-ordinating follow-up actions arising from the decisions of LSTS;
6. Providing inputs to the information systems to support land production and site tracking works;
7. Formulating and implementing policies/strategies relating to land supply and land disposal, including the compilation of annual land sale programmes, and handling site-specific issues in relation to increase of housing land supply;

8. Facilitating the implementation of railway property development projects of West Rail;
9. Providing policy input and overseeing the implementation of a number of studies relating to the increase of housing land supply;
10. Taking forward and overseeing projects or initiatives with wider socio-economic impact; and
11. Serving the Co-ordinating Committee on Land-use Planning and Control Relating to Potentially Hazardous Installations (PHIs), handling development applications as well as managing a register of PHIs.

Revised Job Description of Principal Assistant Secretary (Planning and Lands)2

Rank : Administrative Officer Staff Grade C (D2)

Responsible to : Deputy Secretary (Planning and Lands)1 (D4)

Main Duties and Responsibilities –

1. Providing policy input to and overseeing land use reviews and planning studies concerning territorial, sub-regional, district and specific development, including those relating to increasing land supply such as Tung Chung New Town Extension, Kam Tin South, Yuen Long South, former quarries and mines such as Anderson Road Quarry, Ex-Lamma Quarry, as well as the reviews on “Government, Community or Institution”, “Green Belt” and industrial sites, etc.;
2. Overseeing overall land supply situation and formulating the overall land supply and land use planning strategies;
3. Providing secretariat support to the Steering Committee on Land Supply and co-ordinating follow-up actions by the relevant bureaux and departments;
4. Overseeing the implementation of the Town Planning Ordinance, including the town planning process and enforcement issues;
5. Providing secretariat support to the Committee on Planning and Land Development, housekeeping for Planning Department and liaising with Civil Engineering and Development Department;
6. Overseeing specific development projects, including the way forward for Central Government Offices West Wing site, Tai O facelift and Mui Wo improvement works;
7. Providing planning policy input to major development and infrastructure projects or public facilities with significant land use implications, including the proposed regulation of private columbarium facilities; and
8. Overseeing implementation of measures to encourage revitalisation of

older industrial buildings and co-ordinating policy measures to promote district-based regeneration of former industrial areas.

Revised Job Description of Principal Assistant Secretary (Planning and Lands)6[@]

Rank : Administrative Officer Staff Grade C (D2)

Responsible to : Deputy Secretary (Planning and Lands)3 (D3)

Main Duties and Responsibilities –

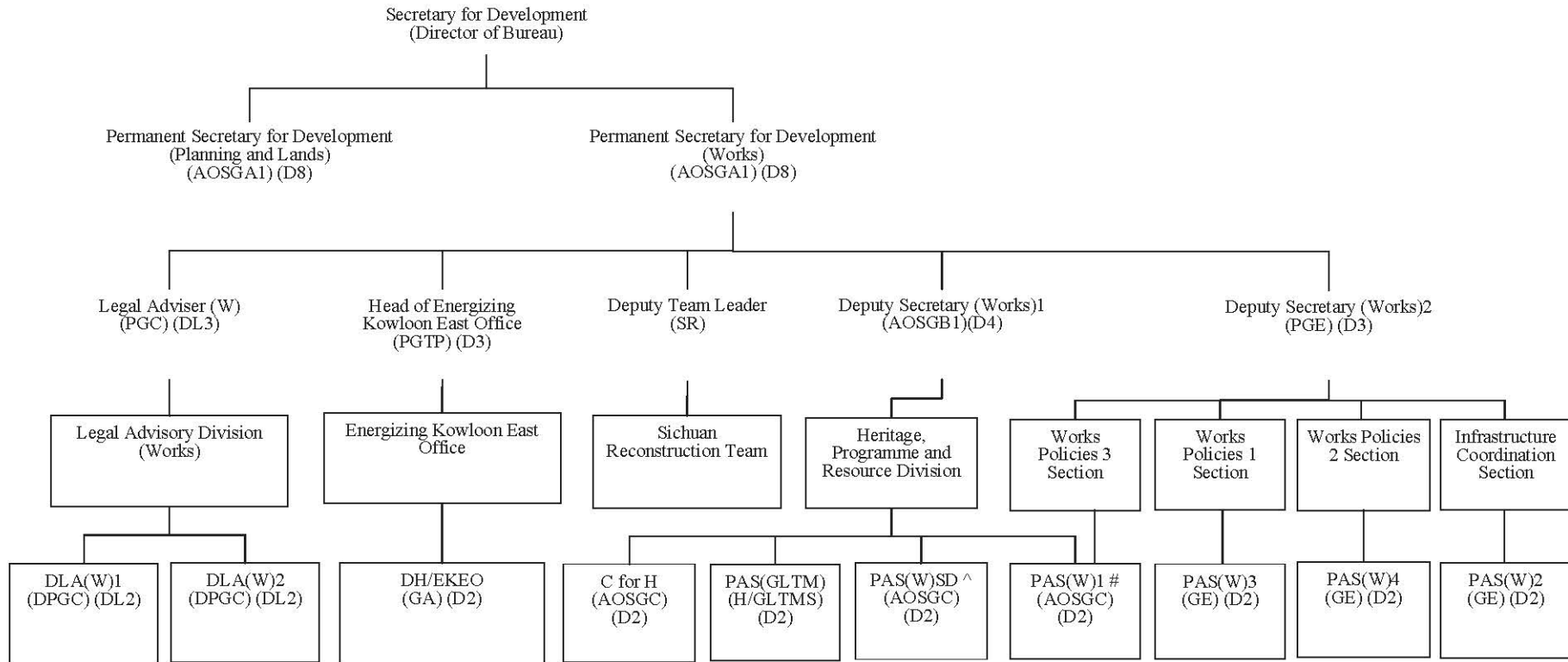
1. Assisting Deputy Secretary (Planning and Lands)3 in formulating policies and strategies relating to the tracking and monitoring of land production and supply (for Hong Kong Island);
2. Monitoring in depth the land production situations and land supply projections, steering the land use analysis work, and co-ordinating the necessary actions/input of relevant departments involved in site production (for Hong Kong Island);
3. Coordinating with relevant bureaux/departments (B/Ds) in engaging community stakeholders to gain support for land production and supply initiatives and working with concerned B/Ds to develop packages of measures to address potential hurdles (for Hong Kong Island);
4. Liaising with Works Branch and other departments for monitoring the timely progress of planning and engineering studies/assessments and infrastructure projects/works which are related to land supply (for Hong Kong Island);
5. Formulating and implementing policies relating to rural land matters, including the Small House Policy, squatter control policy, land resumption, zonal compensation system, and providing secretariat support to the Secretary for Development-Heung Yee Kuk Liaison Committee as well as chairing the Compensation Review Committee;
6. Handling policy matters relating to land control and lease enforcement;
7. Handling policy matters relating to land administration, including providing

[@] There was an AOSGC (D2) post on loan from Civil Service Bureau, designated as PAS(PL)6, prior to June 2013. As the on-loan arrangement has lapsed, it is proposed to re-title the post of PAS(PL)7 as PAS(PL)6 with effect from the approval of the new organisation in PLB.

policy input to proposals on education, cultural development, information technology development etc. involving private treaty grants, lease modifications, short term tenancies; handling related complaints; and handling petitions against re-entry of land;

8. Overseeing the implementation of the guidelines on management of the public open space in private developments (POSPD); and handling problematic cases relating to the refined arrangements for the provision of POSPD;
9. Providing secretariat support to the Land and Development Advisory Committee;
10. Handling policy and related matters relating to survey and mapping such as determination of land boundaries, Land Surveyors Registration Committee and disciplinary board, and hydrographic matters; and
11. Undertaking housekeeping duties relating to the Lands Department, as well as the Hydrographic Office of Marine Department.

Existing Organisation Chart of the Works Branch of the Development Bureau



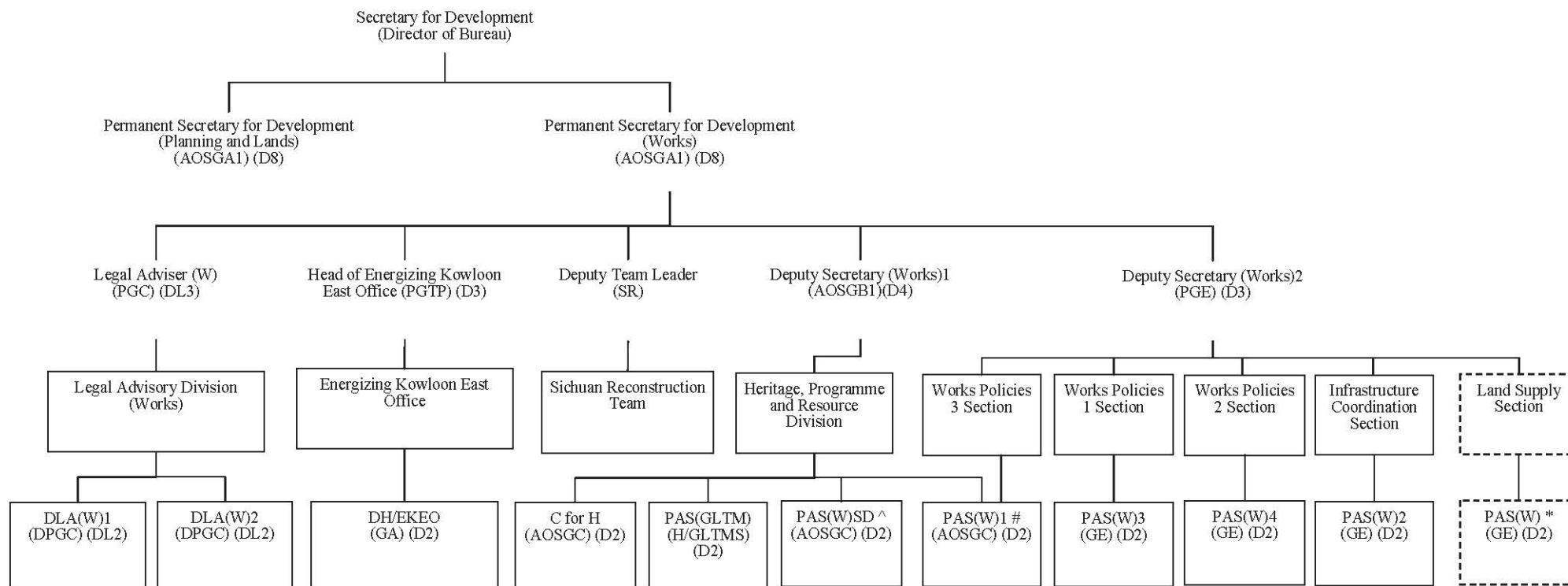
Legend

AOSGA1 Administrative Officer Staff Grade A1
 AOSGB1 Administrative Officer Staff Grade B1
 AOSGC Administrative Officer Staff Grade C
 PGE Principal Government Engineer
 GE Government Engineer
 PGC Principal Government Counsel
 DPGC Deputy Principal Government Counsel
 PGTP Principal Government Town Planner
 GA Government Architect

PAS Principal Assistant Secretary
 C for H Commissioner for Heritage
 GLTM Greening, Landscape and Tree Management
 H/GLTMS Head/Greening, Landscape and Tree Management Section
 DH/EKEO Deputy Head of Energizing Kowloon East Office
 DLA Deputy Legal Adviser
 W Works
 SR Sichuan Reconstruction
 SD Special Duty

^ On attachment to DEVB
 # Serves both Deputy Secretary(Works)1 and Deputy Secretary(Works)2

Proposed Organisation Chart of the Works Branch of the Development Bureau



Legend

AOSGA1 Administrative Officer Staff Grade A1
 AOSGB1 Administrative Officer Staff Grade B1
 AOSGC Administrative Officer Staff Grade C
 PGE Principal Government Engineer
 GE Government Engineer
 PGC Principal Government Counsel
 DPGC Deputy Principal Government Counsel
 PGTP Principal Government Town Planner
 GA Government Architect

PAS Principal Assistant Secretary
 C for H Commissioner for Heritage
 GLTM Greening, Landscape and Tree Management
 H/GLTMS Head/Greening, Landscape and Tree Management Section
 DH/EKEO Deputy Head of Energizing Kowloon East Office
 DLA Deputy Legal Adviser
 W Works
 SR Sichuan Reconstruction
 SD Special Duty

^ On attachment to DEVB
 # Serves both Deputy Secretary(Works)1 and Deputy Secretary(Works)2
 * Supernumerary post proposed for creation up to 31.3.2019

Revised Job Description of Deputy Secretary (Works)2

Rank : Principal Government Engineer (D3)

Responsible to : Permanent Secretary for Development (Works)

Major Duties and Responsibilities –

1. To assist in devising and implementing policies in regard to procurement, administration of contracts and consultancies, construction safety, lift and escalator safety, security of payment, environmental management and green building;
2. To assist in devising and implementing policies on slope safety, flood prevention and water supply;
3. To oversee the implementation of major infrastructure projects and the creation of new land and provision of infrastructure support to the various land supply initiatives;
4. To devise policies in regard to the education and training of professionals in the construction industry, promotion of local professional services outside Hong Kong and facilitation of mutual recognition of Mainland/Hong Kong professional qualifications;
5. To oversee the implementation of the construction workers registration system in conjunction with the Construction Industry Council;
6. To support the work of the Lantau Development Advisory Committee chaired by the Secretary for Development; and
7. To assist Permanent Secretary for Development (Works) in directing, co-ordinating and determining the need for supporting services to the Works Group of Departments and assume housekeeping responsibilities in respect of individual Works Group of Departments.

Revised Job Description of Principal Assistant Secretary (Works)2

Rank : Government Engineer (D2)

Responsible to : Deputy Secretary (Works)2

Major Duties and Responsibilities –

1. To provide high-level technical input in the implementation of major infrastructure development projects and co-ordinate input from Works Group of Departments and resolve problems to ensure the best possible support be provided to various client bureaux;
2. To assist in overseeing the implementation and coordination of major infrastructure projects, such as the Kai Tak Development, Liantang/Heung Yuen Wai Boundary Control Point, integrated basement for West Kowloon Cultural District (WKCD) project and the New Territories Cycle Track Network;
3. To provide support to the Energizing Kowloon East initiatives and to oversee the detailed feasibility study of the environmentally friendly linkage system for Kowloon East;
4. To provide high-level technical input to steer the formulation of long term strategy on cavern development, the studies on relocation of public facilities to caverns including the relocation of Sha Tin Sewage Treatment Works to caverns, the territory-wide study to explore the opportunities and constraints of underground space development in urban areas of Hong Kong and the detailed study of potential underground space development in four pilot strategic urban districts;
5. To provide works input to planning and engineering/feasibility studies of major developments;
6. To provide support to Permanent Secretary for Development (Works) in handling technical matters in relation to the board/committee meetings for the Ocean Park Re-development project, Hong Kong Disneyland project and West Kowloon Cultural District Development;

7. To vet and process submissions to the Executive Council and Legislative Council;
8. To vet and process Technical Feasibility Statements; and
9. To provide assistance in housekeeping the Civil Engineering and Development Department.

Proposed Job Description of Principal Assistant Secretary (Works)⁵

Rank : Government Engineer (D2)

Responsible to : Deputy Secretary (Works)²

Major Duties and Responsibilities –

1. To provide high-level technical input to steer the strategic studies for the artificial islands in the central waters between Hong Kong Island and Lantau Island for the proposed East Lantau Metropolis and feasibility studies of various projects of reclamation outside Victoria Harbour for land supply;
2. To provide high-level technical input to steer the planning, engineering and architectural study of topside development on the Hong Kong Boundary Crossing Facilities Island of the Hong Kong-Zhuhai-Macao Bridge;
3. To provide secretariat support to the Lantau Development Advisory Committee chaired by the Secretary for Development;
4. To support land supply through reviewing and formulating works policies with a view to expediting land supply, overseeing the provision of infrastructure support to various land supply initiatives and proposals to increase development densities and provide high level technical input to coordinate and oversee the implementation of the associated works projects;
5. To provide high-level technical input and coordinate with works departments under the Land Supply Tracking Subcommittee for tracking and monitoring land production and the associated infrastructure works;
6. To vet and process submissions to the Executive Council and Legislative Council in relation to land supply under works portfolio; and
7. To provide support to Permanent Secretary for Development (Works) in handling technical matters in relation to the Strategic Planning Committee of the Hong Kong Housing Authority and to Deputy Secretary (Works)² on submissions to the Committee on Planning and Land Development.

Proposed Job Description of Chief Engineer/New Territories East 3

Rank : Chief Engineer (D1)

Responsible to : Deputy Project Manager (New Territories East) 1

Main Duties and Responsibilities –

Chief Engineer/New Territories East 3 is responsible for the overall administration of the feasibility and engineering studies for the development in New Territories North (NTN), including the proposed new town, proposed cross-boundary-activity related development clusters/corridors, proposed railway station based development node and the development potential of the Fanling Golf Course, as well as the planning of the provision of strategic infrastructure works, including traffic and transport, water supply, sewerage and stormwater systems, to support these developments. The major duties are:

1. To oversee the administration of the feasibility and engineering studies, as well as the planning of works serving the proposed new town in NTN, proposed cross-boundary-activity related development clusters/corridors, proposed railway station based development node and the development potential of the Fanling Golf Course;
2. To oversee the administration, planning, design, construction and supervision of the site formation and infrastructure projects for the development at Kwu Tung South and Kong Nga Po;
3. To undertake budgetary control of projects;
4. To drive for timely achievement of milestone targets, coordinate and oversee timely resolution of interfacing matters with other projects and developments;
5. To plan and conduct public engagement/consultation with a view to soliciting public support to project implementation, including District Councils, rural committees, etc.;

6. To supervise and ensure that projects are implemented to the quality requirements and within budget;
7. To select and manage consultants and contractors;
8. To oversee district administration matters for the North District and attend the North District Council meetings; and
9. To oversee the work of Senior Engineers under his/her purview.

Proposed Job Description of Chief Engineer/New Territories West 4

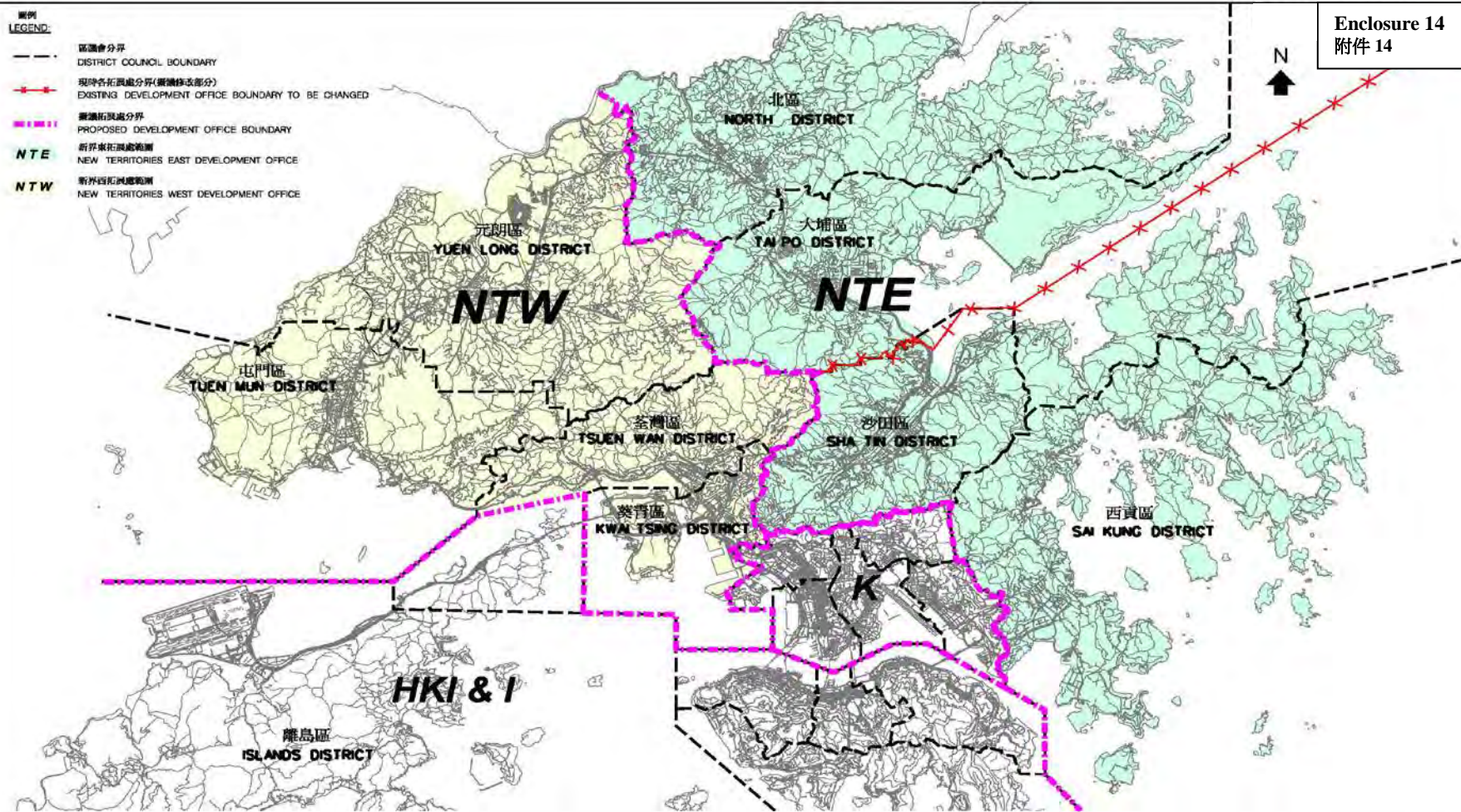
Rank : Chief Engineer (D1)

Responsible to : Deputy Project Manager (New Territories West)

Major Duties and Responsibilities –

Chief Engineer/New Territories West 4 heads a Division of the New Territories West Development Office and is responsible for the overall administration, planning, design and construction supervision of the Advance Site Formation and Engineering Infrastructure Projects of Hung Shui Kiu New Development Area and the Site Formation and Infrastructure Projects of Initial Housing Sites at Kam Tin South, as well as the overall administration, planning and supervision of the Engineering Feasibility Study for the Remaining Housing Sites at Kam Tin South and studies for housing sites in NTW identified through the land use reviews. The major duties are:

1. To oversee the administration, planning, design, construction and supervision of projects/studies under his/her purview;
2. To undertake budgetary control of projects/studies;
3. To drive for timely achievement of milestone targets, coordinate and oversee timely resolution of interfacing matters with other projects and developments;
4. To plan and conduct public engagement/consultation and/or design ideas competitions with a view to soliciting public support to project implementation;
5. To supervise and ensure that projects/studies are implemented to the quality requirements and within budget;
6. To select and manage consultants and contractors; and
7. To oversee the work of Senior Engineers under his/her purview.



圖則名稱 drawing title

擬議新界西及新界東拓展處分界圖

PROPOSED NEW TERRITORIES WEST AND NEW TERRITORIES EAST DEVELOPMENT OFFICES' BOUNDARY PLAN

比例 scale

1 : 100 000 (A2 Size)

圖則編號 drawing no.

NTNZ 1812

CEDD 土木工程拓展署
CIVIL ENGINEERING AND
DEVELOPMENT DEPARTMENT

Revised Job Description of Project Manager (New Territories West)

Rank : Principal Government Engineer (D3)

Responsible to : Director of Civil Engineering and Development

Major Duties and Responsibilities –

Project Manager (New Territories West) is responsible for administering, supervising and managing the New Territories West Development Office covering developments in the Yuen Long, Tuen Mun, Tsuen Wan and Kwai Tsing Districts, as well as the New Territories Cycle Track Network Project. The major duties are:

1. To manage, plan and co-ordinate development projects in the region to meet Government's overall planning and development objectives;
2. To supervise the processing and financial control of Public Works Programme projects within the allocation of resources and to proceed with the necessary statutory procedures;
3. To supervise the work of the Deputy Project Manager (New Territories West) and teams of professionals of various ranks and their supporting technical and administrative staff;
4. To maintain close liaison with the policy bureaux, departments/offices, LegCo, District Councils and other relevant public/private bodies to identify and resolve issues related to the planning and implementation of projects in the region;
5. To appoint and manage consultants including resident site staff, and to monitor and control the progress of the Department's projects and works contracts; and
6. To chair/attend meetings, committees, conferences/forums, etc.

Revised Job Description of Deputy Project Manager (New Territories West)

Rank : Government Engineer (D2)

Responsible to : Project Manager (New Territories West)

Major Duties and Responsibilities –

Deputy Project Manager (New Territories West) is responsible for the effective implementation and coordination of planning, design, construction and interfacing issues relating to development projects in the Yuen Long, Tuen Mun, Tsuen Wan and Kwai Tsing Districts, as well as the New Territories Cycle Track Network Project. The major duties are:

1. To oversee preparation of estimates, resources planning, programme and financial control;
2. To appoint and supervise consultants;
3. To manage feasibility and engineering studies, technical and environmental assessments, investigations and design;
4. To oversee contract administration and finalisation including progress monitoring and contract disputes resolution;
5. To oversee statutory and administrative procedures for securing project delivery and funding;
6. To coordinate key interfacing and programming issues arising from project implementation;
7. To oversee district administration matters for the Yuen Long, Tuen Mun, Tsuen Wan and Kwai Tsing Districts;
8. To manage all staff matters, including planning, office organisation, allocation of resources, establishment, personnel, training and career development; and
9. To oversee the work of Chief Engineers under his/her purview.

Revised Job Description of Head of Civil Engineering Office

Rank : Principal Government Engineer (D3)

Responsible to : Director of Civil Engineering and Development

Main Duties and Responsibilities –

Head of Civil Engineering Office is responsible for the overall administration and management of the Civil Engineering Office (CEO), comprising a headquarters unit, the Project and Environmental Management Branch and the Port and Land Branch, including four works divisions. The major duties are:

1. To formulate strategies and directives for projects under his/her purview, planning and implementation of Public Works Programme, Greening Master Plans, public marine facilities, site formation and infrastructure for housing development, columbarium and crematorium development, “Universal Accessibility” Programme for passenger lift installation, projects relating to land supply, public and marine fill facilities and port development;
2. To formulate strategies and directives for cost effective and up to standard maintenance of public marine structures, seawalls, dredging of harbour and navigation channels, and in-house research and development studies;
3. To oversee the planning and implementation of quality management system, human resource management and continuous improvement initiatives in CEO;
4. To undertake grade management for engineers in CEO;
5. To assist the Director in the formulation of strategies and directives for the management of public and marine fill;
6. To undertake overall financial control of CEO; and
7. To chair/attend meetings, committees, conferences/forums, etc.

**Revised Job Description of
Deputy Head (Project and Environmental Management)**

Rank : Government Engineer (D2)

Responsible to : Head of Civil Engineering Office

Main Duties and Responsibilities –

Deputy Head (Project and Environmental Management) is responsible for the overall administration and management of the Project and Environmental Branch of the Civil Engineering Office, comprising the Fill Management Division and the Special Duties (Works) Division. The major duties are:

1. To oversee the implementation of public fill and marine fill management strategies;
2. To provide project management support and steer to a wide portfolio of projects including site formation and infrastructure works for housing sites, retrofitting of passenger lifts for footbridges and subways under the “Universal Accessibility” Programme, cross-boundary disposal of public fill and marine sediments;
3. To control the issue of sand permits;
4. To manage the operation of two public fill reception facilities and two construction waste sorting facilities;
5. To carry out the statutory and administrative procedures for securing project delivery and funding;
6. To supervise the selection, appointment and management of consultants and contractors;
7. To manage all staff matters, including planning, office organisation, allocation of resources, establishment, personnel, training and career development;
8. To oversee programme targets and project activity schedules, and to resolve conflicts to ensure that projects are delivered on time and within budget, achieving value for money; and

9. To oversee the work of Chief Engineers under his/her purview.

**Revised Job Description of
Deputy Director of Civil Engineering and Development**

Rank : Principal Government Engineer (D3)

Responsible to : Director of Civil Engineering and Development

Major Duties and Responsibilities –

Deputy Director of Civil Engineering and Development heads the Headquarters of the Department and is responsible for the overall management of the Department and the administration of the Headquarters, comprising the Administration Branch, Technical Branch and Development Branch. The major duties are:

1. To assist the Director in the formulation of policies and guidelines as well as the streamlining and standardisation of procedures for the management of the Department;
2. To oversee submissions from Offices to various approving authorities, including Public Works Sub-committee, Executive Council, Legislative Council, Town Planning Board, Central Tender Board, etc.;
3. To oversee the planning, allocation and deployment of resources in the Department, the control of resident site staff establishment, and the implementation of continuous improvement initiatives;
4. To assist in overseeing the management and development of professional grades under the central authority of the Director, including training and career development;
5. To oversee the preparation of estimates and forecast of expenditure of projects, the performance of consultants and the up-keeping of the lists of approved contractors and specialist contractors;
6. To oversee strategy for planning and land related matters including housing sites and land disposal programme; and
7. To oversee the work of the Assistant Directors in the Headquarters under his/her purview.

Revised Job Description of Assistant Director (Technical)

Rank : Government Geotechnical Engineer (D2)

Responsible to : Deputy Director of Civil Engineering and
Development

Major Duties and Responsibilities –

Assistant Director (Technical) heads a Branch in the Headquarters and is responsible for the overall administration and management of the Technical Branch, comprising the Survey Division, Computer Services Unit, Contract Advisory Units, Quality Management and Standards Unit, Safety and Environmental Advisory Unit, Technical Secretariat Unit and Landscape Unit. The major duties are:

1. To steer technical development and continuous advancement of technical standards in the Department covering specific aspects including project administration procedures, works specifications, survey technology, materials standards, quality procedures, information technology support, sustainability development and construction safety;
2. To serve in relevant committees on technical and administrative matters, including the Standing Committee on Concrete Technology, Geotechnical Engineering Office Management Committee, CEDD Tender Committee, etc., and provide input and support to the Development Bureau on related technical policy and administrative issues;
3. To oversee the implementation of the Department's 5-year Strategic Plan, including leading the Vision, Mission and Values (VMV) Working Group and reporting to the VMV Steering Committee;
4. To oversee the formulation of departmental strategies and coordination of input in support of greening initiatives from the Development Bureau, including tree risk assessment and management and tree register, and to oversee the implementation of the soil erosion control programme;
5. To provide other support to the Director and Deputy Director on department-wide technical issues and incidents on CEDD works sites; and

6. To oversee the work of the chief and senior professionals under his/her purview.

Revised Job Description of Chief Engineer/Headquarters

Rank : Chief Engineer (D1)

Responsible to : Deputy Director of Civil Engineering and Development

Major Duties and Responsibilities –

Chief Engineer/Headquarters heads a Division in the Headquarters and is responsible for the overall administration and management of the Planning Unit, Town Planning Unit and Engineering and Associated Consultants Selection Board Unit. The major duties are:

1. To oversee the Department's commitment to land formation, land supply and road development in urban areas and new towns, and assist in formulating departmental strategies and coordinating inputs over planning related issues;
2. To oversee the Department's project delivery and expenditure under the Public Works Programme and Capital Works Reserve Fund (CWRF), including vetting of all Technical Feasibility Statements and Public Works Subcommittee submissions;
3. To vet applications for funding under CWRF Block Votes, undertaking of projects, employment of consultants, entrustment of works and increase in consultancy fees; and
4. To oversee the work of the senior professionals under his/her purview.

Revised Job Description of Project Manager (New Territories East)

Rank : Principal Government Engineer (D3)

Responsible to : Director of Civil Engineering and Development

Major Duties and Responsibilities –

Project Manager (New Territories East) is responsible for administering, supervising and managing the New Territories East Development Office covering developments in the North, Tai Po, Sha Tin and Sai Kung Districts. The major duties are:

1. To manage, plan and co-ordinate development projects in the region to meet Government's overall planning and development objectives;
2. To supervise the processing and financial control of Public Works Programme projects within the allocation of resources and to proceed with the necessary statutory procedures;
3. To supervise the work of the Deputy Project Managers and teams of professionals of various ranks and their supporting technical and administrative staff;
4. To maintain close liaison with the policy bureaux, departments/offices, LegCo, District Councils and other relevant public/private bodies to identify and resolve issues related to the planning and implementation of projects in the region;
5. To appoint and manage consultants including resident site staff, and to monitor and control the progress of the Department's projects and works contracts; and
6. To chair/attend meetings, committees, conferences/forums, etc.

Revised Job Description of Deputy Project Manager (New Territories East) 1

Rank : Government Engineer (D2)

Responsible to : Project Manager (New Territories East)

Major Duties and Responsibilities –

Deputy Project Manager (New Territories East) 1 is responsible for the effective operation of the New Territories East Development Office in the implementation and coordination of development programmes. He oversees the day-to-day administration of the Office, the resource planning, contract administration and financial control for development projects within the North, Sha Tin and Sai Kung Districts, as well as the studies of the development in New Territories North (NTN). The major duties are:

1. To be responsible for the implementation and effective control of projects in the North, Sha Tin and Sai Kung Districts;
2. To undertake the studies for the development of NTN;
3. To assist the Project Manager (New Territories East) in overseeing and directing the work of the development with particular emphasis on maintaining project momentum in accordance with baseline programmes;
4. To supervise project cost control, including resources allocation, project estimates and expenditure control;
5. To carry out the statutory and administrative procedures for securing project delivery and funding;
6. To manage all staff matters, including planning, office organisation, allocation of resources, establishment, personnel, training and career development;
7. To supervise the selection, appointment and management of consultants and contractors;
8. To oversee district administration matters for the North, Sha Tin and Sai Kung Districts; and

9. To oversee the work of Chief Engineers under his/her purview.

Proposed Job Description of Deputy Project Manager (New Territories East) 2

Rank : Government Engineer (D2)

Responsible to : Project Manager (New Territories East)

Major Duties and Responsibilities –

Deputy Project Manager (New Territories East) 2 is responsible for the effective operation of the New Territories East Development Office in the implementation and coordination of development programmes. He oversees the resource planning, contract administration and financial control for North East New Territories (NENT) Development and the associated works project of the Liantang/Heung Yuen Wai Boundary Control Point, as well as the development projects in the Tai Po District. The major duties are:

1. To be responsible for the implementation and effective control of projects in the Tai Po District;
2. To be responsible for taking forward all projects relating to the NENT development;
3. To be responsible for the implementation of the Liantang/Heung Yuen Wai Boundary Control Point and associated works projects;
4. To assist the Project Manager (New Territories East) in overseeing and directing the work of the development with particular emphasis on maintaining project momentum in accordance with baseline programmes;
5. To supervise project cost control, including resources allocation, project estimates and expenditure control;
6. To carry out the statutory and administrative procedures for securing project delivery and funding;
7. To manage all staff matters, including planning, office organisation, allocation of resources, establishment, personnel, training and career development;
8. To supervise the selection, appointment and management of consultants

and contractors;

9. To oversee district administration matters for the Tai Po District; and
10. To oversee the work of Chief Engineers under his/her purview.

Proposed Job Description of Chief Engineer/New Territories East 4

Rank : Chief Engineer (D1)

Responsible to : Deputy Project Manager (New Territories East) 2

Major Duties and Responsibilities –

Chief Engineer/New Territories East 4 is responsible for the overall administration, feasibility and engineering studies, planning, design and construction supervision of works packages serving the proposed New Development Areas at Kwu Tung North and Fanling North in North East New Territories, as well as the development projects in Tai Po District. The major duties are:

1. To oversee the administration, feasibility and engineering study, planning, design and construction supervision of works packages serving the New Development Areas at Kwu Tung North and Fanling North;
2. To oversee the administration of the development projects in the Tai Po District;
3. To undertake budgetary control of projects;
4. To drive for timely achievement of milestone targets, coordinate and oversee timely resolution of interfacing matters with other projects and developments;
5. To plan and conduct public engagement/consultation with a view to soliciting public support to project implementation, including District Councils, rural committees, etc.;
6. To supervise and ensure that projects are implemented to the quality requirements and within budget;
7. To select and manage consultants and contractors;
8. To oversee district administration matters for the Tai Po District and attend the Tai Po District Council meetings; and
9. To oversee the work of Senior Engineers under his/her purview.

Proposed Job Description of Chief Engineer/Boundary Control Point

Rank : Chief Engineer (D1)

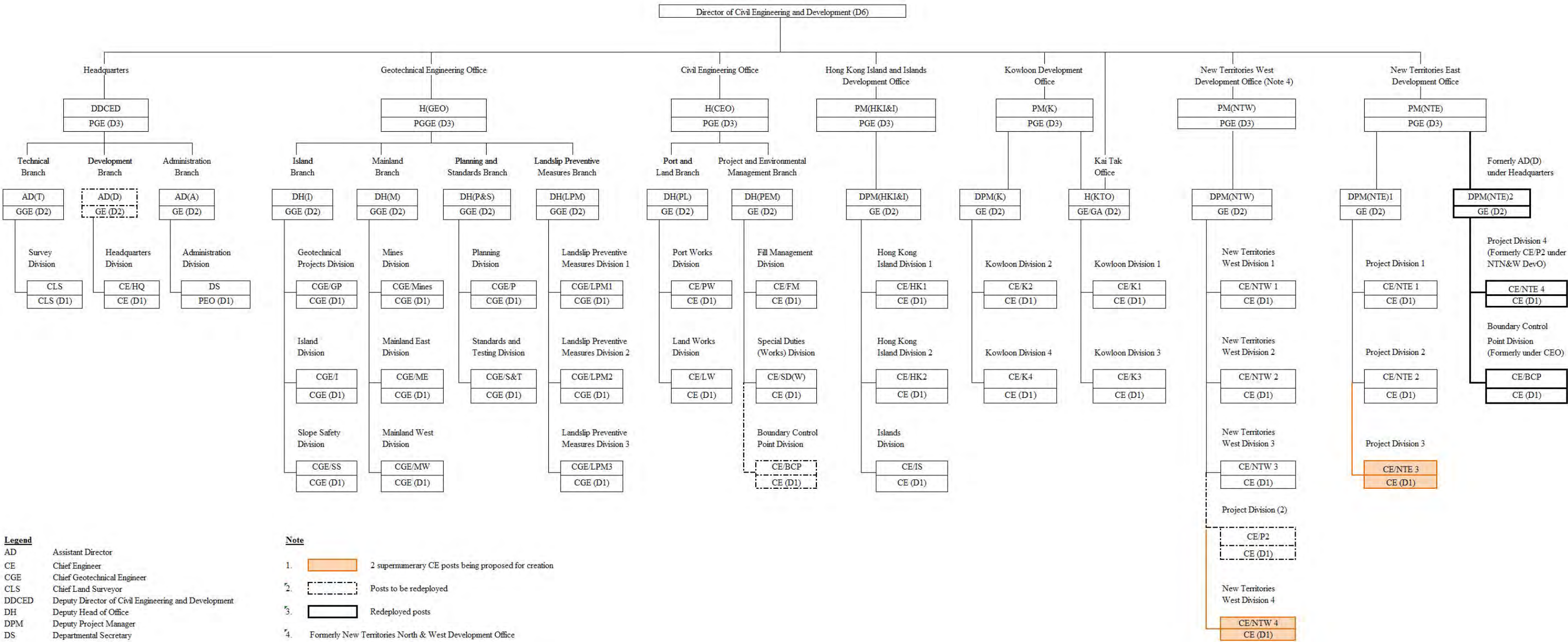
Responsible to : Deputy Project Manager (New Territories East) 2

Major Duties and Responsibilities –

Chief Engineer/Boundary Control Point heads a Division in the New Territories East Development Office and is responsible for the overall administration, planning, design and construction supervision of the Liantang/Heung Yuen Wai Boundary Control Point and associated works projects, including the connecting roads, road tunnels, site formation for the boundary control point and other associated works. The major duties are:

1. To execute the strategy for delivering the Boundary Control Point Project to meet all requirements and standards;
2. To motivate and supervise his/her subordinates in the planning, design and implementation of the Project;
3. To consult and coordinate with relevant bureaux and departments in resolving interfacing issues;
4. To procure and administer consultancies and works contracts;
5. To engage in cross-boundary liaison with the relevant Mainland authorities;
6. To engage with District Councils, rural committees and the public;
7. To oversee the implementation of construction works, monitor the construction progress and ensure the works are completed on time, within budget and in compliance with the approved procedures and standards; and
8. To oversee the work of Senior Engineers under his/her purview.

Proposed Organisation chart of Civil Engineering and Development Department after Re-organisation



| Legend | |
|--------|--|
| AD | Assistant Director |
| CE | Chief Engineer |
| CGE | Chief Geotechnical Engineer |
| CLS | Chief Land Surveyor |
| DDCED | Deputy Director of Civil Engineering and Development |
| DH | Deputy Head of Office |
| DPM | Deputy Project Manager |
| DS | Departmental Secretary |
| GA | Government Architect |
| GE | Government Engineer |
| GGE | Government Geotechnical Engineer |
| H | Head of Office |
| PGE | Principal Government Engineer |
| PGGE | Principal Government Geotechnical Engineer |
| PM | Project Manager |

| Note | |
|------|--|
| 1. | 2 supernumerary CE posts being proposed for creation |
| 2. | Posts to be redeployed |
| 3. | Redeployed posts |
| 4. | Formerly New Territories North & West Development Office |

**Details of Non-Directorate Posts to be Created in the Development Bureau
and Various Departments Involved in Land Supply Initiatives**

| Bureau/ Departments | Grades | Brief description of duties/responsibilities |
|---|---|---|
| Architectural Services Department | <ul style="list-style-type: none"> • Architect • Building Services Engineer • Structural Engineer • Technical Officer | To provide technical advisory services for the potential sites for development, which include but are not limited to the proposed developments in New Territories (NT) North, Lantau, Kam Tin South, Tuen Mun East, New Development Areas (NDAs), sites identified in land use reviews, as well as the redevelopment of potential government sites and review of deserted agricultural land in North District and Yuen Long |
| Buildings Department | <ul style="list-style-type: none"> • Building Surveyor • Structural Engineer • Survey Officer • Technical Officer • Clerical Assistant | To strengthen the manpower of the New Buildings Divisions to cope with the additional workload in the processing of plans and applications for the commencement of works and occupation permits |
| Civil Engineering and Development Department (CEDD) | <ul style="list-style-type: none"> • Architect • Geotechnical Engineer • Engineer • Technical Officer • Clerical Officer • Clerical Assistant | To strengthen CEDD's capacity in taking forward the various studies/projects, which include but are not limited to the proposed developments in NT North, Lantau, Kai Tak Development Area, NDAs, |

| Bureau/ Departments | Grades | Brief description of duties/responsibilities |
|---|---|---|
| | | sites identified in land use reviews, committed and proposed public housing sites, as well as the potential reclamations |
| Development Bureau (Planning and Lands Branch) | <ul style="list-style-type: none"> • Administrative Officer • Estate Surveyor • Land Surveyor • Town Planner • Survey Officer • Technical Officer • Personal Secretary | To (i) strengthen the tracking of land supply and production and improve the information system; (ii) better engage stakeholders to gain support for the land supply measures; and (iii) provide secretariat support to the Land Supply Tracking Subcommittee under the Committee on Planning and Land Development |
| Development Bureau (Works Branch) | <ul style="list-style-type: none"> • Engineer • Geotechnical Engineer • Personal Secretary | To (i) oversee and provide technical input on the studies for forming new land; (ii) provide technical input and oversee the provision of infrastructure support for timely delivery of new development sites or specific sites with increased development intensity; and (iii) provide technical input and coordinate with works departments for tracking and monitoring land production and associated infrastructure works under the Land Supply Tracking Subcommittee |

| Bureau/ Departments | Grades | Brief description of duties/responsibilities |
|---|--|--|
| Drainage Services Department | <ul style="list-style-type: none"> • Engineer | To (i) take forward the investigation, design and construction for the relocation of Sha Tin Sewerage Treatment Works (STW) to caverns; (ii) carry out the feasibility study on relocation of the Sai Kung STW and Sham Tseng STW to caverns; and (iii) plan and develop the sewerage and drainage infrastructure works in relation to site/project delivery for the potential sites for land supply |
| Environmental Protection Department | <ul style="list-style-type: none"> • Environmental Protection Inspector • Environmental Protection Officer | To (i) provide support for the planning of sewerage infrastructure arising from the increased and expedited supply of sites for development; (ii) offer professional environmental advice and provide comments for establishing the environmental acceptability of housing sites; and (iii) strengthen the asbestos management and control section to facilitate expeditious land supply for housing development |
| Fire Services Department | <ul style="list-style-type: none"> • Station Officer/Divisional Officer | To (i) speed up the processing of general building plans submissions on fire safety requirements; (ii) enhance the provision of advisory |

| Bureau/ Departments | Grades | Brief description of duties/responsibilities |
|--------------------------------|---|--|
| | | service; and (iii) expedite and improve the processing of the fire service installation drawings |
| Highways Department | <ul style="list-style-type: none"> • Engineer | To timely and effectively vet and comment submissions arising from the proposed developments in NT North, Lantau, Kai Tak Development Area, sites identified in land use reviews, committed and proposed public housing sites, as well as the potential reclamations |
| Lands Department | <ul style="list-style-type: none"> • Estate Surveyor • Land Conveyancing Officer • Land Executive • Land Inspector • Land Surveyor • Survey Officer • Technical Officer • Executive Officer | To (i) carry out land use reviews and planning and engineering studies for various sites; (ii) commence land acquisition works for the Wang Chau public housing development; and (iii) expedite land resumption and clearance work in relation to the NDAs project |
| Planning Department | <ul style="list-style-type: none"> • Town Planner • Technical Officer • Survey Officer • Official Language Officer • Executive Officer • Clerical Officer | To (i) undertake statutory and district planning work arising from the potential sites identified in land use reviews; and (ii) undertake planning work for the new strategic development areas in the NT North, Lantau and potential reclamations |
| Transport | <ul style="list-style-type: none"> • Engineer | To provide the necessary support |

| Bureau/ Departments | Grades | Brief description of duties/responsibilities |
|--------------------------------|--|---|
| Department | <ul style="list-style-type: none"> • Technical Officer • Transport Officer | for handling the traffic engineering and public transport issues arising from the increased and expedited supply of sites for private housing and commercial developments, amongst other duties |
| Water Supplies Department | <ul style="list-style-type: none"> • Engineer | To (i) plan for waterworks for meeting the water demand of the proposed land development projects in NT North and Lantau as well as from land use reviews; and (ii) kick-start the feasibility study on the relocation of the Diamond Hill Fresh Water and Salt Water Service Reservoirs into caverns |

**Schedule of Responsibilities for
Other Existing Government Engineers
in the Works Branch of the Development Bureau**

The major duties/responsibilities and work priorities of the other Government Engineers (GEs) in the Works Branch (WB) of the Development Bureau are appended below -

PAS(W)3

2. Principal Assistant Secretary (Works)3 (PAS(W)3) assists Deputy Secretary (Works)2 (DS(W)2) in the housekeeping of Drainage Services Department and Water Supplies Department. The post provides policy input and steer on the flood prevention strategy, drainage impact assessment studies, total water management strategy, reliable supply of water including securing supply from Dongjiang and exploring alternative water sources such as seawater desalination as well as the delivery of infrastructure projects for enhancing water supplies and flood prevention.

3. PAS(W)3 is also responsible for various policy issues related to public safety including control of slope safety for both man-made and natural terrains, and lift and escalator safety as well as the regulatory control of water-cooled air-conditioning systems for the prevention of Legionnaires Disease. In relation to public works projects, PAS(W)3 provides policy input to construction safety, construction standards, environmental management, green procurement including promoting the use of green construction materials, energy efficiency, contract form and conditions, dispute avoidance and resolution, security of payment and wage payment. PAS(W)3 handles policy issues relating to and oversees the supplies of concrete, rock products and sand. He also provides policy steer on and oversees the Yuen Long Town Nullah.

PAS(W)4

4. Principal Assistant Secretary (Works)4 (PAS(W)4) assists DS(W)2 in formulating and implementing policies on procurement of construction and consultancy services as well as management of contractors and consultants including administration of DEVB's approved lists of public works contractors/suppliers and performance monitoring. PAS(W)4 represents the Bureau in various trade consultations in respect of the construction sector

including the Mainland/Hong Kong Closer Economic Partnership Arrangement (CEPA) consultations, World Trade Organisation/Government Procurement Agreement consultations and other free trade agreement negotiations. PAS(W)4 is responsible for handling works-related Mainland affairs including implementation of CEPA market liberalisation measures, providing support to other bureaux on various platforms such as the Hong Kong/Guangdong Co-operation Joint Conference and other Mainland/Hong Kong co-operation initiatives. He also provides support in carrying out a strategic review of the Hong Kong's procurement system so as to enhance competition, productivity, innovation and creativity leading to cost-effective delivery of quality infrastructure, and to explore liberalisation measures more favourable than CEPA for the construction stakeholders to access the Qianhai construction market. PAS(W)4 also assists in handling matters related to promotion of local professional services in the Mainland and overseas construction and engineering related markets, providing secretariat support to serve the working group on professional services of the Economic Development Commission as well as housekeeping Electrical and Mechanical Services Department.

5. Hence, it is operationally not possible for any of them to take up the whole or part of the additional duties and responsibilities of the proposed posts of PAS(W)5 in support of the creation of new land and provision of infrastructure support to the various land supply initiatives.

**Key portfolios of the other existing Chief Engineer posts
in the Civil Engineering and Development Department (CEDD)**

All the other existing Chief Engineer (CE) posts in the Civil Engineering and Development Department (CEDD) are fully engaged in their respective duties. It is operationally not possible for them to take up the additional tasks without adversely affecting the discharge of their current duties.

Civil Engineering Office

2. **Chief Engineer/Special Duties (Works)** (CE) is responsible for the planning, design and construction of the Aberdeen Tourism Project, Anderson Road Development and Dredging Works at Kwai Chung Container Basin and its Approaching Channel; administration of the feasibility study of Container Terminal 10 at southwest Tsing Yi, Decontamination Works at Kennedy Town Comprehensive Development Area, “Universal Accessibility” Programme and site formation and infrastructure works for housing sites, and provision of technical support to Steering Committee on Implementation of Hong Kong Disneyland (MOUSECOM) and Ocean Park Redevelopment Committee on further expansion of the theme parks; and coordination of maintenance issues in Penny’s Bay Development Area.

3. **Chief Engineer/Port Works** (CE) is responsible for overseeing the study on increasing land supply by reclamations outside Victoria Harbour and rock cavern development; the cumulative environmental impact assessment study for the three potential near-shore reclamation sites in the western waters of Hong Kong; the strategic studies for artificial islands in the central waters, and planning and engineering studies for the near-shore reclamations in Sunny Bay and the seafront of Sai Kung Sewage Treatment Works; the implementation of marine infrastructure projects including improvement of Sai Kung public pier, public landing steps at Lei Yue Mun Waterfront, cycle parking area at Yung Shue Wan, Yung Shue Wan Development Phase 2, public landing steps at Trio Beach, and sediment removal at five Fish Culture Zones and bathing beach at Lung Mei; and maintenance of public marine facilities including piers, ferry terminals, Kai Tak Cruise Terminal, seawalls, breakwaters, typhoon shelters and fairways.

4. **Chief Engineer/Land Works** (CE) is responsible for the planning, design and construction of site formation and infrastructure works for public

housing developments in Tuen Mun Area 54 and the surrounding sites, Yuen Long and Fanling, the development and implementation of the Food and Health Bureau's columbarium and crematorium facilities in Sandy Ridge and Wo Hop Shek as well as the footbridge widening and bus layby extension in the vicinity of MTR Fanling Station, as well as the planning, design and construction of New Territories (NT) Greening Master Plans covering 9 NT Districts and the Islands District. He also oversees the administration and management of CEDD Landscape Term Contract.

5. **Chief Engineer/Fill Management** (CE) is responsible for the strategic planning and management of construction and demolition materials, marine disposal for contaminated and uncontaminated sediments; design and operation of public fill reception facilities including two barging points and two fill banks, mud pits for contaminated sediments and construction waste sorting facilities; and liaison with State Oceanic Administration for the cross-boundary disposal of inert construction and demolition materials and dredged sediments. He is also responsible for controlling the issuance of sand permits to meet the requirements of Ministry of Commerce and the Development Bureau and providing secretarial support to the Public Fill and Marine Fill Committees.

Hong Kong Island and Islands Development Office

6. **Chief Engineer/Hong Kong 1** (CE) heads the Hong Kong 1 Division and is responsible for the overall administration, planning, design and construction supervision of works packages, with major focus on the Central Reclamation Phase III, Wan Chai Development Phase II (WDII) Contract C3, construction of additional floors at Central Piers 4-6, reassembly of Queen's Pier, housing sites at Braemar Hill, boardwalk under the Island Eastern Corridor and the district administration matters for Central & Western and Eastern Districts.

7. **Chief Engineer/Hong Kong 2** (CE) heads the Hong Kong 2 Division and is responsible for the overall administration, planning, design and construction supervision of works packages, with major focus on WDII Contracts C1, C2 & C4 and the site formation at Ka Wai Man Road Phase 2. He/she is also responsible for overseeing interfacing issues among WDII, Central-Wan Chai Bypass and the Shatin to Central Link and the district administration matters for the Wan Chai and Southern Districts.

8. **Chief Engineer/Islands** (CE) heads the Islands Division and is responsible for the overall administration, planning, design and construction supervision of works packages, with major focus on improvement works at Tai O, Tung Chung New Town Extension, site formation works at Tung Chung

Areas 53/54, infrastructure works at Tung Chung Area 56, future land use at the ex-Lamma quarry site, Mui Wo facelift project, village sewerage at Cheung Chau and the district administration matters for the Islands District.

Kowloon Development Office

9. **Chief Engineer/Kowloon 1** (CE) is responsible for the overall administration, planning, design and construction supervision of works packages at Kai Tak Development (KTD), with major focus on the planning and design of infrastructure at ex-runway and adjoining apron areas, design ideas competitions, studies on public creatives and on reviewing of development parameters at KTD, in addition to coordination of major interfacing projects covering Central Kowloon Route, Multi-purpose Sports Complex, schools, government buildings and open space in KTD. He/she is also responsible for the district administration matters of the Wong Tai Sin and Kwun Tong Districts.

10. **Chief Engineer/Kowloon 2** (CE) is responsible for the overall administration, planning, design and construction supervision of works packages, with major focus on the design of Trunk Road T2 at KTD, the implementation of government infrastructure and facilities for West Kowloon Cultural District development, Kwun Tong Town Centre redevelopment and ex-Cha Kwo Ling Kaolin Mine Site development, in addition to the planning and design of three footbridges at Sham Mong Road. He/she is also responsible for the district administration matters of the Sham Shui Po and Yau Tsim Mong Districts.

11. **Chief Engineer/Kowloon 3** (CE) is responsible for the overall administration, planning, design and construction supervision of works packages at KTD, with major focus on the planning and design of infrastructure at north apron area, improvement works for Kai Tak Approach Channel, structural deck at the ex-runway, cycle track network, in addition to the reconstruction and upgrading of Kai Tak Nullah, studies on Environmentally Friendly Linkage System, interfaces with Shatin to Central Link, and coordination of land use and drainage works. He/she is also responsible for the district administration matters of the Kowloon City District.

12. **Chief Engineer/Kowloon 4** (CE) is responsible for the overall administration, planning, design and construction supervision of works packages, with major focus on the construction of infrastructure at the former north apron and runway areas at KTD as well as for two housing sites at Tai Wo Ping, bioremediation works at Kai Tak Approach Channel and Kwun Tong

Typhoon Shelter, site formation and dredging works for cruise terminal development, and coordination of works for District Cooling System.

New Territories West Development Office

13. **Chief Engineer/New Territories West 1 (CE)** is responsible for the overall administration, planning and supervision of the planning and engineering study for the potential development/housing sites at Yuen Long South as well as the overall administration, planning, design and construction supervision of the site formation and infrastructure projects at Yuen Long and the Lok Ma Chau Loop development. He/she is also responsible for the district administration matters of the Yuen Long District.

14. **Chief Engineer/New Territories West 2 (CE)** is responsible for the overall administration, planning and supervision of the planning and engineering studies for the potential development/housing sites at Tuen Mun Areas 40 and 46 and the Adjoining Areas, and Lam Tei Quarry Site and the Adjoining Areas as well as the overall administration, planning, design and construction supervision of the Widening of Tsuen Wan Road between Tsuen Tsing Interchange and Kwai Tsing Interchange Project, and the Investigation Study for the Flyover from Kwai Tsing Interchange Upramp to Kwai Chung Road. He/she is also responsible for the district administration matters of the Tuen Mun, Tsuen Wan and Kwai Tsing Districts.

15. **Chief Engineer/New Territories West 3 (CE)** is responsible for the overall administration, planning and supervision of the Planning and Engineering Study for the Hung Shui Kiu New Development Area, as well as the overall administration, planning, design and construction supervision of the Widening of Tin Ha Road and Tan Kwai Tsuen Road Project and the New Territories Cycle Track Network Project. He/she is also responsible for the district administration matters of the Hung Shui Kiu area.

New Territories East Development Office

16. **Chief Engineer/New Territories East 1 (CE)** is responsible for the overall administration, planning, design and construction supervision of works packages, with major focus on the infrastructure works for the Sai Kung area and Tseung Kwan O (TKO) New Town, including the TKO-Lam Tin Tunnel, Cross Bay Link, infrastructure works in TKO Town Centre South, Sai Kung Town improvement works. He/she is also responsible for the district administration matters of the Sai Kung District.

17. **Chief Engineer/New Territories East 2 (CE)** is responsible for

the overall administration, planning, design and construction supervision of works packages, with major focus on the infrastructure works for the Sha Tin and Ma On Shan, and development of the Anderson Road Quarry. He/she is also responsible for the district administration matters of the Sha Tin District.

Headquarters

18. **Chief Engineer/Headquarters (CE)** is responsible for the overall administration and management of the Planning Unit, Town Planning Unit, and Engineering and Associated Consultants Selection Board Unit. He/she oversees the Department's commitment to land formation, land supply and road development; assists in formulating departmental strategies and coordinating inputs over planning related issues; oversees the Department's project delivery and expenditure under the Public Works Programme and Capital Works Reserve Fund (CWRP); and vets applications for funding under CWRP Block Votes, undertaking of projects, employment of consultants, entrustment of works and increase in consultancy fees.

.....