

政府總部
勞工及福利局

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LABOUR AND WELFARE BUREAU
GOVERNMENT SECRETARIAT

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21 April 2017

Mr Colin CHUI
Chief Council Secretary
Legislative Council Complex
1 Legislative Council Road
Central, Hong Kong

Dear Mr Chui,

Pilot Scheme on Residential Care Service Voucher for the Elderly

At the meeting of the Joint Subcommittee on Long-term Care Policy on 14 February 2017, Members were briefed on the progress of the preparation for implementing the Pilot Scheme on Residential Care Service Voucher for the Elderly. Members requested the Government to provide after the meeting information on the minimum staffing requirements for licensed residential care homes for the elderly and EA1 homes under the Enhanced Bought Place Scheme. The requested information is set out at Annex.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Florence Lo'.

(Miss Florence Lo)
for Secretary for Labour and Welfare

c.c. Director of Social Welfare (Attn: Ms Pang Kit-ling)

Annex

**Minimum Staffing Requirements for
Care and Attention (C&A) Homes Licensed under
the Residential Care Homes (Elderly Persons) Ordinance (Cap. 459) and
EA1 Homes under Enhanced Bought Place Scheme (EBPS)**

	C&A Homes licensed under the Residential Care Homes (Elderly Persons) Ordinance¹	EA1 Homes under EBPS²
Home Manager	1	1
Ancillary Worker	1 ancillary worker for every 40 residents or part thereof, between 7 a.m. and 6 p.m.	11
Care Worker	(i) 1 care worker for every 20 residents or part thereof, between 7 a.m. and 3 p.m.; (ii) 1 care worker for every 40 residents or part thereof, between 3 p.m. and 10 p.m.; (iii) 1 care worker for every 60 residents or part thereof, between 10 p.m. and 7 a.m.	20
Health Worker	Unless a nurse is present, 1 health worker for every 30 residents or part thereof, between 7 a.m. and 6 p.m.	4
Registered Nurse	Unless a health worker is present, 1 nurse for every 60 residents or part thereof, between 7 a.m. and 6 p.m.	1
Enrolled Nurse		4
Physiotherapist	-	1

¹ As an additional requirement for a C&A home, any 2 persons being a home manager, an ancillary worker, a care worker, a health worker or a nurse shall be on duty between 6 p.m. and 7 a.m.

² Under EBPS, the minimum staffing requirements are set with reference to the actual number of beds in the home and on the basis of each staff working eight hours a day. The staffing requirements set out in the table above are the minimum requirements for an EA1 Home providing 100 C&A places.