#### **Finance Committee**

## Members' motions to amend the Finance Committee Procedure, the Establishment Subcommittee Procedure and/or the Public Works Subcommittee Procedure under Rule 71(13) of the Rules of Procedure (As of 26 January 2018)

# List of motions of which notices have been given

Member	Serial No.
Hon Martin LIAO Cheung-kong	001 - 004
Hon Charles MOK	005 - 010
Hon CHAN Chi-chuen	011 - 018
Hon Andrew WAN Siu-kin	019 - 024
Dr Hon Fernando CHEUNG Chiu-hung	025 - 036
Hon Jeremy TAM Man-ho	037 - 040 *
Hon Alvin YEUNG	041 - 044 *

<sup>\*</sup> Hon Jeremy TAM Man-ho and Hon Alvin YEUNG have advised that the motions are not to be published at this stage.

## Motion to amend paragraph 39 of the Finance Committee Procedure, paragraph 32 of the Establishment Subcommittee Procedure and paragraph 33 of the Public Works Subcommittee Procedure

## Paragraph 39 of the Finance Committee Procedure

39. A member when speaking on a proposal in the Committee may move without notice that discussion on an item or further proceedings of the Committee be now adjourned. Thereupon the Chairman shall propose the question on the motion to adjourn [Rule 40]. A member, when speaking on the question, may not speak more than once [Rule 38] and shall not make a speech for *more than three minutes or* longer than any time period as decided by the *Chairman*Committee, or where no such decision has been made, for more than three minutes. When no or no more member indicates his intention to speak on the question, the Chairman shall forthwith put the question on the motion to the Committee for its decision. No member may speak on the question after it has been put [Rule 33].

## Paragraph 32 of the Establishment Subcommittee Procedure

32. A member when speaking on a proposal in the Subcommittee may move without notice that discussion on an item or further proceedings of the Subcommittee be now adjourned. Thereupon the Chairman shall propose the question on the motion to adjourn [Rule 40]. A member, when speaking on the question, may not speak more than once [Rule 38] and shall not make a speech for *more than three minutes or* longer than any time period as decided by the *Chairman*Subcommittee, or where no such decision has been made, for more than three minutes. When no or no more member indicates his intention to speak on the question, the Chairman shall forthwith put the question on the motion to the Subcommittee for its decision. No member may speak on the question after it has been put [Rule 33].

# Paragraph 33 of the Public Works Subcommittee Procedure

33. A member when speaking on a proposal in the Subcommittee may move without notice that discussion on an item or further proceedings of the Subcommittee be now adjourned. Thereupon the Chairman shall propose the question on the motion to adjourn [Rule 40]. A member, when speaking on the question, may not speak more than once [Rule 38] and shall not make a speech for *more than three minutes or* longer than any time period as decided by the *Chairman*Subcommittee, or where no such decision has been made, for more than three minutes. When no or no more member indicates his intention to speak on the question, the Chairman shall forthwith put the question on the motion to the Subcommittee for its decision. No member may speak on the question after it has been put [Rule 33].

Note: Amendments proposed under Hon Martin LIAO Cheung-kong's motion are marked in *bold and italic type* or deletion line.

## Motion to amend paragraph 37A of the Finance Committee Procedure, paragraph 31A of the Establishment Subcommittee Procedure and paragraph 32A of the Public Works Subcommittee Procedure

## Paragraph 37A of the Finance Committee Procedure

37A. During the deliberation of an agenda item, prior to the question on it being put to vote, a member may move a motion without notice to express a view *or views* on the agenda item if the motion is considered by the Chairman as directly related to the agenda item and *if* agreed by a majority of members that it should be proceeded forthwith. *No debate shall take place to ascertain if members will so agree. Each member may propose no more than one such motion, which is not amendable.* Any proposed motion-or amendment to the motion should be presented *has to be* in written form *and presented by a time specified by the Chairman*. Members may speak on the motion and amendment to the motion, *if any, in a joint debate.* 

## Paragraph 31A of the Establishment Subcommittee Procedure

31A. During the deliberation of an agenda item, prior to the question on it being put to vote, a member may move a motion without notice to express a view *or views* on the agenda item if the motion is considered by the Chairman as directly related to the agenda item and *if* agreed by a majority of members that it should be proceeded forthwith. *No debate shall take place to ascertain if members will so agree. Each member may propose no more than one such motion, which is not amendable.* Any proposed motion-or amendment to the motion should be presented *has to be* in written form *and presented by a time specified by the Chairman.* Members may speak on the motion and amendment to the motion, *if any, in a joint debate.* 

## Paragraph 32A of the Public Works Subcommittee Procedure

32A. During the deliberation of an agenda item, prior to the question on it being put to vote, a member may move a motion without notice to express a view *or views* on the agenda item if the motion is considered by the Chairman as directly related to the agenda item and *if* agreed by a majority of members that it should be proceeded forthwith. *No debate shall take place to ascertain if members will so agree. Each member may propose no more than one such motion, which is not amendable.* Any proposed motion-or amendment to the motion should be presented *has to be* in written form *and presented by a time specified by the Chairman.* Members may speak on the motion and amendment to the motion, if any, in a joint debate.

Note: Amendments proposed under Hon Martin LIAO Cheung-kong's motion are marked in *bold and italic type* or deletion line.

## Hon Martin LIAO Cheung-kong

Motion to add new paragraphs 3A, 16A and 45A to the Finance Committee Procedure, amend paragraphs 17, 37A, 42 and 46 of the Finance Committee Procedure; amend paragraph 2(a) of Establishment Subcommittee Procedure and add a new paragraph 40A to the Establishment Subcommittee Procedure; and amend paragraph 3 of the Public Works Subcommittee Procedure and add a new paragraph 41A to the Public Works Subcommittee Procedure

## New paragraph 3A of the Finance Committee Procedure

3A. For each item endorsed by a subcommittee, the subcommittee shall recommend to the Committee whether there is to be further discussion of the item by the Committee. The Committee will deal with the item as recommended by the subcommittee, unless a motion moved by a member to overturn such recommendation of the subcommittee is passed by the Committee. A member who wishes to move a motion to overturn such recommendation of the subcommittee shall give notice of the motion to the Clerk at least two clear days before the meeting concerned, provided that the Chairman may in his discretion dispense with such notice. After the member has moved and spoken on the motion, the Chairman shall forthwith put the question on the motion for the Committee's decision without amendment or debate.

New paragraph 16A of the Finance Committee Procedure

16A. For an item endorsed by a subcommittee for which no further discussion is to be conducted by the Committee as recommended by the subcommittee, no arrangement will be made by the Administration for relevant public officers or other persons to attend the meeting concerned to answer questions on the item. However, if notice is given under paragraph 3A by a member to move a motion to overturn such recommendation of the subcommittee, the Clerk shall notify the Administration to make arrangements to facilitate possible discussion of the item at the meeting.

## Paragraph 17 of the Finance Committee Procedure

17. For items to be discussed by the Committee, the The Chairman or the Committee may invite any public officer, or, in the case of a head of the Estimates relating to a non-government body or organization, any member or employee of that body or organization to give information or any explanation or to produce any records or documents which the Committee may require in the performance of its duties; and the Committee may also invite any other person to assist the Committee in relation to any such information, explanation, records or documents [Rule 71(12)].

Should a member wish to request that a public officer or other person be invited to attend a meeting of the Committee, such request should reach the Clerk by 5:00 pm on the working day before the meeting concerned. The Clerk will state in the agenda the office of the public officers and other persons invited for discussion of the particular items.

#### Paragraph 37A of the Finance Committee Procedure

37A. During the deliberation of an agenda item, prior to the question on it being put to vote, a member may move a motion without notice to express a view on the agenda item if the motion is considered by the Chairman as directly related to the agenda item and agreed by a majority of members that it should be proceeded forthwith. Any proposed motion or amendment to the motion should be presented in written form. Members may speak on the motion and amendment to the motion, if any, in a joint debate. *No such motion may be proposed in respect of an agenda item endorsed by a subcommittee for which no further discussion is to be conducted by the Committee as recommended by the subcommittee or as decided by the Committee.* 

#### Paragraph 42 of the Finance Committee Procedure

42. After the Chairman calls a meeting to order, he normally deals first with the business left over from a previous meeting, if any. The Chairman then gives a brief summary of each item (except confidential items) for the benefit of members of the public who do not have copies of the papers on the agenda item, and introduces the persons, *if any*, at the meeting responsible for answering questions on the item. *For an item to be discussed by the Committee, the Chairman invites* Mmembers *to* then discuss the item or put questions to the persons responsible for answering them.

## New paragraph 45A of the Finance Committee Procedure

45A. For an item endorsed by a subcommittee for which no further discussion is to be conducted by the Committee as recommended by the subcommittee or as decided by the Committee, the Chairman shall forthwith put the item to vote without discussion. For an item that has been discussed by the Committee, before putting the item to vote, the Chairman shall ask members if they have further questions.

#### Paragraph 46 of the Finance Committee Procedure

46. Before putting an item to the vote, the Chairman shall ask members if they have any further questions. When the Chairman puts a question to the Committee for its decision, he shall first call upon those members who are in favour of the question to raise their hands and shall then call upon those who are against the question to raise their hands. The Chairman shall then, according to his judgement, state whether or not he thinks the majority of the members present and voting are in favour of the question. If no member challenges the statement, the Chairman shall declare the question to have been so decided. If a member challenges the statement of the Chairman by claiming a division, then the Chairman shall order the Committee to proceed to a division and the division shall be held forthwith immediately after a division bell has been rung for five minutes. [Rule 47(1)]

#### Paragraph 2(a) of the Establishment Subcommittee Procedure

- 2. The terms of reference of the ESC are -
  - (a) To consider submissions from the Administration and, as appropriate, to recommend to the FC :
    - (i) the creation, redeployment and deletion of permanent and supernumerary posts remunerated at the directorate pay scales;
    - (ii) the retention of supernumerary directorate posts;
    - (iii) the creation of supernumerary posts held against permanent posts in ranks with a lower notional annual mid-point salary value;
    - (iv) the creation of individual consultancy positions at directorate level lasting more than one year;
    - (v) changes to the departmental establishment ceilings shown in the approved Estimates;
    - (vi) changes to the arrangements for the creation, redeployment and deletion of directorate posts;
    - (vii) changes to the structure of civil service ranks and grades (including pay scales, new grades and new ranks) recommended by the Standing Commission on Civil Service Salaries and Conditions of Service, or the Standing Committee on Directorate Salaries and Conditions of Service, or the Standing Committee on Judicial Salaries and Conditions of Service, or the Standing Committee on Disciplined Services Salaries and Conditions of Service, and the consequential creation and deletion of posts in affected ranks; and
    - (viii) changes to the organizational structure of the Government and consequential transfers of posts.

The recommendations of the ESC on a submission from the Administration shall include the ESC's recommendation on whether there is to be further discussion of the relevant item by the FC.

#### New paragraph 45A of the Establishment Subcommittee Procedure

#### **Recommendations to the Finance committee**

40A. Immediately after an item has been examined and endorsed by the ESC for submission to the FC, the Chairman shall forthwith put the question on whether there is to be further discussion of the item by the FC to the ESC for decision without amendment or debate. The decision of the ESC on the question shall be included in the paper for submission to the FC that contains the ESC's recommendations including any motions passed under paragraph 31A on the items concerned.

#### Paragraph 3 of the Public Works Subcommittee Procedure

3. The terms of reference of the PWSC are to consider submissions from the Administration, and as appropriate, to recommend to the FC -

- (a) the upgrading of projects to or downgrading from Category A of the Public Works Programme;
- (b) changes to the scope and/or approved project estimates of projects currently in Category A of the Public Works Programme;
- (c) the approval of new commitments for capital subvention works projects funded under CWRF Head 708; and
- (d) changes to the scope and/or approved project estimates of works projects approved for funding under CWRF Head 708.

The recommendations of the PWSC on a submission from the Administration shall include the PWSC's recommendation on whether there is to be further discussion of the relevant item by the FC.

New paragraph 45A of the Public Works Subcommittee Procedure

#### **Recommendations to the Finance Committee**

41A. Immediately after an item has been examined and endorsed by the PWSC for submission to the FC, the Chairman shall forthwith put the question on whether there is to be further discussion of the item by the FC to the PWSC for decision without amendment or debate. The decision of the PWSC on the question shall be included in the paper for submission to the FC that contains the PWSC's recommendations including any motions passed under paragraph 32A on the items concerned.

Note: Amendments proposed under Hon Martin LIAO Cheung-kong's motion are marked in *bold and italic type* or deletion line.

## Motion to amend paragraph 47 of the Finance Committee Procedure, paragraph 39A of the Establishment Subcommittee Procedure and paragraph 40A of the Public Works Subcommittee Procedure

## Paragraph 47 of the Finance Committee Procedure

47. When a division has been ordered, Rules 48 and 49 of the Rules of Procedure shall apply to the proceedings of the Committee. Immediately after the Chairman has declared the result of a division under an agenda item, a member may move without notice that in the event of further divisions being claimed in respect of any motions or questions under the same agenda item, the Committee do proceed to each of such divisions immediately after the division bell has been rung for one minute. Thereupon the Chairman shall propose put the question on that motion forthwith with no debate. In the event that the division bell does not function or may not be rung, the Chairman shall order the Clerk to arrange for the members of the Committee within the precincts of the Chamber to be notified of the division. The division shall be held 10 minutes after the order has been made.

## Paragraph 39A of the Establishment Subcommittee Procedure

39A. When a division has been ordered, Rules 48 and 49 of the Rules of Procedure shall apply to the proceedings of the ESC. Immediately after the Chairman has declared the result of a division under an agenda item, a member may move without notice that in the event of further divisions being claimed in respect of any motions or questions under the same agenda item, the ESC do proceed to each of such divisions immediately after the division bell has been rung for one minute. Thereupon the Chairman shall propose put the question on that motion forthwith with no debate. In the event that the division bell does not function or may not be rung, the Chairman shall order the Clerk to arrange for the members of the ESC within the precincts of the Chamber to be notified of the division. The division shall be held 10 minutes after the order has been made.

## Paragraph 40A of the Public Works Subcommittee Procedure

40A. When a division has been ordered, Rules 48 and 49 of the Rules of Procedure shall apply to the proceedings of the PWSC. Immediately after the Chairman has declared the result of a division under an agenda item, a member may move without notice that in the event of further divisions being claimed in respect of any motions or questions under the same agenda item, the PWSC do proceed to each of such divisions immediately after the division bell has been rung for one minute. Thereupon the Chairman shall propose put the question on that motion forthwith with no debate. In the event that the division bell does not function or may not be rung, the Chairman shall order the Clerk to arrange for the members of the PWSC within the precincts of the Chamber to be notified of the division. The division shall be held 10 minutes after the order has been made.

Note: Amendments proposed under Hon Martin LIAO Cheung-kong's motion are marked in *bold and italic type* or deletion line.

## Motion to add a new paragraph 30A to the Finance Committee Procedure

30A. Any member who wishes to amend the Finance Committee Procedure should consult the Committee on Rules of Procedure through the Committee before giving any notice of motion to amend the committee procedure.

Note: Amendments proposed under Hon Charles MOK's motion are marked in *bold and italic type* or deletion line.

## Motion to add new paragraphs 37B, 37C and 37D to the Finance Committee Procedure

#### New paragraph 37B of the Finance Committee Procedure

37B. Notice of a motion to amend the Finance Committee Procedure shall be given not less than twelve clear days before the day on which the motion is to be considered by the Finance Committee; and except with the leave of the Chairman, no motion of which the required notice has not been so given may be moved.

## New paragraph 37C of the Finance Committee Procedure

37C. Notice of an amendment to the motion to amend the Finance Committee Procedure shall be given not later than five clear days before the day on which the motion concerned is to be considered by the Finance Committee; and except with the leave of the Chairman, no amendment of which the required notice has not been so given may be moved to the motion.

## New paragraph 37D of the Finance Committee Procedure

37D. Notice of a motion to amend the Finance Committee Procedure or an amendment to the motion shall be given by delivering a copy of the motion or amendment in writing to the office of the Clerk. The notice shall be signed by the member who wishes to move the motion or amendment.

Note: Amendments proposed under Hon Charles MOK's motion are marked in *bold and italic type* or deletion line.

# Motion to add a new paragraph 25A to the Establishment Subcommittee Procedure

25A. Any member who wishes to amend the Establishment Subcommittee Procedure should consult the Committee on Rules of Procedure through the Subcommittee before giving any notice of motion to amend the subcommittee procedure.

Note: Amendments proposed under Hon Charles MOK's motion are marked in *bold and italic type* or deletion line.

## Motion to add new paragraphs 31B, 31C and 31D to the Establishment Subcommittee Procedure

## New paragraph 31B of the Establishment Subcommittee Procedure

31B. Notice of a motion to amend the Establishment Subcommittee Procedure shall be given not less than twelve clear days before the day on which the motion is to be considered by the Subcommittee ; and except with the leave of the Chairman, no motion of which the required notice has not been so given may be moved.

New paragraph 31C of the Establishment Subcommittee Procedure

31C. Notice of an amendment to the motion to amend the Establishment Subcommittee Procedure shall be given not later than five clear days before the day on which the motion concerned is to be considered by the Subcommittee; and except with the leave of the Chairman, no amendment of which the required notice has not been so given may be moved to the motion.

New paragraph 31D of the Establishment Subcommittee Procedure

31D. Notice of a motion to amend the Establishment Subcommittee Procedure or an amendment to the motion shall be given by delivering a copy of the motion or amendment in writing to the office of the Clerk. The notice shall be signed by the member who wishes to move the motion or amendment.

Note: Amendments proposed under Hon Charles MOK's motion are marked in *bold and italic type* or deletion line.

# Motion to add a new paragraph 26A to the Public Works Subcommittee Procedure

26A. Any member who wishes to amend the Public Works Subcommittee Procedure should consult the Committee on Rules of Procedure through the Subcommittee before giving any notice of motion to amend the subcommittee procedure.

Note: Amendments proposed under Hon Charles MOK's motion are marked in *bold and italic type* or deletion line.

#### Motion to add new paragraphs 32B, 32C and 32D to the Public Works Subcommittee Procedure

#### New paragraph 32B of the Public Works Subcommittee Procedure

32B. Notice of a motion to amend the Public Works Subcommittee Procedure shall be given not less than twelve clear days before the day on which the motion is to be considered by the Subcommittee ; and except with the leave of the Chairman, no motion of which the required notice has not been so given may be moved.

New paragraph 32C of the Public Works Subcommittee Procedure

32C. Notice of an amendment to the motion to amend the Public Works Subcommittee Procedure shall be given not later than five clear days before the day on which the motion concerned is to be considered by the Subcommittee; and except with the leave of the Chairman, no amendment of which the required notice has not been so given may be moved to the motion..

New paragraph 32D of the Public Works Subcommittee Procedure

32D. Notice of a motion to amend the Public Works Subcommittee Procedure or an amendment to the motion shall be given by delivering a copy of the motion or amendment in writing to the office of the Clerk. The notice shall be signed by the member who wishes to move the motion or amendment.

Note: Amendments proposed under Hon Charles MOK's motion are marked in *bold and italic type* or deletion line.

## Motion to amend paragraph 7 of the Finance Committee Procedure

7. The Clerk shall attend the meetings of the Committee, keep a record of the proceedings of the Committee, and distribute a copy thereof to each member. The record is kept in the form of minutes, recording the members attending, the gist of proceedings and the decisions taken. Where *T*he Chairman, with the agreement of the Committee on the request of a member, determines that must provide a verbatim record is necessary for the whole or any part of a meeting<sub>5</sub>. tThe Clerk shall make arrangements for the production of such a record. The Clerk will not normally clear the records of proceedings with the Administration or other persons except in respect of such part of a record which relates to statements made by the Administration or such other persons.

Note: Amendments proposed under Hon CHAN Chi-chuen's motion are marked in *bold and italic type* or deletion line.

## Motion to amend paragraph 9 of the Finance Committee Procedure

9. The Legal Adviser of the Legislative Council Secretariat is the Counsel to the Committee and its subcommittees. He advises the Chairman and, *Deputy Chairman, members* and the Clerk on all legal matters in relation to the business and administration of the Committee.

Note: Amendments proposed under Hon CHAN Chi-chuen's motion are marked in *bold and italic type* or deletion line.

## Motion to amend paragraph 34 of the Finance Committee Procedure

34. A member may address the Committee orally in either Putonghua, Cantonese, or English, or sign language. Replies by the public officers and other persons attending may likewise be in either Putonghua, Cantonese, or English, or sign language. All Committee papers are in both Chinese and English. The Clerk should arrange corresponding interpretation service.

Note: Amendments proposed under Hon CHAN Chi-chuen's motion are marked in *bold and italic type* or deletion line.

# Motion to add a new paragraph 55 to the Finance Committee Procedure

55. If there is a material error or oversight in the document of an agenda item, the discussion on that item shall be adjourned.

Note: Amendments proposed under Hon CHAN Chi-chuen's motion are marked in *bold and italic type* or deletion line.

#### Motion to amend paragraph 8 of the Establishment Subcommittee Procedure

8. The Clerk shall attend the meetings of the ESC, keep a record of the proceedings of the ESC, and distribute a copy thereof to each member before the FC meeting at which the ESC recommendations are considered. The record is kept in the form of minutes, recording the members attending, the gist of proceedings and the decisions taken. *The Chairman, on the request of a member, must provide a verbatim record for the whole or any part of a meeting*. The Clerk will not normally clear the minutes with the Administration and outside parties except in respect of those parts of the record which relate to the statements made by these parties at the meeting.

Note: Amendments proposed under Hon CHAN Chi-chuen's motion are marked in *bold and italic type* or deletion line.

# Motion to amend paragraph 29 of the Establishment Subcommittee Procedure

29. A member may address the ESC orally in either Putonghua, Cantonese, or English, or sign language. Replies by the public officers and others persons attending may likewise be in either Putonghua, Cantonese, or English, or sign language. All ESC papers are in both Chinese and English. The Clerk should arrange corresponding interpretation service.

Note: Amendments proposed under Hon CHAN Chi-chuen's motion are marked in *bold and italic type* or deletion line.

#### Motion to amend paragraph 9 of the Public Works Subcommittee Procedure

9. The Clerk shall attend the meetings of the PWSC, keep a record of the proceedings of the PWSC, and distribute a copy thereof to each member before the FC meeting at which the PWSC recommendations are considered. The record is kept in the form of minutes, recording the members attending, the gist of proceedings and the decisions taken. *The Chairman, on the request of a member, must provide a verbatim record for the whole or any part of a meeting.* The Clerk will not normally clear the minutes with the Administration and outside parties except in respect of those parts of the record which relate to the statements made by these parties at the meeting.

Note: Amendments proposed under Hon CHAN Chi-chuen's motion are marked in *bold and italic type* or deletion line.

## Motion to amend paragraph 30 of the Public Works Subcommittee Procedure

30. A member may address the PWSC orally in either Putonghua, Cantonese, or English, or sign language. Replies by the public officers and others persons attending may likewise be in either Putonghua, Cantonese, or English, or sign language. All PWSC papers are in both Chinese and English. The Clerk should arrange corresponding interpretation service.

Note: Amendments proposed under Hon CHAN Chi-chuen's motion are marked in *bold and italic type* or deletion line.

## Motion to amend paragraph 19 of the Finance Committee Procedure

19. In accordance with Rule 80(a) of the Rules of Procedure, the Committee may summon, as required when exercising its powers and functions, persons concerned to testify or give evidence, but the Chief Executive may decide, in the light of security and vital public interests, whether Government officials or other personnel in charge of Government affairs should testify or give evidence before the Committee. *If the Chief Executive decides that they cannot testify or give evidence before the Committee, the Chief Executive must give a written explanation to the Committee*.

Note: Amendments proposed under Hon Andrew WAN Siu-kin's motion are marked in *bold and italic type* or deletion line.

# Motion to amend paragraph 22 of the Finance Committee Procedure

22. A Finance Committee agenda item is a discussion paper seeking approval for changes to the approved Estimates of Expenditure, financial implications of new proposals where no immediate change to the approved Estimates of Expenditure is necessary, delegation of powers to the Financial Secretary, or other proposals from the Administration, as well as a motion from any member of the Finance Committee. The Clerk shall despatch agenda items to members at least five clear days before the meeting at which the items are to be discussed unless, on grounds of urgency, the Chairman directs otherwise. *The Chairman may decide to cancel the related agenda item if it is despatched less than five clear days*.

Note: Amendments proposed under Hon Andrew WAN Siu-kin's motion are marked in *bold and italic type* or deletion line.

#### Motion to amend paragraph 12 of the Establishment Subcommittee Procedure

12. The Chairman and three members or the Chairman and one-seventh onethird of the members, whichever is the greater, form a quorum. Members should confirm their attendance with the Clerk before an ESC meeting; otherwise, the Clerk will assume their absence for the purpose of determining whether there will be a quorum present at the meeting. The meeting will not be held unless a quorum is present within 15 minutes after the time appointed for the meeting.

Note: Amendments proposed under Hon Andrew WAN Siu-kin's motion are marked in *bold and italic type* or deletion line.

## Motion to amend paragraph 19 of the Establishment Subcommittee Procedure

19. An ESC agenda item is normally a discussion paper proposing for ESC's recommendation to the FC the establishment proposals submitted by the Administration as well as a motion from any member of the Establishment Subcommittee. The Clerk shall despatch papers for discussion to members at least five clear days before the meeting at which the papers are to be considered, unless on grounds of urgency the Chairman directs otherwise. *The Chairman may decide to cancel the related agenda item if it is despatched less than five clear days*.

Note: Amendments proposed under Hon Andrew WAN Siu-kin's motion are marked in *bold and italic type* or deletion line.

#### Motion to amend paragraph 13 of the Public Works Subcommittee Procedure

13. The Chairman and three members or the Chairman and one-seventh onethird of the members, whichever is the greater, form a quorum. Members should confirm their attendance with the Clerk before a PWSC meeting; otherwise, the Clerk will assume their absence for the purpose of determining whether there will be a quorum present at the meeting. The meeting will not be held unless a quorum is present within 15 minutes after the time appointed for the meeting.

Note: Amendments proposed under Hon Andrew WAN Siu-kin's motion are marked in *bold and italic type* or deletion line.

# Motion to amend paragraph 20 of the Public Works Subcommittee Procedure

20. A PWSC agenda item is normally a discussion paper proposing for PWSC's recommendation to the FC public works proposals submitted by the Administration as well as a motion from any member of the Public Works Subcommittee. The Clerk shall despatch papers for discussion to members at least five clear days before the meeting at which the papers are to be considered, unless on grounds of urgency, the Chairman directs otherwise. *The Chairman may decide to cancel the related agenda item if it is despatched less than five clear days*.

Note: Amendments proposed under Hon Andrew WAN Siu-kin's motion are marked in *bold and italic type* or deletion line.

# 動議修訂《財務委員會會議程序》第34段

34. 委員在委員會會議上可用**手語、**普通話、粵語或英語發言。官員或 其他列席會議的人士同樣可用**手語、**普通話、粵語或英語作答。委員會的 所有文件均以中英文製備。

#### 動議修訂《財務委員會會議程序》第4段

4. 財務委員會的正副主席由委員會委員在公開進行的會議上互選產 生, **正副主席須由地區直選議員擔任**,任期直至下一會期的委員會正副主 席在該下一會期分別選出為止;若下一會期的委員會正副主席選擧是在下 一會期開始前進行,現任正副主席的任期直至該下一會期開始為止。如主 席及副主席暫時缺席,委員會可在其缺席期間另選一名委員代行主席之 職。儘管有第 45 段的規定,主席或主持選擧的委員(視屬何情況而定)在該 等選擧中除有權作決定性表決外,亦有權作原有表決。

## 動議修訂《財務委員會會議程序》第10段

10. 委員會須在主席決定的日期、時間(包括立法會在一屆會期結束而下 一屆會期未開始前的休會期內)及地點擧行會議。在每屆會期開始時,秘書 須就委員會在會期內的暫定會議日期,徵求主席同意,然後將會議日期告 知委員及政府當局。主席可決定召開特別會議處理緊急事宜,*或須在獲得* 全體議員三分之二同意下召開特別會議。

動議在《財務委員會會議程序》中加入新訂第55段

傷健政策

55. 立法會以可達度和共融性為優先考慮範疇,目的是讓傷健立法會議 員、工作人員和公眾人士均能進出立法會。任何立法會議員不會因為其身 體障礙而被妨礙執行其立法會職務。

# 動議修訂《人事編制小組委員會會議程序》第29段

29. 委員可在人事編制小組委員會的會議上以**手語**,普通話、粵語或英語發言。官員或其他列席會議的人士同樣可以**手語、**普通話、粵語或英語作答。人事編制小組委員會的所有文件均須以中英文製備。。

#### 動議修訂《人事編制小組委員會會議程序》第5段

5. 主席和副主席由委員在公開進行的會議上互選產生, **正副主席須由 地區直選議員擔任**,任期直至下一會期的人事編制小組委員會正副主席在 該下一會期分別選出為止;若下一會期的小組委員會正副主席選擧是在下 一會期開始前進行,現任正副主席的任期直至該下一會期開始為止。如主 席及副主席暫時缺席,小組委員會可在其缺席期間另選一名委員代行主席 之職。儘管有第 38 段的規定,主席或主持選擧的委員(視屬何情況而定)在 該等選擧中除有權作決定性表決外,亦有權作原有表決。

#### 動議修訂《人事編制小組委員會會議程序》第10段

10. 秘書須在會議日期最少 5 整天前,將會議的書面預告發給各委員, 但主席可視個別情況指示給予較短時間的預告。會議須公開擧行,但主席 按照人事編制小組委員會的任何決定命令不公開擧行者除外。任何文件如 列入議程以供討論但又未能在有關會議中審議完畢,會在下次會議繼續審 議,或按主席決定召開特別會議繼續審議,或須在獲得全體議員三分之二 同意下召開特別會議。

動議在《人事編制小組委員會會議程序》中加入新訂第42段

#### 傷健政策

42. 立法會以可達度和共融性為優先考慮範疇,目的是讓傷健立法會議員、工作人員和公眾人士均能進出立法會。任何立法會議員不會因為其身體障礙而被妨礙執行其立法會職務。

# 動議修訂《工務小組委員會會議程序》第30段

30. 委員可在工務小組委員會的會議上以**手語**,普通話、粵語或英語發言。官員或其他列席會議的人士同樣可以**手語**,普通話、粵語或英語作答。工務小組委員會的所有文件均須以中英文製備。

#### 動議修訂《工務小組委員會會議程序》第6段

6. 主席和副主席由委員在公開進行的會議上互選產生, **正副主席須由 地區直選議員擔任**,任期直至下一會期的工務小組委員會正副主席在該下 一會期分別選出為止;若下一會期的小組委員會正副主席選擧是在下一會 期開始前進行,現任正副主席的任期直至該下一會期開始為止。如主席及 副主席暫時缺席,小組委員會可在其缺席期間另選一名委員代行主席之 職。儘管有第 39 段的規定,主席或主持選擧的委員(視屬何情況而定)在該 等選擧中除有權作決定性表決外,亦有權作原有表決 [議事規則第 71(2) 條]。

# 動議修訂《工務小組委員會會議程序》第10段

10. 在選出主席後,秘書須就工務小組委員會在會期內的暫定會議日期,徵求主席同意,然後將會議日期告知委員及政府當局。主席可決定召開特別會議處理緊急事宜,或須在獲得全體議員三分之二同意下召開特別 會議。

動議在《工務小組委員會會議程序》中加入新訂第43段

#### 傷健政策

43. 立法會以可達度和共融性為優先考慮範疇,目的是讓傷健立法會議 員、工作人員和公眾人士均能進出立法會。任何立法會議員不會因為其身 體障礙而被妨礙執行其立法會職務。