

立法會

Legislative Council

立法會 CB(2)1035/18-19 號文件

檔 號：CB2/PL/CA

2019 年 3 月 22 日內務委員會會議文件

有關政制事務委員會提名一名議員參加 英國英聯邦議會聯合會舉辦的 英國議會性別敏感度審查工作坊的建議

目的

本文件旨在徵求內務委員會批准政制事務委員會("事務委員會")的建議，提名黃碧雲議員參加英國英聯邦議會聯合會舉辦的英國議會性別敏感度審查工作坊("工作坊")。工作坊將於 2019 年 6 月 17 日至 19 日在英國倫敦舉行。

主辦機構及工作坊

2. 英國英聯邦議會聯合會邀請立法會議員參加工作坊。該會推行計劃項目，讓英聯邦議會議員和官員互相分享知識和技能。該會的使命是支援和加強英聯邦議會對其政府的有效監督、監察及代議功能。

3. 據英國英聯邦議會聯合會所述，英國議會工作坊系列是英國英聯邦議會聯合會與各個英聯邦議會聯合會分會工作的重要一環。工作坊旨在讓英聯邦議會議員透過會面，就財政預算、政策和法例如何影響兩性進行討論，以及提高議會議員從性別敏感的角度進行立法和審議工作的能力。

4. 英國英聯邦議會聯合會邀請立法會提名兩名議員參加工作坊，並鼓勵立法會按性別平衡的原則作出提名。英國英聯邦議會聯合會發出的邀請函件載於**附錄 I**(只備英文本)。

事務委員會的建議

5. 鑒於工作坊的主題屬於事務委員會的職權範圍，英國英聯邦議會聯合會的邀請函件已轉交事務委員會，以供考慮是否

接受邀請。2019年3月，事務委員會同意接受邀請及開放是項邀請予立法會全體議員。委員亦同意，若有興趣的議員數目超出英國英聯邦議會聯合會所訂的提名限額，會由事務委員會主席抽籤決定提名參加工作坊的兩名議員人選。

6. 秘書處已請立法會全體議員表明是否有興趣參加工作坊，同時已告知議員，參加工作坊的議員在返港後須向內務委員會提交報告。黃碧雲議員(事務委員會委員)表示有興趣參加工作坊。秘書處其後通知各議員，事務委員會將提名上述議員參加工作坊。

撥款安排

7. 根據立法會行政管理委員會已通過的安排，每名議員均獲安排設立一個數額為 55,000 元的海外職務訪問帳目，以供議員在每個立法會任期內參加港外職務訪問。議員僅可使用此海外職務訪問帳目進行已獲內務委員會批准的職務訪問。任何超出標準或海外職務訪問帳目可動用餘額的開支，須由有關議員承擔。

8. 根據初步預算，每名參加工作坊的議員的開支(包括機票、酒店住宿、膳食、市內交通及雜項開支等)約為 31,476 元(選乘經濟客位)、44,100 元(選乘特級經濟客位)及 76,340 元(選乘商務客位)。預算開支的分項數字載於**附錄 II**。實際開支會視乎確認機票訂位及酒店訂房時的價格而增減。

徵詢意見

9. 根據《內務守則》第 29A(d)條，凡應邀以立法會或其轄下委員會的名義前往香港以外的地方進行，而開支擬記入個別議員的海外職務訪問帳目的訪問活動，均須經內務委員會批准。

10. 謹請內務委員會批准黃碧雲議員參加 2019 年 6 月 17 日至 19 日在英國倫敦舉行的工作坊，以及把參加工作坊的開支記入其海外職務訪問帳目。

立法會秘書處

議會事務部 2

2019 年 3 月 21 日



Westminster Workshop on Gender Sensitive Scrutiny

OFFICIAL INVITATION

17-19 June 2019
UK Houses of Parliament, London

INVITATION

2019 WESTMINSTER WORKSHOP ON GENDER SENSITIVE SCRUTINY MONDAY 17 - WEDNESDAY 19 JUNE

I am delighted to announce that CPA UK will host the Westminster Workshop on Gender Sensitive Scrutiny from Monday 17 June – Wednesday 19 June 2019 at the Houses of Parliament in London.

Parliamentarians from across the Commonwealth will meet to discuss how budgets, policies and legislation impact both men and women. At the end of the Workshop, attendees will have developed their ability to be leaders in this area in their own Parliaments.

I invite your legislature to apply for places for two Members of Parliament to participate in the Workshop. CPA UK strongly encourages you to submit a gender balanced nomination, and further details are attached including the nomination and funding request forms. Please follow the application procedures outlined below and submit your nominations by **22 March 2019** as spaces are limited.

The Westminster Workshop Series is a key part of CPA UK's work with fellow CPA Branches. More information about previous CPA UK Westminster Workshops and other events can be found on the CPA UK website [here](#).

I do hope you will consider submitting an application for what I believe will be a fascinating Workshop. CPA UK looks forward to receiving your nominations and welcoming successful applicants to Westminster in June.

JON DAVIES

Chief Executive, CPA UK



OBJECTIVE & OUTPUTS



OUR OBJECTIVE:

For Parliamentarians to enhance their ability to legislate and scrutinise with a gender sensitive perspective.

OUTPUTS:

Output 1:

Parliamentarians will have a deeper understanding of what Gender Sensitive Scrutiny is and how it is being approached in different Commonwealth Parliaments.

Output 2:

Parliamentarians will increase their network and have opportunities to learn from counterparts from across the Commonwealth.

Output 3:

Parliamentarians will further their understanding of the roles they can play with regards to Gender Sensitive Scrutiny in their own respective Parliaments.

APPLICATION PROCESS

WESTMINSTER WORKSHOP APPLICATION PROCESS

Places per Legislature

1.01. Legislatures may apply for a maximum of two places for Members of Parliament. To apply for places at the Workshop, please complete the expression of interest form via [this link](#) no later than **Friday 22 March 2019**.

1.02. Due to a high demand for limited places at the Westminster Workshop, any applications received after the stated deadline will be held as a reserve.

Nomination Criteria

2.01. When selecting participants for nomination, you are requested to meet the following criteria:

- a. It is CPA UK policy to encourage broad participation in its events. Legislatures should nominate Members from both government/majority parties and opposition/minority parties.
- b. Participants should have a reasonable expectation of continuing in their parliamentary careers so that their participation in the Workshop is worthwhile both to themselves and to their Parliament.
- c. Participants should arrive for the start of the programme and participate fully until its conclusion. Legislatures should only nominate participants who will attend the entire Workshop programme.
- d. Legislatures will be expected to nominate at least one female participant to ensure gender balance.

2.02. Due to the limited places for the Workshop, there is a likelihood that it will be oversubscribed. Therefore CPA UK may have to limit the amount of total places available. Nominations that meet the above criteria are more likely to be selected. Legislatures whose nominations do not meet the criteria may be asked to reconsider.

Participant Progress Evaluation

3.01. As well as participating actively in the programme, participants will be expected to take part in a professional development evaluation exercise. CPA UK intends to assess participant level of knowledge and experience before and after the Workshop.

Acceptance of Participant Places

4.01. CPA UK will inform legislatures of the outcome of the application and selected participants by **Monday 1 April, 2019**. We regret that we are unable to answer queries about applications before this date.

Visas

5.01. For those countries that require visas to enter the UK, applications should be made as soon as possible after receipt of confirmation of participant places. CPA UK is not able to assist in the visa application process. Additional information can be sourced [here](#).

PARTICIPATION COSTS

Funding

6.01. Delegates will normally be responsible for the following (also see section 7):

a. Accommodation. Booking and paying for their accommodation.

b. Payment of Delegate Fee. A fee will be charged to cover the costs of delegates' official meals during the three-day Workshop, excluding B&B accommodation costs. As a guide, it is anticipated that the delegate fee will be in the region of GBP 200.00.

c. Logistics.

- (1) Return travel to the UK
- (2) Airport-hotel transfers
- (3) Visa fees
- (4) Meals except those which are part of the official programme
- (5) Personal expenses during the Workshop period (laundry, telephone, room service, mini-bars, DVDs, etc)

6.02. Details of the official Westminster Workshop hotel will be issued to all successful legislatures when they are notified of their places. The hotel will be in the immediate vicinity of the Houses of Parliament. The cost of a single occupancy room at the official hotel is in the region of £239 per person per night including breakfast and VAT.

6.03. Delegates will be responsible for booking their own accommodation. Delegates attending the Westminster Workshop are asked to arrive on Sunday 16 June 2019 and attend the full Workshop Programme, from Monday 17 June to Wednesday 19 June 2019 inclusive. The hotel allocations will be released on Thursday 20 June.

Funding Assistance

- 7.01. Limited funding to cover accommodation and / or delegate fee may be available to legislatures that do not have sufficient resources to cover the full costs of their delegate participation at the Workshop.
- 7.02. If it is anticipated that your legislature will require financial support to cover certain aspects of your delegation's participation at the Workshop, please indicate so by filling in and sending the enclosed funding form to cpauk@parliament.uk. Please note that this does not automatically guarantee the success of any funding application.
- 7.03. Assistance will be based on the following criteria and you should be aware that CPA UK may request funding from third-parties in support of funding assistance:
- a. 'Request for Funding' forms are submitted within the specified deadline
 - b. The nomination criteria have been met by the nominating branch
 - c. Nominating branches have no outstanding payments due to CPA UK
- 7.04. The following arrangements will apply to delegates supported by CPA UK funding.
- a. CPA UK will pay for:
 - (1) Hotel B&B accommodation for the duration of the Workshop (no room service)
 - (2) The delegate fee
 - b. CPA UK will **NOT** pay for:
 - (1) Return travel to the UK
 - (2) Airport-hotel transfers or transfers to the hotel or Workshop venue
 - (3) Visa fees
 - (4) Meals except those provided as part of the official programme
 - (5) Personal expenses incurred (laundry, telephone, room service, mini-bars, videos, etc.)
 - (6) Any additional accommodation outside the official dates of the Workshop.

WORKSHOP ADMINISTRATION AND LOGISTICS

Spouses / Accompanying Persons / Children

- 8.01. The Westminster Workshop is an intensive programme for the delegates, requiring their full focus and attention. It is CPA UK policy that spouses, accompanying persons and children are not invited to attend any part of the Westminster Workshop programme. No additional programme for spouses / accompanying persons will be organised.
- 8.02. Please note that this programme is strictly for Parliamentarians only and no provisions will be made for accompanying members of staff.

Withdrawals / Cancellations / Liabilities

- 9.01. Legislatures are requested to inform CPA UK immediately if a delegate cancels, or if for any reason will not arrive in London as scheduled. Once legislatures have committed to delegate attendance at the Workshop, a cancellation fee will be charged by CPA UK as a result of a delegate failing to arrive, departing early or not attending the programme.

政制事務委員會

有關提名一名議員參加
英國英聯邦議會聯合會舉辦的
英國議會性別敏感度審查工作坊的建議

初步開支預算

工作坊日期：2019 年 6 月 17 日至 19 日

地點：英國倫敦

開支分項

項目	預算開支(每人)港元		
	經濟客位	特級 經濟客位	商務客位
1. 來回機票 ^(附註 1) 香港/倫敦/香港	16,124	28,748	60,988
2. 酒店住宿(佔膳宿津貼的 60%) ^(附註 2) 倫敦(4 晚) ^(附註 3)	8,971		
3. 膳食、市內交通及雜項開支 (佔膳宿津貼的 40%) ^(附註 2) 倫敦(2019 年 6 月 16 日至 19 日) ^(附註 3)	5,981		
4. 旅遊保險	400		
總計：	31,476	44,100	76,340

附註：

- 2019 年 3 月 13 日取得的機票報價，價格包括稅項及附加費。
- 適用於倫敦的膳宿津貼額：每日 358 英鎊(截至 2019 年 3 月及或會作出修改)。
2019 年 3 月的匯率：1 英鎊 = 10.441 港元。
- 參加工坊的議員須於 2019 年 6 月 16 日抵達倫敦。

立法會秘書處
議會事務部 2
2019 年 3 月 21 日