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Replies to initial written questions raised by Finance Committee Members in examining the Estimates of Expenditure 2019-20

Director of Bureau : Director of Administration

Session No. : 3

File Name : CSO-2-e1.doc

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CONTROLLING OFFICER'S REPLY**CSO001****(Question Serial No. 1206)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. According to the Finance Committee's discussion paper FCR(2005-06)32 of 2005, the Government proposed to provide support to former Chief Executives (CEs), with a view to facilitating them to perform promotional and protocol-related functions. The estimated recurrent expenditure is \$2.2 million in a full year. The expenditure items set out in the paper include: staff costs (secretarial and clerical staff and a driver), operating expenses of the office, provision of office accommodation (fitting-out, facilities and equipment), medical and dental services for former CE's and their spouse, and security protection services. Please provide this Committee with the relevant expenditure involved in the past 5 years in the tabular form below:

Former CE	Year	Support item	Expenditure involved
Mr TUNG Chee-Hwa	2014-2015		
	2015-2016		
	2016-2017		
	2017-2018		
	2018-2019		
Mr Donald TSANG Yam-kuen	2014-2015		
	2015-2016		
	2016-2017		
	2017-2018		
	2018-2019		
Mr LEUNG Chun-ying	2014-2015		

	2015-2016		
	2016-2017		
	2017-2018		
	2018-2019		

2. The expenditure for provision of services for former CEs was under operational expenses of Head 21 - Chief Executive's Office in the paper. Why was it not shown in the annual controlling officer's report?

3. Please provide details (including date, event, purpose and expenditure) of the protocol-related activities attended by the 3 former CEs in the past 5 years.

Asked by: Hon AU Nok-hin (LegCo internal reference no.: 31)

Reply:

- (1) The actual expenditure incurred by the Office of Former Chief Executives (the Office) in 2014-15, 2015-16, 2016-17 and 2017-18 was \$5.59 million, \$5.83 million, \$6.43 million and \$9.11 million respectively, and the revised estimate of expenditure for 2018-19 is \$10.81 million. We do not have the breakdown of expenditures for individual former Chief Executives (CEs).
- (2) The expenditure of the Office is under operational expenses of Head 142 - Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary.
- (3) The total number of promotional/protocol-related activities attended by former CEs in 2014-15, 2015-16, 2016-17, 2017-18 and 2018-19 was 155, 129, 168, 476 and 1 177 respectively.

- End -

CONTROLLING OFFICER'S REPLY

CSO002

(Question Serial No. 1237)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

According to the Budget, the estimate for “hire of services and professional fees” in 2019-20 is \$214,675,000. It is \$57,474,000 higher than that of last year, with an increase of 36.5%. Please elaborate on the reasons for the substantial increase in expenditure.

Asked by: Hon AU Nok-hin (LegCo internal reference no.: 13)

Reply:

Under the Subhead “hire of services and professional fees”, the estimated provision for 2019-20 is \$214,675,000, which is \$57,474,000 higher than the revised estimate of \$157,201,000 for 2018-19. This is mainly due to the smaller than expected expenditure on such services as studies and consultancy in 2018-19. In addition, the expenditure of various sections under this Subhead for 2019-20 will be increased, therefore the relevant estimates are higher than the revised estimates for 2018-19.

- End -

CONTROLLING OFFICER'S REPLY

CSO003

(Question Serial No. 1238)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (700) General non-recurrent

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

According to the Budget, a provision of \$1.8 million has been set aside for general non-recurrent expenses in 2019-20. There was no such estimate in the past few years. What is the use of the relevant provision earmarked?

Asked by: Hon AU Nok-hin (LegCo internal reference no.: 17)

Reply:

The Administration Wing is planning to undergo the Building Environmental Assessment Method Plus Existing Buildings certification so as to further enhance the energy efficiency and environmental management measures for the Central Government Complex (CGC). To this end, we have set aside \$1.8 million in 2019-20 to engage a consultant to conduct assessment for the CGC, make recommendations for enhancement and take forward the relevant work.

- End -

CONTROLLING OFFICER'S REPLY

CSO004

(Question Serial No. 3150)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In the Matters Requiring Special Attention in 2019-20 under this Programme, the Government states that the Administration Wing will take over the Tax Policy Unit from Head 147 — Government Secretariat: Financial Services and the Treasury Bureau (The Treasury Branch) starting from 1 July 2019. Will the Government inform this Committee of the staff establishment and estimated annual remuneration expenditure for the Tax Policy Unit in 2019-20?

Asked by: Hon CHAN Chi-chuen (LegCo internal reference no.: 28)

Reply:

The manpower of the Tax Policy Unit (TPU) manpower in 2019-20 will remain the same as that in 2018-19, including 2 non-civil service contract staff members, both at a rank equivalent to Senior Assessor, and 1 Assistant Clerical Officer. The estimated remuneration expenditure is about \$3 million, which is comparable to that in 2018-19. The Government will provide the TPU with extra resources according to its operational needs with a view to strengthening its roles.

- End -

CONTROLLING OFFICER'S REPLY

CSO005

(Question Serial No. 3151)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Will the Government inform this Committee of:

- (1) the recurrent expenses, manpower establishment and estimated yearly salary expenditure of the Policy Innovation and Co-ordination Office (PICO) in 2019-20;
- (2) the titles, brief descriptions and funding amounts of the projects approved in 2018-19 in tabular form and the titles and brief descriptions of the proposals received in 2018-19 in tabular form for the studies funded under the Public Policy Research Funding Scheme and the Strategic Public Policy Research;
- (3) the reasons for the increase in the amount of grants to be approved in 2019 by \$5.6 million compared to the amount of grants approved in 2018 for the studies funded under the Public Policy Research Funding Scheme and the Strategic Public Policy Research;
- (4) the titles and brief descriptions of the projects completed and projects received in 2018-19 for the “first-stop and one-stop” project consultation and co-ordination services for innovative projects in tabular form; and
- (5) the legislation and regulations to be involved when PICO work with the relevant bureaux and departments in reviewing existing legislation and regulations with a view to removing or updating provisions that impede innovation and economic development as mentioned under Matters Requiring Special Attention in 2019-20?

Asked by: Hon CHAN Chi-chuen (LegCo internal reference no.: 29)

Reply:

(1) For 2019-20, the estimated operating expenditure of the Policy Innovation and Co-ordination Office (PICO) is \$128.3 million, with a civil service establishment of 47 posts and an estimated full-year remuneration and relevant expenditure of around \$52.80 million. In addition, PICO expects to employ 32 contract staff in the financial year, with an estimated full-year remuneration and relevant expenditure of around \$18 million.

(2) Details of the proposals under the Public Policy Research (PPR) Funding Scheme and the Strategic Public Policy Research Funding Scheme received and assessed by PICO in the financial year of 2018-19 (as at 5 March 2019) and the projects funded in that financial year are tabulated at Annex.

After completion of the research projects funded by the 2 schemes, the relevant reports which have been accepted by the Assessment Panel will be uploaded onto PICO's website for public reference. At present, 92 research reports of the PPR Funding Scheme have been uploaded onto PICO's website.

(3) In order to foster a public policy research community in Hong Kong, PICO has enhanced the 2 research funding schemes under its administration, including updating the assessment criteria and streamlining the application procedures, in order to strengthen support for the research and development of local think tanks and research institutes. Hence, PICO estimates that there will be an increase in the number of proposals to be received and projects to be funded in 2019-20. The funding amount is also expected to increase by about \$5.6 million from \$24.80 million to \$30.40 million.

(4) A total of 8 projects were received by PICO in 2018-19 and the details of the projects are tabulated as follows:

	Project Title	Nature/Content of the Project	Progress
1	Tin Shui Wai Public Market*	Studies on site selection for the new public market to be provided in Tin Shui Wai were carried out in collaboration with relevant bureaux and departments	Studies were completed and announced in the 2018 Policy Address
2	Tung Chung Public Market*	Studies on site selection for the new public market to be provided in Tung Chung were carried out in collaboration with relevant bureaux and departments	Ditto

	Project Title	Nature/Content of the Project	Progress
3	Re-design of Yi Pei Square Playground in Tsuen Wan*	Coordinating with departments and collaborating with voluntary designers to re-design the Yi Pei Square Playground in Tsuen Wan and enhance its facilities by incorporating innovative and inclusive elements	Conceptual design was completed and the relevant committee of the Tsuen Wan District Council was consulted. The committee had no objection to the project
4	Re-design of 3 mini-rest gardens*	Coordinating with departments and collaborating with voluntary designers to re-design 3 mini-rest gardens (i.e. Hamilton Street Rest Garden, Portland Street Rest Garden and Sitting-out Area under Flyover in Hill Road at Central & Western District) and upgrade the old public space by injecting innovative design elements	Conceptual design was completed and the relevant committees of the Yau Tsim Mong District Council and Central & Western District Council were consulted. The committees had no objection to the projects
5	STEAM School by the Shaw Foundation	Liaising and coordinating with relevant departments to assist the proponent in setting up in Clearwater Bay the first school in Hong Kong with science, technology, engineering, arts and mathematics (STEAM) as its main direction of curriculum planning, with the aim of nurturing students interested in innovation and technology	The project is being handled by PICO
6	“Light Be” Light Housing	To provide housing units in Sham Tseng for families in need	After preliminary study, PICO referred the project to the Task Force on Transitional Housing newly formed under the Transport and Housing Bureau for follow-up action
7	A social housing project in the New Territories **	To provide housing units for families in need	Ditto

	Project Title	Nature/Content of the Project	Progress
8	A social housing project in Kowloon **	To provide housing units for families in need	Ditto

* The co-ordination work provided by PICO for the relevant projects has been completed. If necessary, PICO may continue to provide consultation services for project proponents/departments.

** The proponents would like to announce the details of the projects at appropriate time.

(5) Reviewing the legislation and regulations that impede innovation and technology (I&T) and economic development is one of the Government's eight major directions for I&T development. PICO has started the relevant work. PICO will take into account the views and recommendations put forward by various stakeholders, including the industry and service users and also consult the relevant policy bureaux and departments to identify the scope and priorities for the review.

PICO has commenced a study on the arrangements of advance directives and the relevant end-of-life care, including making reference to the arrangements adopted by other cities in addressing such issues and meeting with stakeholders, with a view to assisting the Food and Health Bureau in formulating proposals for public consultation. Besides, PICO will review the Road Traffic Ordinance and its subsidiary legislation to see whether the legislation is capable of supporting the development and application of autonomous vehicles and telematics.

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Public Policy Research Funding Scheme
Proposals received and assessed in the financial year of 2018-19

No.	Dates of Receiving the Proposals	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
1*#	2017-18	CityU	Investigating the Feasibility of Mandatory Implementation of Life Cycle Assessment on Renewable Energy Systems for Green Building Design in Hong Kong	320,000
2*#	2017-18	EdUHK	Career and Life Planning for Hong Kong Youth Development: Challenges and Opportunities	499,627
3*#	2017-18	PolyU	The Possibility of Reducing Illuminance Level by Using LED Lighting Products with High Colour Rendering Index for Energy Reduction in Green Buildings	306,691
4*	2018-19	PolyU	Employing People with Disabilities in the Hong Kong Hotel Industry: Perspectives of Employers	120,175
5*	2018-19	PolyU	Examining Cross-national Destination Image of Hong Kong with Big Data Analytics and Social and Cultural Distance	320,049
6*	2018-19	HKU	Ambient Ozone Levels in Hong Kong: The Lower The Better?	500,000
7*	2018-19	HKU	Re-establishing Ferry's Key Position in the Sustainable Transport System of Hong Kong	810,049
8*	2018-19	HKBU	Engaging the Community to Develop a Model for Sustainable Energy Futures: A Case Study of Two Prospective Solar Communities in Hong Kong	632,500
9*	2018-19	EdUHK	How to Increase the Demand for Private Long-term Care Insurance in Hong Kong?	1,086,951
10*	2018-19	PolyU	An Analytical Study on Preferences of the Elderly in Visiting Public Open Spaces	380,944
11*	2018-19	PolyU	Made in China 2025: The Challenges and Opportunities of the Hong Kong Design Industry	501,070

No.	Dates of Receiving the Proposals	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
12*	2018-19	PolyU	Simulating the Impact of Construction Industrialization Policies on Its Update in Hong Kong: A Socio-technical System Perspective	625,600
13*	2018-19	HKU	Defining Sonhood: The Exploration of Lived Experience of the Caregiving Sons in Their Late Adulthood in Hong Kong	607,582
14*	2018-19	HKU	Hong Kong Youths' Attitudes towards Suicide, Coping Strategies and Online Help-seeking	880,918
15*	2018-19	EdUHK	Challenges and Opportunities with Hong Kong Students' Science, Technology, Engineering, and Mathematics Aspirations	784,300
16*	2018-19	PolyU	Strategies and Measures for Construction and Demolition Waste Management of Refurbishing/Renovating Existing Buildings in Hong Kong	605,015
17*	2018-19	PolyU	An Investigation of the Price and Rental Effects of "Green" Buildings in Hong Kong's Housing Market and Its Implications for Policy	422,740
18*	2018-19	PolyU	Impact of Short-term Study in Mainland China Programme on Hong Kong Local University Students' Intercultural Competence, Perception and Attitude about Mainland China, and National Identity	594,435
19*	2018-19	HKU	Promoting Science, Technology, Engineering, and Mathematics Education in Hong Kong: Using Analytics-supported E-learning to Enhance Student Attitudes and Achievement in Science	575,170
20*	2018-19	CUHK	Meso-institution as Agent of Social Mobilization and Consensus Building: The Case of Tongxianghui	550,000
21*	2018-19	CUHK	Are Cities in Guangdong-Hong Kong-Macao Bay Area Development Attractive to University Students in Hong Kong? From Perceived Image to Locational Decisions	399,044

No.	Dates of Receiving the Proposals	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
22*	2018-19	CUHK	A Study on the View of Hong Kong Parents on Secondary Use of Dried Blood Spots in Newborn Screening Program - Implications on Evidence-based Policies	865,398
23*	2018-19	PolyU	Investigating the Potential for Robotic Technology Adoption in the Hong Kong Tourism Industry	292,019
24*	2018-19	HKUST	Trans-regional Air Pollution Control in the Guangdong-Hong Kong-Macau Greater Bay Area: The Interplay between Science and Policy	631,966
25*	2018-19	HKU	“Finding the Needles in a Haystack”: Identification of the Illegal Dumping of Construction Waste Using Big Data	447,350
26	2018-19	Business Environment Council Limited	Policy Options for Reducing Carbon Emissions - A Holistic Analysis	-
27	2018-19	CityU	Transition to Active and Healthy Aging after Retirement: An Intervention Study about Intergenerational Volunteering and Incremental Mindset	-
28	2018-19	CityU	Promoting Behavior-driven Energy Efficiency in Commercial Buildings: An Agent-based Policy Support System	-
29	2018-19	HKBU	Ecosystem Services Assessment of Undeveloped Woody Landscapes in Hong Kong: The Value of Scenic Landscape Views According to the Hedonic Property Pricing Model	-
30	2018-19	HKBU	Physical Activity, Cognitive Functioning and Quality of Life of Community-dwelling Older Adults in Hong Kong: What Role Physical Fitness May Play?	-
31	2018-19	CUHK	Education as Soft Power: Hong Kong-trained Non-local University Students’ Connections and Their Career Plan in Hong Kong	-

No.	Dates of Receiving the Proposals	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
32	2018-19	CUHK	Are Countries in the Belt and Road Initiative Attractive to University Students in Hong Kong? From Perceived Image to Locational Decisions	-
33	2018-19	CUHK	Evaluation of the Awareness and Knowledge of Male Fertility Preservation among Medical Professionals and General Public	-
34	2018-19	EdUHK	Advancing Job-and Health-associated Outcomes for Hong Kong Small and Medium Enterprise Employees: A Smartphone-based Intervention Study on Supervisor Support	-
35	2018-19	PolyU	A Study of Regulatory and Remedial Issues Concerning Ship-source Pollution in Hong Kong and Pearl River Delta Region	-
36	2018-19	PolyU	Strategic Scenario Planning for Tourism in Hong Kong in 2030	-
37	2018-19	PolyU	Social Integration and Healthy Ageing in Recent Ageing Immigrants from Mainland China to Hong Kong	-
38	2018-19	PolyU	Attracting Mainland Chinese Tourists from Different Administrative Regions through Formulating Tourism Policies	-
39	2018-19	PolyU	Improving Patient Experience in Public Hospitals through Hospitableness in Hong Kong from Public Policy Perspective	-
40	2018-19	HKU	Designing Effective Citizen Science Programs in Hong Kong	-
41	2018-19	HKU	Understanding the Stigma in Promoting Community Recovery and Integration for Persons with Mental Illness in Hong Kong	-
42	2018-19	HKU	Innovative Reclamations for Hong Kong	-
43	2018-19	CityU	How Green Buildings Contribute to Occupant Well-being? Longitudinal Evidence from Green Public Housing in Hong Kong	-
44	2018-19	HKBU	Development of Physical Activity Well-being Index	-

No.	Dates of Receiving the Proposals	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
45	2018-19	HKBU	Challenges and Opportunities in the Global Economy: How the Media and the Public Perceive Hong Kong's Global Identity, Economic Priorities and the Belt and Road Initiative	-
46	2018-19	LU	Successful Aging at Work among Older Workers in Hong Kong: An Investigation of Resources and Constraints	-
47	2018-19	CUHK	Hong Kong's Logistics Industry Development: Development Strategies in the New Spatial Context of Greater Bay Area	-
48	2018-19	CUHK	Development and Evaluation of Informal Caregiving Competence Assessment for Informal Caregivers of Hong Kong Chinese Community-dwelling Elderly	-
49	2018-19	CUHK	Unequal Schooling in Hong Kong?: A Study of Teaching and Learning in Four Secondary Schools	-
50	2018-19	EdUHK	Downward Intergenerational Transfers to Adult Children from Middle-aged Parents in Hong Kong	-
51	2018-19	EdUHK	Be Positive but Stay Realistic: An Online Positive Psychology Intervention to Improve Hong Kong University Students' Optimal Well-being	-
52	2018-19	EdUHK	Multi-modal Measurement of Learning Engagement among Hong Kong Primary School Students	-
53	2018-19	EdUHK	Leveraging Technology to Transform Family Dementia Care in Hong Kong	-
54	2018-19	EdUHK	Enhancing English Reading and Vocabulary Knowledge of Chinese Kindergarteners Living in Poverty by Using e-books: A Randomized Experiment Study	-
55	2018-19	PolyU	Effects of Building Lift-up Design on Interunit Dispersion in an Urban Environment	-
56	2018-19	PolyU	The Establishment of a Walkability Index in Relation to Greater Well-being of Hong Kong's Older Population	-

No.	Dates of Receiving the Proposals	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
57	2018-19	PolyU	Making Cities Resilient along the Belt and Road: Hong Kong Connection	-
58	2018-19	PolyU	Examining Knowledge and Views on Child Protection: A Survey of Key Professionals in Hong Kong	-
59	2018-19	HKU	Smart Use of Parking Spaces in Hong Kong: Explorations of an Internet of Things-enabled Sharing and Allocation System	-
60	2018-19	Tung Wah College	Flipped Learning and Reading Motivation Exploration Study	-
61	2018-19	CityU	Immigration and the Neighborhood: The Impact of Recent Mainland Chinese Immigrants on Neighborhood Values in Hong Kong	-
62	2018-19	CityU	Learning Digital Media at Home: A Mixed-methods Study with Hong Kong Youth and Parents about Home Environments, Interactions, and Digital Literacy Development	-
63	2018-19	CityU	Understanding Young “Drifters in Hong Kong” (Gangpiao): Cultural and Behavioral Conflicts, Politics of Belonging, and Assimilation	-
64	2018-19	HKBU	A Study of Development of Esports in Hong Kong	-
65	2018-19	HKBU	The Study of Voluntary Contribution and Annuity for Retirement Protection in Hong Kong	-
66	2018-19	HKBU	Effects of Public Parks on Physical Activity, Quality of Life, and Mental Health in Hong Kong Older Adults: Building Evidence for Policy Making	-
67	2018-19	LU	Housing and Young People: The Attitudes and Expectations of Parents	-
68	2018-19	SD Advocates	The Necessity of Relocating Hong Kong Container Terminals and Its Significant Contribution to Land Supply	Application being processed

No.	Dates of Receiving the Proposals	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
69	2018-19	EdUHK	Investigating the Effectiveness of an Information Technology Entrepreneurship Training Program for the Ethnic Minority People in Hong Kong	-
70	2018-19	EdUHK	Teachers Need Real Feedback: A Study of Classroom Analytics	-
71	2018-19	EdUHK	Towards Social Inclusion: Analysing Government Campaign's Effectiveness in Promoting Social Harmony on New Immigrants	-
72	2018-19	PolyU	An Automatic Identification System Data-based Approach to Regulate Air Pollution from Ships in the Pearl River Delta	-
73	2018-19	PolyU	Towards Understanding the Challenges and Recommendations of Implementing BEAM-Plus (Building Environmental Assessment Method-Plus) to Existing Buildings in Hong Kong	-
74	2018-19	PolyU	Identifying Barriers to Implement Corporate Social Responsibility Practices for Local Community in the Hong Kong Hotel Industry to Improve Public Policies	-
75	2018-19	PolyU	Improving Patient Experience in Hong Kong Public Hospitals via Hospitableness of Doctors in Doctor and Patient Communication	-
76	2018-19	HKU	Development of Treaty Arbitration under the Organisation for Economic Co-operation and Development's Multilateral Agreement to Prevent Base Erosion and Profit Shifting in Hong Kong	-
77	2018-19	Chu Hai College of Higher Education	The Fully Funded Basic Public Pension Plan	-
78	2018-19	CityU	Urban Renewal and Housing Externalities: Evidence from Hong Kong	Application being processed

No.	Dates of Receiving the Proposals	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
79	2018-19	CityU	Social Consensus on Ethical Dilemmas of Autonomous Vehicles in Hong Kong	Application being processed
80	2018-19	Civic Exchange	Catching the Green Wave: Roadmap for Establishing Hong Kong as a Regional Green Finance Hub	-
81	2018-19	HKBU	The Social Integration of the New Mainland Chinese Immigrants in Hong Kong: An Ethnic Network Perspective	-
82	2018-19	LU	Attracting Innovation Talent: Strategies for Hong Kong and Collaboration in the Guangdong-Hong Kong-Macao Bay Area	-
83	2018-19	CUHK	Strategic Development of Hong Kong's Aviation Sector in the Guangdong-Hong Kong-Macao Greater Bay Area	-
84	2018-19	EdUHK	No Child Left Behind: Computer-mediated Scaffolding in Learning Fractions for Students with Learning Disabilities or Learning Difficulties	-
85	2018-19	EdUHK	Using Student Well-being for Informing Policies: Drivers, Measurements, and Recommendations	-
86	2018-19	PolyU	Effective Measures Combating Drug Driving in Hong Kong	-
87	2018-19	PolyU	Effects of Building Lift-up Design on Interunit Dispersion in an Urban Environment	-
88	2018-19	PolyU	Conservation of Religious Heritage Buildings: Bridging the Gap between Ethnic Minorities and Local Chinese	-
89	2018-19	PolyU	Can We Optimize the Housing Development Process in Hong Kong: A Study of Existing Policies, Rules and Institutions	-
90	2018-19	PolyU	Impact of Employing Elderly People in the Hong Kong Hospitality Industry: Stakeholders' Perspective	-
91	2018-19	PolyU	"Freedom to Work, or Freedom from Work?": Free Time Use, Work-life Balance, and Well-being of University Academics in Hong Kong	-

No.	Dates of Receiving the Proposals	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
92	2018-19	HKU	A Multi-level Strategy on Mental Health Prevention and Early Intervention for Chinese Mainland Immigrants in Hong Kong	-

* Granted projects

Proposals no. (1) - (3) were received in the financial year of 2017-18 but funded in the financial year of 2018-19.

Strategic Public Policy Research Funding Scheme
Proposals received and assessed in the financial year of 2018-19

No.	Dates of Receiving the Proposals	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
1*	2018-19	CUHK	Moving to and Working in the Guangdong-Hong Kong-Macao Bay Area Among Hong Kong Residents: Intention, Experience and Settlement Outcomes	3,706,000
2*	2018-19	HKUST	Accelerating the Development of a Global Innovation and Technology Hub in the Guangdong-Hong Kong-Macao Bay Area: The Roles of Public Research Universities in Hong Kong	4,374,000
3*	2018-19	HKU	Boosting Construction Waste Material Sharing in the Guangdong-Hong Kong-Macao Bay Area	2,902,000
4	2018-19	City Think Tank	An In-depth Empirical Investigation of Guangdong-Hong Kong-Macao Bay Area Development Paradigm, Opportunities and Public Policy Needs	-
5	2018-19	CityU	Experiences Learned and Opportunities Explored from the Belt and Road Initiative Projects: A Firm-based Approach to the Role of Hong Kong in the Belt and Road Initiative	-
6	2018-19	CityU	Non-Invasive Prenatal Testing Procedure Control Policy	-
7	2018-19	CityU	Towards Effective Information and Communication Technology Policies for Secure and Resilient Critical Infrastructure for Hong Kong	-
8	2018-19	Hang Seng Management College^	A Study of Fake News	-
9	2018-19	International Academy of the Belt and Road	The Legal Risks Prevention and Control of the Belt and Road	-
10	2018-19	CUHK	Impacts of Light Pollution on Sleep Quality of City Residents in Hong Kong	-
11	2018-19	CUHK	Digital Youth English Program for Belt and Road: A Pilot Study across Hong Kong, Singapore and Vietnam	-

No.	Dates of Receiving the Proposals	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
12	2018-19	PolyU	Land Use Policies for Smart City Development in Hong Kong: A Participatory Platform Based on Spatial Analysis Technology	-
13	2018-19	PolyU	Smart Fire Safety Policy for Megacities	-
14	2018-19	HKUST	Public Private Partnership Strategies for Efficient Infrastructure Development in the Guangdong-Hong Kong-Macao Bay Area	-
15	2018-19	HKU	Designing Effective Multi-jurisdictional Community Engagement and Grievance Mechanisms Along the Belt and Road: A Law and Policy Perspective	-
16	2018-19	HKU	Use of Technology for Personal Development: Implementation of Sexuality Education to Primary School Students in Hong Kong via Gamified Learning Methods	-
17	2018-19	Tianda Institute	A Strategic Approach to Tackle the Impact of Demographic Changes in the Next Three Decades on the Implementation of Ageing-in-place for “Old-olds” in Hong Kong	-

* Granted projects

^ With effect from 30 October 2018, “Hang Seng Management College” has been renamed “The Hang Seng University of Hong Kong”.

- End -

CONTROLLING OFFICER'S REPLY

CSO006

(Question Serial No. 0116)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In respect of “Matters Requiring Special Attention in 2019-20”, the Policy Innovation and Co-ordination Office (PICO) will work with relevant bureaux and departments in reviewing existing legislation and regulations with a view to removing or updating provisions that impede innovation and economic development. In this connection, would PICO inform this Committee of the details of its future work plan, as well as the deployment of manpower and expenses for relevant work?

Asked by: Hon CHAN Chun-ying (LegCo internal reference no.: 9)

Reply:

Reviewing existing legislation and regulations so as to remove outdated provisions that impede innovation and technology (I&T) and economic development is one of the Government's eight major directions for I&T development. The Policy Innovation and Co-ordination Office (PICO) has started the relevant work. PICO will take into account the views and recommendations put forward by various stakeholders, including the industry and service users, and also consult relevant policy bureaux and departments (B/Ds) to identify the scope and priorities for the review. PICO and the relevant B/Ds are taking forward the work using existing resources. PICO has not sought additional manpower and expenditure for this task.

- End -

CONTROLLING OFFICER'S REPLY

CSO007

(Question Serial No. 0118)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Administration Wing will take over the Tax Policy Unit from the Financial Services and the Treasury Bureau (The Treasury Branch) starting from 1 July 2019. In this regard, would the Government inform this Committee of the specific benefits from such a change and whether additional manpower and expenses are required for relevant arrangements?

Asked by: Hon CHAN Chun-ying (LegCo internal reference no.: 11)

Reply:

In the 2017-18 Budget, the Financial Secretary announced the setting-up of a Tax Policy Unit (TPU) in the Financial Services and the Treasury Bureau. Upon its establishment in April 2017, the TPU made it a priority to facilitate the development of Hong Kong's industries and economy through tax policy. So far, the TPU has assisted in implementing tax measures such as the two-tiered profits tax rates regime and the provision of enhanced tax deduction for research and development expenditure. The TPU has also helped different policy bureaux study tax measures related to their respective policy areas, such as the insurance industry and ship leasing business.

With global requirements and competition in taxation matters becoming more complex and Hong Kong moving towards a diversifying economy, the Government will closely monitor international developments on tax requirements and ensure compliance, while introducing tax measures strategically to enhance Hong Kong's competitiveness and ensure stability of our tax revenue. To better support the Government's overall efforts in promoting economic development, the TPU will be transferred to come directly under the Financial Secretary's Office with effect from 1 July 2019. No additional resources will be involved in the transfer. The Government will provide the TPU with extra resources according to its operational needs with a view to strengthening its role.

- End -

CONTROLLING OFFICER'S REPLY

CSO008

(Question Serial No. 2272)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is mentioned under the Programme that one of the main responsibilities of the Policy Innovation and Co-ordination Office (PICO) is to promote public participation in the policy formulation process. In this connection, will the Government inform this Committee of:

1. the measures adopted by PICO for the above responsibility in 2018-19 and the relevant expenditures;
2. the measures to be adopted by PICO for the above responsibility in 2019-20 and the relevant expenditures; and
3. whether PICO has implemented measures specifically for encouraging young people to participate in the policy formulation process; if yes, the details, expenditures involved and future plans; if not, the reasons?

Asked by: Hon CHAN Hoi-yan (LegCo internal reference no.: 29)

Reply:

In line with the new style of governance of the current-term Government, the Policy Innovation and Co-ordination Office (PICO) will make suitable arrangements for engaging the public in the process of policy formulation through various means. For example, PICO will meet with representatives of relevant industries, stakeholders and service users, and participate in focus groups, workshops, forums and seminars, etc., to ensure that the views of the public and stakeholders are taken into account as far as possible when undertaking evidence-based policy research. Promoting public participation in policy formulation is part of the daily work of PICO. We do not have a separate account of the manpower and expenditure involved in this duty.

To encourage young people to participate in public policy formulation, a total of 18 Policy and Project Co-ordination Officers have been employed by PICO on non-civil service contract terms since May 2018. On the one hand, this arrangement provides young people with opportunities to participate in the research and formulation of public policies and gain experience in public administration; on the other hand, it also brings fresh ideas and new perspectives of young people to public policy formulation, which in turn helps promote policy innovation. The duties of the Policy and Project Co-ordination Officers include: (a) undertaking public policy research and analysis, including drafting of study briefs, collection and analysis of data and information, policy evaluation and report write-up; (b) assisting in cross-bureau policy co-ordination and project facilitation; (c) maintaining liaison with the policy research community, including the academia and think tanks; (d) organising and participating in activities such as focus groups, seminars and meetings; and (e) providing secretariat support to relevant committees and panels, or research funding schemes. The remuneration and relevant expenditure of the Policy and Project Co-ordination Officers for 2018-19 was about \$7.7 million, while the estimated remuneration and relevant expenditure for 2019-20 is about \$10 million, reflecting the full-year estimated expenditure involved.

- End -

CONTROLLING OFFICER'S REPLY

CSO009

(Question Serial No. 2273)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is stated under the Programme that the expenditure in remuneration of contract staff and grant of funding to studies during the first year of operation of the Policy Innovation and Co-ordination Office (PICO) in 2018-19 was smaller than expected. In this connection, will the Government inform this Committee of:

1. The reason(s) for the smaller than expected expenditure above;
2. The reason(s) for adding 1 post to PICO in 2019-20 as stated under the Programme, and the detailed job description and estimated expenditure in remuneration of the post;
3. Please list, by type of study, the research projects completed by PICO in the past 2 years (including the core subject matter, manpower, duration of study, and funding involved); and
4. The Chief Executive stated in her 2017 Policy Address that PICO would recruit a group of young people so that the voices of young people could be heard at senior levels of the Government. What are the implementation details of such work and the expenditure involved?

Asked by: Hon CHAN Hoi-yan (LegCo internal reference no.: 30)

Reply:

1. The revised estimate of the financial provision for the Policy Innovation and Co-ordination Office (PICO) for 2018-19 is \$89.7 million, which is \$34.1 million (27.5%) lower than the original estimate of \$123.8 million. This is mainly due to the fact that PICO was established on 1 April 2018, and most of its staff (including contract staff) assumed their duties during the end of first quarter and early second quarter in that financial year. As a result, the remuneration and relevant expenditure payable were lower than the original full-year estimate. Moreover, the provision for

the Public Policy Research Funding Scheme and the Strategic Public Policy Research Funding Scheme in the estimate for 2018-19 was \$30 million, while the actual amount of funding granted in the year was \$24.74 million.

2. 1 Motor Driver post is expected to be created under PICO in 2019-20 to provide transport service for PICO's staff to attend meetings and activities, meet with stakeholders, and conduct site visits to locations related to the provision of project consultation and co-ordination services. The notional annual mid-point salary of a Motor Driver is \$228,360. PICO has reserved funding in its estimate of financial provision for 2019-20 for creation of the post.
3. In 2018-19, PICO co-ordinated a number of major cross-bureau policies and supported relevant bureaux in formulating policies, including providing research support for the new housing initiatives announced by the Chief Executive (CE) on 29 June 2018, conducting policy research and collecting proposals from the training bodies concerned on the commitment made in the 2017 Policy Address to strengthen Hong Kong's position as a regional talent hub, and undertaking policy research and meeting with the industry and stakeholders to listen to their views on the measures to enhance the development of high value-added maritime services as announced by the CE in the 2018 Policy Address. As policy research and co-ordination is the daily work of PICO, we do not have separate account for the manpower and expenditure involved in individual research projects.
4. To encourage young people to participate in public policy formulation, a total of 18 Policy and Project Co-ordination Officers have been employed by PICO on non-civil service contract terms since May 2018. On the one hand, this arrangement provides young people with opportunities to participate in the research and formulation of public policies and gain experience in public administration; on the other hand, it also brings fresh ideas and new perspectives of young people to public policy formulation, which in turn helps promote policy innovation. The duties of the Policy and Project Co-ordination Officers include: (a) undertaking public policy research and analysis, including drafting of study briefs, collection and analysis of data and information, policy evaluation and report write-up; (b) assisting in cross-bureau policy co-ordination and project facilitation; (c) maintaining liaison with the policy research community, including the academia and think tanks; (d) organising and participating in activities such as focus groups, seminars and meetings; and (e) providing secretariat support to relevant committees and panels, or research funding schemes. The remuneration and relevant expenditure of the Policy and Project Co-ordination Officers for 2018-19 was about \$7.7 million, while the estimated remuneration and relevant expenditure for 2019-20 is about \$10 million, reflecting the full-year estimated expenditure involved.

- End -

CONTROLLING OFFICER'S REPLY**CSO010****(Question Serial No. 2913)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding Programme (2) Government Records Service, will the Government inform this Committee of the following:

1) Please set out in tabular form for each of the past 5 years (i) the number of applications for deferral of transfer received by the Government Records Service, (ii) the number of approvals, and (iii) the number of records involved in the applications, sorted by (iv) the applying departments.

2014

(iv) Applying Department	(i) Number of Applications	(ii) Number of Approvals	(iii) Number of Records involved in the Applications
e.g. The Hong Kong Police Force			

2015

(iv) Applying Department	(i) Number of Applications	(ii) Number of Approvals	(iii) Number of Records involved in the Applications

2016

(iv) Applying Department	(i) Number of Applications	(ii) Number of Approvals	(iii) Number of Records involved in the Applications

2017

(iv) Applying Department	(i) Number of Applications	(ii) Number of Approvals	(iii) Number of Records involved in the Applications

2018

(iv) Applying Department	(i) Number of Applications	(ii) Number of Approvals	(iii) Number of Records involved in the Applications

2) Please set out for the past 3 years (i) the names and subjects of the records involved in applications for deferral of transfer, (ii) the departments requesting deferral of transfer, (iii) the duration of deferral requested, (iv) the reasons for requesting deferral, and (v) the final approval status.

(i) Name and Subject of the Record	(ii) Department Requesting Deferral of Transfer	(iii) Duration of Deferral Requested	(iv) Reasons for Requesting Deferral	(v) Final Approval Status

3) Please set out for the past 3 years, among the records whose deferral of transfer was rejected, (i) the number of records eventually transferred to the Public Records Office (PRO) for preservation, (ii) the number of lost records, and (iii) the number of records destroyed without authorisation.

Name and Subject of the Record for which Deferral of Transfer was Rejected	(i) Number of Records Eventually Transferred to PRO for preservation	(ii) Number of Lost Records	(iii) Number of Records Destroyed without Authorisation

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 3)

Reply:

- 1) Bureaux/Departments (B/Ds) are required to transfer time-expired records having archival value or potential archival value to the Government Records Service (GRS) for permanent retention or appraisal according to the General Administrative Records Disposal Schedules developed by GRS and record disposal schedules approved by GRS. Before March 2014, if there were valid reasons to defer the transfer of the relevant records by more than 2 years, B/Ds should set them out in writing for agreement by a directorate officer in the B/D concerned. However, starting from March 2014, the Government has tightened the above requirements. Applications for deferral of transfer of records must be agreed in writing by a directorate officer in the B/D concerned at the level of deputy secretary/deputy head of department and GRS should be consulted in advance.

As applications for deferral of transfer of records were handled internally by B/Ds and needed not be submitted to GRS before the requirements were tightened in March 2014, GRS does not have relevant information before this date. From March 2014 to

the end of 2018, GRS received a total of 108 applications for deferral of transfer of records. Apart from 2 applications which are still being processed, only 11 out of the 106 applications (completed cases) involving 361 records were approved based on sufficient grounds. For example, if a record contains information concerning unresolved matters that may have financial or legal implications, it may constitute a reasonable ground for deferral of transfer. Information on the applications for deferral of transfer received by GRS in the past 5 years are set out in the following table:

Year	Applying Department	Cases of Deferral of Transfer		Records Involved	
		Number of Applications	Number of Approvals	Number of Applications	Number of Approvals
2014 (from March)	Financial Services and the Treasury Bureau	1	-	8	-
	Government Laboratory	2	-	4 575	-
	Home Affairs Department	2	2	2	2
	Housing Department	1	-	4	-
	Highways Department	1	-	113	-
	Transport Department	1	-	54	-
2015	Home Affairs Department	3	-	260	-
	Housing Department	18	5	3 644	284
	Hong Kong Police Force	1	-	11	-
	Lands Department	1	-	306	-
	Leisure and Cultural Services Department	35	-	195	-
	Rating and Valuation Department	1	-	357	-
	Security Bureau	4	4	75	75
Transport Department	2	-	21	-	
2016	Architectural Services Department	1	-	1 150	-
	Civil Engineering and Development Department	1	-	46	-
	Department of Justice	1	-	8	-
	Education Bureau	1	-	1	-
	Home Affairs Department	1	-	30	-
	Housing Department	6	-	812	-
	Hong Kong Police Force	1	-	1	-
	Leisure and Cultural Services Department	5	-	66	-
	Security Bureau	1	-	11	-
	Transport Department	4	-	74	-
2017	Leisure and Cultural Services Department	7	-	86	-
2018	Housing Department	3	-	68	-
	Leisure and Cultural Services Department	1	-	3	-
	Rating and Valuation Department	2	(See note)	971	-
Total		108	11	12 952	361

Note: Due to the relatively large number of records involved in the 2 applications, the GRS is still appraising the records to determine whether they have archival value, for the purpose of considering the cases.

2 and 3)

There were 35 applications for deferral of transfer in the past 3 years (i.e. from 2016 to 2018). So far, none of them have been given approval for deferral of transfer.

Among the 35 applications in the past 3 years, 2 applications still have records being appraised to determine whether they have archival value, while the other 33 applications were not given approval for deferral of transfer. Of these applications, 10 were withdrawn by the departments concerned after considering GRS' explanations; their reasons included the following: the records concerned were not time-expired records (i.e. their retention periods had yet to expire); or work was still underway; or incorrect applications were submitted as a result of the applicants' misunderstanding about the mechanism of deferral of transfer. In another 15 applications, the records of the B/Ds concerned were appraised by the Public Records Office (PRO) as having no archival value; their transfer to the PRO for permanent preservation was therefore not required. Details about these 25 applications are not given here in view of the fact that they, in nature, no longer involve deferral of transfer of archival records.

As regards the remaining 8 applications for which deferral of transfer was not approved, the details are set out in the following table:

Name and Subject of the Record for which Deferral of Transfer Was Not Approved	Bureau/Department Requesting Deferral of Transfer	(i) Number of Records Eventually Transferred to the PRO for Preservation	(ii) Number of Lost Records	(iii) Number of Records Destroyed without Authorisation
Programme Records (Records relating to planning)	Housing Department (2 applications)	The applications involved a total of 96 records, 59 of which were appraised as having archival value and transferred after discussion between GRS and the Department.	0	0
Administrative Records (Records relating to human resources)	Leisure and Cultural Services Department (2 applications)	The applications involved a total of 10 records, 9 of which were appraised as having archival value and transferred after discussion between GRS and the Department.	0	0
Programme Records (Policy records)	Security Bureau (1 application)	The application involved a total of 11 records, all of which were appraised as having archival value and transferred after discussion between GRS and the Bureau.	0	0
Programme Records (Records relating to public transport)	Transport Department (3 applications)	The applications involved a total of 73 records, 42 of which were appraised as having archival value and were transferred after discussion between GRS and the Department.	0	0
Total	8 applications	121 records	0	0

- End -

CONTROLLING OFFICER'S REPLY

CSO011

(Question Serial No. 2914)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding Programme (2) Government Records Service, please inform this Committee of the following:

1) Please set out in tabular form the (i) numbers of cases of records lost, (ii) numbers of records lost, (iii) names and contents of records lost, (iv) numbers of staff involved and (v) disciplinary actions and administrative measures taken, specifying whether they are (including but not limited to) advice, counselling or disciplinary actions, of individual departments in the past 5 years.

Year

Department concerned	(i) Number of cases of records lost	(ii) Number of records lost	(iii) Name and contents of records lost	(iv) Number of staff involved	(v) Disciplinary action and administrative measure taken

2) Please set out in tabular form the (i) numbers of cases of records destroyed without authorisation, (ii) numbers of records destroyed without authorisation, (iii) names and contents of records destroyed without authorisation, (iv) numbers of staff involved and (v) disciplinary actions and administrative measures taken, specifying whether they are (including but not limited to) advice, counselling or disciplinary actions, of individual departments in the past 5 years.

Year

Department concerned	(i) Number of cases of records destroyed without authorisation	(ii) Number of records destroyed without authorisation	(iii) Name and contents of records destroyed without authorisation	(iv) Number of staff involved	(v) Disciplinary action and administrative measure taken

3) Please set out in tabular form the details of cases where the Government Records Service (GRS) deemed it necessary to take disciplinary or administrative actions, including the (i) date of incident, (ii) contents of the case, (iii) departments concerned, (iv) recommendations of GRS, (v) responses from departments and (vi) final decisions and follow-ups in the past 5 years.

(i) Date of the incident	(ii) Contents of the case	(iii) Department concerned	(iv) Recommendation of GRS	(v) Response from department	(vi) Final decision and follow-up

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 4)

Reply:

- 1) In the past 5 years (2014 to 2018), the Government Records Service (GRS) received and finished processing 130 reports concerning the loss of records in bureaux/departments (B/Ds). A breakdown of such reports is provided in the following table -

Year	B/Ds concerned	(i) Number of cases of records lost	(ii) Number of records lost	(iii) Name and contents of records lost	(iv) Number of staff involved (number of cases)	(v) Disciplinary action and administrative measure taken
2014	Civil Aid Service, Commerce and Economic Development Bureau, Education Bureau, Electrical and Mechanical Services Department, Financial Services and the Treasury Bureau, Fire Services Department, Highways Department, Home Affairs Department, Hong Kong Police Force, Housing Department, Office of the Communications Authority and Social Welfare Department	25	880	Mainly include forms, general administrative and programme files and documents, inventory lists, notebooks, etc.	21 (12) 0 (13) (See Note (1))	Minor Offences Reports, verbal warnings, advice or tightening the monitoring and requirements on the outsourced service contractor
2015	Agriculture, Fisheries and Conservation Department, Civil Aviation Department, Civil Engineering and Development Department, Department of Health, Education Bureau, Fire Services Department, Home Affairs Department, Hong Kong Observatory, Hong Kong Police Force, Immigration Department, Leisure and Cultural Services Department and Security Bureau	25	1 351	Mainly include forms, arrival/departure cards for visitors, general programme files and documents, etc.	20 (13) 0 (12) (See Note (1))	Minor Offences Reports, verbal warnings, written advice, or advice

Year	B/Ds concerned	(i) Number of cases of records lost	(ii) Number of records lost	(iii) Name and contents of records lost	(iv) Number of staff involved (number of cases)	(v) Disciplinary action and administrative measure taken
2016	Agriculture, Fisheries and Conservation Department, Buildings Department, Commerce and Economic Development Bureau, Education Bureau, Fire Services Department, Home Affairs Department, Hong Kong Police Force, Housing Department, Labour Department and Social Welfare Department	27	232	Mainly include forms, general administrative and programme files, penalty tickets, journey records, etc.	24 (17) 0 (10) (See Note (1))	Minor Offences Reports, disciplinary counselling, verbal warnings, warnings, written advice, advice or reminder
2017	Buildings Department, Civil Aviation Department, Fire Services Department, Food and Environmental Hygiene Department, Hong Kong Police Force, Housing Department, ICAC, Labour Department, Legal Aid Department and Social Welfare Department	29	95 and CCTV records (See Note (2))	Mainly include forms, general administrative and programme files and documents, penalty tickets, vouchers for stores, etc.	32 (15) 0 (14) (See Note (1))	Minor Offences Reports, verbal warning, warning, advice, briefings or reminders
2018	Hong Kong Customs and Excise Department, Education Bureau, Fire Services Department, Highways Department, Hong Kong Police Force, Housing Department, Labour Department, Social Welfare Department, Transport Department, Water Supplies Department and Working Family and Student Financial Assistance Agency	24	65	Mainly include general administrative and programme files, detained person property receipts, photos, vehicle log books, etc.	16 (12) 0 (12) (See Note (1))	Minor Offences Reports, verbal warnings, advice, guidance, interview or reminders

Note (1): Staff who should be held accountable for the cases could not be identified by the B/Ds concerned after investigation. Hence, no disciplinary action or administrative measure was taken against any of the staff. Nonetheless, to prevent recurrence of similar incidents and to heighten staff awareness of good records management, appropriate improvement measures were introduced by the B/Ds and staff were reminded to carry out good records management practices. The measures included, for example, seminars on records management, instructions or reminders to staff undertaking the relevant work and periodic circulation of departmental policies and rules for records management.

Note (2): The CCTV records could not be retrieved due to hardware failure.

- 2) In the past 5 years (2014 to 2018), GRS received and finished processing 17 reports concerning the unauthorised destruction of records in B/Ds. A breakdown of such reports is provided in the following table –

Year	B/Ds concerned	(i) Number of cases of records destroyed without authorisation	(ii) Number of records destroyed without authorisation	(iii) Name and contents of records destroyed without authorisation	(iv) Number of staff involved (number of cases)	(v) Disciplinary action and administrative measure taken
2014	Fire Services Department and Water Supplies Department	3	695	General programme files and staff appraisals	4 (3)	Written warning, disciplinary counselling or briefings
2015	Hong Kong Observatory	1	988	Accounting records and documents related to supplies	0 (1) (See Note (3))	Counselling or advice to all staff of units concerned
2016	Education Bureau, Fire Services Department, Highways Department and Hong Kong Police Force	4	1 369	General administrative and programme files and miscellaneous investigation reports	9 (4)	Verbal warning, counselling or advice
2017	Buildings Department, Hong Kong Police Force, Labour Department and Social Welfare Department	7	2 566	Mainly include staff appraisal files, investigation reports, intake records, etc.	11 (6) 0 (1) (See Note (3))	Minor Offences Report, written warning, verbal warning, counselling, advice, reminder or tightening the monitoring and requirements on the outsourced service contractor

Year	B/Ds concerned	(i) Number of cases of records destroyed without authorisation	(ii) Number of records destroyed without authorisation	(iii) Name and contents of records destroyed without authorisation	(iv) Number of staff involved (number of cases)	(v) Disciplinary action and administrative measure taken
2018	Buildings Department, and Hong Kong Police Force	2	32	General programme files and attachments	3 (2)	Verbal warnings or guidance

Note (3): Staff who should be held accountable for the cases could not be identified by the B/Ds concerned after investigation. Hence, no disciplinary action or administrative measure was taken against any of the staff. Nonetheless, to prevent recurrence of similar incidents and to heighten staff awareness of good records management, appropriate improvement measures were introduced by the B/Ds and staff were reminded to carry out good records management practices. The measures included, for example, seminars on records management, guidance, advice or reminders to staff undertaking the relevant work and periodic circulation of departmental policies and rules for records management.

- 3) In accordance with the mandatory records management requirements, upon receiving a report concerning the loss or unauthorised destruction of records, the Departmental Records Manager (DRM) of the B/D concerned should ascertain the facts and identify the circumstances leading to the loss/unauthorised destruction, consider whether it is necessary to reconstruct the records, take measures to prevent recurrence of similar incidents, and consider whether disciplinary actions or other administrative measures are necessary. The DRM will report the above findings and actions taken to GRS within 3 months.

If non-compliance with the mandatory records management requirements and/or dereliction of records management duties by government officers is found through the investigation, the B/D concerned will take disciplinary actions or other administrative measures commensurate with the circumstances and severity of the non-compliance pursuant to the internal disciplinary mechanism or relevant regimes. With regard to the cases of loss/unauthorised destruction of records in the past 5 years (2014 to 2018), GRS has examined the disciplinary actions or other administrative measures taken by the B/Ds and accepted their final dispositions.

- End -

CONTROLLING OFFICER'S REPLY**CSO012****(Question Serial No. 2921)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Currently, if members of the public are not satisfied with the decisions on their applications for access to closed records, they may write to the Director of Administration asking for an appeal against the decision. Please inform this Committee of the following:

- 1) Please set out in tabular form the details of the appeals in respect of applications for access to records received by the Government in the past 5 years, including (i) the name and content of the records to which access was requested; (ii) the covering period of the records; (iii) the departments involved; (iv) the final decisions of the Administration Wing; and (v) the reasons given if the appeals were dismissed.

Year

(i) Name and content of the records to which access was requested	(ii) Covering period of the records	(iii) Departments involved	(iv) Final decisions of the Administration Wing	(v) Reasons given if the appeals were dismissed

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 11)

Reply:

In the past 5 years, there has been no appeals from any member of the public against any decision on the application for access to closed records.

- End -

CONTROLLING OFFICER'S REPLY**CSO013****(Question Serial No. 2922)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Currently, records which are over 30 years old may be withheld from public access temporarily upon review by policy bureaux/departments. Will the Government inform this Committee of the following:

- 1) Please set out in tabular form a list of records which are over 30 years old and have not been transferred to the Government Records Service, including: (i) the file name of the records not yet transferred; (ii) the covering period of the records; (iii) the departments involved; (iv) the number of records (numbers and linear metres); (v) the number of years elapsed after they were due to be transferred; and (vi) the number of reviews already conducted.

(i) File name of the records not yet transferred	(ii) Covering period of the records	(iii) Departments involved	(iv) Number of records (numbers and linear metres)	(v) Number of years elapsed after they were due to be transferred	(vi) Number of reviews already conducted

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 12)

Reply:

In general, archival records which have been in existence for not less than 30 years or the contents of which have at any time been published can be made available for public inspection. Classified archival records containing sensitive information are treated or vetted on a case-by-case basis to determine whether a longer closure period is required. Every year, the Government Records Service requests all bureaux/departments (B/Ds) to review classified archival records approaching the end of the 30-year closure period so that these records can be made available for public inspection upon the expiry of the 30-year closure period. After B/Ds' reviews, there are a total of 5 004 archival records that have not yet been opened to the public because they contain information relating to defence and security, external affairs, personal privacy, commercial secrets, legal proceedings, etc. If a longer closure period is considered necessary for an individual archival record upon B/Ds' review, the B/D concerned is required to conduct a further review of the record at least once every 5 years, until the record is made open to the public.

- End -

CONTROLLING OFFICER'S REPLY

CSO014

(Question Serial No. 2923)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding digitisation work of the Public Records Office, please inform this Committee of the following:

1) the number of records already digitised in each of the past 5 years in a tabular form, including (i) number of records and (ii) file name, broken down by department:

Year	(i) No. of records	(ii) File name
(Department)		

2) the number of accesses to records already digitised in each of the past 5 years in a tabular form, including (i) number of people making access and (ii) number of records accessed:

	2014	2015	2016	2017	2018
No. of people making access					
No. of records accessed					

3) the (i) manpower establishment responsible for and (ii) list of equipment used in handling record digitisation in each of the past 5 years in a tabular form:

	2014	2015	2016	2017	2018
Manpower					
Equipment					

4) whether the Government has any plan to upload records already digitised onto a website for public access for free? If yes, what is the timetable? If no, what are the reasons?

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 13)

Reply:

1) The Government Records Service (GRS) has developed a plan since 2001 for digitising its holdings based on criteria commonly adopted by overseas archives/libraries, e.g. physical condition of the items; users' demand or frequency of use; copyright restriction and personal data consideration, etc. The numbers and types of records digitised over the past 5 years are as follows:

Year	(i) No. of records	(ii) File types
2014	1 435 items (125 493 images in total)	Land memorials and general correspondence
2015	7 562 items (691 858 images in total)	Land memorials, Executive Council (ExCo) papers, Finance Committee (FC) papers, probates jurisdiction, programme records of policy bureaux/departments
2016	4 477 items (228 312 images in total)	Land memorials, CO 129 (records of Colonial Office), ExCo papers, plans and programme records of departments
2017	6 570 items (163 764 images in total)	Land memorials, CO 129, ExCo papers, plans, programme records of departments, slides relating to Announcements of Public Interests, photo collections and Government publications
2018	1 800 items (159 544 images in total)	Land memorials, CO 129, ExCo papers, plans, programme records of departments, maps and plans, posters, photo collections and Government publications

The above records, transferred to the GRS from various bureaux/departments at different times, have been assigned Record ID for record and public access purposes. Nevertheless, no classification by transferring department has been made.

2) After digitising its holdings, the GRS will gradually make available the digitised copies for public access. Since users are not required to register for access to digitised records, we are unable to provide the number of records accessed and number of people making access.

3) Digitisation of archival holdings is a complex process which involves a number of different steps, as well as efforts of staff from various offices of the GRS, including staff in different grades working in the Public Records Office, Preservation Service Office, etc. As this is part of their ongoing work, the GRS does not have a separate breakdown for the manpower establishment responsible for such duties.

The list of equipment used for digitisation is set out below:

Year of Purchase	2014	2015	2016	2017	2018
Equipment	1. Epson Expression 10000XL Scanner	--	1. Image Access Large Format Color Scanner WideTEK 48 2. Zeutschel OS 14000 A0 Scanner	1. Zeutschel OS 15000 Scanner 2. InoTec SCAMAX 403CD Scanner	--

4) Subject to the principles of protecting copyright and personal privacy, we have been uploading the digitised records to the GRS website for public access and free download. The browsing rates of the GRS website over the past 5 years are as follows:

2014	2015	2016	2017	2018
1 033 155	983 781	1 357 866	5 875 154	13 756 107

- End -

CONTROLLING OFFICER'S REPLY**CSO015****(Question Serial No. 2935)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding appraisal of the records transferred from departments, will the Government inform this Committee of the following:

1) Please set out in tabular form the information on the Government Records Service (GRS)'s appraisal of the records transferred from departments in each of the past 5 years, including (i) the number of records transferred from departments to GRS in the year; (ii) the number of records pending processing in the previous year; (iii) the number of records appraised in the year; (iv) the number of records pending processing by the end of the year; and (v) the number of staff responsible for appraising records in the year.

	(i) Number of records transferred from departments to the GRS in the year	(ii) Number of records pending processing in the previous year	(iii) Number of records appraised in the year	(iv) Number of records pending processing by the end of the year	(v) Number of staff responsible for appraising records in the year
(Year)					

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 25)

Reply:

The numbers of records received and appraised by the Government Records Service (GRS) in the past 5 years are as follows:

	(i) Number of records transferred from departments to GRS in the year	(ii) Number of records pending processing in the previous year	(iii) Number of records appraised in the year	(iv) Number of records pending processing by the end of the year	(v) Number of staff responsible for appraising records in the year
(Year)					
2014	220 721	211 055	340 779	82 538	1 Archivist 3 Senior Assistant Archivists 4 Assistant Archivists
2015	94 953	82 538	159 045	16 939	1 Archivist 2 Senior Assistant Archivists 4 Assistant Archivists
2016	189 183	16 939	107 186	76 798	1 Archivist 1 Senior Assistant Archivist 3 Assistant Archivists
2017	97 210	76 798	75 376	96 500	1 Archivist 1 Senior Assistant Archivist 2 Assistant Archivists
2018	147 940	96 500	133 737	110 527	1 Archivist 1 Senior Assistant Archivist 3 Assistant Archivists

Like other archival institutions, GRS conducts functional, content and contextual analyses with regard to the functions of the record and its creating organisation, the scope and contents involved in the record, etc. in the course of appraisal, so as to ascertain the archival value of the record. Generally, GRS adopts a two-stage approach in conducting appraisal of records. “Paper appraisal” is based on the examination of the file list of records pending appraisal, taking into account the administrative and disposal history of the bureau/department as well as other documentation research findings. Subject to the nature of different cases, the GRS then selects records with potential archival value for “physical appraisal”, through which the content of each document is examined in detail in order to determine the archival value.

For illustration, take the number of records pending processing by the end of 2018 as shown in the table above. Of the 110 527 records, only about 30 000 have yet to undergo paper appraisal, or are pending physical appraisal after conducting functional, content and contextual analyses. Therefore, despite the seemingly large numbers in columns (ii) and (iv), upon completion of the functional, context and contextual analyses, records of a similar nature could be quickly processed and categorized, and with their disposal action determined.

Besides, the number of records retained and disposed may be adjusted in the middle of the year due to, for example, that the record still has administrative, operational, fiscal and legal value to the department and thus the department will not dispose of the record until the retention period specified in the retention and disposal schedule is fulfilled, or that the numbers of records disposed are found to contain discrepancies during appraisal and thus require correction. Hence, the number of records pending processing by the end of the year of the year will be adjusted in the light of the above circumstances.

- End -

CONTROLLING OFFICER'S REPLY**CSO016****(Question Serial No. 2936)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding classified records, please:

1) tabulate (i) the number of classified records reviewed by the department and (ii) the number of classified records opened for public inspection, with a breakdown by department, in each of the past 5 years.

Year

	(i) Number of classified records reviewed by the department each year	(ii) Number of classified records opened for public inspection each year
(department)		
Example: Hong Kong Police Force		

2) tabulate the current (i) number of classified records that have not been open for public inspection and (ii) their names and content, with a breakdown by department.

Year

	(i) Number of classified records that have not been open for public inspection	(ii) Names and content
(department)		
Example: Hong Kong Police Force		

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 26)

Reply:

(1) In the past 5 years, the numbers of classified records opened for public inspection upon review by departments were as follows:

Name of Department	Number of classified records reviewed by departments	Number of classified records opened for public inspection
Administration Wing, Agriculture, Fisheries and Conservation Department, Auxiliary Medical Service, Civil Aviation Department, Commerce and Economic Development Bureau, Civil Engineering and Development Department, Civil Service Bureau, Constitutional and Mainland Affairs Bureau, Customs and Excise Department, Department of Health, Development Bureau, Department of Justice, Education Bureau, Electrical and Mechanical Services Department, Environment Bureau, Executive Council, Food and Environmental Hygiene Department, Food and Health Bureau, Financial Services and the Treasury Bureau, Government Logistics Department, Home Affairs Bureau, Home Affairs Department, Highways Department, Hong Kong Observatory, Hong Kong Police Force, Independent Commission Against Corruption, Immigration Department, Independent Police Complaints Council, Invest Hong Kong, Information Services Department, Innovation and Technology Bureau, Joint Secretariat for the Advisory Bodies on Civil Service and Judicial Salaries and Conditions of Service, Labour and Welfare Bureau, Labour Department, Land Registry, Lands Department, Leisure and Cultural Services Department, Marine Department, Office of the Communications Authority, Office of the Government Chief Information Officer, Planning Department, Rating and Valuation Department, Security Bureau, Trade and Industry Department and Transport and Housing Bureau	9 216	5 829

(2) In the past 5 years, 3 387 classified records were reviewed and considered as unsuitable for public access for the time being by departments. These records mainly relate to defence and security, external affairs, privacy of individuals, commercial confidentiality and legal proceedings, etc.

- End -

CONTROLLING OFFICER'S REPLY**CSO017****(Question Serial No. 2937)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Currently, if departments fail to transfer time-expired records stored in the records centre to the Government Records Service (GRS) for appraisal as scheduled, they will receive reminders issued by the GRS. In this connection, will the Government inform this Committee of the following:

1) Please set out in tabular form the information about the reminders issued by the GRS in each of the past 5 years, including (i) the number of reminders issued each year; (ii) the departments involved; (iii) the quantity of records originally requested to be transferred to the GRS for physical appraisal; (iv) the name and content of such records; (v) the quantity of records finally transferred by the departments; and (vi) the name and content of such records.

	(i) Number of reminders issued each year	(ii) Departments involved	(iii) Quantity of records originally requested to be transferred to the GRS for physical appraisal	(iv) Name and content of such records	(v) Quantity of records finally transferred by the department	(vi) Name and content of such records
Year		(Department A)				
		(Department B)				

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 27)

Reply:

The Records Centres (RCs) of the Government Records Service (GRS) provide centralised intermediate storage service for inactive records of various bureaux and departments (B/Ds). The records stored temporarily in RCs remain the property of the original B/Ds.

RCs started using the newly developed web-based computer system to support their daily operations from March 2017. As RCs have not maintained statistics for various reminders issued before that time, GRS only has annual statistics for reminders issued since 2018.

Details of reminders issued by GRS to the departments that failed to transfer records due for disposal from RCs for appraisal as scheduled are as follows:

(i) Number of reminders issued	(ii) Departments Involved (Number of cases)	(iii) Quantity of records originally requested to be transferred to the GRS for physical appraisal (linear metres)	(iv) Name and content of such records	(v) Quantity of records finally transferred by the department (linear metres)	(vi) Name and content of such records
30	Housing Department (13)	495.33	Records related to projects and contracts	106.67 (see Note 1)	Records related to projects
	Invest Hong Kong (1)	41	Records related to investment promotion	(see Note 2)	
	Lands Department (1)	1.33	Records related to land registration		

Note 1: The figure in this column represents the quantity of records in column (iii) that have been transferred by the Housing Department (HD) to GRS for physical appraisal as at 20 March 2019. As for the remaining records, HD is reviewing if they are ready for disposal having regard to the administrative, operational, fiscal and legal requirements.

Note 2: The relevant departments are reviewing if the records in column (iii) are ready for disposal having regard to the administrative, operational, fiscal and legal requirements. Therefore, such records have not been transferred to GRS for physical appraisal up till 20 March 2019.

- End -

CONTROLLING OFFICER'S REPLY**CSO018****(Question Serial No. 2939)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Currently, the Government Records Service requires bureaux/departments to conduct self-assessment surveys on their records management practices. In this connection, for information of this Committee, please:

1) tabulate the details of the self-assessment surveys conducted in the past 5 years, including (i) the date of survey, (ii) department(s) involved, (iii) areas covered by the study and (iv) areas not covered by the study.

(i) Date of survey	(ii) Department(s) involved	(iii) Areas of the documents covered by the study	Areas of the documents not covered by the study

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 29)

Reply:

In the past 5 years, the Government Records Service conducted 2 records management reviews covering all bureaux/departments (B/Ds) in October 2015 and November 2018 respectively. The 2 reviews took the form of a self-assessment survey and covered the periods of 2013-15 and 2016-18 respectively. The major aim of the reviews was to assess the extent of B/Ds' compliance with the mandatory records management requirements promulgated in General Circular No. 2/2009, and B/Ds' progress in adopting the good practices in records management. Areas of review covered B/Ds' records management policies, responsibilities and training of records management personnel, establishment of recordkeeping systems, and the entire spectrum of records management issues ranging from records creation to disposal of records.

- End -

CONTROLLING OFFICER'S REPLY**CSO019****(Question Serial No. 2940)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Government Records Service issued guidelines in 2011 to encourage public organisations to adopt good records management practices. In this connection, for information of this Committee, please:

1) tabulate, as at present, (i) the number of public organisations having issued guidelines, (ii) the names of public organisations having issued guidelines, (iii) the number of public organisations which adopted the guidelines and (iv) the names of public organisations which adopted the guidelines;

(i) Number of public organisations having issued guidelines	(ii) Name of public organisation having issued guidelines	(iii) Number of public organisations which adopted the guidelines	(iv) Name of public organisation which adopted the guidelines

2) tabulate, as at present, the information on records donations made by public organisations to the Public Records Office, including (i) the names of donor organisations, (ii) the names and content of the records concerned, (iii) the number of records and (iv) the period covered.

(i) Name of donor organisation	(ii) Name and content of records concerned	(iii) Number of records	(iv) Period covered

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 30)

Reply:

- 1) The Government Records Service (GRS) is responsible for formulating and implementing government records management policies and programmes, advising and supporting policy bureaux and departments (B/Ds) on issues and solutions related to records management, and providing storage and disposal services for inactive records. It is also responsible for identifying and preserving records of archival value, valuable government publications and printed materials, as well as enhancing public awareness of Hong Kong's documentary heritage and providing research and reference services. GRS's purview covers all B/Ds, including the Independent Commission Against Corruption and the Hong Kong Monetary Authority, but its duty does not cover monitoring records management practice in public organisations or issuing guidelines to these organisations.

Nevertheless, GRS published a booklet entitled "Good Records Management Practices" in 2011 with a view to sharing good records management practices with public organisations and encouraging their donation of records with archival value to GRS. Since 2013, GRS has also been holding annual records management seminars for these organisations, and 6 seminars have been held thus far, which were attended by over 1 500 participants from 64 public organisations in total. Besides, GRS has been providing records management briefings and advice to individual public organisations upon request.

- 2) Information on records donations made by public organisations to the Public Records Office is tabulated as follows:

(i) Name of donor organisation	(ii) Name and content of records concerned	(iii) Number of records	(iv) Period covered
Stock Exchange of Hong Kong	Microfilm concerning Hong Kong Exchanges and Clearing Limited	63 rolls	1941-1986
Hong Kong Tourist Association	Guides and publicity materials for promoting Hong Kong	6 800 nos.	1959-1992
Hong Kong Examinations and Assessment Authority	Records of results in public examinations	594 nos.	1930s-1990s
Vocational Training Council	Publications on youth skills	3 nos.	2014
Insurance Authority	Records related to the insurance industry	2 nos.	1984-2006

- End -

CONTROLLING OFFICER'S REPLY**CSO020****(Question Serial No. 2942)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the establishment of staff at officer rank in the Government Records Service, please use the tabular form to inform this Committee of:

1) the numbers of (i) Archivists, (ii) Curators and (iii) Executive Officers in the years below according to the organisation structure:

	1999 i ii iii	2004 i ii iii	2009 i ii iii	2014 i ii iii	2019 i ii iii
Records Management and Administration Office					
Record Systems Development Office					
Preservation Service Office					
Public Records Office					
Legislation and Planning Office					

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 32)

Reply:

Apart from 1 Principal Archivist at directorate rank (Government Records Service Director), the establishment of the Archivist, Curator and Executive Officer grades at various Offices of the Government Records Service (GRS) in the specified years is tabulated below:

Office	Grade	Establishment as at 1 April of the year				
		1999	2004	2009	2014	2019
Records Management and Administration Office	Archivist	See Note 1	0	0	0	0
	Curator		0	0	0	0
	Executive Officer		7	7	10	12
Record Systems Development Office	Archivist		3	2	2	0
	Curator		0	0	0	0
	Executive Officer		2	2	5	6
Preservation Service Office	Archivist		2	3	1	0
	Curator		0	0	3	4
	Executive Officer		0	0	0	0
Public Records Office	Archivist		5	5	14	20
	Curator		0	0	0	2
	Executive Officer		0	0	0	0
Legislation and Planning Office ^{Note 2}	Archivist					4
	Curator					0
	Executive Officer					0

Note 1: Apart from the GRS Director, the establishment of the Archivist and Executive Officer grades at GRS as at 1 April 1999 is tabulated below:

	Archivist	Executive Officer
Public Records Office	6	0
Records Management Office	3	1
Records Management Strategy Unit	3	8
Administration Office	0	2

There was no establishment of the Curator grade at GRS at that time.

Note 2: The Legislation and Planning Office was set up on 2 January 2019.

- End -

CONTROLLING OFFICER'S REPLY

CSO021

(Question Serial No. 2954)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Chief Executive in Council endorsed, under the Commissions of Inquiry Ordinance (Cap. 86), the appointment of the Commission of Inquiry into the Diaphragm Wall and Platform Slab Construction Works at the Hung Hom Station Extension under the Shatin to Central Link Project (the COI) on 10 July 2018. In this connection, will the Government advise this Committee:

- (a) for the period from the setting up of the COI to 28 February 2019, on the total expenditure incurred by the inquiry and the details involved, the respective salaries of the Chairman and Commissioner Mr Michael John HARTMANN and the Commissioner Prof Peter George HANSFORD, the expenditure of the COI Secretariat, and the respective expenses for appointing counsels and solicitors to act for the COI;
- (b) on the estimated total expenditure to be incurred by the COI in the coming year; and
- (c) whether the Government will consider requiring the MTR Corporation Limited (MTRCL) to bear, in part or in full, the expenditure incurred by the COI; if yes, the details of the consideration; if not, the reasons for that?

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 44)

Reply:

Regarding the enquiry raised by Hon Tanya CHAN, our reply is as follows -

- (a) As at 28 February 2019, the operational expenses incurred by the COI are about \$35.5 million, comprising about \$1.8 million as the honorarium for the Chairman and Commissioner Mr Michael John HARTMANN and the Commissioner Prof Peter George HANSFORD, around \$7.0 million as the staff salaries for the COI Secretariat, and some \$19.3 million for appointing counsels and solicitors to act for the COI.

- (b) On 19 February 2019, the Chief Executive in Council decided to expand the terms of reference of the COI to also ascertain the relevant facts and recommend appropriate improvement measures relating to the irregularities that have recently surfaced in the construction of the North Approach Tunnels, the South Approach Tunnels and the Hung Hom Stabling Sidings under the MTRCL's Contract No. 1112. The expenditure to be incurred by the COI in 2019-20 will depend on the approach that the COI will adopt to conduct the inquiry, the number of hearings and the number of witnesses to be called to give evidence. There is no relevant estimates at this stage.
- (c) The COI is set up under the Commissions of Inquiry Ordinance (Cap. 86). Section 14 of the Ordinance provides that the cost of any inquiry conducted under the Ordinance shall be a charge on the general revenue of Hong Kong. There is no provision in the Ordinance enabling the Government to recover the cost of an inquiry from any party, nor is there any provision empowering the COI to order any party to pay for such cost.

- End -

CONTROLLING OFFICER'S REPLY

CSO022

(Question Serial No. 2955)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. Please provide information on the number and rank(s) of officers of the bureaux/departments designated to perform records management work. If there is no officer designated for such work, please provide information on the number of officers and the hours of work required for the records management duties, and the other duties they have to undertake in addition.
2. Please tabulate the following information on programme and administrative records of the bureaux/departments which have been closed pending transfer to the Government Records Service ("GRS") for appraisal:
 - a. number of records
 - b. the linear metres of records
 - c. reason(s) for not yet transferring the records
3. Please tabulate the following information on records which the bureaux/departments have applied for deferred transfer:
 - a. number of records
 - b. reasons for deferred transfer of records
 - c. reasons for approval
4. Please tabulate the following information on records approved for destruction by GRS of individual bureaux/departments:
 - a. number of records
 - b. the linear metres of records
 - c. the specific contents and nature of the records
5. Do the Chief Executive's Office and government departments follow the records destruction procedures and transfer records to GRS for disposal according to the existing records management guidelines? If yes, what are the relevant details? If no, what are the reasons?

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 45)

Reply:

1. and 2.

Responsibilities for proper management of government records are shared between the Government Records Service (GRS), which is the central records management service agency of the Government, and bureaux and departments (B/Ds) that create and collect records. GRS is responsible for formulating and monitoring government records management policy and requirements, reviewing records management practices of B/Ds, preserving government archives and providing off-site records centre services. B/Ds are required to institute and implement a comprehensive records management programme in accordance with the Government's policy and requirements, taking their unique operational and records management needs into account. The programme aims to provide proper handling of government records through establishing control for the creation, organisation, maintenance and disposal of records.

Regarding the manpower deployed for records management in B/Ds, under the existing regime, the head of B/D assumes the overall responsibility of its records management, and a directorate officer is designated to oversee the matter to ensure that the records management programme of the B/D is supported by the corporate policy with allocation of appropriate priority and resources. The Departmental Secretary or an officer not below the rank of Senior Executive Officer or equivalent is appointed the Departmental Records Manager (DRM) to assist the head of B/D in the establishment and implementation of the departmental records management programme. As records management is a joint effort, all officers in a B/D should cooperate with their DRM in complying with the procedures and requirements set out in the departmental records management programme.

As regards the arrangements for the closure and transfer of records, B/Ds will initiate the systematic planning and implementation of records disposal only after the records have been kept for the right length of time, having met the purposes of their creation and in compliance with legal or statutory requirements. It is a mandatory requirement that B/Ds should dispose of time-expired records at least once every 2 years and make proper disposal arrangements concerning the custody, retention period and final disposition of records according to the relevant records retention and disposal schedules (disposal schedules).

As mentioned above, GRS and B/Ds have their respective areas of work. GRS does not have detailed information on the internal management of each B/D, such as the number, rank, hours and scope of work of the officers designated to perform records management work. Nor does GRS collect information on the operational details, such as the number and linear metres of programme and administrative records which have been closed pending transfer to GRS for appraisal, and the reason(s) why they have yet to be transferred. GRS is thus unable to provide such information.

3. In 2018, GRS received a total of 6 applications, involving 1 042 records, for deferral of transfer of records having potential archival value. The reasons for applications included that follow-up actions were required for the works projects concerned; and the records concerned would serve as reference materials for formulating future policies and guidelines, or enhancing relevant work plans. Among the 6 applications for deferral of transfer, however, 3 were withdrawn by the applying departments after

deliberation with GRS, while the records of 1 application were appraised as having no archival value, and transfer of such records to GRS for permanent retention was unnecessary. As for the remaining 2 applications involving large number of records, the records concerned are still being appraised by GRS to determine whether they have archival value. Therefore, no applications for deferral of transfer were approved in 2018.

4. Disposal of government records is made by B/Ds having regard to the administrative, operational, fiscal and legal requirements and the archival values of the records. All requests for destruction of records are processed in accordance with the requirements set out in the corresponding disposal schedules approved by GRS. The decision as to whether records have archival value or potential archival value had been made when the relevant disposal schedules were drawn up. For time-expired records having no archival value, GRS Director's agreement would be required prior to their physical destruction. Time-expired records having archival value would be identified and transferred to GRS for permanent retention, and only those confirmed to be of no archival value would be agreed by GRS Director for destruction.

To enhance transparency on records disposal, GRS launched a central platform (http://www.grs.gov.hk/en/destruction_of_records_in_the_government.html) on its website in 2016 for each individual B/D to publish, on an annual basis, its records destruction information, including the types, quantities and contents/subject matters of the records approved for destruction. Information on records approved for destruction by B/Ds for each year will be published on the platform around April the following year. The information for the years from 2015 to 2017 is now available on the platform for public inspection.

The quantities of records approved for destruction by B/Ds in 2018 are set out below:

B/Ds	Number of Records	Linear metre
Agriculture, Fisheries and Conservation Department	2 257	88.00
Architectural Services Department	8 184	654.32
Audit Commission	1 142	10.22
Auxiliary Medical Service	1 762	22.92
Buildings Department	500 166	2 665.42
Census and Statistics Department	5 365 171	1 295.67
Policy Innovation and Co-ordination Office ^{Note}	403	2.02
Chief Executive's Office	8 034	12.38
Chief Secretary for Administration's Office	2 036	41.46
Civil Aid Service	27	0.60
Civil Aviation Department	103	5.94
Civil Engineering and	19 994	556.55

B/Ds	Number of Records	Linear metre
Development Department		
Civil Service Bureau	22 318	76.44
Commerce and Economic Development Bureau	971	18.47
Companies Registry	2 979 162	4 066.92
Constitutional and Mainland Affairs Bureau	193	7.20
Correctional Services Department	84 842	358.63
Customs and Excise Department	346 935	886.26
Department of Health	3 853 059	3 142.67
Department of Justice	1 483	44.94
Development Bureau	5 948	76.28
Drainage Services Department	27 094	895.64
Education Bureau	95 080	682.33
Electrical and Mechanical Services Department	107 160	365.92
Environment Bureau/Environmental Protection Department	2 044 049	394.44
Financial Secretary's Office	1 466	0.52
Financial Services and the Treasury Bureau	573	38.54
Fire Services Department	1 033 325	522.57
Food and Environmental Hygiene Department	716 260	1 876.64
Food and Health Bureau	94	6.45
Government Flying Service	371	23.40
Government Laboratory	383	15.32
Government Logistics Department	53 973	476.23
Government Property Agency	277	12.58
Highways Department	269 903	862.65
Home Affairs Bureau	32 813	157.23
Home Affairs Department	40 708	493.85
Hong Kong Monetary Authority	16	0.73
Hong Kong Observatory	303	18.18
Hong Kong Police Force	2 246 219	6 416.64
Hongkong Post	3 991	79.82
Immigration Department	38 317 281	6 596.48

B/Ds	Number of Records	Linear metre
Independent Commission Against Corruption	35 360	410.41
Information Services Department	2 151	35.29
Inland Revenue Department	25 335 693	9 059.73
Innovation and Technology Bureau	23 796	219.21
Intellectual Property Department	482	11.08
Invest Hong Kong	1	0.03
Joint Secretariat for the Advisory Bodies on Civil Service and Judicial Salaries and Conditions of Service	157	1.76
Judiciary	8 033	35.08
Labour and Welfare Bureau	17 826	96.34
Labour Department	843 712	1 325.55
Land Registry	2 562 484	925.20
Lands Department	481 081	397.69
Legal Aid Department	81 296	881.61
Leisure and Cultural Services Department	2 800 957	2 394.96
Marine Department	1 721 439	273.93
Office of the Communications Authority	792	21.79
Official Receiver's Office	642	23.25
Planning Department	8 351	96.24
Public Service Commission	3	0.10
Radio Television Hong Kong	3 128	87.46
Rating and Valuation Department	65 212	273.31
Registration and Electoral Office	787 482	642.09
Secretariat, Commissioner on Interception of Communications and Surveillance	2	0.11
Security Bureau	259	2.20
Social Welfare Department	436 503	2 073.12
Trade and Industry Department	4 349 623	1 156.53
Transport and Housing Bureau (Housing)/Housing Department	97 507	2 654.81
Transport and Housing Bureau (Transport Branch)	53	2.57

B/Ds	Number of Records	Linear metre
Transport Department	784 319	2 865.01
Treasury	789 707	608.65
University Grants Committee Secretariat	8	0.67
Water Supplies Department	28 209	116.13
Working Family and Student Financial Assistance Agency	599 404	2148.28

Note: The “Central Policy Unit” was revamped as the “Policy Innovation and Co-ordination Office” on 1 April 2018. The figures on its records approved for destruction in 2018 are incorporated into those of the “Policy Innovation and Co-ordination Office”.

5. All B/Ds, including the Chief Executive’s Office, are required to comply with the records management requirements and guidelines issued by GRS in disposing records. In accordance with the mandatory records management requirements, government B/Ds are required to prepare draft disposal schedules covering all their existing programme records; transfer records having archival value to GRS according to the respective disposal schedules; dispose of time-expired records at least once every 2 years, with disposal of records considered and endorsed in writing by a senior officer not below the rank of Senior Executive Officer or equivalent; obtain the prior agreement of GRS Director before destruction of any government records; designate an officer not below the rank of Executive Officer II or equivalent to ensure that the disposal process is properly supervised and the records disposal procedures are complied with; and no government records should be transferred outside the Government unless with the prior agreement of GRS Director. Apart from the mandatory records management requirements, GRS has also published other manuals and guidelines to help B/Ds handle matters concerning records disposal, such as the Records Management Manual and Publication No. 1 “A Practical Guide to Records Scheduling and Disposal”. These guidelines, together with other manuals, guidelines and circulars drawn up by GRS, have been made available to B/Ds and the public for reference on GRS’s website:

https://www.grs.gov.hk/en/hksar_government_administrative_guidelines_on_record_management.html

- End -

CONTROLLING OFFICER'S REPLY**CSO023****(Question Serial No. 0542)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What are the ranks of the 46 staff on the establishment of the Policy Innovation and Co-ordination Office (PICO)? Regarding the Public Policy Research Funding Scheme and the Strategic Public Policy Research Funding Scheme administered by PICO, what are the details of the research projects funded by the 2 schemes last year? What is the amount of funding earmarked for this year?

Asked by: Hon CHENG Chung-tai (LegCo internal reference no.: 19)

Reply:

The current establishment of the Policy Innovation and Co-ordination Office (PICO) includes 8 directorate officers and 38 non-directorate officers. The details of their ranks are as follows:

Rank	No. of Post
(i) 8 directorate officers:	
Administrative Officer Staff Grade A1	1
Administrative Officer Staff Grade B1	1
Administrative Officer Staff Grade B	2
Administrative Officer Staff Grade C/Principal Economist	4
(ii) 38 non-directorate officers:	
Senior Administrative Officer/Senior Statistician/ Senior Economist/Senior Town Planner/ Chief Executive Officer	9
Senior Executive Officer/Executive Officer I/ Statistical Officer I	7
Clerical and Secretarial Grades Staff	21
Chauffeur	1

In 2018-19, the Public Policy Research Funding Scheme and the Strategic Public Policy Research Funding Scheme awarded a total of \$13.76 million to 25 research projects and a total of \$10.98 million to 3 research projects respectively. The details of the research projects are at Annex. The maximum funding amount earmarked for the 2 funding schemes is \$30 million per annum.

- End -

Public Policy Research Funding Scheme
2018-19 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
1	2018-19 First Round	CityU	Investigating the Feasibility of Mandatory Implementation of Life Cycle Assessment on Renewable Energy Systems for Green Building Design in Hong Kong	320,000
2	2018-19 First Round	EdUHK	Career and Life Planning for Hong Kong Youth Development: Challenges and Opportunities	499,627
3	2018-19 First Round	PolyU	The Possibility of Reducing Illuminance Level by Using LED Lighting Products with High Colour Rendering Index for Energy Reduction in Green Buildings	306,691
4	2018-19 First Round	PolyU	Employing People with Disabilities in the Hong Kong Hotel Industry: Perspectives of Employers	120,175
5	2018-19 First Round	PolyU	Examining Cross-national Destination Image of Hong Kong with Big Data Analytics and Social and Cultural Distance	320,049
6	2018-19 First Round	HKU	Ambient Ozone Levels in Hong Kong: The Lower The Better?	500,000
7	2018-19 First Round	HKU	Re-establishing Ferry's Key Position in the Sustainable Transport System of Hong Kong	810,049
8	2018-19 Second Round	HKBU	Engaging the Community to Develop a Model for Sustainable Energy Futures: A Case Study of Two Prospective Solar Communities in Hong Kong	632,500
9	2018-19 Second Round	EdUHK	How to Increase the Demand for Private Long-term Care Insurance in Hong Kong?	1,086,951
10	2018-19 Second Round	PolyU	An Analytical Study on Preferences of the Elderly in Visiting Public Open Spaces	380,944
11	2018-19 Second Round	PolyU	Made in China 2025: The Challenges and Opportunities of the Hong Kong Design Industry	501,070

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
12	2018-19 Second Round	PolyU	Simulating the Impact of Construction Industrialization Policies on Its Update in Hong Kong: A Socio-technical System Perspective	625,600
13	2018-19 Second Round	HKU	Defining Sonhood: The Exploration of Lived Experience of the Caregiving Sons in Their Late Adulthood in Hong Kong	607,582
14	2018-19 Second Round	HKU	Hong Kong Youths' Attitudes towards Suicide, Coping Strategies and Online Help-seeking	880,918
15	2018-19 Third Round	EdUHK	Challenges and Opportunities with Hong Kong Students' Science, Technology, Engineering, and Mathematics Aspirations	784,300
16	2018-19 Third Round	PolyU	Strategies and Measures for Construction and Demolition Waste Management of Refurbishing/Renovating Existing Buildings in Hong Kong	605,015
17	2018-19 Third Round	PolyU	An Investigation of the Price and Rental Effects of "Green" Buildings in Hong Kong's Housing Market and Its Implications for Policy	422,740
18	2018-19 Third Round	PolyU	Impact of Short-term Study in Mainland China Programme on Hong Kong Local University Students' Intercultural Competence, Perception and Attitude about Mainland China, and National Identity	594,435
19	2018-19 Third Round	HKU	Promoting Science, Technology, Engineering, and Mathematics Education in Hong Kong: Using Analytics-supported E-learning to Enhance Student Attitudes and Achievement in Science	575,170
20	2018-19 Fourth Round	CUHK	Meso-institution as Agent of Social Mobilization and Consensus Building: The Case of Tongxianghui	550,000
21	2018-19 Fourth Round	CUHK	Are Cities in Guangdong-Hong Kong-Macao Bay Area Development Attractive to University Students in Hong Kong? From Perceived Image to Locational Decisions	399,044
22	2018-19 Fourth Round	CUHK	A Study on the View of Hong Kong Parents on Secondary Use of Dried Blood Spots in Newborn Screening Program - Implications on Evidence-based Policies	865,398

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
23	2018-19 Fourth Round	PolyU	Investigating the Potential for Robotic Technology Adoption in the Hong Kong Tourism Industry	292,019
24	2018-19 Fourth Round	HKUST	Trans-regional Air Pollution Control in the Guangdong-Hong Kong-Macao Greater Bay Area: The Interplay between Science and Policy	631,966
25	2018-19 Fourth Round	HKU	"Finding the Needles in a Haystack": Identification of the Illegal Dumping of Construction Waste Using Big Data	447,350

Strategic Public Policy Research Funding Scheme
2018-19 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
1	2018-19	CUHK	Moving to and Working in the Guangdong-Hong Kong-Macao Bay Area Among Hong Kong Residents: Intention, Experience and Settlement Outcomes	3,706,000
2	2018-19	HKUST	Accelerating the Development of a Global Innovation and Technology Hub in the Guangdong-Hong Kong-Macao Bay Area: The Roles of Public Research Universities in Hong Kong	4,374,000
3	2018-19	HKU	Boosting Construction Waste Material Sharing in the Guangdong-Hong Kong-Macao Bay Area	2,902,000

- End -

CONTROLLING OFFICER'S REPLY

CSO024

(Question Serial No. 2667)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Budget proposed to transfer the Tax Policy Unit, currently under the Financial Services and the Treasury Bureau (FSTB), to come directly under the Financial Secretary's Office (FSO). Please advise on the following:

- (1) Why does the Bureau have this plan? What benefits will this arrangement bring in terms of efficiency enhancement?
- (2) Will there be any changes in the purview or the roles of the Tax Policy Unit after the transfer?
- (3) How much manpower will the new Tax Policy Unit involve? Will all manpower of the Tax Policy Unit currently under the FSTB be deployed to the FSO, or will it be necessary to recruit additional staff?

Asked by: Hon CHEUNG Wah-fung, Christopher (LegCo internal reference no.: 53)

Reply:

In the 2017-18 Budget, the Financial Secretary announced the setting-up of a Tax Policy Unit (TPU) in the Financial Services and the Treasury Bureau. Upon its establishment in April 2017, the TPU made it a priority to facilitate the development of Hong Kong's industries and economy through tax policy. So far, the TPU has assisted in implementing tax measures such as the two-tiered profits tax rates regime and the provision of enhanced tax deduction for research and development expenditure. The TPU has also helped different policy bureaux study tax measures related to their respective policy areas, such as the insurance industry and ship leasing business.

With global requirements and competition in taxation matters becoming more complex and Hong Kong moving towards a diversifying economy, the Government will closely monitor international developments on tax requirements and ensure compliance, while introducing tax measures strategically to enhance Hong Kong's competitiveness and ensure stability of our tax revenue. To better support the Government's overall efforts in promoting economic development, the TPU will be transferred to come directly under the Financial Secretary's Office with effect from 1 July 2019. No additional resources will be involved in the transfer. TPU's manpower will remain unchanged in 2019-20 including 2 non-civil service contract staff members, both at a rank equivalent to Senior Assessor, and 1 Assistant Clerical Officer. The estimated remuneration expenditure is about \$3 million, which is comparable to that in 2018-19. The Government will provide the TPU with extra resources according to its operational needs with a view to strengthening its role.

- End -

CONTROLLING OFFICER'S REPLY

CSO025

(Question Serial No. 3070)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Would the Government inform this Committee:

1. whether the Government is still providing services (including but not limited to office accommodation and administrative support, a car with driver service, protocol and related arrangements, security protection, as well as medical and dental care) to the former Chief Executive (CE) Mr Donald TSANG Yam-kuen, who was convicted of and imprisoned for misconduct in public office? If yes, please provide a breakdown and a detailed description of the relevant estimated expenditure for 2019-20, as well as the reasons for the Government to continue providing these services to a person who was convicted by the court of an integrity-related criminal offence.
2. of details of the standards and guidelines for determining whether to provide the services or not? If there is no such standard and guideline, please advise if the Government has any intention to review the arrangement for the provision of such services.
3. of the services and benefits for former CEs provided by the Government to the former CE Mr LEUNG Chun-ying in the past 2 years, as well as a breakdown and a detailed description of the relevant estimated expenditure for 2019-20?
4. of the services and benefits for former CEs provided by the Government to the former CE Mr TUNG Chee-hwa in the past 5 years, as well as a breakdown and a detailed description of the relevant estimated expenditure for 2019-20?

Asked by: Hon CHU Hoi-dick (LegCo internal reference no.: 1042)

Reply:

In November 2005, the Government proposed to the Finance Committee (FC) of the Legislative Council to provide former Chief Executives (CEs) with services of office accommodation and administrative support, a car with driver service, protocol and related arrangements, security protection, as well as medical and dental care. The aim is to support former CEs in discharging promotional and protocol-related functions including receiving visiting dignitaries and delegations, giving local and overseas media interviews, attending public and social events, and taking part in speaking engagements. FC approved the proposal.

The Government has been providing support and other lifelong services including office accommodation and administrative support, a car with driver service, protocol arrangements, security protection, as well as medical and dental care for all former CEs as approved by FC. In case any individual former CE is unable to perform the promotional and protocol-related functions as set out in the FC paper and requires no such support as a result, the Government will redeploy the relevant resources for other appropriate purposes. The Government has no plan to review the arrangement for the provision of support and services to former CEs at present.

The actual expenditure incurred by the Office of Former Chief Executives in each of the year from 2014-15 to 2017-18 was \$5.59 million, \$5.83 million, \$6.43 million and \$9.11 million respectively, while the revised estimate of expenditure for 2018-19 and the estimated expenditure for 2019-20 is \$10.81 million and \$11.7 million respectively. We do not have the breakdown of expenditure for individual former CEs.

- End -

CONTROLLING OFFICER'S REPLY

CSO026

(Question Serial No. 1088)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In recent years, with more ethnic minorities settling in Hong Kong, both non-Chinese speaking students and the ethnic minorities in need of support increased. In this connection, please inform this Committee of:

1. the work plan this year of the inter-bureau and inter-departmental Steering Committee established in the last financial year; and
2. whether the Government will consider devoting more resources to alleviating poverty among ethnic minorities; if yes, the details; if not, the reasons.

Asked by: Hon HO Kwan-yiu, Junius (LegCo internal reference no.: 9)

Reply:

The Steering Committee on Ethnic Minority Affairs (the Steering Committee), chaired by the Chief Secretary for Administration, is a high-level committee within the Government tasked to co-ordinate cross-bureau/ inter-departmental efforts on the support for ethnic minorities (EMs). After deliberating on the views expressed by various EM organisations and service providers, the Steering Committee formulated a series of new measures covering education, employment, social welfare and social integration to enhance support for EMs. These measures were announced in "The Chief Executive's 2018 Policy Address", the details of which can also be found in the relevant leaflet (https://www.policyaddress.gov.hk/2018/eng/pdf/Leaflet_support.pdf). Looking forward, the Steering Committee will focus on steering the implementation of the new measures and monitoring their effective implementation. The Steering Committee will also continue to engage stakeholders to gauge their views on implementing the measures and relevant enhancement.

According to the analysis presented in the “Hong Kong Poverty Situation Report on Ethnic Minorities 2016” published by the Office of the Government Economist and the Census and Statistics Department, EMs face a higher poverty risk in general owing to their social and household characteristics. EMs are part of the Hong Kong community and are entitled to all the support services and social security assistance provided by the Government to needy families. EMs may face difficulties when accessing public services and seeking assistance owing to cultural and language differences. Therefore, the Government formulated the new measures mentioned above to enhance support for EMs, which will involve an expenditure of over \$500 million.

- End -

CONTROLLING OFFICER'S REPLY

CSO027

(Question Serial No. 1090)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is stated under the Brief Description of the Policy Innovation and Co-ordination Office (PICO) that PICO needs to co-ordinate the preparatory work for the Policy Address. In this connection, will the Government inform this Committee of:

1. the manpower and detailed expenditure involved in the above work in the past 3 financial years;
2. the measures and strategies of the relevant departments to promote public participation in the policy formulation process, given that the Policy Address involves a significant number of public policies; and
3. the number of submissions on the Policy Address of the year received by the relevant departments in the past 3 financial years?

Asked by: Hon HO Kwan-yiu, Junius (LegCo internal reference no.: 11)

Reply:

Established on 1 April 2018, the Policy Innovation and Co-ordination Office (PICO) performs, inter alia, the function of co-ordinating and supporting the preparatory work for the Chief Executive (CE)'s Policy Address. Division 1 of PICO is responsible for policy research and co-ordination in relation to economic development, provides secretariat support to the CE's Council of Advisers on Innovation and Strategic Development, co-ordinates the Policy Address and Policy Agenda, as well as handles various duties such as daily administrative work of PICO. We do not have a separate account of the manpower and expenditure involved in performing individual aspects of work of the Division.

PICO is also responsible for collecting public views and recommendations on the Policy Address. For the public consultation of the 2018 Policy Address, in addition to the conventional channels such as email, telephone, fax and mail by post, members of the public could also make use of the new channels provided by PICO, including e-submission through the 2018 Policy Address public consultation website as well as the CE's Facebook and Instagram pages, to express their opinions. Furthermore, PICO produced a number of publicity videos and uploaded them onto CE's Facebook and Instagram pages to encourage the public to give their views on different topics. During the public consultation period of the 2018 Policy Address, PICO received a total of about 12 800 submissions from members of the public.

- End -

CONTROLLING OFFICER'S REPLY

CSO028

(Question Serial No. 1091)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the Government Records Service's formulation and implementation of government records management policies and programmes, will the Government inform this Committee of the following:

1. The Government has been implementing measures to go paperless in the workplace. At present, how many government departments have finished turning their workplace paperless?
2. What are the manpower and expenditure incurred by the Government in implementing measures to go paperless in the workplace?
3. What are the relevant nature, objectives and contents of departmental records management studies and reviews?
4. What is the expenditure involved in providing 2 500 officers with training for departmental records managers and their assistants on records management in the 2019 financial year?

Asked by: Hon HO Kwan-yiu, Junius (LegCo internal reference no.: 12)

Reply:

1. and 2.

The Government has all along been encouraging bureaux/departments (B/Ds) to use information technology to enhance work efficiency, thereby providing better services for the public and reducing the use of paper. Since 2011, the Innovation and Technology Bureau has started implementing electronic information management in the Government. This included encouraging B/Ds to use the Electronic Recordkeeping System (ERKS) to reduce the use of paper when conducting their businesses, and take this opportunity to strengthen records management and enhance work efficiency. The

Government Records Service (GRS) is responsible for promoting electronic records management in the Government and providing support and assistance to B/Ds in collaboration with the Office of the Government Chief Information Officer and the Efficiency Office in adopting or developing an ERKS in order to enhance the management of electronic records.

At present, 11 B/Ds have implemented or will implement ERKS, 7 of which have ceased to adopt the “print and file” practice for filing of records. Given that the manpower involved in the implementation process of ERKS in those 7 B/Ds is deployed internally, the relevant breakdown is not available. The development expenditures and annual operational expenditures involved are set out below:

B/D	Year in which the system was implemented	Development expenditure (\$)	Annual operational expenditure (\$)
Efficiency Office	2010	9.9 million (Note 1)	2.2 million (Note 1)
GRS	2014	11.8 million	0.9 million
Drainage Services Department	2015	20 million (Note 2)	2.37 million (Note 3)
Intellectual Property Department	2016	14.9 million (Note 4)	2.7 million (Note 4)
Office of the Government Chief Information Officer	2016		
Administration Wing	2016	5.5 million	1.01 million
Civil Engineering and Development Department	2017	10.9 million	3.1 million

Note:

1. It covers the Efficiency Office’s ERKS, Knowledge Management System and Collaboration System.
2. The development expenditure covers the development costs of the Drainage Services Department’s ERKS and other electronic information management systems.
3. The annual operational expenditure of the Drainage Services Department’s ERKS refers to ERKS’s annual maintenance cost, which covers the maintenance cost of its hardware and software and the support and repair cost of its application software.
4. 1 contract which covers the development and maintenance services of the ERKSs of 2 departments.

3. GRS conducts in-depth reviews of the records management work of individual B/Ds to assess their management’s awareness of, commitment to and involvement in practising good records management; evaluate B/Ds’ compliance with the mandatory records management requirements and adoption of good records management practices; and identify areas for improvement. These reviews also help GRS consolidate insights for formulating records management recommendations applicable service-wide. The reviews cover main aspects of records management, including records creation, classification, storage and disposal. During the review, GRS staff will visit the B/D concerned and examine its records management programme through, inter alia, review of the records management documentation concerned, examination of recordkeeping systems, surveys, interviews and focus group discussions. Upon completion of the

departmental records management review, the Director of Administration will convey the findings of the review and improvement recommendations to the head of the B/D concerned, who is required to submit a progress report on the implementation of the recommendations to GRS every half a year.

4. One of GRS's main responsibilities is to formulate and implement the Government's records management policies and programmes. In this connection, GRS will provide records management training for departmental records managers and their assistants. The goal for 2019 is to provide training for 2 500 officers. Such work is mainly taken up by GRS's Records Management and Administration Office. As this is part of their ongoing work, there is no separate provision for such work in 2019-20.

- End -

CONTROLLING OFFICER'S REPLY

CSO029

(Question Serial No. 1120)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (5) Subvention: Duty Lawyer Service and Legal Aid Services Council

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the provision of free legal advice service to members of the public by various District Offices (DOs), would the Government:

1. list by DO the average waiting time for free legal advice service by members of the public in the past year, and provide a breakdown by individual DO;
2. provide information on the advice services covered by free legal advice service, the numbers of beneficiaries and cases in the past year?
3. inform us of the total number of lawyers participating in the scheme in the past year; the policy for the promotion and publicity of the scheme this year; and the manpower and expenditure involved?

Asked by: Hon HO Kwan-yiu, Junius (LegCo internal reference no.: 41)

Reply:

1. The Government provides the Duty Lawyer Service (DLS) with subvention to implement the Free Legal Advice Scheme (FLAS) at 9 District Offices (DOs) of the Home Affairs Department. In the past year, the average waiting time between the submission of an application and the arrangement for an advice session was 43.5 days, which was 24.6% shorter than that in 2017 (57.7 days). The waiting times at DOs are as follows:

DO	Average waiting time in 2018 (day)
Central and Western	36.2
Eastern	34.3
Islands	35.1
Kwun Tong	41.7
Shatin	61.4
Tsuen Wan	49.4
Wan Chai	36.6
Wong Tai Sin	48.5
Yau Tsim Mong	48.2

2. FLAS provides free preliminary legal advice without means testing to members of the public as to their legal positions. In the past year, a total of 6 953 cases were handled under FLAS.

3. Over the past year, a total of 1 126 lawyers have registered as volunteer lawyers under FLAS. In 2019-20, the Government will continue to work with DLS and 2 legal professional bodies to encourage more voluntary lawyers to participate in FLAS. Publicity information is available at relevant court registries, offices, non-governmental organisations and on the internet.

DLS has a total of 3 staff members responsible for the work of FLAS. The expenditure of FLAS in 2018 was \$1.37 million.

- End -

CONTROLLING OFFICER'S REPLY

CSO030

(Question Serial No. 0085)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. Regarding the Public Policy Research (PPR) Funding Scheme and the Strategic Public Policy Research (SPPR) Funding Scheme, please set out the respective numbers of applications, numbers of projects which were granted funding, amounts of funding granted to the projects, titles of the projects and total amounts of funding granted in the past 5 years (2014-15 to 2018-19).
2. Among the projects funded by the PPR Funding Scheme and the SPPR Funding Scheme, how many of them had their funding support terminated prematurely in the past 5 years (2014-15 to 2018-19)? What were the reasons? How much public money was involved? Please provide the details.

Asked by: Hon IP Kin-yuen (LegCo internal reference no.: 28)

Reply:

1. From 2014-15 to 2018-19 financial years (as at 5 March 2019), the former Central Policy Unit and the Policy Innovation and Co-ordination Office received a total of 549 applications under the Public Policy Research (PPR) Funding Scheme and the Strategic Public Policy Research (SPPR) Funding Scheme, 494 of which had been assessed with 138 research projects funded, involving a total funding of about \$102 million. Details of the research projects approved under the PPR and the SPPR Funding Schemes from 2014-15 to 2018-19 financial years are at Annex.

2. From 2014-15 to 2018-19 financial years, a total of 2 research projects under the PPR Funding Scheme were terminated due to withdrawal of applications by Principal Investigators. The details are as follows:

Institution/ Think Tank	Project Title	Fund Awarded (HK\$)	Amount Spent (HK\$)	Termination Date
HKU	Redeveloping a Governance Model of the Complaint-handling Process for Sufficient, Accountable and Transparent Regulation of Medical Professionals in Hong Kong	911,536	0	17/3/2015
EdUHK	Investment Pattern and Performance of Mandatory Provident Fund Scheme Members: A Historical Administrative Record Analysis	336,390	0	26/3/2018

From 2014-15 to 2018-19 financial years, no projects funded by the SPPR Funding Scheme were terminated before completion.

- End -

Public Policy Research Funding Scheme
2014-15 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
1	2014-15 First Round	One Country Two Systems Research Institute	Assessment of the Impact and Opportunities of the Hong Kong-Zhuhai-Macao Bridge to Hong Kong in the New Economic Situation	588,000	22/1/2015
2	2014-15 First Round	HKUST	Dynamics of Poverty in Hong Kong: A Supplementary Survey	423,200	31/5/2015
3	2014-15 First Round	HKU	Language Use, Proficiency and Attitudes in Hong Kong	714,985	31/7/2015
4	2014-15 First Round	HKU	Family Caregiving and Long-Term Care Decision of People with Dementia in Hong Kong	332,427	31/7/2015
5	2014-15 First Round	HKU	Can Online Opinion Reflect Public Opinion? An Investigation into the Interplays between Online Opinion, Public Opinion, and Mass Media	556,888	31/12/2016
6	2014-15 Second Round	Hong Kong Academy of Engineering Sciences	Enhancing Policy on Building Maintenance: Solving the Residential Seepage Problem	737,150	14/9/2015
7	2014-15 Second Round	PolyU	Enhancing Hong Kong's Competitiveness as a Regional Cruise Hub from a Policy Perspective	556,600	30/11/2015
8	2014-15 Second Round	HKUST	Hong Kong People in Shenzhen: Facts and Challenges	229,453	31/7/2015
9	2014-15 Second Round	HKU	Industrial Land Use Changes in Response to Economic Restructuring in Hong Kong	704,812	31/10/2015

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
10	2014-15 Second Round	HKU	Developing Sustainable Hong Kong through Low Impact Development: from Science to Innovation Policy	455,975	14/12/2015
11	2014-15 Second Round	HKU	Repeated Planning Applications by Developers under Statutory Zoning: A Hong Kong Case Study of Delays in Private Residential Development	640,366	7/2/2016
12	2014-15 Third Round	CityU	The Drafting Policy for Hong Kong's Bilingual Legislation: A Communicative Approach	318,037	14/3/2016
13	2014-15 Third Round	HKIED#	Poverty of Ethnic Minority Children in Hong Kong	322,414	31/10/2015
14	2014-15 Fourth Round	CityU	Investigating the Possibility of Incorporating the Effect of Photovoltaic Panel and Photovoltaic Glazing Systems in the Overall Thermal Transfer Value Calculation in Hong Kong	157,895	9/10/2015
15	2014-15 Fourth Round	CityU	Student Visa Holders in Rental Market: A Study of Mainland Students Housing Choice and Their Impact on Hong Kong's Housing Market	294,883	31/3/2016
16	2014-15 Fourth Round	CityU	Performance Information Use: Experiments on Performance Dimensions, Communication and Data Sources in Education and Solid Waste Recycling	597,264	9/6/2016
17	2014-15 Fourth Round	CUHK	Vocational-Oriented Education at Senior Secondary Level: Perceptions, Decision-Making, and Life Planning	691,211	31/8/2016

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
18	2014-15 Fourth Round	HKIEd#	How to Increase the Demand for Annuity in Hong Kong: A Study of Middle-Aged Adults	767,917	31/3/2016
19	2014-15 Fourth Round	PolyU	Feasibility Study of Implementing Indoor Air Quality Index in Hong Kong	365,700	31/12/2016
20	2014-15 Fourth Round	HKU	e-Learning in Formal, Informal and Open Learning Contexts: A Study of Global Trends, Policy Options and Their Implications for Sustainable Development in Hong Kong	885,489	31/3/2016
21	2014-15 Fourth Round	HKU	A Possible Zero Carbon Building Policy for Hong Kong: Opportunities, Risks and Recommendations	408,894	8/6/2016
22	2014-15 Fourth Round	HKU	Redeveloping a Governance Model of the Complaint-Handling Process for Sufficient, Accountable and Transparent Regulation of Medical Professionals in Hong Kong	911,536	Withdrawn

Public Policy Research Funding Scheme
2015-16 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
1	2015-16 First Round	CityU	Making Policy for Child Care in Hong Kong	476,123	14/9/2016
2	2015-16 First Round	CityU	How to Improve Participatory Mechanisms in The Processes of Urban Redevelopment: The Case of Kowloon East (Hong Kong)	498,251	30/11/2016
3	2015-16 First Round	Hang Seng Management College^	Preventing Marginalization in Air Passenger and Freight Businesses - A Global Network Decision Support System	654,500	30/6/2017
4	2015-16 First Round	HKBU	Shaping Arts Development and Education in Facilitating the Role of Hong Kong as a Cultural Hub of the Region	332,350	31/8/2016
5	2015-16 First Round	CUHK	Enforcing and Complying with Voluntary Agreements as an Alternative Environmental Policy Instrument	195,332	30/11/2015
6	2015-16 First Round	HKIEd#	Impact of Family Friendly Policies: A Panel Study in Hong Kong	448,945	30/4/2017
7	2015-16 First Round	HKIEd#	A Panel Study of Media Effects on Hong Kong Youth's Political Participation	667,176	30/6/2017
8	2015-16 First Round	PolyU	Civil and Criminal Liabilities for Ship-Source Pollution in Hong Kong: Taking Stock of the Present and Seeing the Way Forward	278,530	21/9/2016

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
9	2015-16 First Round	PolyU	Does Dual-Class Share Structure Create Value for Shareholders in the Long Run? Evidence from an Empirical Study of Global Markets with Implications for Hong Kong Stock-Listing Policies	898,840	12/7/2017
10	2015-16 Second Round	CityU	Sustainability and Social Mobility in Professional Services: A Case Study of Accounting Profession in Hong Kong	548,775	2/11/2016
11	2015-16 Second Round	CityU	Exploration and Evaluation of Policy Options for Tackling the Illegal Subdivided Unit Problem in Hong Kong	212,175	30/11/2016
12	2015-16 Second Round	HKBU	Impacts of the Residential Physical and Social Environment on Daily Walking Behavior of Older Adults in Hong Kong	499,878	31/12/2016
13	2015-16 Second Round	HKIEd#	Towards a Refugee Policy for an Inclusive Hong Kong: Enhancing the Status of China's International City	652,303	31/8/2016
14	2015-16 Second Round	PolyU	Evaluation of Green Practices for Grocery Retailers in Hong Kong and the Policy Implications for Sustainable Development	294,400	20/9/2016
15	2015-16 Second Round	PolyU	The Effect of Isomorphic Pressure for Building Information Modelling in Hong Kong Construction Industry	470,695	30/11/2016
16	2015-16 Second Round	HKU	Birds of a Feather: Cross-Group Interaction between Mainland and Local University Students in Hong Kong	242,236	14/12/2016

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
17	2015-16 Second Round	HKU	Public Transport Policy Measures to Improve the Mobility of the Elderly in Hong Kong	526,700	23/12/2016
18	2015-16 Third Round	CityU	Discontinuing Youth's Violent Involvements with Social Capital Development	817,420	4/10/2016
19	2015-16 Third Round	HKBU	An Exploration of School Fieldtrip to Mainland in Hong Kong Secondary Schools: Students' Self-Authored Civic Identity	630,766	14/6/2017
20	2015-16 Third Round	CUHK	Immigrant Entrepreneurship among Mainland Chinese University Graduates in Hong Kong: An Empirical Study with Multiple Perspectives	722,455	30/9/2016
21	2015-16 Third Round	CUHK	Impact of Social Mobility on the Political Attitudes and Behaviours of Young People: A Comparative Study of Hong Kong, Taiwan, and Macao	1,636,653	30/11/2016
22	2015-16 Third Round	CUHK	Designing a Sustainable Public-Private-Partnership Program to Enhance Diabetes Care and Evaluating Its Impact Using an Outcomes Simulation Model	552,000	14/2/2017
23	2015-16 Third Round	HKU	A Sustainable Tourism and Mobility Framework for Assessing the Effects of the Individual Visit Scheme on the Public Transportation System in Hong Kong	690,000	14/3/2017
24	2015-16 Fourth Round	CityU	Tenant Purchase, Assisted Home Ownership and Social and Residential Mobility	657,296	31/5/2017

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
25	2015-16 Fourth Round	Civic Exchange	The First Baseline Study of the General Public's Awareness and Attitudes Towards Biodiversity Conservation in Hong Kong	838,120	10/1/2017
26	2015-16 Fourth Round	HKIEd#	Enhancing Executive Functioning of Children Living in Poverty: A Randomized Experiment Study	856,452	In Progress
27	2015-16 Fourth Round	PolyU	Electrification of Single-Deck Bus and Minibus in Hong Kong	700,000	31/12/2016
28	2015-16 Fourth Round	PolyU	Toward a Better Understanding of the Chinese Mindset in Cruise Tourism Development: A Conjoint Analysis of Chinese Travelers' Preferences for Cruising Attributes	463,025	30/11/2017
29	2015-16 Fourth Round	HKUST	Carbon Trading in International Climate Cooperation and Its Implications to Hong Kong	195,500	In Progress

Public Policy Research Funding Scheme
2016-17 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
1	2016-17 First Round	CityU	A Pan-Asian Field Study of Corporate Awareness to Information Security and Preparedness Against Cybercrimes	655,500	31/7/2017
2	2016-17 First Round	CityU	An Experimental Study of National Identity Among Hong Kong Youth	415,150	30/9/2017
3	2016-17 First Round	CityU	The “Citizen Satisfaction Assessment Tool”: Applying Expectancy Disconfirmation Theory to Public Services in Hong Kong	961,400	30/11/2017
4	2016-17 First Round	LU	Hong Kong Non-Governmental Welfare Organisations in Mainland China: Services, Challenges and Opportunities	930,460	31/3/2018
5	2016-17 First Round	CUHK	Impacts of Implementing “Low-income Working Family Allowance” on Labour Market Situation and Quality of Life of Low Income Working Families in Hong Kong	999,299	15/9/2017
6	2016-17 First Round	CUHK	Attitudes and Levels of Support Toward Same-Sex Civil Union and Same-Sex Marriage Legislation among the General Public and Homosexual People in Hong Kong - A Comparative Study	981,966	6/1/2018
7	2016-17 First Round	HKIEd#	Hong Kong Youths’ National Identity: Impacts of Mainland Exchange Programmes, Study Tours and Volunteer Activities	403,880	In Progress

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
8	2016-17 First Round	PolyU	Developing A Globalised Industry under the Context of Territorial Policy - The Development of Aviation Maintenance, Repair and Overhaul Industry in Singapore and Hong Kong	611,225	30/4/2017
9	2016-17 First Round	PolyU	Association Among Father Involvement in Pregnancy and Childbirth, Pregnancy Violence and Health Outcomes: Does It Help Promote Good Health Among Newborns, Mothers, and Fathers?	649,035	30/6/2017
10	2016-17 First Round	The Open University of Hong Kong	Feasibility Study of Old Age Pension Scheme in Hong Kong: An Employee's Perspective	345,028	7/3/2017
11	2016-17 First Round	HKU	Hong Kong-Shenzhen-Guangzhou as a Multi-gateway Trading City-region for Cross-border e-retailing: A Geographical Analysis	605,337	31/5/2017
12	2016-17 First Round	HKU	Financial Impacts of Family Caregiving: An Investigation of the Moderating Effects of Workplace Accommodative Measures and Domestic Helpers	559,632	30/9/2017
13	2016-17 First Round	HKU	Creative Industries in Flux: A Critical Investigation into the Challenges, Agency and Potential of Cultural and Creative Workers in Hong Kong	500,000	31/12/2017
14	2016-17 Second Round	CUHK	Achieving Sustainable Urban Park Management in Hong Kong through the Development of Indicators	340,786	31/10/2017

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
15	2016-17 Second Round	EdUHK	Youth Radicalism in Hong Kong: Exploring Changes in Adolescents' Civic Consciousness and Attitudes to the Nation	569,905	15/7/2017
16	2016-17 Second Round	PolyU	Exploring the Effects of Airbnb on the Hong Kong Tourism Industry	256,818	19/12/2017
17	2016-17 Second Round	HKU	A Study on Population Dynamics in One Belt One Road: Opportunities and Challenges	617,298	31/8/2017
18	2016-17 Second Round	HKU	Performance of the Self-assessment Practice of Service Performance Monitoring System	561,547	29/9/2017
19	2016-17 Second Round	HKU	Demarcation or Integration?: Improving Effectiveness of Traditional Chinese Medicine Use in Hong Kong	399,326	In Progress
20	2016-17 Third Round	HKBU	World Values Survey 2017: Generating Data for Trust Maintenance, Repair, and Better Governance in Post-Occupy Hong Kong	1,025,243	18/6/2018
21	2016-17 Third Round	CUHK	A Study on the Development of Palliative and End-of-Life Care Services in Hong Kong	480,801	31/12/2017
22	2016-17 Third Round	EdUHK	Promotion of Volunteerism among Hong Kong Retirees: An Intervention Study	712,307	31/5/2018
23	2016-17 Third Round	EdUHK	Investment Pattern and Performance of Mandatory Provident Fund Scheme Members: A Historical Administrative Record Analysis	336,390	Withdrawn

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
24	2016-17 Third Round	PolyU	An Empirical Study of the Town Planning Board's Planning Control Decisions on Residential Development Applicants since Hong Kong's Handover to China	369,909	19/3/2018
25	2016-17 Third Round	HKUST	Energy Behavior Patterns in Hong Kong: The Role of Bounded Rationality and Peer Pressure in Air Conditioner Use	568,445	31/1/2018
26	2016-17 Fourth Round	CityU	Developing Appropriate Typical Weather Data for Applications in Building Related Codes of Practices and Design Guidelines in Hong Kong	314,928	28/2/2018
27	2016-17 Fourth Round	CityU	The Development of a New Media Expertise in the Creative Economy of Hong Kong	550,620	In Progress
28	2016-17 Fourth Round	LU	One Belt One Road: China's Motives and Hong Kong's Roles	468,050	In Progress
29	2016-17 Fourth Round	LU	Deriving Public Policy for Hong Kong as an Infrastructure Financing Hub and Super-connector in Project Finance: The Belt and Road Initiative	691,783	In Progress
30	2016-17 Fourth Round	CUHK	Knowledge and Perceptions towards Gender-Based Violence of Minority Girls in Hong Kong	200,000	5/8/2017
31	2016-17 Fourth Round	HKU	A Survey Experiment on Discontent Among the Youth: Welfare or Politics?	220,368	14/1/2018
32	2016-17 Fourth Round	HKU	The Experience of Stigma in Patients with Mental Disorders: Are There Improvements in the Past 15 Years?	346,293	19/6/2018

Public Policy Research Funding Scheme
2017-18 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
1	2017-18 First Round	HKBU	Investigating Hong Kong Students' Critical News Literacy in the Age of Social Media	492,982	In Progress
2	2017-18 First Round	HKBU	Differential In-migration, Housing Access and Spatial Segregation: Hong Kong since 1997	825,125	In Progress
3	2017-18 First Round	Hong Kong Shue Yan University	From Ketamine to Ice: Neutralisation Techniques and Risk Perception of Adolescent Drug Abusers	422,464	In Progress
4	2017-18 First Round	LU	Construction of Mainland China - Hong Kong Economic Integration Index and Its Application to Facilitate Public Policy Research in Hong Kong	494,960	In Progress
5	2017-18 First Round	CUHK	Maintaining Hong Kong Aviation-hub Position Under the ASEAN - China Air Transport Agreement	481,491	In Progress
6	2017-18 First Round	EdUHK	Life Course Effects on Marital Stability: Experience of Remarried Mainland Chinese Migrant Women in Hong Kong	500,000	In Progress
7	2017-18 First Round	PolyU	Facilitating the Diffusion of Building Information Modelling in the Hong Kong Construction Industry: A Network Perspective	716,335	In Progress
8	2017-18 First Round	HKU	Exploring the Motivations, Incentive Designs, and Performance of Open Innovation in Hong Kong	297,032	31/5/2018

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
9	2017-18 First Round	HKU	Associations between Emerging Political Ideology, Political Participation and Social Media Use: Making Sense of the Connections between “Localism”, “Populism”, and “Post-materialism” in Hong Kong	780,234	In Progress
10	2017-18 Second Round	CityU	Enhancing the Environmental Effectiveness of Overall Thermal Transfer Value Regulation for Green Building Design in Hong Kong	304,750	In Progress
11	2017-18 Second Round	CUHK	Out-of-home Activities and Social Exclusion among Hong Kong’s Aging Population: A Study of the Elderly’s Activity-travel Patterns and Its Implication on Well-being	397,853	In Progress
12	2017-18 Third Round	CityU	Demographic and Social Indicators of Youth Volunteering in Hong Kong	842,950	In Progress
13	2017-18 Third Round	LU	Relationship between Poverty and Neurocognitive Skills	700,000	In Progress
14	2017-18 Third Round	CUHK	Investigating the Preference, Attitude and Perception of Frail Older People on Consumer-directed Long-term Care in Hong Kong	490,907	In Progress
15	2017-18 Third Round	CUHK	Promoting e-mobility in Hong Kong: Institutional and Spatial Contexts, Public Acceptance, and the Location Choice of Public Electric Vehicle Charging Facilities	530,725	In Progress

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
16	2017-18 Third Round	HKU	Opening Doors, Creating Pathways - A Qualitative Study of Social Harms and Service Access of Young People from Ethnic Minority Backgrounds in Hong Kong	400,000	In Progress
17	2017-18 Third Round	HKU	Financial Inclusion and Bank Account Opening: Deploying Financial Technology and Regulatory Technology for Improving Banking Services Accessibility Inside Hong Kong's Anti-Money Laundering Law	295,550	In Progress
18	2017-18 Fourth Round	CUHK	Tracking the Future: The Perception of Future and Aspirations of Hong Kong Youth	345,000	In Progress
19	2017-18 Fourth Round	EdUHK	Global Governance Hub: A New Dimension in Hong Kong's Global City Strategy?	957,766	In Progress
20	2017-18 Fourth Round	PolyU	Family Policies, Social Norms and Fertility Decisions: A Survey Experiment	764,750	In Progress
21	2017-18 Fourth Round	PolyU	Clear up Toxic Smog and Improve Air Quality in Hong Kong	498,410	In Progress

Public Policy Research Funding Scheme
2018-19 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
1	2018-19 First Round	CityU	Investigating the Feasibility of Mandatory Implementation of Life Cycle Assessment on Renewable Energy Systems for Green Building Design in Hong Kong	320,000	In Progress
2	2018-19 First Round	EdUHK	Career and Life Planning for Hong Kong Youth Development: Challenges and Opportunities	499,627	In Progress
3	2018-19 First Round	PolyU	The Possibility of Reducing Illuminance Level by Using LED Lighting Products with High Colour Rendering Index for Energy Reduction in Green Buildings	306,691	In Progress
4	2018-19 First Round	PolyU	Employing People with Disabilities in the Hong Kong Hotel Industry: Perspectives of Employers	120,175	In Progress
5	2018-19 First Round	PolyU	Examining Cross-national Destination Image of Hong Kong with Big Data Analytics and Social and Cultural Distance	320,049	In Progress
6	2018-19 First Round	HKU	Ambient Ozone Levels in Hong Kong: The Lower The Better?	500,000	In Progress
7	2018-19 First Round	HKU	Re-establishing Ferry's Key Position in the Sustainable Transport System of Hong Kong	810,049	In Progress
8	2018-19 Second Round	HKBU	Engaging the Community to Develop a Model for Sustainable Energy Futures: A Case Study of Two Prospective Solar Communities in Hong Kong	632,500	In Progress

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
9	2018-19 Second Round	EdUHK	How to Increase the Demand for Private Long-term Care Insurance in Hong Kong?	1,086,951	In Progress
10	2018-19 Second Round	PolyU	An Analytical Study on Preferences of the Elderly in Visiting Public Open Spaces	380,944	In Progress
11	2018-19 Second Round	PolyU	Made in China 2025: The Challenges and Opportunities of the Hong Kong Design Industry	501,070	In Progress
12	2018-19 Second Round	PolyU	Simulating the Impact of Construction Industrialization Policies on Its Update in Hong Kong: A Socio-technical System Perspective	625,600	In Progress
13	2018-19 Second Round	HKU	Defining Sonhood: The Exploration of Lived Experience of the Caregiving Sons in Their Late Adulthood in Hong Kong	607,582	In Progress
14	2018-19 Second Round	HKU	Hong Kong Youths' Attitudes towards Suicide, Coping Strategies and Online Help-seeking	880,918	In Progress
15	2018-19 Third Round	EdUHK	Challenges and Opportunities with Hong Kong Students' Science, Technology, Engineering, and Mathematics Aspirations	784,300	In Progress
16	2018-19 Third Round	PolyU	Strategies and Measures for Construction and Demolition Waste Management of Refurbishing/Renovating Existing Buildings in Hong Kong	605,015	In Progress
17	2018-19 Third Round	PolyU	An Investigation of the Price and Rental Effects of "Green" Buildings in Hong Kong's Housing Market and Its Implications for Policy	422,740	In Progress

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
18	2018-19 Third Round	PolyU	Impact of Short-term Study in Mainland China Programme on Hong Kong Local University Students' Intercultural Competence, Perception and Attitude about Mainland China, and National Identity	594,435	In Progress
19	2018-19 Third Round	HKU	Promoting Science, Technology, Engineering, and Mathematics Education in Hong Kong: Using Analytics-supported E-learning to Enhance Student Attitudes and Achievement in Science	575,170	In Progress
20	2018-19 Fourth Round	CUHK	Meso-institution as Agent of Social Mobilization and Consensus Building: The Case of Tongxianghui	550,000	In Progress
21	2018-19 Fourth Round	CUHK	Are Cities in Guangdong-Hong Kong-Macao Bay Area Development Attractive to University Students in Hong Kong? From Perceived Image to Locational Decisions	399,044	In Progress
22	2018-19 Fourth Round	CUHK	A Study on the View of Hong Kong Parents on Secondary Use of Dried Blood Spots in Newborn Screening Program - Implications on Evidence-based Policies	865,398	In Progress
23	2018-19 Fourth Round	PolyU	Investigating the Potential for Robotic Technology Adoption in the Hong Kong Tourism Industry	292,019	In Progress

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
24	2018-19 Fourth Round	HKUST	Trans-regional Air Pollution Control in the Guangdong-Hong Kong-Macau Greater Bay Area: The Interplay between Science and Policy	631,966	In Progress
25	2018-19 Fourth Round	HKU	“Finding the Needles in a Haystack”: Identification of the Illegal Dumping of Construction Waste Using Big Data	447,350	In Progress

With effect from 27 May 2016, “The Hong Kong Institute of Education” has been renamed “The Education University of Hong Kong”.

^ With effect from 30 October 2018, “Hang Seng Management College” has been renamed “The Hang Seng University of Hong Kong”.

Strategic Public Policy Research Funding Scheme
2016-17 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
1	2016-17	CityU	Hong Kong Professional Services in the Co-Evolving Belt-Road Initiative: Innovative Agency for Sustainable Development	3,400,000	In Progress
2	2016-17	HKUST	Trade and Investment under “One Belt One Road” and Implications for Hong Kong	3,400,000	In Progress
3	2016-17	HKU	The Implementation of “One Country Two Systems” in Hong Kong	3,000,000	In Progress

Strategic Public Policy Research Funding Scheme
2017-18 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
1	2017-18	HKUST	Strategies for Enhancing Walkability in Hong Kong via Smart Policies	3,500,000	In Progress
2	2017-18	HKU	Antimicrobial Resistance Policy Framework in Big Bay Area (Guangdong-Hong Kong-Macao)	3,500,000	In Progress
3	2017-18	HKU	In Search of New Economic Cooperation Models Between Hong Kong and the Big Bay Area	3,500,000	In Progress

Strategic Public Policy Research Funding Scheme
2018-19 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)	Project Completion Date
1	2018-19	CUHK	Moving to and Working in the Guangdong-Hong Kong-Macao Bay Area Among Hong Kong Residents: Intention, Experience and Settlement Outcomes	3,706,000	In Progress
2	2018-19	HKUST	Accelerating the Development of a Global Innovation and Technology Hub in the Guangdong-Hong Kong-Macao Bay Area: The Roles of Public Research Universities in Hong Kong	4,374,000	In Progress
3	2018-19	HKU	Boosting Construction Waste Material Sharing in the Guangdong-Hong Kong-Macao Bay Area	2,902,000	In Progress

- End -

CONTROLLING OFFICER'S REPLY**CSO031****(Question Serial No. 2606)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. Please give a breakdown of expenditure on salaries, regularly-paid allowances and job-related allowances payable to the Financial Secretary in 2018-19, as well as the estimates for salaries, regularly-paid allowances and job-related allowances payable to the Financial Secretary in 2019-20.

2. Please explain the method of calculating the non-accountable entertainment allowance payable to the Financial Secretary.

Asked by: Hon KWOK Ka-ki (LegCo internal reference no.: 18)

Reply:

The provisions earmarked for the salary and non-accountable entertainment allowance of the Financial Secretary in 2018-19 and 2019-20 are as follows:

	Salary (\$ million)	Non-accountable entertainment allowance (\$ million)
2018-19 (Revised Estimates)	4.35	0.36
2019-20 (Draft Estimates)	4.37	0.37

The Finance Committee of the Legislative Council approved on 10 February 2017 that the cash remuneration of Politically Appointed Officials will be adjusted on 1 July every year in accordance with the change in the average annual Consumer Price Index (C). The relevant expenditure for 2018-19 has been reflected in the Revised Estimates for 2018-19, and the relevant expenditure for 2019-20 will be reflected in the Revised Estimates for 2019-20. Any change in expenditure for the cash remuneration of Politically Appointed Officials will be met by internal redeployment of resources in the relevant bureaux/offices. No additional provision is required.

Apart from the non-accountable entertainment allowance (tied to official residence) adjusted for inflation every year, no other allowances are paid to the Financial Secretary.

The rate of the non-accountable entertainment allowance is adjusted annually in accordance with the movement of the average monthly Composite Consumer Price Index (CCPI) for a 12-month period ending December as compared with that for the preceding 12-month period. For 2019-20, the allowance payable to the Financial Secretary will be increased by 2.4% with effect from 1 April 2019 based on the CCPI movement during the period from January to December 2018.

- End -

CONTROLLING OFFICER'S REPLY

CSO032

(Question Serial No. 0917)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Government received 106 proposals under the “studies funded under the Public Policy Research Funding Scheme and the Strategic Public Policy Research Funding Scheme” in 2018. Please set out in a table form the titles and names of the applicants or applying organisations of the proposals, as well as the titles of the 28 funded proposals.

Asked by: Hon KWOK Wing-hang, Dennis (LegCo internal reference no.: 59)

Reply:

Details of the proposals received under the Public Policy Research Funding Scheme and the Strategic Public Policy Research Funding Scheme and assessed by the Policy Innovation and Co-ordination Office in the financial year of 2018-19 (up to 5 March 2019) and the projects granted in that financial year are set out in a table form at Annex.

- End -

Public Policy Research Funding Scheme
Proposals received and assessed in the financial year of 2018-19

No.	Institution/ Think Tank	Project Title
1*#	CityU	Investigating the Feasibility of Mandatory Implementation of Life Cycle Assessment on Renewable Energy Systems for Green Building Design in Hong Kong
2*#	EdUHK	Career and Life Planning for Hong Kong Youth Development: Challenges and Opportunities
3*#	PolyU	The Possibility of Reducing Illuminance Level by Using LED Lighting Products with High Colour Rendering Index for Energy Reduction in Green Buildings
4*	PolyU	Employing People with Disabilities in the Hong Kong Hotel Industry: Perspectives of Employers
5*	PolyU	Examining Cross-national Destination Image of Hong Kong with Big Data Analytics and Social and Cultural Distance
6*	HKU	Ambient Ozone Levels in Hong Kong: The Lower The Better?
7*	HKU	Re-establishing Ferry's Key Position in the Sustainable Transport System of Hong Kong
8*	HKBU	Engaging the Community to Develop a Model for Sustainable Energy Futures: A Case Study of Two Prospective Solar Communities in Hong Kong
9*	EdUHK	How to Increase the Demand for Private Long-term Care Insurance in Hong Kong?
10*	PolyU	An Analytical Study on Preferences of the Elderly in Visiting Public Open Spaces
11*	PolyU	Made in China 2025: The Challenges and Opportunities of the Hong Kong Design Industry
12*	PolyU	Simulating the Impact of Construction Industrialization Policies on Its Update in Hong Kong: A Socio-technical System Perspective
13*	HKU	Defining Sonhood: The Exploration of Lived Experience of the Caregiving Sons in Their Late Adulthood in Hong Kong
14*	HKU	Hong Kong Youths' Attitudes towards Suicide, Coping Strategies and Online Help-seeking
15*	EdUHK	Challenges and Opportunities with Hong Kong Students' Science, Technology, Engineering, and Mathematics Aspirations
16*	PolyU	Strategies and Measures for Construction and Demolition Waste Management of Refurbishing/Renovating Existing Buildings in Hong Kong
17*	PolyU	An Investigation of the Price and Rental Effects of "Green" Buildings in Hong Kong's Housing Market and Its Implications for Policy
18*	PolyU	Impact of Short-term Study in Mainland China Programme on Hong Kong Local University Students' Intercultural Competence, Perception and Attitude about Mainland China, and National Identity

No.	Institution/ Think Tank	Project Title
19*	HKU	Promoting Science, Technology, Engineering, and Mathematics Education in Hong Kong: Using Analytics-supported E-learning to Enhance Student Attitudes and Achievement in Science
20*	CUHK	Meso-institution as Agent of Social Mobilization and Consensus Building: The Case of Tongxianghui
21*	CUHK	Are Cities in Guangdong-Hong Kong-Macao Bay Area Development Attractive to University Students in Hong Kong? From Perceived Image to Locational Decisions
22*	CUHK	A Study on the View of Hong Kong Parents on Secondary Use of Dried Blood Spots in Newborn Screening Program - Implications on Evidence-based Policies
23*	PolyU	Investigating the Potential for Robotic Technology Adoption in the Hong Kong Tourism Industry
24*	HKUST	Trans-regional Air Pollution Control in the Guangdong-Hong Kong-Macao Greater Bay Area: The Interplay between Science and Policy
25*	HKU	"Finding the Needles in a Haystack": Identification of the Illegal Dumping of Construction Waste Using Big Data
26	Business Environment Council Limited	Policy Options for Reducing Carbon Emissions - A Holistic Analysis
27	CityU	Transition to Active and Healthy Aging after Retirement: An Intervention Study about Intergenerational Volunteering and Incremental Mindset
28	CityU	Promoting Behavior-driven Energy Efficiency in Commercial Buildings: An Agent-based Policy Support System
29	HKBU	Ecosystem Services Assessment of Undeveloped Woody Landscapes in Hong Kong: The Value of Scenic Landscape Views According to the Hedonic Property Pricing Model
30	HKBU	Physical Activity, Cognitive Functioning and Quality of Life of Community-dwelling Older Adults in Hong Kong: What Role Physical Fitness May Play?
31	CUHK	Education as Soft Power: Hong Kong-trained Non-local University Students' Connections and Their Career Plan in Hong Kong
32	CUHK	Are Countries in the Belt and Road Initiative Attractive to University Students in Hong Kong? From Perceived Image to Locational Decisions
33	CUHK	Evaluation of the Awareness and Knowledge of Male Fertility Preservation among Medical Professionals and General Public
34	EdUHK	Advancing Job-and Health-associated Outcomes for Hong Kong Small and Medium Enterprise Employees: A Smartphone-based Intervention Study on Supervisor Support
35	PolyU	A Study of Regulatory and Remedial Issues Concerning Ship-source Pollution in Hong Kong and Pearl River Delta Region

No.	Institution/ Think Tank	Project Title
36	PolyU	Strategic Scenario Planning for Tourism in Hong Kong in 2030
37	PolyU	Social Integration and Healthy Ageing in Recent Ageing Immigrants from Mainland China to Hong Kong
38	PolyU	Attracting Mainland Chinese Tourists from Different Administrative Regions through Formulating Tourism Policies
39	PolyU	Improving Patient Experience in Public Hospitals through Hospitableness in Hong Kong from Public Policy Perspective
40	HKU	Designing Effective Citizen Science Programs in Hong Kong
41	HKU	Understanding the Stigma in Promoting Community Recovery and Integration for Persons with Mental Illness in Hong Kong
42	HKU	Innovative Reclamations for Hong Kong
43	CityU	How Green Buildings Contribute to Occupant Well-being? Longitudinal Evidence from Green Public Housing in Hong Kong
44	HKBU	Development of Physical Activity Well-being Index
45	HKBU	Challenges and Opportunities in the Global Economy: How the Media and the Public Perceive Hong Kong's Global Identity, Economic Priorities and the Belt and Road Initiative
46	LU	Successful Aging at Work among Older Workers in Hong Kong: An Investigation of Resources and Constraints
47	CUHK	Hong Kong's Logistics Industry Development: Development Strategies in the New Spatial Context of Greater Bay Area
48	CUHK	Development and Evaluation of Informal Caregiving Competence Assessment for Informal Caregivers of Hong Kong Chinese Community-dwelling Elderly
49	CUHK	Unequal Schooling in Hong Kong?: A Study of Teaching and Learning in Four Secondary Schools
50	EdUHK	Downward Intergenerational Transfers to Adult Children from Middle-aged Parents in Hong Kong
51	EdUHK	Be Positive but Stay Realistic: An Online Positive Psychology Intervention to Improve Hong Kong University Students' Optimal Well-being
52	EdUHK	Multi-modal Measurement of Learning Engagement among Hong Kong Primary School Students
53	EdUHK	Leveraging Technology to Transform Family Dementia Care in Hong Kong
54	EdUHK	Enhancing English Reading and Vocabulary Knowledge of Chinese Kindergarteners Living in Poverty by Using e-books: A Randomized Experiment Study
55	PolyU	Effects of Building Lift-up Design on Interunit Dispersion in an Urban Environment
56	PolyU	The Establishment of a Walkability Index in Relation to Greater Well-being of Hong Kong's Older Population

No.	Institution/ Think Tank	Project Title
57	PolyU	Making Cities Resilient along the Belt and Road: Hong Kong Connection
58	PolyU	Examining Knowledge and Views on Child Protection: A Survey of Key Professionals in Hong Kong
59	HKU	Smart Use of Parking Spaces in Hong Kong: Explorations of an Internet of Things-enabled Sharing and Allocation System
60	Tung Wah College	Flipped Learning and Reading Motivation Exploration Study
61	CityU	Immigration and the Neighborhood: The Impact of Recent Mainland Chinese Immigrants on Neighborhood Values in Hong Kong
62	CityU	Learning Digital Media at Home: A Mixed-methods Study with Hong Kong Youth and Parents about Home Environments, Interactions, and Digital Literacy Development
63	CityU	Understanding Young "Drifters in Hong Kong" (Gangpiao): Cultural and Behavioral Conflicts, Politics of Belonging, and Assimilation
64	HKBU	A Study of Development of Esports in Hong Kong
65	HKBU	The Study of Voluntary Contribution and Annuity for Retirement Protection in Hong Kong
66	HKBU	Effects of Public Parks on Physical Activity, Quality of Life, and Mental Health in Hong Kong Older Adults: Building Evidence for Policy Making
67	LU	Housing and Young People: The Attitudes and Expectations of Parents
68	SD Advocates	The Necessity of Relocating Hong Kong Container Terminals and Its Significant Contribution to Land Supply
69	EdUHK	Investigating the Effectiveness of an Information Technology Entrepreneurship Training Program for the Ethnic Minority People in Hong Kong
70	EdUHK	Teachers Need Real Feedback: A Study of Classroom Analytics
71	EdUHK	Towards Social Inclusion: Analysing Government Campaign's Effectiveness in Promoting Social Harmony on New Immigrants
72	PolyU	An Automatic Identification System Data-based Approach to Regulate Air Pollution from Ships in the Pearl River Delta
73	PolyU	Towards Understanding the Challenges and Recommendations of Implementing BEAM-Plus (Building Environmental Assessment Method-Plus) to Existing Buildings in Hong Kong
74	PolyU	Identifying Barriers to Implement Corporate Social Responsibility Practices for Local Community in the Hong Kong Hotel Industry to Improve Public Policies
75	PolyU	Improving Patient Experience in Hong Kong Public Hospitals via Hospitableness of Doctors in Doctor and Patient Communication

No.	Institution/ Think Tank	Project Title
76	HKU	Development of Treaty Arbitration under the Organisation for Economic Co-operation and Development's Multilateral Agreement to Prevent Base Erosion and Profit Shifting in Hong Kong
77	Chu Hai College of Higher Education	The Fully Funded Basic Public Pension Plan
78	CityU	Urban Renewal and Housing Externalities: Evidence from Hong Kong
79	CityU	Social Consensus on Ethical Dilemmas of Autonomous Vehicles in Hong Kong
80	Civic Exchange	Catching the Green Wave: Roadmap for Establishing Hong Kong as a Regional Green Finance Hub
81	HKBU	The Social Integration of the New Mainland Chinese Immigrants in Hong Kong: An Ethnic Network Perspective
82	LU	Attracting Innovation Talent: Strategies for Hong Kong and Collaboration in the Guangdong-Hong Kong-Macao Bay Area
83	CUHK	Strategic Development of Hong Kong's Aviation Sector in the Guangdong-Hong Kong-Macao Greater Bay Area
84	EdUHK	No Child Left Behind: Computer-mediated Scaffolding in Learning Fractions for Students with Learning Disabilities or Learning Difficulties
85	EdUHK	Using Student Well-being for Informing Policies: Drivers, Measurements, and Recommendations
86	PolyU	Effective Measures Combating Drug Driving in Hong Kong
87	PolyU	Effects of Building Lift-up Design on Interunit Dispersion in an Urban Environment
88	PolyU	Conservation of Religious Heritage Buildings: Bridging the Gap between Ethnic Minorities and Local Chinese
89	PolyU	Can We Optimize the Housing Development Process in Hong Kong: A Study of Existing Policies, Rules and Institutions
90	PolyU	Impact of Employing Elderly People in the Hong Kong Hospitality Industry: Stakeholders' Perspective
91	PolyU	"Freedom to Work, or Freedom from Work?": Free Time Use, Work-life Balance, and Well-being of University Academics in Hong Kong
92	HKU	A Multi-level Strategy on Mental Health Prevention and Early Intervention for Chinese Mainland Immigrants in Hong Kong

* Granted projects

Proposals no. (1) - (3) were received in the financial year of 2017-18 but funded in the financial year of 2018-19.

Strategic Public Policy Research Funding Scheme
Proposals received and assessed in the financial year of 2018-19

No.	Institution/ Think Tank	Project Title
1*	CUHK	Moving to and Working in the Guangdong-Hong Kong-Macao Bay Area Among Hong Kong Residents: Intention, Experience and Settlement Outcomes
2*	HKUST	Accelerating the Development of a Global Innovation and Technology Hub in the Guangdong-Hong Kong-Macao Bay Area: The Roles of Public Research Universities in Hong Kong
3*	HKU	Boosting Construction Waste Material Sharing in the Guangdong-Hong Kong-Macao Bay Area
4	City Think Tank	An In-depth Empirical Investigation of Guangdong-Hong Kong-Macao Bay Area Development Paradigm, Opportunities and Public Policy Needs
5	CityU	Experiences Learned and Opportunities Explored from the Belt and Road Initiative Projects: A Firm-based Approach to the Role of Hong Kong in the Belt and Road Initiative
6	CityU	Non-Invasive Prenatal Testing Procedure Control Policy
7	CityU	Towards Effective Information and Communication Technology Policies for Secure and Resilient Critical Infrastructure for Hong Kong
8	Hang Seng Management College^	A Study of Fake News
9	International Academy of the Belt and Road	The Legal Risks Prevention and Control of the Belt and Road
10	CUHK	Impacts of Light Pollution on Sleep Quality of City Residents in Hong Kong
11	CUHK	Digital Youth English Program for Belt and Road: A Pilot Study across Hong Kong, Singapore and Vietnam
12	PolyU	Land Use Policies for Smart City Development in Hong Kong: A Participatory Platform Based on Spatial Analysis Technology
13	PolyU	Smart Fire Safety Policy for Megacities
14	HKUST	Public Private Partnership Strategies for Efficient Infrastructure Development in the Guangdong-Hong Kong-Macao Bay Area
15	HKU	Designing Effective Multi-jurisdictional Community Engagement and Grievance Mechanisms Along the Belt and Road: A Law and Policy Perspective
16	HKU	Use of Technology for Personal Development: Implementation of Sexuality Education to Primary School Students in Hong Kong via Gamified Learning Methods

No.	Institution/ Think Tank	Project Title
17	Tianda Institute	A Strategic Approach to Tackle the Impact of Demographic Changes in the Next Three Decades on the Implementation of Ageing-in-place for “Old-olds” in Hong Kong

* Granted projects

^ With effect from 30 October 2018, “Hang Seng Management College” has been renamed as “The Hang Seng University of Hong Kong”.

- End -

CONTROLLING OFFICER'S REPLY

CSO033

(Question Serial No. 2516)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please tabulate the research and promotional projects relating to ethnic minorities and/or non-Chinese speaking students approved by the Central Policy Unit (CPU)/Policy Innovation and Co-ordination Office (PICO) from 2006 to 2018 with the following details:

- (a) name of institution(s) and/or consultancy;
- (b) title of research project;
- (c) objective and content;
- (d) manpower and expenses involved;
- (e) start date;
- (f) progress of research (under planning/ in progress/ completed date);
- (g) Administration's follow-up to the research report and the progress;
- (h) For completed research, has the executive summary/full report been made publicly available; if yes, through which channels; if no, explain why.

Asked by: Hon KWOK Wing-hang, Dennis (LegCo internal reference no.: 10)

Reply:

The Public Policy Research (PPR) Funding Scheme approved in 2013-14, 2016-17 and 2018-19 a total of 3 research projects relating to ethnic minorities and non-Chinese speaking students. Details of the projects are provided below:

No.	Date of approval	Institution/ Think tank	Project title	Fund awarded (HK\$)	Commencement date of research	Completion date of research
1	2013-14 First Round	The Chinese University of Hong Kong	Processes of Children's Literacy Acquisition in Chinese as a Second Language	461,088	31/12/2013	30/3/2016
2	2016-17 Fourth Round	The Chinese University of Hong Kong	Knowledge and Perceptions towards Gender-Based Violence of Minority Girls in Hong Kong	200,000	6/2/2017	5/8/2017
3	2017-18 Third Round	The University of Hong Kong	Opening Doors, Creating Pathways - A Qualitative Study of Social Harms and Service Access of Young People from Ethnic Minority Backgrounds in Hong Kong	400,000	11/12/2017	In progress

After completion of the research projects funded by the Funding Schemes of the Policy Innovation and Co-ordination Office (PICO), the relevant reports which have been accepted by the Assessment Panel will be uploaded onto PICO's website for public reference. At present, 92 research reports of the PPR Funding Scheme have been uploaded onto PICO's website.

- End -

CONTROLLING OFFICER'S REPLY

CSO034

(Question Serial No. 2517)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In the 2018-19 Budget, paragraph 180, a sum of about \$500 million has been earmarked for setting up a steering committee to co-ordinate, review and monitor work on ethnic minorities.

(a) Please inform the Council the terms of reference and membership of the steering committee under the Chief Secretary, as well as the positions and ranks of the members if they are government officials.

(b) Please provide the budget plan and the key support areas in which the \$500 million will be spent.

Asked by: Hon KWOK Wing-hang, Dennis (LegCo internal reference no.: 11)

Reply:

The Steering Committee on Ethnic Minority Affairs (the Steering Committee), chaired by the Chief Secretary for Administration, is a high-level committee within the Government tasked to co-ordinate cross-bureau/ inter-departmental efforts on the support for ethnic minorities (EMs). The terms of reference of the Steering Committee are:

- (i) to co-ordinate, review and explore policies and measures with the objective of facilitating equal access to public services by EMs so that they can better integrate into the community, become self-reliant and move upwards along the social ladder;
- (ii) to monitor the implementation of relevant policies and measures to ensure that the intended objective is met; and
- (iii) to engage stakeholders to strengthen support for EMs.

The membership of the Steering Committee comprises Directors of Bureaux who oversee the provision of key support services relevant to EMs, including the Secretary for Constitutional and Mainland Affairs, Secretary for the Civil Service, Secretary for Education, Secretary for Food and Health, Secretary for Home Affairs, Secretary for Labour and Welfare and Secretary for Security. Having regard to the issues to be discussed, other Directors of Bureaux and Heads of Departments will also attend the meetings of the Steering Committee.

Since its establishment, the Steering Committee has been engaging EM organisations and stakeholders to listen to their views on how support services for EMs could be enhanced. After deliberating on such views, the Steering Committee formulated a series of new measures covering education, employment, social welfare and social integration to enhance support for EMs. These measures were announced in “The Chief Executive’s 2018 Policy Address”, the details of which can also be found in the relevant leaflet (https://www.policyaddress.gov.hk/2018/eng/pdf/Leaflet_support.pdf).

In the coming 4 financial years from 2019-20, the estimated expenditure on these new measures is set out as follows:

Measures	Estimated Amount (\$ million)
<i>Recurrent Measures</i>	
<u>Education</u>	
1. Enhance the subsidy for kindergartens admitting non-Chinese speaking (NCS) students	139.7
2. Provide additional funding support to public sector mainstream schools admitting NCS students with special educational needs	79.7
<u>Employment</u>	
3. Launch a pilot programme in conjunction with non-governmental organisations (NGOs) to provide employment services for EM job seekers through a case management approach	15.1
<u>Social Welfare</u>	
4. Commission NGOs to set up designated outreaching teams to connect EMs in need to mainstream welfare services	71.3
5. Enhance manpower support for the Social Welfare Department to facilitate better service planning and co-ordination on welfare service support for EMs	3.3
6. Strengthen prevention and support service for EMs against domestic and sexual violence	6.8
7. Provide additional subsidy for special child care centres and early education and training centres with pre-school EM children with special needs admitted	26.3

Measures	Estimated Amount (\$ million)
8. Set up specialised EM units in 5 parents/relatives resources centres for persons with disabilities	21.6
<u>Social Integration</u>	
9. Improve the “Administrative Guidelines on Promotion of Racial Equality” for application to all Government bureaux and departments and related organisations providing services to EMs	4.3
10. Enhance interpretation and translation services in the CHEER Centre and introduce new services in Vietnamese	48.4
<i>Time-Limited Recurrent and Non-Recurrent Measures</i>	
<u>Education</u>	
11. Support NCS students in their learning of Chinese History using the Chinese language, and continue to commission tertiary institutions to provide professional support services for schools on Chinese language learning and teaching of NCS students	75.0
<u>Employment</u>	
12. Enhance recruitment promotion and outreaching efforts to encourage EMs to consider a career in the disciplined forces, and provide a short-term internship programme in the Government for EM university students	4.6
13. Enhance manpower support for the Labour Department to implement the pilot programme	10.4
<u>Social Integration</u>	
14. Strengthen services of support service centres for EMs and organise more district-based activities to encourage interaction and exchange between the EM and local communities	57.2
15. Strengthen engagement of EM children and youth through outreaching to schools by the disciplined forces and Junior Police Call programmes	42.5
16. Provide more cultural sensitivity/equal opportunities training for civil service new recruits and front-line staff	2.3

- End -

CONTROLLING OFFICER'S REPLY

CSO035

(Question Serial No. 3193)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Administration Wing will take over the work of the Tax Policy Unit (TPU). Please provide information on:

- 1) the existing manpower of TPU, including the ranks (pay scales), headcount, academic and professional qualifications of staff in its establishment;
- 2) the topics studied and tax reforms introduced by TPU in the past; and
- 3) staff arrangement and movement as well as the proposed direction of tax policy study upon takeover by the Administration Wing.

Asked by: Hon LAM Kin-fung, Jeffrey (LegCo internal reference no.: 63)

Reply:

(1) The Tax Policy Unit (TPU) currently has 2 non-civil service contract staff members, both at a rank equivalent to Senior Assessor (Master Pay Scale Points 45-49), and 1 Assistant Clerical Officer (Master Pay Scale Points 3-15).

(2) & (3)

In the 2017-18 Budget, the Financial Secretary announced the setting-up of a TPU in the Financial Services and the Treasury Bureau. Upon its establishment in April 2017, the TPU made it a priority to facilitate the development of Hong Kong's industries and economy through tax policy. So far, the TPU has assisted in implementing tax measures such as the two-tiered profits tax rates regime and the provision of enhanced tax deduction for research and development expenditure. The TPU has also helped different policy bureaux study tax measures related to their respective policy areas, such as the insurance industry and ship leasing business.

With global requirements and competition in taxation matters becoming more complex and Hong Kong moving towards a diversifying economy, the Government will closely monitor international developments on tax requirements and ensure compliance, while introducing tax measures strategically to enhance Hong Kong's competitiveness and ensure stability of our tax revenue. To better support the Government's overall efforts in promoting economic development, the TPU will be transferred to come directly under the Financial Secretary's Office with effect from 1 July 2019. No additional resources will be involved in the transfer. TPU's manpower will remain unchanged in 2019-20, and the estimated remuneration expenditure is about \$3 million, which is comparable to that in 2018-19. The Government will provide the TPU with extra resources according to its operational needs with a view to strengthening its role.

- End -

CONTROLLING OFFICER'S REPLY**CSO036****(Question Serial No. 1855)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the “first-stop and one-stop” project consultation and co-ordination services provided by the Policy Innovation and Co-ordination Office (PICO) for innovative projects, please provide the following information:

the details of the projects received (including the organisations, natures of projects and contents);

the time and manpower required for each completed project; and

whether any publicity channels are made use of to allow different sectors of the society to know about the availability of the relevant services.

Asked by: Hon LEUNG Kenneth (LegCo internal reference no.: 101)

Reply:

A total of 8 projects were received by the Policy Innovation and Co-ordination Office (PICO) in 2018-19 and the details of the projects (including the organisations, nature and content of projects) are tabulated as follows:

	Project Title	Proponent	Nature/Content of the Project	Progress
1	Tin Shui Wai Public Market*	Not applicable (N.A.)	Studies on site selection for the new public market to be provided in Tin Shui Wai were carried out in collaboration with relevant bureaux and departments.	Studies were completed and announced in the 2018 Policy Address.

	Project Title	Proponent	Nature/Content of the Project	Progress
2	Tung Chung Public Market*	N.A.	Studies on site selection for the new public market to be provided in Tung Chung were carried out in collaboration with relevant bureaux and departments.	Ditto
3	Re-design of Yi Pei Square Playground in Tsuen Wan*	Design Trust	Coordinating with departments and collaborating with voluntary designers to re-design the Yi Pei Square Playground in Tsuen Wan and enhance its facilities by incorporating innovative and inclusive elements.	Conceptual design was completed and the relevant committee of the Tsuen Wan District Council was consulted. The committee had no objection to the project.
4	Re-design of 3 mini-rest gardens*	Design Trust	Coordinating with departments and collaborating with voluntary designers to re-design 3 mini-rest gardens (i.e. Hamilton Street Rest Garden, Portland Street Rest Garden and Sitting-out Area under Flyover in Hill Road at Central & Western District) and upgrade the old public space by injecting innovative design elements.	Conceptual design was completed and the relevant committees of the Yau Tsim Mong District Council and Central & Western District Council were consulted. The committees had no objection to the projects.
5	STEAM School by the Shaw Foundation	The Shaw Foundation	Liaising and coordinating with relevant departments to assist the proponent in setting up in Clearwater Bay the first school in Hong Kong with science, technology, engineering, arts and mathematics (STEAM) as its main direction of curriculum planning, with the aim of nurturing students interested in innovation and technology.	The project is being handled by PICO.
6	“Light Be” Light Housing	Light Be	To provide housing units in Sham Tseng for families in need.	After preliminary study, PICO referred the project to the Task Force on Transitional Housing newly formed under the Transport and Housing Bureau for follow-up action.

	Project Title	Proponent	Nature/Content of the Project	Progress
7	A social housing project in the New Territories **	To be announced in due course **	To provide housing units for families in need.	Ditto
8	A social housing project in Kowloon **	To be announced in due course **	To provide housing units for families in need.	Ditto

* The co-ordination work provided by PICO for the relevant projects has been completed. If necessary, PICO may continue to provide consultation services for project proponents/departments.

** The proponents would like to announce the details of the projects at appropriate time.

The Project Co-ordination Team under PICO is composed of 4 officials in various professions and with different experience, including a Senior Town Planner, a Senior Project Manager and Project Managers. Since the nature, scale and complexity of each project vary and each of the officials has to take charge of several projects at the same time, the time and manpower required for individual projects cannot be quantified.

The objectives, eligibility criteria and relevant details of the consultation and co-ordination services provided by PICO are set out in its “Guidance Notes for Proponents of Land Development Projects Requesting First-stop and One-stop Consultation and Co-ordination Services from the Policy Innovation and Co-ordination Office” (Guidance Notes). The Guidance Notes have been uploaded to PICO’s website for reference by project proponents interested in seeking such service. PICO also promotes its project co-ordination services to the community through various means, such as meeting with chambers of commerce, professional bodies and non-government organisations.

- End -

CONTROLLING OFFICER'S REPLY

CSO037

(Question Serial No. 1856)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is mentioned in the Matters Requiring Special Attention in 2019–20 that the Policy Innovation and Co-ordination Office will work with the relevant bureaux and departments in reviewing existing legislation and regulations with a view to removing or updating provisions that impede innovation and economic development. Please provide the specific work plan for the coming year, including legislation and regulations to be reviewed and the bureaux and departments involved.

Asked by: Hon LEUNG Kenneth (LegCo internal reference no.: 102)

Reply:

Reviewing the legislation and regulations that impede innovation and technology (I&T) and economic development is one of the Government's eight major directions for I&T development. The Policy Innovation and Co-ordination Office (PICO) has started the relevant work. PICO will take into account the views and recommendations put forward by various stakeholders, including the industry and service users and also consult the relevant policy bureaux and departments (B/Ds) to identify the scope and priorities for the review. The priority of PICO is to provide the relevant bureaux with initial policy research support, such as studying and making reference to regulatory mechanisms and arrangements adopted by other cities in addressing the issues concerned, and examining the relevance of such mechanisms and arrangements to local circumstances. PICO will also meet with the relevant B/Ds and stakeholders and gauge their views so as to provide the former with evidence-based research information to assist them in formulating feasible solutions and/or proposed amendments to the legislation and regulations.

PICO has commenced the study on the arrangements of advance directives and the relevant end-of-life care, including making reference to the arrangements adopted by other cities in addressing such issues and meeting with stakeholders, with a view to assisting the Food and Health Bureau in formulating proposals for public consultation. Besides, PICO will review the Road Traffic Ordinance and its subsidiary legislation to see whether the legislation is capable of supporting the development and application of autonomous vehicles and telematics.

- End -

CONTROLLING OFFICER'S REPLY

CSO038

(Question Serial No. 1857)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is mentioned in the Budget Speech that the Tax Policy Unit, currently under the Financial Services and the Treasury Bureau, will be transferred to come directly under the Financial Secretary's Office. In this connection, will the Government provide the following information:

the specific work plans of the Tax Policy Unit for the coming year; whether there will be any increase or decrease in the relevant resources and manpower following its transfer to the Financial Secretary's Office; if so, the details; and details concerning the provision of "additional resources as and when necessary" as mentioned in the Speech, and whether there will be relevant plans for the coming year.

Asked by: Hon LEUNG Kenneth (LegCo internal reference no.: 103)

Reply:

In the 2017-18 Budget, the Financial Secretary announced the setting-up of a Tax Policy Unit (TPU) in the Financial Services and the Treasury Bureau. Upon its establishment in April 2017, the TPU made it a priority to facilitate the development of Hong Kong's industries and economy through tax policy. So far, the TPU has assisted in implementing tax measures such as the two-tiered profits tax rates regime and the provision of enhanced tax deduction for research and development expenditure. The TPU has also helped different policy bureaux study tax measures related to their respective policy areas, such as the insurance industry and ship leasing business.

With global requirements and competition in taxation matters becoming more complex and Hong Kong moving towards a diversifying economy, the Government will closely monitor international developments on tax requirements and ensure compliance, while introducing tax measures strategically to enhance Hong Kong's competitiveness and ensure stability of our tax revenue. To better support the Government's overall efforts in promoting economic development, the TPU will be transferred to come directly under the Financial

Secretary's Office with effect from 1 July 2019. No additional resources will be involved in the transfer. TPU's manpower will remain unchanged in 2019-20 including 2 non-civil service contract staff members, both at a rank equivalent to Senior Assessor, and 1 Assistant Clerical Officer. The estimated remuneration expenditure is about \$3 million, which is comparable to that in 2018-19. The Government will provide the TPU with extra resources according to its operational needs with a view to strengthening its role.

- End -

CONTROLLING OFFICER'S REPLY

CSO039

(Question Serial No. 1901)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (5) Subvention: Duty Lawyer Service and Legal Aid Services Council

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is learnt that the Legal Aid Services Council (LASC) recommended the establishment of a publicly funded scheme to ensure that detainees can have access to legal advice on their rights once their liberty is restricted. LASC has also proposed that the scheme be introduced on a pilot basis first and provided at 4 representative police stations. Please give details on the Government's follow-up action and implementation timetable for implementing the recommendation, and the relevant plan, estimates and staffing establishment in 2019-20.

Asked by: Hon LEUNG Kenneth (LegCo internal reference no.: 409)

Reply:

The Legal Aid Services Council (LASC) recommended in its submission to the Government earlier that a publicly funded scheme be put in place to ensure that detainees could have access to legal advice on their rights once their liberty is restricted. LASC proposed that the service concerned be provided at 4 representative police stations on a pilot basis.

In July 2017, the Home Affairs Bureau (which oversaw the legal aid portfolio prior to 1 July 2018) and the Security Bureau briefed the Panel on Administration of Justice and Legal Services (AJLS Panel) on LASC's proposal. As explained during the meeting, LASC's proposal involved the collaboration of various bureaux and departments and would entail substantial financial and operational implications. Relevant bureaux and departments are studying the feasibility and implications of the proposal carefully. Upon completion of internal deliberation, the Government will report to AJLS Panel again and make recommendations on the way forward.

- End -

CONTROLLING OFFICER'S REPLY

CSO040

(Question Serial No. 1599)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Government Records Service (GRS), headed by GRS Director who is not necessarily an expert in archival science, is responsible for the management of government records. As at the end of 2017, GRS had a total of 104 staff members, of which 16 belonged to the Archivist grade. Regarding the increasingly heavy work on records management, will the Government inform this Committee of the following:

1. Will additional resources and manpower be allocated by the Government to cope with the heavy work on records management and the related legislative work which are increasingly important?
2. At present, government records management relies merely on “administrative management”. Will any work on enacting an archives law be conducted? If so, what are the details? If not, what are the reasons?
3. From 2015 to 2017, there were 90 cases of loss or unauthorised destruction of records. If a law is enacted, what actions will the Government take against persons involved in the loss or destruction of important records?

Asked by: Hon LEUNG Mei-fun, Priscilla (LegCo internal reference no.: 49)

Reply:

1 and 2.

As stated by the Chief Executive in her 2018 Policy Address, the Government attaches importance to the integrity of government records and holds a positive view towards the enactment of an archives law. The Archives Law Sub-committee of the Law Reform Commission (LRC) published a consultation paper on 6 December 2018 and completed the public consultation on 5 March 2019. Upon the receipt of the report from LRC, the Government will actively follow up on the matter. At the present stage, the Government will continue to enhance its records management work,

including formulating a more comprehensive training plan for bureaux and departments, providing more professional training programmes for staff of the Government Records Service (GRS), and reviewing the implementation progress of electronic recordkeeping systems. GRS has earmarked provision in 2018-19 for the creation of 15 posts (including 7 posts in the Archivist grade) to follow up on the report submitted by LRC on the subject of archives law. GRS will review its operational needs and apply for additional resources and manpower in accordance with the established mechanism to cope with the relevant work.

3. Currently, while strengthening training of civil servants on records management, the Government also takes disciplinary actions according to the existing mechanism against civil servants who are accountable for any loss or unauthorised destruction of records. The handling of the loss or unauthorised destruction of records was also discussed by the Archives Law Sub-committee of LRC in the consultation paper released on 6 December last year. The Government will review the current arrangements as a whole when the report of LRC on archives law is published.

- End -

CONTROLLING OFFICER'S REPLY

CSO041

(Question Serial No. 2579)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the Programme related to the Policy Innovation and Co-ordination Office (PICO), will the Government advise this Committee of the following:

- Why is the expenditure in remuneration of contract staff and grant of funding to studies during the first year of operation of PICO in 2018-19 smaller than expected?
- It is mentioned under this Programme that the estimate for PICO in 2019-20 is 43% higher than the estimate for the past financial year due to the full-year effect of contract staff remuneration and increased requirement for studies and consultancy services. What are the justifications for such predictions and the distribution of the increased estimate?
- The Chief Executive mentioned in her 2017 Policy Address that the young staff of PICO would enable the voices of young people to be heard at senior levels of the Government. What are the specific details of such work?

Asked by: Hon LUK Chung-hung (LegCo internal reference no.: 64)

Reply:

- (1) The revised estimate of the financial provision for the Policy Innovation and Co-ordination Office (PICO) for 2018-19 is \$89.7 million, which is \$34.1 million (27.5%) lower than the original estimate of \$123.8 million. This is mainly due to the fact that PICO was established on 1 April 2018, and most of its staff (including contract staff) assumed their duties during the end of first quarter and early second quarter in that financial year. As a result, the remuneration and relevant expenditure payable were lower than the original full-year estimate. Moreover, the provision for the Public Policy Research Funding Scheme and the Strategic Public Policy Research Funding Scheme in the estimate for 2018-19 was \$30 million, while the actual amount of funding granted in the year was \$24.74 million.

- (2) The provision for PICO for 2019-20 is \$38.6 million (43%) higher than the revised estimate for 2018-19. This is mainly due to an anticipated increase in expenditure in the remuneration of contract staff, the funding to be granted under the 2 policy research funding schemes and expenditure on consultancy services etc. with the full-year operation of PICO in 2019-20. The full-year estimate for PICO for 2019-20 is expected to be about 3.6% higher than the original estimate for 2018-19.
- (3) To encourage young people to participate in public policy formulation, a total of 18 Policy and Project Co-ordination Officers have been employed by PICO on non-civil service contract terms since May 2018. On the one hand, this arrangement provides young people with opportunities to participate in research and formulation of public policies and gain experience in public administration; on the one hand, it also brings fresh ideas and new perspectives of young people to public policy formulation, which in turn helps promote policy innovation. The duties of the Policy and Project Co-ordination Officers include: (a) undertaking public policy research and analysis, including drafting of study briefs, collection and analysis of data and information, policy evaluation and report write-up; (b) assisting in cross-bureau policy co-ordination and project facilitation; (c) maintaining liaison with the policy research community, including the academia and think tanks; (d) organising and participating in activities such as focus groups, seminars and meetings; and (e) providing secretariat support to relevant committees and panels, or research funding schemes.

- End -

CONTROLLING OFFICER'S REPLY

CSO042

(Question Serial No. 1711)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. A provision of \$300,000 was earmarked by the Government for the procurement of archival records relating to Hong Kong from other places in 2018-19. What are the contents of the records? Please also give a breakdown of the expenditure on the archival records procured.
2. In recent years, the National Archives of the UK has been progressively opening records of the 1980s relating to the negotiations on the future of Hong Kong. When will the Government Records Service (GRS) procure such records? Has sufficient provision been reserved to procure the records as soon as possible?
3. The number of visitors to the Public Records Office (PRO) has been increasing in recent years. Yet the PRO only opens from Monday to Friday. To widen access to the PRO, will the GRS consider opening the PRO on Saturdays or extending the opening hours to the evening on one of the weekdays for the convenience of members of the public using its services?

Asked by: Hon MA Fung-kwok (LegCo internal reference no.: 19)

Reply:

1. In 2018-19, the Government Records Service (GRS) earmarked a provision of \$300,000 to procure archival records relating to Hong Kong from other places. As the National Archives of the UK (TNA) began to open a number of records on important subjects relating to Hong Kong in that year, the GRS procured 274 copies of archival records relating to Hong Kong from the TNA at a cost of about \$550,000 through internal redeployment of resources. Details of the record series are as follows:

	Record series	Years covered
(a)	CAB128: Cabinet Office	1989
(b)	PREM19: Correspondence and documents of the Prime Minister's Office	1979-1992
(c)	FCO21: Foreign Office and Foreign and Commonwealth Office (Far Eastern Department)	1984-1989
(d)	FCO40: Commonwealth Office and Foreign and Commonwealth Office (Hong Kong Departments)	1967-1992
(e)	CO537: Colonial Office and predecessors: Confidential General and Confidential Original Correspondence	1949
(f)	FO371: Foreign Office (Politics Department): General Correspondence from 1906 to 1966	1964
(g)	HO213: Home Office: Aliens Department: General Files and Aliens' Naturalisation and Nationality Files	1990-1991

The records procured cover many important subjects relating to Hong Kong, including the issue of the future of Hong Kong, constitutional development and reforms in Hong Kong, protection of human rights, key political figures, Sino-British relationship, political relationship between the Mainland and Hong Kong, political environment and external relations of Hong Kong, nationality and citizenship, the new airport project, etc. Among these 274 records, 123 records have been made available for public inspection at the GRS since February 2019, while the remaining 151 records are expected to be open for public inspection in the second quarter of 2019 after completion of records description and arrangement by the GRS.

2. The GRS has an established mechanism to keep track of new releases of archival records relating to Hong Kong by the TNA and other major overseas archives. For 2019-20, the GRS has earmarked a provision of \$400,000 to procure relevant archival records. In drawing up the procurement plan, the GRS will consider the collection development direction of our holdings, criteria for appraising records and existing resources. It will also collect the views of service users, in particular those of the academic and educational sectors, on acquisition of archival materials through user surveys, so as to fulfil its vision and meet the needs of the public. The GRS continues to procure records relating to important subjects such as those concerning the negotiations on the future of Hong Kong. The GRS has also been discussing with other archives such as the Second Historical Archives of China and the Ronald Reagan Presidential Library of the USA on the acquisition of archival records relating to Hong Kong and will procure copies of these records from the archives concerned in 2019-20.
3. The GRS reviews the opening arrangement of the Search Room from time to time to address the public's needs for the services of the Search Room. As a trial scheme, the GRS plans to open the Search Room on Saturday mornings for the public to use and access records by appointment for a period of 6 months in 2019. After the trial, the GRS will assess the public's needs for the services, additional resources required and manpower deployment, and then further consider the opening arrangement of the Search Room. Meanwhile, the GRS will continue its efforts to digitise frequently accessed and popular archival records and to enrich its online holdings, thereby facilitating public access to archival records through its website without time and location constraints.

- End -

CONTROLLING OFFICER'S REPLY

CSO043

(Question Serial No. 2354)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

To facilitate efficient management of government records, the Government Records Service (GRS) formulates and implements policies and programmes for records management and archives administration, and provides storage and disposal services for inactive records.

1. Has GRS developed a series of criteria for the disposal of records? If yes, what are the details? If no, what are the reasons?
2. Please advise on the quantity (linear metre) of records destroyed by GRS and the expenditure incurred over the past 5 years. Has provision been made in the 2019-20 Financial Year for the above-mentioned item? If yes, what are the details?
3. The estimated provision of GRS for 2019-20 will be increased by 30.8%. What are the purpose and details of the increased provision?
4. There are many views in the community that the Government should enact an archives law immediately. The Law Reform Commission is currently conducting a consultation on the enactment of archives law. Please advise whether the Government will improve records management during this window period with the following measures:
 - (a) to review afresh the existing administrative guidelines and directives issued to government departments by GRS;
 - (b) to require senior management of the Government to instruct heads of departments to attach importance to records management and take on the relevant work in accordance with the guidelines set by GRS;
 - (c) to strictly enforce disciplinary or administrative actions in case of non-compliance; and
 - (d) to examine on a regular basis the records management work of government departments, and publish their work status and types of records.

If yes, what are the details? If no, what are the reasons?

Asked by: Hon MO Claudia (LegCo internal reference no.: 14)

Reply:

1. Records appraisal is an important process for ascertaining the archival value of government records and the Government Records Service (GRS) places much emphasis on this task. The Archivist grade officers adopt a set of appraisal guidelines based on the experience of and standards adopted by other overseas jurisdictions. Records likely to be selected for permanent retention should possess one of the following qualities:
 - (i) document or reflect the organisation, functions and activities of government agencies;
 - (ii) document the formation process, implementation and outcome of significant policies, decisions, legislation and actions of the Government;
 - (iii) document the impact of the decisions, policies and programmes of the Government upon the physical environment, community, organisations or individuals;
 - (iv) document the interaction between the public and the Government as well as between the physical environment and the Government;
 - (v) document the legal rights and obligations of individuals, groups, organisations and the Government; or
 - (vi) contain significant or unique information or aged documents that can enrich the understanding about the history, physical environment, society, culture, economy and people of Hong Kong.
2. The quantities of bureaux/departments' (B/Ds') records approved for destruction in the past 5 years are set out in the following table:

Year	Quantity in linear metre
2014	89 277
2015	61 418
2016	56 633
2017	67 955
2018	62 810

Under the current records management system, B/Ds are required to obtain the prior agreement of the GRS Director before destruction of their time-expired records. Individual B/Ds are responsible for deployment of their own resources to carry out destruction of such records in accordance with a set of mandatory procedures. Hence, GRS does not have information on the expenditure incurred by B/Ds for the destruction of their records over the past 5 years, nor the provisions made for such purpose in 2019-20.

3. The provision for GRS in 2019-20 is \$22.3 million (30.8%) higher than the revised estimate for 2018-19. This is mainly due to the filling of vacancies, as well as anticipated increase in expenditure for hire of services and provision for replacement of minor plant and equipment.
4. Regarding the enactment of archives law, it was clearly stated in the Chief Executive's 2018 Policy Address that the Government would follow up on the matter after receiving the report from the Law Reform Commission. At the present stage, the Government will continue to enhance its records management work, including formulating a more comprehensive training plan for B/Ds, providing more professional training programmes for staff of GRS, continuing to promote electronic records management, and formulating a long-term strategy for full implementation of electronic recordkeeping systems across the Government.

In addition, GRS will continue to review periodically the existing guidelines and codes of practice issued to B/Ds. The current regime also imposes binding obligations on government servants to strictly comply with the records management requirements promulgated by the Government. Disciplinary action will be taken against a government servant in the event of non-compliance with the mandatory records management requirements and/or dereliction of records management duties. Depending on the circumstances and seriousness of the non-compliance, punishment ranging from verbal or written warnings, reprimand, severe reprimand, demotion, compulsory retirement to dismissal may be imposed. At the same time, GRS will continue to implement a two-pronged approach to review B/Ds' records management practices. This approach comprises self-assessment conducted by B/Ds and departmental records management reviews conducted by GRS.

- End -

CONTROLLING OFFICER'S REPLY

CSO044

(Question Serial No. 2380)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It was stated in last year's Budget Speech that "to enhance collaboration within the Government on support for the ethnic minorities, the Chief Secretary for Administration will set up a steering committee to co-ordinate, review and monitor work in this area. I will earmark \$500 million to strengthen support for ethnic minorities", with the Constitutional and Mainland Affairs Bureau providing secretariat support to the steering committee. In this regard, would the Government advise this Committee of:

1. the latest work plan and follow-up work of the steering committee and whether there is any timetable for the work? If yes, what are the details? If no, what are the reasons?
2. the distribution and usage of the \$500 million funding? Please provide the details of all the supportive measures and their respective expenditure.
3. the total number of meetings held by the steering committee and the individuals and organisations with whom it has met and discussed the support for ethnic minorities so far? What are the details? Would the Government undertake to hold discussions with members of the public and report the work progress to this Committee on a regular basis?

Asked by: Hon MO Claudia (LegCo internal reference no.: 43)

Reply:

The Steering Committee on Ethnic Minority Affairs (the Steering Committee), chaired by the Chief Secretary for Administration, is a high-level committee within the Government tasked to co-ordinate cross-bureau/ inter-departmental efforts on the support for ethnic minorities (EMs). Since its establishment, the Steering Committee held 2 meetings and met with 40 EM organisations and service providers (see **Annex**) through a series of focus group meetings to listen to their views on how support services for EMs could be enhanced. After deliberating on such views, the Steering Committee formulated a series of new measures covering education, employment, social welfare and social integration to enhance

support for EMs. These measures were announced in “The Chief Executive’s 2018 Policy Address”, the details of which can also be found in the relevant leaflet (https://www.policyaddress.gov.hk/2018/eng/pdf/Leaflet_support.pdf).

In the coming 4 financial years from 2019-20, the estimated expenditure on these new measures is set out as follows:

Measures	Estimated Amount (\$ million)
<i>Recurrent Measures</i>	
<u>Education</u>	
1. Enhance the subsidy for kindergartens admitting non-Chinese speaking (NCS) students	139.7
2. Provide additional funding support to public sector mainstream schools admitting NCS students with special educational needs	79.7
<u>Employment</u>	
3. Launch a pilot programme in conjunction with non-governmental organisations (NGOs) to provide employment services for EM job seekers through a case management approach	15.1
<u>Social Welfare</u>	
4. Commission NGOs to set up designated outreaching teams to connect EMs in need to mainstream welfare services	71.3
5. Enhance manpower support for the Social Welfare Department to facilitate better service planning and co-ordination on welfare service support for EMs	3.3
6. Strengthen prevention and support service for EMs against domestic and sexual violence	6.8
7. Provide additional subsidy for special child care centres and early education and training centres with pre-school EM children with special needs admitted	26.3
8. Set up specialised EM units in 5 parents/relatives resources centres for persons with disabilities	21.6
<u>Social Integration</u>	
9. Improve the “Administrative Guidelines on Promotion of Racial Equality” for application to all Government bureaux and departments and related organisations providing services to EMs	4.3
10. Enhance interpretation and translation services in the CHEER Centre and introduce new services in Vietnamese	48.4

Measures	Estimated Amount (\$ million)
<i>Time-Limited Recurrent and Non-Recurrent Measures</i>	
<u>Education</u>	
11. Support NCS students in their learning of Chinese History using the Chinese language, and continue to commission tertiary institutions to provide professional support services for schools on Chinese language learning and teaching of NCS students	75.0
<u>Employment</u>	
12. Enhance recruitment promotion and outreaching efforts to encourage EMs to consider a career in the disciplined forces, and provide a short-term internship programme in the Government for EM university students	4.6
13. Enhance manpower support for the Labour Department to implement the pilot programme	10.4
<u>Social Integration</u>	
14. Strengthen services of support service centres for EMs and organise more district-based activities to encourage interaction and exchange between the EM and local communities	57.2
15. Strengthen engagement of EM children and youth through outreaching to schools by the disciplined forces and Junior Police Call programmes	42.5
16. Provide more cultural sensitivity/equal opportunities training for civil service new recruits and front-line staff	2.3

Looking forward, the Steering Committee will focus on steering the implementation of the new measures and monitoring their effective implementation. The Steering Committee will also continue to engage stakeholders to gauge their views on implementing the measures and relevant enhancement.

- End -

**Ethnic Minority Stakeholders whom
the Steering Committee on Ethnic Minority Affairs has Met**

1	A.I.M. Group
2	Baptist Oi Kwan Social Service
3	Boys' & Girls' Club Association of Hong Kong
4	Caring for Ethnic Minorities Organisation
5	Catholic Diocese of Hong Kong Diocesan Pastoral Centre for Workers – Kowloon
6	Catholic Workers Centre/Equal Access Group
7	Christian Action SHINE Centre
8	Dr Elizabeth Loh, Faculty of Education, The University of Hong Kong
9	Ethnic Minorities Employment Concern Group in Kwai Chung
10	Health Connection
11	Health in Action
12	HEY Group
13	HKSKH Lady MacLehose Centre
14	Hong Kong Christian Service – Support to Ethnic Elderly (SEE) Project
15	Hong Kong Christian Service CHEER Centre
16	Hong Kong Community Network LINK Centre
17	Hong Kong Council of Social Service
18	Hong Kong Federation of Trade Unions
19	Hong Kong Integrated Nepalese Society Limited
20	Hong Kong Nepalese Federation
21	Hong Kong Society for the Protection of Children
22	Hong Kong Unison
23	India Association, Hong Kong
24	Indian Businessmen's Association
25	International Social Service Hong Kong Branch HOPE Centre
26	KELY Support Group
27	Lok Sin Tong Benevolent Society, Kowloon
28	Mr Poon Wing Lok, Social Work and Social Administration Department, The University of Hong Kong
29	Ms Puja Kapai Paryani, Faculty of Law, The University of Hong Kong
30	Nepalese Parents & Children's Club

31	Nepali Social Service Hong Kong
32	New Home Association HOME Centre
33	Oxfam Hong Kong
34	PathFinders
35	Salvation Army
36	Society for Cultural Integration
37	WEDO Global
38	Yan Oi Tong Community Centre
39	Yang Memorial Methodist Social Service
40	Zubin Foundation

- End -

CONTROLLING OFFICER'S REPLY

CSO045

(Question Serial No. 3200)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Office of Former Chief Executives provides administrative support to former Chief Executives (CEs). Would the Government inform this Committee of:

1. the establishment of the office and details of the support services provided;
2. the office's expenditure on provision of services to the 3 former CE's respectively in the past 3 years; and
3. the office's estimated expenditure on provision of services to the 3 former CE's respectively for 2019-20?

Asked by: Hon MO Claudia (LegCo internal reference no.: 15)

Reply:

1. The Office of Former Chief Executives (the Office) supports former Chief Executives (CEs) in discharging promotional and protocol-related functions such as receiving visiting dignitaries and delegations, giving local and overseas media interviews, attending public and social events, and taking part in speaking engagements. It provides administrative support for scheduling and making arrangements for public and social appointments, handling correspondence and enquiries, and dealing with general administrative duties. The support service for the Office is currently provided by 3 Senior Personal Assistants, 3 Assistant Clerical Officers, 3 Chauffeurs and 1 Clerical Assistant.
2. The actual expenditure incurred by the Office in 2016-17 and 2017-18 was \$6.43 million and \$9.11 million respectively, and the revised estimate of expenditure for 2018-19 is \$10.81 million. We do not have the breakdown of expenditure for individual former CE's.
3. The estimated expenditure of the Office for 2019-20 is \$11.7 million.

- End -

CONTROLLING OFFICER'S REPLY

CSO046

(Question Serial No. 1762)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Policy Innovation and Co-ordination Office (PICO) is tasked with, among others, reviewing outdated legislation and examine such issues as sharing economy. The Government indicated in its reply to the examination of the estimates of expenditure last year that it was conducting “preliminary research on issues such as sharing economy” and would meet with “non-government stakeholders to understand the modes of operation and expectation of the industry”. It further mentioned that PICO would “place more emphasis on evidence-based research and stakeholders’ participation”.

Regarding PICO’s work with relevant bureaux and departments (B/Ds) in reviewing existing legislation and regulations with a view to removing or updating provisions that impede innovation and economic development, please advise this Committee of the following:

1. the progress of the review on legislation that impede economic development and social innovation in 2018-19; the criteria adopted to determine the regulations for review; and the area of study concerning innovation and technology in 2019-20;
2. the outdated provisions or policy areas which PICO has started an official review since its operation, the B/Ds involved and whether public consultation exercises were conducted (please set out in table form);
3. given the mentioning of sharing economy in the Policy Address, whether PICO has offered any advice to the bureaux proposing legislative amendments; if yes, the details; and whether topical studies on the regulatory mechanisms for the provision of personalised and point-to-point transport services through online private-car-hailing platforms as well as short-term rental accommodation and home-stay lodgings will be conducted in 2019-20, and whether communications with stakeholders of the technology sector will be made in this respect; if yes, the progress and the schedule;
4. the specific work plan for promoting communication among policy bureaux and local research institutes in 2019-20;

5. the number of meetings held by the Chief Executive's Council of Advisers on Innovation and Strategic Development in 2018-19, the attendance rate, agenda of meetings and the specific work of the Council of Advisors; and
6. whether any key performance indicator (KPI) will be set for PICO's review of outdated legislation and policies for promoting innovation and technology in 2019-20 so as to monitor the efficacy of the work; if yes, the details.

Asked by: Hon MOK Charles Peter (LegCo internal reference no.: 70)

Reply:

Reviewing the legislation and regulations that impede innovation and technology (I&T) development

Reviewing the legislation and regulations that impede I&T and economic development is one of the Government's eight major directions for I&T development. The Policy Innovation and Co-ordination Office (PICO) has started the relevant work. PICO will take into account the views and recommendations put forward by various stakeholders, including the industry and service users and also consult the relevant policy bureaux and departments (B/Ds) to identify the scope and priorities for the review. The priority of PICO is to provide the relevant bureaux with initial policy research support, such as studying and making reference to regulatory mechanisms and arrangements adopted by other cities in addressing the issues concerned, and examining the relevance of such mechanisms and arrangements to local circumstances. PICO will also meet with the relevant B/Ds and stakeholders and gauge their views so as to provide the former with evidence-based research information to assist them in formulating feasible solutions and/or proposed amendments to the legislation and regulations.

PICO has commenced the study on the arrangements of advance directives and the relevant end-of-life care, including making reference to the arrangements adopted by other cities in addressing such issues and meeting with stakeholders, with a view to assisting the Food and Health Bureau in formulating proposals for public consultation. Besides, PICO will review the Road Traffic Ordinance and its subsidiary legislation to see whether the legislation is capable of supporting the development and application of autonomous vehicles and telematics.

On the review of existing legislation, regulations and policies, the value and effectiveness of PICO's work will be reflected in the provision of evidence-based research to the relevant B/Ds, strengthening of external liaison to ascertain the views of stakeholders and industries, as well as identifying innovative and feasible solutions to tackle the problems encountered by stakeholders/industries. Therefore, it is difficult to set quantifiable key performance indicators for such tasks.

Sharing economy

PICO has studied the regulatory regimes for certain sharing economy activities in other cities and the impact of the regimes on these cities. The research information has been passed on to the relevant B/Ds for reference in policy formulation.

Enhancing exchange with local think tanks and research institutions

In 2019-20, PICO will continue to foster closer network and seek collaboration opportunities with local public policy research institutions and think tanks through visits, exchanges, workshops and seminars, etc.. Besides, PICO will organise policy workshops on various themes to enable research institutions/think tanks to introduce their research projects and policy recommendations to the relevant B/Ds direct, and to learn about the research interests and needs of the policy bureaux, thereby facilitating mutual exchanges.

The Chief Executive's Council of Advisers on Innovation and Strategic Development (the Council)

The Council was established on 21 March 2018 to advise the Chief Executive on Hong Kong's strategic positioning in the global and regional contexts and directions of economic development with an aim of enhancing Hong Kong's competitiveness and growth potential. In 2018, the Council conducted 4 meetings to discuss, among others, how Hong Kong could seize the opportunities brought about by the Belt and Road Initiative and the development of the Guangdong-Hong Kong-Macao Greater Bay Area, how to enhance collaboration with the Association of Southeast Asian Nations, the development of Hong Kong's maritime and aviation services and the talent and manpower development in Hong Kong. The overall attendance rate of the 4 meetings is 83%.

- End -

CONTROLLING OFFICER'S REPLY

CSO047

(Question Serial No. 1763)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Government Records Service is responsible for promoting electronic records management in the Government and providing support and assistance to bureaux and departments (B/Ds) in adopting or developing an electronic recordkeeping system.

To date, how many B/Ds have not yet implemented the electronic recordkeeping system, and why not? What are the respective numbers of government records managed by electronic recordkeeping system and by non-electronic system? Will the Government provide more resources and set specific goals and objectives in this respect for 2019-20? What are the estimated expenditure and manpower involved?

Asked by: Hon MOK Charles Peter (LegCo internal reference no.: 72)

Reply:

The Government Records Service (GRS) is responsible for promoting electronic records management in the Government and providing support and assistance to bureaux and departments (B/Ds) in collaboration with the Office of the Government Chief Information Officer (OGCIO) and Efficiency Office (EffO) in adopting or developing an electronic recordkeeping system (ERKS) in order to enhance the management of electronic records.

At present, 11 B/Ds have implemented or will implement ERKS, namely, EffO, GRS, Communications and Creative Industries Branch of the Commerce and Economic Development Bureau (CEDB (CCIB)), Rating and Valuation Department (RVD), Drainage Services Department (DSD), Intellectual Property Department (IPD), OGCIO, Administration Wing (AW), Civil Engineering and Development Department (CEDD) and Architectural Services Department (ArchSD). The Marine Department will implement its ERKS by phases starting from 2019-20. Other B/Ds have not yet implemented ERKS mainly because the Government wishes to further understand, via the pilot projects, the implementation experience, potential problems encountered by departments and cost-effectiveness in implementing ERKS, and whether there are sufficient IT companies

with staff having relevant skills and experience in the market in order to decide on the long-term strategy for full implementation of ERKS across the Government.

We do not maintain statistics on the number of electronic records kept by departments which have not yet implemented ERKS. For those departments which have adopted ERKS, the numbers of electronic records captured in ERKS are as follows:

B/D	Year in which the system was implemented	Number of records in the system (As at 28 February 2019)
EffO	2010	84 000
GRS	2014	691 000
CEDB(CCIB)	2014	141 000
RVD	2014	461 000
DSD	2015	421 000
IPD	2016	41 000
OGCIO	2016	159 000
AW	2016	110 000
CEDD	2017	749 000
ArchSD	2018	3 900

The Government is reviewing the implementation of ERKS and plans to formulate a long-term strategy for full implementation of ERKS across the Government in 2019-20. We do not have the estimated resources and manpower required at this stage.

- End -

CONTROLLING OFFICER'S REPLY

CSO048

(Question Serial No. 0387)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

As mentioned in the Budget Speech, the Policy Innovation and Co-ordination Office is now reviewing existing laws which are outdated and impede innovation and technology development. Would the Government reveal which laws are under review? When is the review on these laws expected to be completed? What are the manpower and expenditure involved in the review? What follow-up actions will the Government take in respect of these laws upon completion of the review?

Asked by: Hon NG Wing-ka, Jimmy (LegCo internal reference no.: 3)

Reply:

Reviewing the legislation and regulations that impede innovation and technology (I&T) and economic development is one of the Government's eight major directions for I&T development. The Policy Innovation and Co-ordination Office (PICO) has started the relevant work. PICO will take into account the views and recommendations put forward by various stakeholders, including the industry and service users and also consult the relevant policy bureaux and departments (B/Ds) to identify the scope and priorities for the review. The priority of PICO is to provide the relevant bureaux with initial policy research support, such as studying and making reference to regulatory mechanisms and arrangements adopted by other cities in addressing the issues concerned, and examining the relevance of such mechanisms and arrangements to local circumstances. PICO will also meet with the relevant B/Ds and stakeholders and gauge their views so as to provide the former with evidence-based research information to assist them in formulating feasible solutions and/or proposed amendments to the legislation and regulations.

PICO has commenced the study on the arrangements of advance directives and the relevant end-of-life care, including making reference to the arrangements adopted by other cities in addressing such issues and meeting with stakeholders, with a view to assisting the Food and Health Bureau in formulating proposals for public consultation. Besides, PICO will review the Road Traffic Ordinance and its subsidiary legislation to see whether the legislation is capable of supporting the development and application of autonomous vehicles and telematics.

PICO and the relevant B/Ds are taking forward the work using existing resources. PICO has not sought additional manpower and expenditure for this task.

- End -

CONTROLLING OFFICER'S REPLY

CSO049

(Question Serial No. 0391)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the Programme on the Policy Innovation and Co-ordination Office (PICO), will the Government inform this Committee of the following:

1. The Government has only set indicators for the Public Policy Research Funding Scheme, the Strategic Public Policy Research Funding Scheme, and “first-stop and one-stop” project consultation and co-ordination services. What are the quantifiable performance indicators for other work areas of PICO?
2. In 2018-19, how many major cross-bureau policies were co-ordinated by PICO? What were these policies, and the manpower and expenditure involved?
3. As indicated under the Programme, PICO is reviewing existing legislation and regulations with a view to removing or updating provisions that impede economic development. What are the legislation and regulations involved? Does the work include a review of the definition of “industrial use” as well as sections 39E and 16EC of the Inland Revenue Ordinance? If yes, what are the details? If no, what are the reasons?

Asked by: Hon NG Wing-ka, Jimmy (LegCo internal reference no.: 5)

Reply:

1. The major objective of the policy research and co-ordination work of the Policy Innovation and Co-ordination Office (PICO) is to identify innovative solutions for complex and important cross-bureau policy matters. In exploring innovative solutions for policy research and projects entrusted to PICO, it will place special emphasis on evidence-based research and stakeholder engagement with a view to ensuring that public views are taken into account at the early stage of policy formulation. The effectiveness of policy research and co-ordination work will be reflected in the innovative and practical solutions identified after exploring and

deliberating the policy recommendations and options with stakeholders and policy bureaux/departments (B/Ds). However, it is difficult to set rigid and quantitative targets in this regard.

2. In 2018-19, PICO co-ordinated a number of major cross-bureau policies and supported relevant bureaux in formulating policies, including providing research support for the new housing initiatives announced by the Chief Executive (CE) on 29 June 2018, conducting policy research and collecting proposals from the training bodies concerned on the commitment made in the 2017 Policy Address to strengthen Hong Kong's position as a regional talent hub, and undertaking policy research and meeting with the industry and stakeholders to listen to their views on the measures to enhance the development of high value-added maritime services as announced by the CE in the 2018 Policy Address.

Co-ordinating major cross-bureau policies and supporting relevant bureaux in formulating policies is one of the major functions of PICO and part of the daily work of its staff. Hence, there is no separate account for the manpower and expenditure involved.

3. Reviewing the legislation and regulations that impede innovation and technology (I&T) and economic development is one of the Government's eight major directions for I&T development. PICO has started the relevant work. PICO will take into account the views and recommendations put forward by various stakeholders, including the industry and service users and also consult the relevant policy bureaux and departments (B/Ds) to identify the scope and priorities for the review. The priority of PICO is to provide the relevant bureaux with initial policy research support, such as studying and making reference to regulatory mechanisms and arrangements adopted by other cities in addressing the issues concerned, and examining the relevance of such mechanisms and arrangements to local circumstances. PICO will also meet with the relevant B/Ds and stakeholders and gauge their views so as to provide the former with evidence-based research information to assist them in formulating feasible solutions and/or proposed amendments to the legislation and regulations.

PICO has commenced the study on the arrangements of advance directives and the relevant end-of-life care, including making reference to the arrangements adopted by other cities in addressing such issues and meeting with stakeholders, with a view to assisting the Food and Health Bureau in formulating proposals for public consultation. Besides, PICO will review the Road Traffic Ordinance and its subsidiary legislation to see whether the legislation is capable of supporting the development and application of autonomous vehicles and telematics.

- End -

CONTROLLING OFFICER'S REPLY

CSO050

(Question Serial No. 0226)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. In paragraph 86, it is mentioned that the Policy Innovation and Co-ordination Office ("PICO") has started reviewing existing laws which are outdated and impede I&T development. Please list out the ordinances being and to be reviewed by PICO.

2. With the application of innovative technology, comes new modes of employment. Would the Government review the existing Employment Ordinance to keep pace with the development of innovative technology? If yes, when will the review be started? If no, what are the reasons?

Asked by: Hon POON Siu-ping (LegCo internal reference no.: 45)

Reply:

Reviewing the legislation and regulations that impede innovation and technology (I&T) and economic development is one of the Government's eight major directions for I&T development. The Policy Innovation and Co-ordination Office (PICO) has started the relevant work. PICO will take into account the views and recommendations put forward by various stakeholders, including the industry and service users and also consult the relevant policy bureaux and departments (B/Ds) to identify the scope and priorities for the review.

PICO has commenced the study on the arrangements of advance directives and the relevant end-of-life care, including making reference to the arrangements adopted by other cities in addressing such issues and meeting with stakeholders, with a view to assisting the Food and Health Bureau in formulating proposals for public consultation. Besides, PICO will review the Road Traffic Ordinance and its subsidiary legislation to see whether the legislation is capable of supporting the development and application of autonomous vehicles and telematics.

The above review aims to examine the legislation and regulations that impede I&T and economic development. PICO stands ready to meet with various stakeholders and listen to their views and suggestions on the review.

- End -

CONTROLLING OFFICER'S REPLY

CSO051

(Question Serial No. 0414)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The estimate for Policy Innovation and Co-ordination Office in the coming year will increase by 43%, partly due to increased requirement for studies and consultancy services etc. Please advise on the details of such services and the estimated expenditure involved.

Asked by: Hon POON Siu-ping (LegCo internal reference no.: 44)

Reply:

The provision for the Policy Innovation and Co-ordination Office (PICO) for 2019-20 is \$38.6 million (43%) higher than the revised estimate for 2018-19. This is mainly due to the fact that PICO was only established on 1 April 2018, and the expenditure on remuneration of contract staff and grant of funding to studies and consultancy services during its first year of operation in 2018-19 was smaller than the original estimate. Such expenditure is expected to increase in 2019-20, and the full-year estimate for PICO for 2019-20 is expected to be around 3.6% higher than the original estimate for 2018-19.

PICO has earmarked \$30 million out of its financial provision for 2019-20 for the Public Policy Research Funding Scheme and the Strategic Public Policy Research Funding Scheme.

- End -

CONTROLLING OFFICER'S REPLY

CSO052

(Question Serial No. 0582)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the Brief Description of the Policy Innovation and Co-ordination Office (PICO), please inform this Committee of the following:

- (1) in respect of the work of PICO, the staff establishment, estimated expenditure and effectiveness involved;
- (2) in respect of the “first-stop and one-stop” project consultation and co-ordination services for innovative projects, the details of the projects and the staff establishment, estimated expenditure and effectiveness involved;
- (3) in respect of the “first-stop and one-stop” project consultation and co-ordination services for innovative projects, the details of the numbers of projects received and completed in 2018;
- (4) the respective staff establishment, estimated expenditure and effectiveness of the Public Policy Research (PPR) Funding Scheme and the Strategic Public Policy Research (SPPR) Funding Scheme;
- (5) in respect of the PPR Funding Scheme and the SPPR Funding Scheme, tabulate the details of the proposals received, the projects granted and completed as well as the themes involved in 2017 and 2018;
- (6) in respect of co-ordination of major cross-bureau policies selected by the senior leadership of the Government, the staff establishment, estimated expenditure and effectiveness as well as the details of the policies;
- (7) in respect of promotion of public participation in the policy formulation process, the staff establishment, estimated expenditure and specific effectiveness.

Asked by: Hon TIEN Puk-sun, Michael (LegCo internal reference no.: 10)

Reply:

- (1) For 2019-20, the Policy Innovation and Co-ordination Office (PICO) has a civil service establishment of 47 posts, with an estimated full-year remuneration and relevant expenditure of around \$52.80 million. In addition, PICO expects to employ 32 contract staff in the financial year, with an estimated full-year remuneration and relevant expenditure of around \$18 million. The main responsibilities of PICO in the past year included co-ordinating major cross-bureau policies selected by the senior leadership of the Government; co-ordinating the public consultation and production of the 2018 Policy Address; providing “first-stop and one-stop” project consultation and co-ordination services for innovative projects; administering the Public Policy Research (PPR) Funding Scheme and the Strategic Public Policy Research (SPPR) Funding Scheme; and fostering a public policy research community.

(2) & (3)

A total of 8 projects were received by PICO in 2018-19 and the details of the projects are tabulated as follows:

	Project Title	Nature/Content of the Project	Progress
1	Tin Shui Wai Public Market*	Studies on site selection for the new public market to be provided in Tin Shui Wai were carried out in collaboration with relevant bureaux and departments	Studies were completed and announced in the 2018 Policy Address
2	Tung Chung Public Market*	Studies on site selection for the new public market to be provided in Tung Chung were carried out in collaboration with relevant bureaux and departments	Ditto
3	Re-design of Yi Pei Square Playground in Tsuen Wan*	Coordinating with departments and collaborating with voluntary designers to re-design the Yi Pei Square Playground in Tsuen Wan and enhance its facilities by incorporating innovative and inclusive elements	Conceptual design was completed and the relevant committee of the Tsuen Wan District Council was consulted. The committee had no objection to the project

	Project Title	Nature/Content of the Project	Progress
4	Re-design of 3 mini-rest gardens*	Coordinating with departments and collaborating with voluntary designers to re-design 3 mini-rest gardens (i.e. Hamilton Street Rest Garden , Portland Street Rest Garden and Sitting-out Area under Flyover in Hill Road at Central & Western District) and upgrade the old public space by injecting innovative design elements	Conceptual design was completed and the relevant committees of the Yau Tsim Mong District Council and Central & Western District Council were consulted. The committees had no objection to the projects
5	STEAM School by the Shaw Foundation	Liaising and coordinating with relevant departments to assist the proponent in setting up in Clearwater Bay the first school in Hong Kong with science, technology, engineering, arts and mathematics (STEAM) as its main direction of curriculum planning, with the aim of nurturing students interested in innovation and technology	The project is being handled by PICO
6	“Light Be” Light Housing	To provide housing units in Sham Tseng for families in need	After preliminary study, PICO referred the project to the Task Force on Transitional Housing newly formed under the Transport and Housing Bureau for follow-up action
7	A social housing project in the New Territories **	To provide housing units for families in need	Ditto
8	A social housing project in Kowloon **	To provide housing units for families in need	Ditto

* The co-ordination work provided by PICO for the relevant projects has been completed. If necessary, PICO may continue to provide consultation services for project proponents/departments.

** The proponents would like to announce the details of the projects at appropriate time.

The Project Co-ordination Team under PICO is composed of 4 officials in various professions and with different experience, including a Senior Town Planner, a Senior Project Manager and Project Managers. The remuneration and relevant expenditure of the staff of the Project Co-ordination Team is covered in the estimated expenditure provided in Reply (1) above.

(4) & (5)

Since its establishment in April last year, PICO has strived to promote public policy research and foster a public policy research community in Hong Kong. The Public Policy Research Funding Scheme Unit under PICO has a total of 5 staff responsible for the administration of 2 research funding schemes, namely the Public Policy Research (PPR) Funding Scheme and the Strategic Public Policy Research (SPPR) Funding Scheme. The relevant expenditure of the staff of the Public Policy Research Funding Scheme Unit is covered in the estimated expenditure provided in Reply (1) above.

To further enhance the policy relevance and impact of the findings of the studies funded under the 2 schemes, PICO has updated the assessment criteria of the schemes, focusing more on whether the policy research concerned can address the development needs of public policies of Hong Kong. PICO has also streamlined the application procedures to encourage more research institutes and think tanks to make applications. In addition, after completion of the research projects funded by the 2 schemes, the relevant reports which have been accepted by the Assessment Panel will be uploaded onto PICO's website for public reference. At present, 92 research reports of the PPR Funding Scheme have been uploaded onto PICO's website.

From 2017-18 to 2018-19 financial years, PICO received a total of 225 applications under the PPR Funding Scheme and the SPPR Funding Scheme, 52 of which had been funded, involving a total funding of about \$46.78 million. Details of the projects concerned are at [Annex](#). As for details of completed research projects, please refer to their reports which have been uploaded onto PICO's website.

- (6) In 2018-19, PICO co-ordinated a number of major cross-bureau policies and supported relevant bureaux in formulating policies, including providing research support for the new housing initiatives announced by the Chief Executive (CE) on 29 June 2018, conducting policy research and collecting proposals from the training bodies concerned on the commitment made in the 2017 Policy Address to strengthen Hong Kong's position as a regional talent hub, and undertaking policy research and meeting with the industry and stakeholders to listen to their views on the measures to enhance the development of high value-added maritime services as announced by the CE in the 2018 Policy Address. As policy research and co-ordination work is the daily work of PICO, we do not have separate account for the manpower and expenditure involved for individual tasks.
- (7) The main objective of the policy research and co-ordination work of PICO is to identify innovative solutions for complex and important cross-bureau policy matters. In exploring innovative solutions for policy research and projects entrusted to PICO, it will place special emphasis on evidence-based research and stakeholder engagement with a view to ensuring that public views are taken into account at the early stage of

policy formulation. The effectiveness of public participation will be reflected in the innovative and practical solutions identified after exploring and deliberating the policy recommendations and options with stakeholders.

An example is the public consultation of the 2018 Policy Address co-ordinated by PICO. In addition to conventional channels such as email, telephone, fax and mail by post, members of the public could also make use of new channels provided by PICO, including e-submission through the 2018 Policy Address public consultation website as well as the CE's Facebook and Instagram pages, to express their opinions. Furthermore, PICO produced a number of publicity videos and uploaded them onto CE's Facebook and Instagram pages to encourage the public to give their views on different topics. During the public consultation period of the 2018 Policy Address, PICO received a total of about 12 800 submissions from members of the public, which is more than those received in the public consultation of the previous Policy Addresses.

- End -

Public Policy Research Funding Scheme**Proposals received and assessed in the financial year of 2017-18**

No.	Institution/ Think Tank	Project Title
1*	HKBU	Investigating Hong Kong Students' Critical News Literacy in the Age of Social Media
2*	HKBU	Differential In-migration, Housing Access and Spatial Segregation: Hong Kong since 1997
3*	Hong Kong Shue Yan University	From Ketamine to Ice: Neutralisation Techniques and Risk Perception of Adolescent Drug Abusers
4*	LU	Construction of Mainland China - Hong Kong Economic Integration Index and Its Application to Facilitate Public Policy Research in Hong Kong
5*	CUHK	Maintaining Hong Kong Aviation-hub Position Under the ASEAN - China Air Transport Agreement
6*	EdUHK	Life Course Effects on Marital Stability: Experience of Remarried Mainland Chinese Migrant Women in Hong Kong
7*	PolyU	Facilitating the Diffusion of Building Information Modelling in the Hong Kong Construction Industry: A Network Perspective
8*	HKU	Exploring the Motivations, Incentive Designs, and Performance of Open Innovation in Hong Kong
9*	HKU	Associations between Emerging Political Ideology, Political Participation and Social Media Use: Making Sense of the Connections between "Localism", "Populism", and "Post-materialism" in Hong Kong
10*	CityU	Enhancing the Environmental Effectiveness of Overall Thermal Transfer Value Regulation for Green Building Design in Hong Kong

No.	Institution/ Think Tank	Project Title
11*	CUHK	Out-of-home Activities and Social Exclusion among Hong Kong's Aging Population: A Study of the Elderly's Activity-travel Patterns and Its Implication on Well-being
12*	CityU	Demographic and Social Indicators of Youth Volunteering in Hong Kong
13*	LU	Relationship between Poverty and Neurocognitive Skills
14*	CUHK	Investigating the Preference, Attitude and Perception of Frail Older People on Consumer-directed Long-term Care in Hong Kong
15*	CUHK	Promoting e-mobility in Hong Kong: Institutional and Spatial Contexts, Public Acceptance, and the Location Choice of Public Electric Vehicle Charging Facilities
16*	HKU	Opening Doors, Creating Pathways - A Qualitative Study of Social Harms and Service Access of Young People from Ethnic Minority Backgrounds in Hong Kong
17*	HKU	Financial Inclusion and Bank Account Opening: Deploying Financial Technology and Regulatory Technology for Improving Banking Services Accessibility Inside Hong Kong's Anti-Money Laundering Law
18*	CUHK	Tracking the Future: The Perception of Future and Aspirations of Hong Kong Youth
19*	EdUHK	Global Governance Hub: A New Dimension in Hong Kong's Global City Strategy?
20*	PolyU	Family Policies, Social Norms and Fertility Decisions: A Survey Experiment
21*	PolyU	Clear up Toxic Smog and Improve Air Quality in Hong Kong
22	CityU	Immigration and the Neighborhood: New Evidence from Recent Immigrants in Hong Kong
23	CityU	The Effect of Social Networks on Housing Outcomes: Evidence from Mainland Students in Hong Kong

No.	Institution/ Think Tank	Project Title
24	CityU	Mapping Non-Commonly-Taught-Language Resources in Hong Kong for “One Belt and One Road”
25	CityU	Procedural Justice, Work Engagement and Compliance among Hong Kong Police Officers: A Study of Sources of Police Work Stress
26	CityU	Intergeneration Care: Implications to Childcare Policy in Hong Kong
27	CityU	Healthcare Social Enterprise as a Model of Public Health Intervention
28	CityU	Perspectives of Children on Health and Well-being in Hong Kong: A Multidimensional Approach
29	Hang Seng Management College [^]	The Transformation of Trade Network along Belt and Road Initiative - The Opportunities and Challenges to Hong Kong International Trading and Logistics Industries
30	HKBU	Beyond the Digital Divide: A Qualitative Study on the Cause of Elderly Social Isolation in Hong Kong, Elderly ICT Usage, and ICT-Mediated Social Isolation Interventions
31	HKBU	A Therapeutic Art Education Program for Promoting Elderly People’s Psychological Well-being
32	HKBU	To Investigate Elite Athlete Immigrants in Hong Kong Squad, and Public Opinion towards Athlete Immigration in Hong Kong
33	LU	Tibet and Xinjiang Since the Riots of 2008 and 2009: Governance, Grievances, and Implications for Hong Kong
34	CUHK	Education as Soft Power: HK-trained Southeast Asian Postgraduates’ Career Advancement and Their Connections with Hong Kong
35	CUHK	Tracking the Future: The Perception of Future and Aspirations of Hong Kong Youth
36	CUHK	Comparative Study of Multi-faceted Social Identity in Hong Kong Society and Development of Deep-seated Public Opinion Extraction Platform - on the Basis of Big Data News Media
37	EdUHK	Enhancing the Financial Well-being of the Working Poor: The Role of Financial Literacy and Resilience Intervention

No.	Institution/ Think Tank	Project Title
38	EdUHK	Career and Life Planning for Hong Kong Youth Development : Challenges and Opportunities
39	PolyU	Uptake of Industrialization in Building Construction: A Dynamic Socio-technical Network Analysis
40	PolyU	Employing People with Disabilities in the Hong Kong Hospitality Industry: Perspectives of Customers, Employers and Managers, Employees with Disabilities, Co-workers and Government
41	PolyU	Empowering Women and Developing a Code of Practice on Women's Employment in the Hospitality Industry
42	PolyU	Efficacy, Legitimacy and Elections in Hybrid Regimes: Dynamics of Citizen Attitudes and Hong Kong's Chief Executive Election
43	PolyU	The Effects of Gambling Fallacy on Gambling Motivation, Gambling Passion, and Problem Gambling Behaviors: The Case of Hong Kong Adolescents and Adults
44	PolyU	Enhancing Residents' Understanding of and Pride in Hong Kong as a Tourism Destination through Public Policy
45	HKU	Tracking the Development of School-based Practices under the Fine-tuning Medium-of-instruction Policy in Hong Kong
46	HKU	Developing and Testing the Effects of a Multi-level Anti-depression Campaign in Two Districts in Hong Kong: Towards Building a New Model for Mental Health Promotion
47	HKU	Perinatal Risk Factors for Premature Mortality in Children and Adolescents in Hong Kong
48	HKU	Deciphering Hong Kong's Core Values through the Legislative Council Election
49	CityU	"Made in Hong Kong" for "Maritime Silk Road" - A Study of Opportunities for Hong Kong's Building Professionals and Design Industry
50	CityU	The Phenomenon of Police-ethnic Minority Encounters in Hong Kong: A Pathway towards Social Integration and Crime Control

No.	Institution/ Think Tank	Project Title
51	CityU	Developing Hong Kong-ASEAN Trade and Investment Relations and the Significance of the Ongoing Free Trade Negotiations
52	HKBU	Achievement Goals, Social Comparison, and Perceived Competence in Hong Kong Secondary School Students: A Longitudinal and Experimental Study
53	CUHK	The Role of Financial Advisers in the Investment Decision-making Process of MPF Members in Hong Kong
54	PolyU	Clear up Toxic Smog and Return Blue Sky to Hong Kong
55	PolyU	Monitoring of Land Use and Land Cover Changes in Central Asia Region Using Technologies of Remote Sensing and Geographic Information Systems in Support of the Belt and Road Initiative
56	PolyU	To Build or Not to Build? Decision Making in Infrastructure Investment
57	PolyU	Hong Kong's Tomorrow - The Effect of Political Environment on Tourism Industry
58	HKUST	An Intergenerational Policy Experiment to Promote the Social Mobility of Children in Poverty and Productive Aging in Hong Kong: An Early Childhood Internet-based and Family-based Intervention Study
59	HKU	Understanding Stigma in Promoting Community Recovery and Integration for Persons with Mental Illness in Hong Kong
60	HKU	Poverty and Social Inequality in Hong Kong: Do Differences in Teacher Quality Among Schools of Different Composite Socioeconomic Status Explain the Disparity in Student Mathematics and Science Achievement?
61	HKU	Exploring and Evaluating Palliative Care Models: An Empirical Study of Users' Expectations and Preferences in Hong Kong
62	HKU	Surgery rate and health-related quality of life since the commencement of the Hong Kong Scoliosis Screening Programme

No.	Institution/ Think Tank	Project Title
63	CityU	Investigating Productive Media Use among Hong Kong Youth for Academically-relevant Purposes: A Qualitative and In-depth Study
64 [#]	CityU	Investigating the Feasibility of Mandatory Implementation of Life Cycle Assessment (LCA) on Renewable Energy Systems for Green Building Design in Hong Kong
65	CityU	Housing Attitudes and Expectations among Young People in Hong Kong: Adding a Longitudinal Perspective
66	CityU	Intergeneration Care: Implications to Childcare Policy in Hong Kong
67	CityU	How to Reconcile Growing Welfarism and Capitalism under One Country Two Systems
68	HKBU	Hong Kong Elite Sport Development: A Comprehensive Review
69	HKBU	Adopting Different Types of Achievement Goals to Promote Perceived Competence for Secondary School Students in Hong Kong: Alleviating the Negative Effects of Unfavorable Social Comparisons
70	LU	Policy Knowledge and Institutional Memory: The Functioning of the Pre-1997 Governing System in Hong Kong
71	CUHK	Evaluating Departmental Policy and Attitudes to the Ombudsman
72	EdUHK	Social Media, Contentious Politics and Governance: Are Hong Kong's "Keyboard Warriors" a Threat or a Support to Good Governance?
73	EdUHK	Enhancing the Employability of Adolescents with High Functioning Autism
74	PolyU	Made in China 2025: The Challenges and Opportunities of Hong Kong Design Industry
75	PolyU	Employing People with Disabilities in the Hong Kong Hospitality Industry: Perspectives of Employers and Customers
76	PolyU	Does Hong Kong Attract Too Many Visitors for Its Own Good? The Impact of Tourism on the Wellbeing of Hong Kong Residents

No.	Institution/ Think Tank	Project Title
77	HKU	The Contribution of Student Ability Grouping and Student-centered Teaching to Student Mathematics Learning
78	CityU	Types and Impacts of Cross-border Governance in the Pearl River Delta
79	CityU	Integrating Conservation and Development? Towards a Model of Sustainable Management of Country Park Enclaves in Hong Kong
80	CityU	Preventive Measures for Cruelty to Animals: Exploration of the Feasibility of Animal Cops in Hong Kong
81	CityU	Challenges and Opportunities of the Blockchain Technology for Hong Kong Cultural and Creative Industries
82	CityU	Information Barriers, Housing Searches, and Residential Satisfaction: Evidence from Mainland China Students in Hong Kong
83	CityU	Public Policy Software Development for Automatic Apartment Light Counting Using Affordable Mobile Phone Camera and Its Non-intrusive Applications to Fast and Approximate Hong Kong Housing Vacancy Estimation with Actual Image Evidence
84	CityU	Estimates of the Impact of a Haunted House on Property Values: Evidence from Hong Kong
85	CityU	Pearl River Delta (PRD) Single Market: Free Trade Corporation beyond CEPAs
86	HKBU	Legal Interpreting as a Profession: Its Development, Challenges and Training, a Case for the Ethnic Minorities' Interpreters in Hong Kong
87	HKBU	The Labor Market Effects of Immigration on Natives in Hong Kong
88	HKBU	The Study of Voluntary Contribution and Annuity for Retirement Protection in Hong Kong
89	LU	How Should Research Be Assessed? A Comparative Study of the RAE and the REF

No.	Institution/ Think Tank	Project Title
90	CUHK	Development of Innovative Technology-based Lessons in Kindergartens: Promote Communication and Social Competence in Children with Autism in Early Childhood via Robot Drama Classes
91 [#]	EdUHK	Career and Life Planning for Hong Kong Youth Development: Challenges and Opportunities
92	EdUHK	A Study of Curriculum Decision Making on Using Putonghua as a Medium of Instruction to Teach Chinese Language
93	PolyU	Conservation of Religious Heritage Buildings: Bridging the Gap between Ethnic Minorities and Local Chinese
94	PolyU	Enhancing the Well-being of the Elderly through Hospitality Approach: A Study of Hong Kong Nursing Homes
95	PolyU	Effective Enforcement Measures and Penalties Combating Drug Driving in Hong Kong
96 [#]	PolyU	The Possibility of Reducing Illuminance Level by Using LED Lighting Products with High CRI for Energy Reduction in Green Buildings
97	PolyU	Impact of Short-term Study Abroad Programs on the Development of University Students in Hong Kong
98	HKU	Stalking, Intimate Partner Violence and Debt Collection Problems in Hong Kong
99	HKU	ICT-enhanced Open-access Self-directed Learning in Hong Kong: Options for Design, Implementation and Management
100	HKU	SkygardenHK: Developing a Rooftop Inventory for Urban Hong Kong Greening Applications

* Granted projects

Proposals no. (64), (91) and (96) were received in the financial year of 2017-18 but funded in the financial year of 2018-19.

^ With effect from 30 October 2018, “Hang Seng Management College” has been renamed “The Hang Seng University of Hong Kong”.

Public Policy Research Funding Scheme

Proposals received and assessed in the financial year of 2018-19

No.	Institution/ Think Tank	Project Title
1*	PolyU	Employing People with Disabilities in the Hong Kong Hotel Industry: Perspectives of Employers
2*	PolyU	Examining Cross-national Destination Image of Hong Kong with Big Data Analytics and Social and Cultural Distance
3*	HKU	Ambient Ozone Levels in Hong Kong: The Lower The Better?
4*	HKU	Re-establishing Ferry's Key Position in the Sustainable Transport System of Hong Kong
5*	HKBU	Engaging the Community to Develop a Model for Sustainable Energy Futures: A Case Study of Two Prospective Solar Communities in Hong Kong
6*	EdUHK	How to Increase the Demand for Private Long-term Care Insurance in Hong Kong?
7*	PolyU	An Analytical Study on Preferences of the Elderly in Visiting Public Open Spaces
8*	PolyU	Made in China 2025: The Challenges and Opportunities of the Hong Kong Design Industry
9*	PolyU	Simulating the Impact of Construction Industrialization Policies on Its Update in Hong Kong: A Socio-technical System Perspective
10*	HKU	Defining Sonhood: The Exploration of Lived Experience of the Caregiving Sons in Their Late Adulthood in Hong Kong
11*	HKU	Hong Kong Youths' Attitudes towards Suicide, Coping Strategies and Online Help-seeking
12*	EdUHK	Challenges and Opportunities with Hong Kong Students' Science, Technology, Engineering, and Mathematics Aspirations

No.	Institution/ Think Tank	Project Title
13*	PolyU	Strategies and Measures for Construction and Demolition Waste Management of Refurbishing/Renovating Existing Buildings in Hong Kong
14*	PolyU	An Investigation of the Price and Rental Effects of “Green” Buildings in Hong Kong’s Housing Market and Its Implications for Policy
15*	PolyU	Impact of Short-term Study in Mainland China Programme on Hong Kong Local University Students’ Intercultural Competence, Perception and Attitude about Mainland China, and National Identity
16*	HKU	Promoting Science, Technology, Engineering, and Mathematics Education in Hong Kong: Using Analytics-supported E-learning to Enhance Student Attitudes and Achievement in Science
17*	CUHK	Meso-institution as Agent of Social Mobilization and Consensus Building: The Case of Tongxianghui
18*	CUHK	Are Cities in Guangdong-Hong Kong-Macao Bay Area Development Attractive to University Students in Hong Kong? From Perceived Image to Locational Decisions
19*	CUHK	A Study on the View of Hong Kong Parents on Secondary Use of Dried Blood Spots in Newborn Screening Program - Implications on Evidence-based Policies
20*	PolyU	Investigating the Potential for Robotic Technology Adoption in the Hong Kong Tourism Industry
21*	HKUST	Trans-regional Air Pollution Control in the Guangdong-Hong Kong-Macau Greater Bay Area: The Interplay between Science and Policy
22*	HKU	“Finding the Needles in a Haystack”: Identification of the Illegal Dumping of Construction Waste Using Big Data
23	Business Environment Council Limited	Policy Options for Reducing Carbon Emissions - A Holistic Analysis

No.	Institution/ Think Tank	Project Title
24	CityU	Transition to Active and Healthy Aging after Retirement: An Intervention Study about Intergenerational Volunteering and Incremental Mindset
25	CityU	Promoting Behavior-driven Energy Efficiency in Commercial Buildings: An Agent-based Policy Support System
26	HKBU	Ecosystem Services Assessment of Undeveloped Woody Landscapes in Hong Kong: The Value of Scenic Landscape Views According to the Hedonic Property Pricing Model
27	HKBU	Physical Activity, Cognitive Functioning and Quality of Life of Community-dwelling Older Adults in Hong Kong: What Role Physical Fitness May Play?
28	CUHK	Education as Soft Power: Hong Kong-trained Non-local University Students' Connections and Their Career Plan in Hong Kong
29	CUHK	Are Countries in the Belt and Road Initiative Attractive to University Students in Hong Kong? From Perceived Image to Locational Decisions
30	CUHK	Evaluation of the Awareness and Knowledge of Male Fertility Preservation among Medical Professionals and General Public
31	EdUHK	Advancing Job-and Health-associated Outcomes for Hong Kong Small and Medium Enterprise Employees: A Smartphone-based Intervention Study on Supervisor Support
32	PolyU	A Study of Regulatory and Remedial Issues Concerning Ship-source Pollution in Hong Kong and Pearl River Delta Region
33	PolyU	Strategic Scenario Planning for Tourism in Hong Kong in 2030
34	PolyU	Social Integration and Healthy Ageing in Recent Ageing Immigrants from Mainland China to Hong Kong
35	PolyU	Attracting Mainland Chinese Tourists from Different Administrative Regions through Formulating Tourism Policies
36	PolyU	Improving Patient Experience in Public Hospitals through Hospitableness in Hong Kong from Public Policy Perspective

No.	Institution/ Think Tank	Project Title
37	HKU	Designing Effective Citizen Science Programs in Hong Kong
38	HKU	Understanding the Stigma in Promoting Community Recovery and Integration for Persons with Mental Illness in Hong Kong
39	HKU	Innovative Reclamations for Hong Kong
40	CityU	How Green Buildings Contribute to Occupant Well-being? Longitudinal Evidence from Green Public Housing in Hong Kong
41	HKBU	Development of Physical Activity Well-being Index
42	HKBU	Challenges and Opportunities in the Global Economy: How the Media and the Public Perceive Hong Kong's Global Identity, Economic Priorities and the Belt and Road Initiative
43	LU	Successful Aging at Work among Older Workers in Hong Kong: An Investigation of Resources and Constraints
44	CUHK	Hong Kong's Logistics Industry Development: Development Strategies in the New Spatial Context of Greater Bay Area
45	CUHK	Development and Evaluation of Informal Caregiving Competence Assessment for Informal Caregivers of Hong Kong Chinese Community-dwelling Elderly
46	CUHK	Unequal Schooling in Hong Kong?: A Study of Teaching and Learning in Four Secondary Schools
47	EdUHK	Downward Intergenerational Transfers to Adult Children from Middle-aged Parents in Hong Kong
48	EdUHK	Be Positive but Stay Realistic: An Online Positive Psychology Intervention to Improve Hong Kong University Students' Optimal Well-being
49	EdUHK	Multi-modal Measurement of Learning Engagement among Hong Kong Primary School Students
50	EdUHK	Leveraging Technology to Transform Family Dementia Care in Hong Kong

No.	Institution/ Think Tank	Project Title
51	EdUHK	Enhancing English Reading and Vocabulary Knowledge of Chinese Kindergarteners Living in Poverty by Using e-books: A Randomized Experiment Study
52	PolyU	Effects of Building Lift-up Design on Interunit Dispersion in an Urban Environment
53	PolyU	The Establishment of a Walkability Index in Relation to Greater Well-being of Hong Kong's Older Population
54	PolyU	Making Cities Resilient along the Belt and Road: Hong Kong Connection
55	PolyU	Examining Knowledge and Views on Child Protection: A Survey of Key Professionals in Hong Kong
56	HKU	Smart Use of Parking Spaces in Hong Kong: Explorations of an Internet of Things-enabled Sharing and Allocation System
57	Tung Wah College	Flipped Learning and Reading Motivation Exploration Study
58	CityU	Immigration and the Neighborhood: The Impact of Recent Mainland Chinese Immigrants on Neighborhood Values in Hong Kong
59	CityU	Learning Digital Media at Home: A Mixed-methods Study with Hong Kong Youth and Parents about Home Environments, Interactions, and Digital Literacy Development
60	CityU	Understanding Young "Drifters in Hong Kong" (Gangpiao): Cultural and Behavioral Conflicts, Politics of Belonging, and Assimilation
61	HKBU	A Study of Development of Esports in Hong Kong
62	HKBU	The Study of Voluntary Contribution and Annuity for Retirement Protection in Hong Kong
63	HKBU	Effects of Public Parks on Physical Activity, Quality of Life, and Mental Health in Hong Kong Older Adults: Building Evidence for Policy Making

No.	Institution/ Think Tank	Project Title
64	LU	Housing and Young People: The Attitudes and Expectations of Parents
65	SD Advocates	The Necessity of Relocating Hong Kong Container Terminals and Its Significant Contribution to Land Supply
66	EdUHK	Investigating the Effectiveness of an Information Technology Entrepreneurship Training Program for the Ethnic Minority People in Hong Kong
67	EdUHK	Teachers Need Real Feedback: A Study of Classroom Analytics
68	EdUHK	Towards Social Inclusion: Analysing Government Campaign's Effectiveness in Promoting Social Harmony on New Immigrants
69	PolyU	An Automatic Identification System Data-based Approach to Regulate Air Pollution from Ships in the Pearl River Delta
70	PolyU	Towards Understanding the Challenges and Recommendations of Implementing BEAM-Plus (Building Environmental Assessment Method-Plus) to Existing Buildings in Hong Kong
71	PolyU	Identifying Barriers to Implement Corporate Social Responsibility Practices for Local Community in the Hong Kong Hotel Industry to Improve Public Policies
72	PolyU	Improving Patient Experience in Hong Kong Public Hospitals via Hospitableness of Doctors in Doctor and Patient Communication
73	HKU	Development of Treaty Arbitration under the Organisation for Economic Co-operation and Development's Multilateral Agreement to Prevent Base Erosion and Profit Shifting in Hong Kong
74	Chu Hai College of Higher Education	The Fully Funded Basic Public Pension Plan
75	CityU	Urban Renewal and Housing Externalities: Evidence from Hong Kong
76	CityU	Social Consensus on Ethical Dilemmas of Autonomous Vehicles in Hong Kong

No.	Institution/ Think Tank	Project Title
77	Civic Exchange	Catching the Green Wave: Roadmap for Establishing Hong Kong as a Regional Green Finance Hub
78	HKBU	The Social Integration of the New Mainland Chinese Immigrants in Hong Kong: An Ethnic Network Perspective
79	LU	Attracting Innovation Talent: Strategies for Hong Kong and Collaboration in the Guangdong-Hong Kong-Macao Bay Area
80	CUHK	Strategic Development of Hong Kong's Aviation Sector in the Guangdong-Hong Kong-Macao Greater Bay Area
81	EdUHK	No Child Left Behind: Computer-mediated Scaffolding in Learning Fractions for Students with Learning Disabilities or Learning Difficulties
82	EdUHK	Using Student Well-being for Informing Policies: Drivers, Measurements, and Recommendations
83	PolyU	Effective Measures Combating Drug Driving in Hong Kong
84	PolyU	Effects of Building Lift-up Design on Interunit Dispersion in an Urban Environment
85	PolyU	Conservation of Religious Heritage Buildings: Bridging the Gap between Ethnic Minorities and Local Chinese
86	PolyU	Can We Optimize the Housing Development Process in Hong Kong: A Study of Existing Policies, Rules and Institutions
87	PolyU	Impact of Employing Elderly People in the Hong Kong Hospitality Industry: Stakeholders' Perspective
88	PolyU	"Freedom to Work, or Freedom from Work?": Free Time Use, Work-life Balance, and Well-being of University Academics in Hong Kong
89	HKU	A Multi-level Strategy on Mental Health Prevention and Early Intervention for Chinese Mainland Immigrants in Hong Kong

* Granted projects

Strategic Public Policy Research Funding Scheme

Proposals received and assessed in the financial year of 2017-18

No.	Institution/ Think Tank	Project Title
1*	HKUST	Strategies for Enhancing Walkability in Hong Kong via Smart Policies
2*	HKU	Antimicrobial Resistance Policy Framework in Big Bay Area (Guangdong-Hong Kong-Macao)
3*	HKU	In Search of New Economic Cooperation Models Between Hong Kong and the Big Bay Area
4	Chu Hai College of Higher Education	Eurasian Trade and Logistics Evolution under the One-Belt One-Road Initiative and the Implications for Hong Kong
5	CityU	Youth and Effective Communication in Public Governance: A Case Study of Belt and Road Initiative
6	CityU	The TIPE Model and Policy Study for Technology Transfer to Guangdong-Hong Kong-Macau Big Bay Area via Hong Kong
7	CityU	Smart City: Behavioural Insights for Smart Government
8	CityU	Understanding the Change in National Identity among Hong Kong Secondary Students: The Antecedents and Consequences
9	CityU	Change and Prospect of Relationship between the Central Authorities and The Hong Kong Special Administrative Region under “One Country, Two Systems”
10	CityU	Towards Effective ICT Policies for Secure and Resilient Critical Infrastructure for Hong Kong
11	Hang Seng Management College^	From Two Separate Systems to Compatible Development: Economic Integration Between Hong Kong and the Big Bay Area

No.	Institution/ Think Tank	Project Title
12	HKBU	An Evaluation of Elite Sport Policy in Hong Kong and Policy Learning and Transfer from Successful Nations
13	Hong Kong Shue Yan University	The Unique Role of Hong Kong as the “Super-connector” in the Belt and Road Initiative: Assessing the Feasibility and Transaction Cost of Economic Integration
14	LU	The Big Bay Area (BBA) of Guangdong, Hong Kong and Macau: Mechanism and Strategies for Collaboration, Development, and Growth
15	LU	Giving Young People a Voice: Aspirations and Experiences of Growing up in Southern China’s Big Bay Area
16	EdUHK	If You Make It, will They Use It? Leveraging Technology to Transform Family Dementia Care in Beijing, Taipei, and Hong Kong
17	PolyU	Development of a Policy for Promoting the Usage of Pervious Concrete as a Sustainable Pavement Material in Big Bay Areal
18	PolyU	Study on the Policy for Developing Offshore Wind Power in the Guangdong-Hong Kong-Macao Big Bay Area
19	HKU	Connecting Belt and Road: The Protection for Logistics Workers of e-Commerce in China and Germany

* Granted Projects

^ With effect from 30 October 2018, “Hang Seng Management College” has been renamed “The Hang Seng University of Hong Kong”.

Strategic Public Policy Research Funding Scheme

Proposals received and assessed in the financial year of 2018-19

No.	Institution/ Think Tank	Project Title
1*	CUHK	Moving to and Working in the Guangdong-Hong Kong-Macao Bay Area Among Hong Kong Residents: Intention, Experience and Settlement Outcomes
2*	HKUST	Accelerating the Development of a Global Innovation and Technology Hub in the Guangdong-Hong Kong-Macao Bay Area: The Roles of Public Research Universities in Hong Kong
3*	HKU	Boosting Construction Waste Material Sharing in the Guangdong-Hong Kong-Macao Bay Area
4	City Think Tank	An In-depth Empirical Investigation of Guangdong-Hong Kong-Macao Bay Area Development Paradigm, Opportunities and Public Policy Needs
5	CityU	Experiences Learned and Opportunities Explored from the Belt and Road Initiative Projects: A Firm-based Approach to the Role of Hong Kong in the Belt and Road Initiative
6	CityU	Non-Invasive Prenatal Testing Procedure Control Policy
7	CityU	Towards Effective Information and Communication Technology Policies for Secure and Resilient Critical Infrastructure for Hong Kong
8	Hang Seng Management College^	A Study of Fake News
9	International Academy of the Belt and Road	The Legal Risks Prevention and Control of the Belt and Road

No.	Institution/ Think Tank	Project Title
10	CUHK	Impacts of Light Pollution on Sleep Quality of City Residents in Hong Kong
11	CUHK	Digital Youth English Program for Belt and Road: A Pilot Study across Hong Kong, Singapore and Vietnam
12	PolyU	Land Use Policies for Smart City Development in Hong Kong: A Participatory Platform Based on Spatial Analysis Technology
13	PolyU	Smart Fire Safety Policy for Megacities
14	HKUST	Public Private Partnership Strategies for Efficient Infrastructure Development in the Guangdong-Hong Kong-Macao Bay Area
15	HKU	Designing Effective Multi-jurisdictional Community Engagement and Grievance Mechanisms Along the Belt and Road: A Law and Policy Perspective
16	HKU	Use of Technology for Personal Development: Implementation of Sexuality Education to Primary School Students in Hong Kong via Gamified Learning Methods
17	Tianda Institute	A Strategic Approach to Tackle the Impact of Demographic Changes in the Next Three Decades on the Implementation of Ageing-in-place for “Old-olds” in Hong Kong

* Granted projects

^ With effect from 30 October 2018, “Hang Seng Management College” has been renamed “The Hang Seng University of Hong Kong”.

- End -

CONTROLLING OFFICER'S REPLY**CSO053****(Question Serial No. 3201)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Despite mentioning that Hong Kong should endeavour to diversify its economy, the Budget Speech focuses at great lengths on financial services and innovation and technology. In this connection, please inform this Committee of the estimated growth in various economic sectors in the coming 5 years:

Economic activity	2019-20	2020-21	2021-22	2022-23	2023-24
Agriculture, fishing, mining and quarrying					
Manufacturing					
Electricity, gas and water supply, and waste management					
Construction					
Import/export, wholesale and retail trades					
Accommodation and food services					
Transportation, storage, postal and courier services					
Information and communications					

Economic activity	2019-20	2020-21	2021-22	2022-23	2023-24
Financing and insurance					
Real estate, professional and business services					
Public administration, social and personal services					
Ownership of premises					

Asked by: Hon TIEN Puk-sun, Michael (LegCo internal reference no.: 48)

Reply:

The Government took into account the forecast growth of the overall economy in the short to medium term when formulating the Budget, but did not produce forecasts on the growth rates of individual economic sectors.

- End -

CONTROLLING OFFICER'S REPLY

CSO054

(Question Serial No. 1951)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. Regarding projects funded by the Public Policy Research (PPR) Funding Scheme and the Strategic Public Policy Research (SPPR) Funding Scheme, please provide a list of the name and the amount of provision of each research project respectively.
2. Please list the names of completed research projects.
3. The Administration said that it will work with the relevant bureaux and departments in reviewing existing legislation and regulations with a view to removing or updating provisions that impede innovation and economic development. Please provide a list of bureaux and departments with which the Administration is expected to work in 2019-20, and the names of the existing laws to be reviewed respectively.

Asked by: Hon WONG Pik-wan, Helena (LegCo internal reference no.: 43)

Reply:

1 and 2.

Established in April 2018, the Policy Innovation and Co-ordination Office (PICO) has been responsible for administering the Public Policy Research Funding Scheme and the Strategic Public Policy Research Funding Scheme since the 2018-19 financial year. The total funding amount granted for research projects under the 2 schemes in 2018-19 is \$24.74 million. The titles and funding amount of the individual funded projects are detailed at Annex. The relevant projects are in progress.

3. Reviewing the legislation and regulations that impede innovation and technology (I&T) and economic development is one of the Government's eight major directions for I&T development. PICO has started the relevant work. PICO will take into account the views and recommendations put forward by various stakeholders, including the industry and service users and also consult the relevant policy bureaux and departments (B/Ds) to identify the scope and priorities for the review. In 2019-20, PICO will study the

arrangements of advance directives and the relevant end-of-life care, including making reference to the arrangements adopted by other cities in addressing such issues and meeting with stakeholders, with a view to assisting the Food and Health Bureau in formulating proposals for public consultation. Besides, PICO will review the Road Traffic Ordinance and its subsidiary legislation to see whether the legislation is capable of supporting the development and application of autonomous vehicles and telematics.

- End -

Research Projects Funded by
the Public Policy Research Funding Scheme in 2018-19 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
1	2018-19 First Round	CityU	Investigating the Feasibility of Mandatory Implementation of Life Cycle Assessment on Renewable Energy Systems for Green Building Design in Hong Kong	320,000
2	2018-19 First Round	EdUHK	Career and Life Planning for Hong Kong Youth Development: Challenges and Opportunities	499,627
3	2018-19 First Round	PolyU	The Possibility of Reducing Illuminance Level by Using LED Lighting Products with High Colour Rendering Index for Energy Reduction in Green Buildings	306,691
4	2018-19 First Round	PolyU	Employing People with Disabilities in the Hong Kong Hotel Industry: Perspectives of Employers	120,175
5	2018-19 First Round	PolyU	Examining Cross-national Destination Image of Hong Kong with Big Data Analytics and Social and Cultural Distance	320,049
6	2018-19 First Round	HKU	Ambient Ozone Levels in Hong Kong: The Lower The Better?	500,000
7	2018-19 First Round	HKU	Re-establishing Ferry's Key Position in the Sustainable Transport System of Hong Kong	810,049
8	2018-19 Second Round	HKBU	Engaging the Community to Develop a Model for Sustainable Energy Futures: A Case Study of Two Prospective Solar Communities in Hong Kong	632,500
9	2018-19 Second Round	EdUHK	How to Increase the Demand for Private Long-term Care Insurance in Hong Kong?	1,086,951
10	2018-19 Second Round	PolyU	An Analytical Study on Preferences of the Elderly in Visiting Public Open Spaces	380,944
11	2018-19 Second Round	PolyU	Made in China 2025: The Challenges and Opportunities of the Hong Kong Design Industry	501,070

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
12	2018-19 Second Round	PolyU	Simulating the Impact of Construction Industrialization Policies on Its Update in Hong Kong: A Socio-technical System Perspective	625,600
13	2018-19 Second Round	HKU	Defining Sonhood: The Exploration of Lived Experience of the Caregiving Sons in Their Late Adulthood in Hong Kong	607,582
14	2018-19 Second Round	HKU	Hong Kong Youths' Attitudes towards Suicide, Coping Strategies and Online Help-seeking	880,918
15	2018-19 Third Round	EdUHK	Challenges and Opportunities with Hong Kong Students' Science, Technology, Engineering, and Mathematics Aspirations	784,300
16	2018-19 Third Round	PolyU	Strategies and Measures for Construction and Demolition Waste Management of Refurbishing/Renovating Existing Buildings in Hong Kong	605,015
17	2018-19 Third Round	PolyU	An Investigation of the Price and Rental Effects of "Green" Buildings in Hong Kong's Housing Market and Its Implications for Policy	422,740
18	2018-19 Third Round	PolyU	Impact of Short-term Study in Mainland China Programme on Hong Kong Local University Students' Intercultural Competence, Perception and Attitude about Mainland China, and National Identity	594,435
19	2018-19 Third Round	HKU	Promoting Science, Technology, Engineering, and Mathematics Education in Hong Kong: Using Analytics-supported E-learning to Enhance Student Attitudes and Achievement in Science	575,170
20	2018-19 Fourth Round	CUHK	Meso-institution as Agent of Social Mobilization and Consensus Building: The Case of Tongxianghui	550,000
21	2018-19 Fourth Round	CUHK	Are Cities in Guangdong-Hong Kong-Macao Bay Area Development Attractive to University Students in Hong Kong? From Perceived Image to Locational Decisions	399,044
22	2018-19 Fourth Round	CUHK	A Study on the View of Hong Kong Parents on Secondary Use of Dried Blood Spots in Newborn Screening Program - Implications on Evidence-based Policies	865,398

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
23	2018-19 Fourth Round	PolyU	Investigating the Potential for Robotic Technology Adoption in the Hong Kong Tourism Industry	292,019
24	2018-19 Fourth Round	HKUST	Trans-regional Air Pollution Control in the Guangdong-Hong Kong-Macao Greater Bay Area: The Interplay between Science and Policy	631,966
25	2018-19 Fourth Round	HKU	"Finding the Needles in a Haystack": Identification of the Illegal Dumping of Construction Waste Using Big Data	447,350

Research Projects Funded by
the Strategic Public Policy Research Funding Scheme in 2018-19 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
1	2018-19	CUHK	Moving to and Working in the Guangdong-Hong Kong-Macao Bay Area Among Hong Kong Residents: Intention, Experience and Settlement Outcomes	3,706,000
2	2018-19	HKUST	Accelerating the Development of a Global Innovation and Technology Hub in the Guangdong-Hong Kong-Macao Bay Area: The Roles of Public Research Universities in Hong Kong	4,374,000
3	2018-19	HKU	Boosting Construction Waste Material Sharing in the Guangdong-Hong Kong-Macao Bay Area	2,902,000

- End -

CONTROLLING OFFICER'S REPLY

CSO055

(Question Serial No. 0816)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. Regarding the various initiatives of the Policy Innovation and Co-ordination Office ("PICO"), including "first-stop and one-stop" project consultation and co-ordination services, administering public policy research funding schemes, etc., what are the expenditure and staff establishment of the major initiatives since its establishment, and what are the anticipated changes in 2019/20?

2. In 2018, PICO received 8 projects related to "first-stop and one-stop project consultation and co-ordination services", and completed 3 projects. What are the details of the above 8 projects, and what are the definition and details of "completed projects"?

3. When the Government submitted the paper on the establishment of PICO to the Finance Committee last year, it stated that it would conduct policy research based on the steer of the "Chief Executive's Council of Advisers on Innovation and Strategic Development". What are the details of the relevant work (such as project scope, research progress, expected completion time, etc.)? What is the expected time of making practical proposals to "remove" legislation or policies that impede innovation?

Asked by: Hon WU Chi-wai (LegCo internal reference no.: 9)

Reply:

1. The Policy Innovation and Co-ordination Office (PICO) was established on 1 April 2018. Its revised estimate for 2018-19 is \$89.7 million, with a civil service establishment of 46 and employing a total of 28 contract staff. In 2019-20, the estimated operating expenditure is \$128.3 million and 1 Motor Driver post is expected to be created. Its civil service establishment will be 47 and a total of 32 contract staff are expected to be employed. As staff members of the divisions/teams are responsible for more than one task, we do not have separate account for the expenditure involved in the individual tasks.

PICO will continue to earmark \$30 million out of the financial provision for 2019-20 for the Public Policy Research Funding Scheme and the Strategic Public Policy Research Funding Scheme.

2. A total of 8 projects were received by PICO in 2018-19 and the details of the projects (including the nature and content of projects) are tabulated as follows:

	Project Title	Nature/Content of the Project	Progress
1	Tin Shui Wai Public Market*	Studies on site selection for the new public market to be provided in Tin Shui Wai were carried out in collaboration with relevant bureaux and departments	Studies were completed and announced in the 2018 Policy Address
2	Tung Chung Public Market*	Studies on site selection for the new public market to be provided in Tung Chung were carried out in collaboration with relevant bureaux and departments	Ditto
3	Re-design of Yi Pei Square Playground in Tsuen Wan*	Coordinating with departments and collaborating with voluntary designers to re-design the Yi Pei Square Playground in Tsuen Wan and enhance its facilities by incorporating innovative and inclusive elements	Conceptual design was completed and the relevant committee of the Tsuen Wan District Council was consulted. The committee had no objection to the project
4	Re-design of 3 mini-rest gardens*	Coordinating with departments and collaborating with voluntary designers to re-design 3 mini-rest gardens (i.e. Hamilton Street Rest Garden, Portland Street Rest Garden and Sitting-out Area under Flyover in Hill Road at Central & Western District) and upgrade the old public space by injecting innovative design elements	Conceptual design was completed and the relevant committees of the Yau Tsim Mong District Council and Central & Western District Council were consulted. The committees had no objection to the projects

	Project Title	Nature/Content of the Project	Progress
5	STEAM School by the Shaw Foundation	Liaising and coordinating with relevant departments to assist the proponent in setting up in Clearwater Bay the first school in Hong Kong with science, technology, engineering, arts and mathematics (STEAM) as its main direction of curriculum planning, with the aim of nurturing students interested in innovation and technology	The project is being handled by PICO
6	“Light Be” Light Housing	To provide housing units in Sham Tseng for families in need	After preliminary study, PICO referred the project to the Task Force on Transitional Housing newly formed under the Transport and Housing Bureau for follow-up action
7	A social housing project in the New Territories **	To provide housing units for families in need	Ditto
8	A social housing project in Kowloon **	To provide housing units for families in need	Ditto

* The co-ordination work provided by PICO for the relevant projects has been completed. If necessary, PICO may continue to provide consultation services for project proponents/departments.

** The proponents would like to announce the details of the projects at appropriate time.

3. The Chief Executive’s Council of Advisers on Innovation and Strategic Development (the Council) was established on 21 March 2018. In 2018, the Council conducted 4 meetings to discuss, among others, how Hong Kong could seize the opportunities brought about by the Belt and Road Initiative and the development of the Guangdong-Hong Kong-Macao Greater Bay Area, how to enhance collaboration with the Association of Southeast Asian Nations, the development of Hong Kong’s maritime and aviation services and the talent and manpower development in Hong Kong. PICO provides research support and secretariat service to the Council, including coordinating and preparing the relevant policy and background papers, to assist members in conducting evidence-based discussion on the issues.

Reviewing the legislation and regulations that impede innovation and technology (I&T) and economic development is one of the Government's eight major directions for I&T development. PICO has started the relevant work. PICO will take into account the views and recommendations put forward by various stakeholders, including the industry and service users and also consult the relevant policy bureaux and departments to identify the scope and priorities for the review. The priority of PICO is to provide the relevant bureaux with initial policy research support, such as studying and making reference to regulatory mechanisms and arrangements adopted by other cities in addressing the issues concerned, and examining the relevance of such mechanisms and arrangements to local circumstances. PICO will also meet with the relevant bureaux and departments and stakeholders and gauge their views so as to provide the former with evidence-based research information to assist them in formulating feasible solutions and/or proposed amendments to the legislation and regulations.

PICO has commenced the study on the arrangements of advance directives and the relevant end-of-life care, including making reference to the arrangements adopted by other cities in addressing such issues and meeting with stakeholders, with a view to assisting the Food and Health Bureau in formulating proposals for public consultation. Besides, PICO will review the Road Traffic Ordinance and its subsidiary legislation to see whether the legislation is capable of supporting the development and application of autonomous vehicles and telematics.

- End -

CONTROLLING OFFICER'S REPLY**CSO056****(Question Serial No. 0838)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the salaries, allowances, job-related allowances and related expenses to be incurred by the Chief Secretary for Administration's Office in 2019-20, please tabulate the following information:

(1) the (i) salaries, (ii) allowances, (iii) job-related allowances, (iv) Mandatory Provident Fund (MPF) contribution and (v) Civil Service Provident Fund contribution of (a) the Chief Secretary for Administration (CS) and (b) the Political Assistant (PA) to CS in this financial year:

	(i) Salaries	(ii) Allowances	(iii) Job-related allowances	(iv) MPF contribution	(v) Civil Service Provident Fund contribution
(a) CS					
(b) PA to CS					

(2) the estimated expenditures on allowances for (a) CS and (b) PA to CS in this financial year, including the following 5 categories of expenditures: (i) their medical and dental benefits, (ii) the medical and dental benefits of their spouses, (iii) their leave passage allowances, (iv) the leave passage allowances of their spouses and (v) cars and chauffeur services:

	(i) Medical and dental benefits	(ii) Medical and dental benefits of spouse	(iii) Leave passage allowances	(iv) Leave passage allowances of spouse	(v) Cars and chauffeur services
(a) CS					
(b) PA to CS					

(3) the estimated expenditures on job-related allowances for (a) CS and (b) PA to CS in this financial year, including the following 3 categories of expenditures: (i) official entertainment, (ii) passage for duty visits and (iii) security arrangements.

	(i) Official entertainment	(ii) Passage for duty visits	(iii) Security arrangements
(a) CS			
(b) PA to CS			

Asked by: Hon YEUNG Alvin (LegCo internal reference no.: 64)

Reply:

In the 2019-20 Budget, the provisions earmarked for remuneration for the posts of the Chief Secretary for Administration (CS) and the Political Assistant (PA) to CS are \$4.53 million and \$1.02 million respectively, and the provision earmarked for the Mandatory Provident Fund contribution for PA to CS is \$18,000. As approved by the Finance Committee of the Legislative Council on 10 February 2017, the cash remuneration for politically-appointed officials (PAOs) will be adjusted on 1 July every year in accordance with the change in the average annual Consumer Price Index (C). The expenses for 2019-20 will be reflected in the revised estimate for the same year. The adjustment to cash remuneration expenses of PAOs will be met by internal redeployment of resources in relevant bureaux/offices and no additional provision is required.

CS and PA to CS as well as their families are entitled to the medical and dental benefits applicable to civil servants and their families. CS is provided with the free use of a car and chauffeur in Hong Kong at his discretion, whereas the use of government cars by PA to CS is governed by the rules and regulations applicable to civil servants at comparable ranks.

In the 2019-20 Budget, we have earmarked \$900,000 and \$70,000 for duty visits and official entertainment respectively for the Office of the CS. Another \$480,000 has also been earmarked for CS' non-accountable entertainment allowance tied to his official residence. Apart from these, no other allowances are paid to CS. Also, no other allowances are paid to PA to CS.

- End -

CONTROLLING OFFICER'S REPLY**CSO057****(Question Serial No. 1519)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please inform this Committee of:

1. the innovative projects to which “first-stop and one-stop” project consultation and co-ordination services” were provided by the Policy Innovation and Co-ordination Office (PICO); and
2. the legislation and regulations reviewed by the PICO; which outdated ones are planned to be modified?

Asked by: Hon YIU Si-wing (LegCo internal reference no.: 20)

Reply:

1. A total of 8 projects were received by the Policy Innovation and Co-ordination Office (PICO) in 2018-19 and the details of the projects are tabulated as follows:

	Project Title	Nature/Content of the Project	Progress
1	Tin Shui Wai Public Market*	Studies on site selection for the new public market to be provided in Tin Shui Wai were carried out in collaboration with relevant bureaux and departments	Studies were completed and announced in the 2018 Policy Address
2	Tung Chung Public Market*	Studies on site selection for the new public market to be provided in Tung Chung were carried out in collaboration with relevant bureaux and departments	Ditto

	Project Title	Nature/Content of the Project	Progress
3	Re-design of Yi Pei Square Playground in Tsuen Wan*	Coordinating with departments and collaborating with voluntary designers to re-design the Yi Pei Square Playground in Tsuen Wan and enhance its facilities by incorporating innovative and inclusive elements	Conceptual design was completed and the relevant committee of the Tsuen Wan District Council was consulted. The committee had no objection to the project
4	Re-design of 3 mini-rest gardens*	Coordinating with departments and collaborating with voluntary designers to re-design 3 mini-rest gardens (i.e. Hamilton Street Rest Garden, Portland Street Rest Garden and Sitting-out Area under Flyover in Hill Road at Central & Western District) and upgrade the old public space by injecting innovative design elements	Conceptual design was completed and the relevant committees of the Yau Tsim Mong District Council and Central & Western District Council were consulted. The committees had no objection to the projects
5	STEAM School by the Shaw Foundation	Liaising and coordinating with relevant departments to assist the proponent in setting up in Clearwater Bay the first school in Hong Kong with science, technology, engineering, arts and mathematics (STEAM) as its main direction of curriculum planning, with the aim of nurturing students interested in innovation and technology	The project is being handled by PICO
6	“Light Be” Light Housing	To provide housing units in Sham Tseng for families in need	After preliminary study, PICO referred the project to the Task Force on Transitional Housing newly formed under the Transport and Housing Bureau for follow-up action
7	A social housing project in the New Territories **	To provide housing units for families in need	Ditto

	Project Title	Nature/Content of the Project	Progress
8	A social housing project in Kowloon **	To provide housing units for families in need	Ditto

* The co-ordination work provided by PICO for the relevant projects has been completed. If necessary, PICO may continue to provide consultation services for project proponents/departments.

** The proponents would like to announce the details of the projects at appropriate time.

2. Reviewing the legislation and regulations that impede innovation and technology (I&T) and economic development is one of the Government's eight major directions for I&T development. PICO has started the relevant work. PICO will take into account the views and recommendations put forward by various stakeholders, including the industry and service users and also consult the relevant policy bureaux and departments (B/Ds) to identify the scope and priorities for the review.

PICO has commenced the study on the arrangements of advance directives and the relevant end-of-life care, including making reference to the arrangements adopted by other cities in addressing such issues and meeting with stakeholders, with a view to assisting the Food and Health Bureau in formulating proposals for public consultation. Besides, PICO will review the Road Traffic Ordinance and its subsidiary legislation to see whether the legislation is capable of supporting the development and application of autonomous vehicles and telematics.

- End -

CONTROLLING OFFICER'S REPLY

CSO058

(Question Serial No. 2062)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is stated in paragraph 106 of the Budget Speech that the Government will transfer the Tax Policy Unit, currently under the Financial Services and the Treasury Bureau, to come directly under the Financial Secretary's Office. In this connection, please inform this Committee of:

- (1) the Tax Policy Unit's operational expenditure, staff establishment and staff remuneration expenditure in the past year;
- (2) its estimated operational expenditure, staff establishment and staff remuneration expenditure in 2019-20; and
- (3) whether there will be any changes to the Tax Policy Unit's functions and research work after it is transferred.

Asked by: Hon YUNG Hoi-yan (LegCo internal reference no.: 39)

Reply:

(1) The Tax Policy Unit (TPU) currently has 2 non-civil service contract staff members, both at a rank equivalent to Senior Assessor, and 1 Assistant Clerical Officer. The remuneration expenditure in 2018-19 was about \$3 million.

(2) & (3)

In the 2017-18 Budget, the Financial Secretary announced the setting-up of a Tax Policy Unit (TPU) in the Financial Services and the Treasury Bureau. Upon its establishment in April 2017, the TPU made it a priority to facilitate the development of Hong Kong's industries and economy through tax policy. So far, the TPU has assisted in implementing tax measures such as the two-tiered profits tax rates regime and the provision of enhanced tax deduction for research and development expenditure. The TPU has also helped different policy bureaux study tax measures related to their respective policy areas, such as the insurance industry and ship leasing business.

With global requirements and competition in taxation matters becoming more complex and Hong Kong moving towards a diversifying economy, the Government will closely monitor international developments on tax requirements and ensure compliance, while introducing tax measures strategically to enhance Hong Kong's competitiveness and ensure stability of our tax revenue. To better support the Government's overall efforts in promoting economic development, the TPU will be transferred to come directly under the Financial Secretary's Office with effect from 1 July 2019. No additional resources will be involved in the transfer. TPU's manpower will remain unchanged in 2019-20, and the expenditure on remuneration is estimated to be comparable to that in 2018-19. The Government will provide the TPU with extra resources according to its operational needs with a view to strengthening its role.

- End -

CONTROLLING OFFICER'S REPLY

CSO059

(Question Serial No. 0755)

Head: (94) Legal Aid Department

Subhead (No. & title): (-) Not Specified

Programme: (2) Litigation Services

Controlling Officer: Director of Legal Aid (Thomas Edward KWONG)

Director of Bureau: Director of Administration

Question:

1. In the past 3 years, regarding the cases in which the Government was the respondent, what was the expenditure incurred in the assignment of cases by the Legal Aid Department to counsel/lawyers in private practice? (Please provide the information by cases, court levels, numbers of counsel/law firms/other professionals involved, rulings, and the total expenditure of each case).

Asked by: Hon CHOW Ho-ding, Holden (LegCo internal reference no.: 15)

Reply:

There are many different categories of legal aid cases in which the Government was involved as the respondent in the past 3 years, including personal injuries cases, employment disputes, judicial review, employees' compensation, land disputes, malicious prosecution and medical negligence claims, etc. The Legal Aid Department does not maintain separate statistics by the cases in which the Government was the respondent.

- End -

CONTROLLING OFFICER'S REPLY**CSO060****(Question Serial No. 0756)**Head: (94) Legal Aid DepartmentSubhead (No. & title): (-) Not SpecifiedProgramme: (2) Litigation ServicesControlling Officer: Director of Legal Aid (Thomas Edward KWONG)Director of Bureau: Director of AdministrationQuestion:

1. In the past 3 years, regarding the cases involving the implementation of the “co-location arrangement” at the West Kowloon Station of the Guangzhou-Shenzhen-Hong Kong Express Rail Link, what was the expenditure incurred in the assignment of these cases by the Legal Aid Department to counsel/solicitors in private practice? (Please provide the information by court levels, litigation clients, numbers of counsel/law firms/other professionals involved, rulings, and the total expenditure of each case).

Asked by: Hon CHOW Ho-ding, Holden (LegCo internal reference no.: 16)Reply:

Set out below is the requested information concerning the legally aided cases relating to the implementation of the “co-location arrangement” at the West Kowloon Station of the Guangzhou-Shenzhen-Hong Kong Express Rail Link in the past 3 years –

Court Level	Legal Aid Certificates granted	No. of Solicitors assigned	No. of Counsel assigned	Outcome (as at 7.3.2019)
Court of First Instance	6	2	4	Leave was refused.
Court of Appeal	4	1	4	Pending

As the proceedings are currently under appeal, the issue of costs has yet to be finalised and the total expenditure is not yet known.

- End -

CONTROLLING OFFICER'S REPLY

CSO061

(Question Serial No. 1597)

Head: (94) Legal Aid Department

Subhead (No. & title): (-) Not Specified

Programme: (1) Processing of Legal Aid Applications; (2) Litigation Services;
(3) Support Services

Controlling Officer: Director of Legal Aid (Thomas Edward KWONG)

Director of Bureau: Director of Administration

Question:

The Application and Processing Division and the Crime Section and Insolvency Unit of the Litigation Division of the Legal Aid Department assess applicants' eligibility for legal aid and the financial contributions required of them towards the relevant legal costs. Regarding the newly revised thresholds for applying legal aid, will the Government inform this Committee of the following:

1. Whether the Government has maintained statistics on legal aid cases assigned to the same law firms. If yes, what are the details? If no, what are the reasons?
2. For assigned legal aid lawyers, whether the Government has the resources to monitor the payment of legal costs?
3. For problematic legal aid cases such as those with long-outstanding unpaid legal aid costs or default in payment, whether the Government has allocated additional resources to address the issues? Please provide the details.

Asked by: Hon LEUNG Mei-fun, Priscilla (LegCo internal reference no.: 47)

Reply:

1. Pursuant to the Legal Aid Ordinance (LAO) (Cap. 91), legal aid cases are assigned to lawyers on the Legal Aid Panel (the Panel) on an individual basis rather than on a law firm basis. As such, the Legal Aid Department (LAD) does not maintain assignment statistics on a law firm basis. Moreover, due to the restriction on disclosure of information imposed by the Personal Data (Privacy) Ordinance (Cap. 486), LAD is not at liberty to provide the lists of lawyers assigned by LAD to handle legal aid cases without their written consent. The number of lawyers on the Panel who were assigned legal aid cases in the past 3 years is as follows -

Year	No. of solicitors assigned with legal aid cases		No. of counsel assigned with legal aid cases	
	Civil	Criminal	Civil	Criminal
2016	1 079	440	261	274
2017	998	434	261	286
2018	996	402	260	285

2. and 3. As part of the overall monitoring duties of legal aid cases that are assigned to lawyers on the Panel, the directorate officers, professional officers and supporting staff of LAD oversee the payment of legal costs that are due to the Department and also costs payable to the assigned lawyers. They also, as part of their duties, monitor problematic legal aid cases such as those involving long-outstanding unpaid legal aid costs or those with default in payment of costs.

To strengthen LAD's support in processing applications as well as assessing bills for payment of costs, 12 additional posts will be created in 2019-20 in the Application and Processing Division and the Costing Unit of LAD.

- End -

CONTROLLING OFFICER'S REPLY**CSO062****(Question Serial No. 0406)**Head: (94) Legal Aid DepartmentSubhead (No. & title): (-) Not SpecifiedProgramme: (1) Processing of Legal Aid ApplicationsControlling Officer: Director of Legal Aid (Thomas Edward KWONG)Director of Bureau: Director of AdministrationQuestion:

Regarding the work of the Legal Aid Department under Programme (1) Processing of Legal Aid Applications, please provide the following information:

- the reasons for the surge in the numbers of appeals heard and allowed against the decision of the Director of Legal Aid among the civil cases processed by the Department since 2017; and
- the numbers of legal aid applications involving employment disputes received and granted in the past 3 years.

Asked by: Hon POON Siu-ping (LegCo internal reference no.: 37)Reply:

Out of the 937 legal aid appeals heard in 2017 and 1 632 legal aid appeals heard in 2018, 110 appeals in 2017 and 682 appeals in 2018 were related to non-refoulement claimants. The marked increase in the number of legal aid appeals lodged by the non-refoulement claimants was the main reason for the surge in the numbers of appeals heard.

As the number of legal aid appeals heard increased from 937 in 2017 to 1 632 in 2018, the number of legal aid appeals allowed was increased correspondingly but the overall percentage of appeals allowed dropped from 4.3% in 2017 to 3.7% in 2018. The statistics are set out in the table below –

Year	Civil Cases		
	Legal Aid Appeals (Heard)	Legal Aid Appeals (Allowed)	Percentage of Appeals Allowed
2017	937	40	4.3%
2018	1 632	61*	3.7%

*In 2018, among these 61 legal aid appeals allowed, 9 legal aid appeals were connected or related cases.

The number of legal aid applications received and certificates granted for employment disputes in the past 3 years are as follows -

Year	Employment disputes	
	Applications received	Certificates granted *
2016	129	82
2017	86	32
2018	62	8

* Certificates may not be granted in the same year as the applications were received.

- End -

CONTROLLING OFFICER'S REPLY**CSO063****(Question Serial No. 2231)**Head: (94) Legal Aid DepartmentSubhead (No. & title): (-) Not SpecifiedProgramme: (1) Processing of Legal Aid ApplicationsControlling Officer: Director of Legal Aid (Thomas Edward KWONG)Director of Bureau: Director of AdministrationQuestion:

What were the numbers of legal aid applications lodged by non-refoulement claimants and the expenditures involved in the past 3 years?

Asked by: Hon QUAT Elizabeth (LegCo internal reference no.: 160)Reply:

The number of legal aid applications lodged by non-refoulement claimants and the expenditure involved in the past 3 years are set out in the tables below –

Year	No. of legal aid applications lodged by non-refoulement claimants
2016	363
2017	1 020
2018	1 500

Financial Year	Legal aid expenditure on cases relating to non-refoulement claims (\$ million)
2015-16	21.2
2016-17	44.7
2017-18	29.2

Note: Legal aid applications from non-refoulement claimants captured in the tables above include 3 categories of cases, namely judicial review proceedings in respect of non-refoulement claims, applications for release from detention and claims for damages for unlawful detention.

- End -

CONTROLLING OFFICER'S REPLY**CSO064****(Question Serial No. 3731)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

In respect of the Chief Secretary for Administration and the Financial Secretary, please tabulate:

1. their respective expenditures on overseas duty visits, receiving guests, entertainment and presenting gifts; and
2. the total amount of various external donations and the largest amount of donation they received respectively in the past year.

Asked by: Hon CHAN Chi-chuen (LegCo internal reference no.: 53)

Reply:

In 2018-19 (as at 28 February 2019), the expenses on overseas duty visits and official entertainment incurred by Offices of the Chief Secretary for Administration and the Financial Secretary were as follows:

	Expenses on overseas duty visits	Expenses on official entertainment
Office of the Chief Secretary for Administration	About \$436,000	About \$62,000
Office of the Financial Secretary	About \$2,331,000	About \$109,000

In addition, the Chief Secretary for Administration (CS) and the Financial Secretary (FS) are eligible for an annual non-accountable entertainment allowance for meeting expenses on official entertainment at their official residences. In 2018-19, the allowances for CS and FS were \$466,400 and \$357,500 respectively.

In line with the Government's green policy, public officers should as far as possible refrain from bestowing gifts or souvenirs to others during the conduct of official activities. According to the existing guidelines, where bestowal of gifts or souvenirs is necessary or unavoidable due to operational, protocol or other reasons, such items should not be extravagant and the number should be kept to a minimum, and the exchange should only be made from organisation to organisation. We do not maintain separate accounts for the expenses on the procurement of gifts and souvenirs.

CS and FS received sponsorships of hotel accommodation and in-town transportation from some hosting governments during overseas duty visits (the actual amount of sponsorships received is not available). Apart from these sponsorships, Offices of the Chief Secretary for Administration and the Financial Secretary did not receive external donations.

- End -

CONTROLLING OFFICER'S REPLY**CSO065****(Question Serial No. 3767)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

According to the Programme, it is the responsibility of the Government Records Service (GRS) to identify and preserve records of archival value, valuable government publications and printed materials and provide storage and disposal services for inactive records. In this regard, please:

- (1) list in tabular form the total number (and linear metres) of records, publications and printed materials transferred or pending transfer by Government departments that were appraised by GRS in the past year;
- (2) list in tabular form the total number (and linear metres) of records, publications and printed materials transferred by Government departments that were retained and preserved by GRS in the past year; and
- (3) list in tabular form the total number (and linear metres) of records, publications and printed materials appraised by Government departments that were approved for destruction by GRS in the past year.

Asked by: Hon CHAN Chi-chuen (LegCo internal reference no.: 112)

Reply:

- (1) The numbers and linear metres (lm) of records appraised, transferred to the Government Records Service (GRS) for permanent preservation and approved for destruction in 2018 are as follows:

Year	Records appraised		Records transferred to GRS for permanent preservation		Records approved for destruction*	
	No.	lm	No.	lm	No.	lm
2018	133 737	3 004	82 076	606	100 061	62 810

* *All requests for destruction of records are processed in accordance with the requirements set out in the corresponding records retention and disposal schedules. The decision as to whether records were of no archival value or having potential archival value had been made when the relevant disposal schedules were drawn up. For time-expired records having no archival value, the approval of the GRS Director must be obtained prior to their physical destruction. For those having potential archival value, they would be appraised again by the Public Records Office of GRS and only those confirmed to be of no archival value would be approved for destruction by the GRS Director.*

The routine records (mainly programme records) of 10 departments took up 90% of the number of records (56% of 1m) in this column. They include arrival and departure cards from the Immigration Department; computer printouts of tax-related systems from the Inland Revenue Department; import and export cargo manifests from the Census and Statistics Department and the Trade and Industry Department; operating records and request forms for laboratory tests from health service centres under the Department of Health; public files of companies registered under the Companies Ordinance from the Companies Registry; application forms for library card and financial and accounting records from the Leisure and Cultural Services Department; land registration index cards from the Land Registry; various general and departmental forms from the Hong Kong Police Force; and revenue-related documents including counterfoils of receipts, and of tickets and permits serving as receipts from the Environmental Protection Department.

- (2) As for publications and printed materials, the Central Preservation Library for Government Publications (CPL) selects and preserves government publications and printed materials with permanent value. A copy of new publication and printed material will be forwarded by bureaux and departments (B/Ds) to CPL for selection. CPL is not responsible for granting approval for destruction of B/Ds' library items but will select suitable library items for preservation. The numbers of publications and printed materials received for selection and preserved by CPL in 2018 are 1 598 and 533 respectively. We do not keep statistics in "linear metre" for selected items.

- End -

CONTROLLING OFFICER'S REPLY

CSO066

(Question Serial No. 4705)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

According to the Programme, it is the responsibility of the Government Records Service (GRS) to identify and preserve records of archival value, valuable government publications and printed materials and provide storage and disposal services for inactive records. In this regard, please:

- (1) list in tabular form the total number (and linear metres) of records, publications and printed materials transferred or pending transfer by Government departments that were appraised by GRS in the past 3 years;
- (2) list in tabular form the total number (and linear metres) of records, publications and printed materials transferred by Government departments that were retained and preserved by GRS in the past 3 years; and
- (3) list in tabular form the total number (and linear metres) of records, publications and printed materials appraised by Government departments that were approved for destruction by GRS in the past 3 years.

Asked by: Hon CHAN Chi-chuen (LegCo internal reference no.: 210)

Reply:

- (1) The numbers and linear metres (lm) of records appraised, transferred to the Government Records Service (GRS) for permanent preservation and approved for destruction in the past 3 years are as follows:

Year	Records appraised		Records transferred to GRS for permanent preservation		Records approved for destruction*	
	No.	lm	No.	lm	No. ('000)	lm
2016	107 186	3 384	45 318	620	102 784	56 633
2017	75 376	2 339	50 655	614	103 550	67 955
2018	133 737	3 004	82 076	606	100 061	62 810

* All requests for destruction of records are processed in accordance with the requirements set out in the corresponding records retention and disposal schedules. The decision as to whether records were of no archival value or having potential archival value had been made when the relevant disposal schedules were drawn up. For time-expired records having no archival value, the approval of the GRS Director must be obtained prior to their physical destruction. For those having potential archival value, they would be appraised again by the Public Records Office of GRS and only those confirmed to be of no archival value would be approved for destruction by the GRS Director.

The routine records (mainly programme records) of 8 departments took up 85% of the number of records (50% of lm) in this column from 2016 to 2018. They include arrival and departure cards from the Immigration Department; computer printouts of tax-related systems from the Inland Revenue Department; import and export cargo manifests from the Census and Statistics Department and the Trade and Industry Department; operating records of health service centres, request forms for laboratory tests and patient case files from the Department of Health; public files of companies registered under the Companies Ordinance from the Companies Registry; application forms for library card, financial and accounting records and records relating to enrolment of recreation and sports programme from the Leisure and Cultural Services Department; and various general and departmental forms from the Hong Kong Police Force.

- (2) As for publications and printed materials, the Central Preservation Library for Government Publications (CPL) selects and preserves government publications and printed materials with permanent value for retention. A copy of new publication and printed material will be forwarded by bureaux and departments (B/Ds) to CPL for selection. CPL is not responsible for granting approval for destruction of B/Ds' library items but will select suitable library items for preservation. The numbers of publications and printed materials received for selection and preserved by CPL in the past 3 years are as follows:

Year	No. of items received	No. of items selected and preserved
2016	3 354	868
2017	1 422	550
2018	1 598	533

Note: We do not keep statistics in "linear metre" for the selected items.

- End -

CONTROLLING OFFICER'S REPLY

CSO067

(Question Serial No. 4706)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

- (1) What was the expenditure for the renovation of the Chief Secretary for Administration (CS)'s official residence and the items renovated in the past 2 years?
- (2) What was the expenditure for the renovation of the Financial Secretary (FS)'s official residence and the items renovated in the past 2 years?
- (3) What was the operational expenditure, staff establishment and staff remuneration expenditure for the CS's official residence in the past year? And what are the estimated operational expenditure, staff establishment and staff remuneration expenditure for the coming year?
- (4) What was the maintenance fee for the CS's official residence in the past year? And what is the estimated maintenance fee for the coming year?
- (5) What were the operational expenditure, staff establishment and staff remuneration expenditure for the FS's official residence in the past year? And what are the estimated operational expenditure, staff establishment and staff remuneration expenditure for the coming year?
- (6) What was the maintenance fee for the FS's official residence in the past year? And what is the estimated maintenance fee for the coming year?

Asked by: Hon CHAN Chi-chuen (LegCo internal reference no.: 214)

Reply:

The Architectural Services Department (ArchSD) carries out routine facility upkeep for the CS' official residence (CSOR) and FS' official residence (FSOR) having regard to actual needs. The expenditure on major works projects in 2017-18 and 2018-19 is set out below:

Official residence	Major works projects	Financial Year (\$'000)*	
		2017-18	2018-19 (as at Feb 2019)
CSOR	Repair loosened cement plastering and painting of the main building, replace worn-out timber stair floor slabs and carpets, replace aged external water pipes, maintenance works for air conditioning, etc.	1,270	200
FSOR	Repair the wear and tear of building structure and floor coating, replace worn-out carpets, touch-up painting of external walls, waterproofing works for roof, etc.	710	140

* Same as other government buildings, the expenditure on maintenance works for the CSOR and FSOR is funded under Subhead 000 of Head 25 (ArchSD); while renovation and improvement works are funded by the Capital Works Reserve Fund. The cost figures provided in the table cover the expenditure on the said 3 categories of works. As the costs for most of the works projects are not settled within the same financial year, the figures shown above reflect the total expenditure as indicated in the cash flow of that particular financial year.

It is noteworthy that the CSOR and FSOR are Grade 2 historic buildings. Appropriate facility upkeep is necessary for the proper conservation of these historic buildings.

In 2019-20, the estimated operational expenditure on maintenance of government buildings under Subhead 000 of Head 25 is \$754 million, covering the maintenance works for all government buildings and facilities including the CSOR and FSOR. The ArchSD will carry out refurbishment and improvement works having regard to actual needs. At present, the Capital Works Reserve Fund estimates for 2019-20 do not include any new possible works project for the CSOR and FSOR.

Regarding the CSOR, the revised estimated expenditure for 2018-19 and the estimated operational expenditure for 2019-20 are \$3.18 million and \$3.38 million respectively, including the remuneration of 5 housekeeping staff.

Regarding the FSOR, the revised estimated expenditure for 2018-19 and the estimated day-to-day operating expenditure for 2019-20 are \$2.20 million and \$2.67 million respectively, including the remuneration of 5 housekeeping staff.

- End -

CONTROLLING OFFICER'S REPLY

CSO068

(Question Serial No. 4707)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Will the Government please set out the estimated operational expenditure, staff establishment and estimated annual remuneration expenditure for the Financial Secretary (FS)'s official residence for 2019-20, the maintenance fee for the FS's official residence in 2018-19 and the estimated maintenance fee for the FS's official residence for 2019-20?

Asked by: Hon CHAN Chi-chuen (LegCo internal reference no.: 216)

Reply:

The estimated operational expenditure of the FS' official residence (FSOR) in 2019-20 is about \$2.67 million, which includes the remuneration of 5 housekeeping staff.

As in the case of other government buildings, the Architectural Services Department (ArchSD) carries out routine facility upkeep works for FSOR having regard to actual needs. The relevant expenditure in 2018-19 (as at February 2019) is \$140,000.¹

In 2019-20, the estimated operational expenditure on maintenance of government buildings under Subhead 000 under Head 25 is \$754 million, covering the maintenance works for all government buildings and facilities including FSOR. ArchSD will carry out refurbishment and improvement works having regard to actual needs. At present, the Capital Works Reserve Fund estimates for 2019-20 do not include any new works project for FSOR.

¹ The expenditure for maintenance works is funded under Subhead 000 of Head 25 (ArchSD); while renovation and improvement works are funded by the Capital Works Reserve Fund. The cost figures provided cover the expenditure on the said 3 categories of works. As the costs for most of the works projects are not settled within the same financial year, the figures shown above reflect the total expenditure as indicated in the cash flow of that particular financial year.

- End -

CONTROLLING OFFICER'S REPLY**CSO069****(Question Serial No. 4711)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (4) Protocol Division

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

It is stated in the Programme that the Protocol Division's responsibility is to plan and co-ordinate visits to the HKSAR by national leaders and overseas senior officials. Would the Government advise this Committee of the number of visits by national leaders and senior officials of various countries to Hong Kong that the Protocol Division was responsible for co-ordinating in the past 3 years? Who were the national dignitaries involved? And what were the expenditure and manpower involved in these arrangements?

Asked by: Hon CHAN Chi-chuen (LegCo internal reference no.: 223)

Reply:

In the past 3 years (from 2016-17 to 2018-19), the Protocol Division received a total of 529 visits to Hong Kong by national leaders and overseas senior officials. National leaders include President of the People's Republic of China, Chairman of the Standing Committee of the National People's Congress, Vice-Chairmen of the Chinese People's Political Consultative Conference National Committee, and State Councillors. Overseas senior officials and international dignitaries include officials at the levels of Head/Deputy Head of State, Head/Deputy Head of Government, members of Royal Family, and ministerial officials. The expenditure incurred by the visits are appended below:

<u>Year</u>	<u>Number of dignitaries</u>	<u>Expenditure (\$ million)</u>
2016-17	190	7.08
2017-18	189	48.18
2018-19	150	0.90

(as at 28 February 2019)

There are 3 officers in the Protocol Division who are responsible for co-ordinating the visits of these guests.

- End -

CONTROLLING OFFICER'S REPLY

CSO070

(Question Serial No. 4712)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (4) Protocol Division

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Under this Programme, the provision for 2019-20 is \$7.8 million (16.6%) higher than the revised estimate for 2018-19. This is mainly due to the anticipated increase in expenditure for hire of services and provision for replacement of minor plant and equipment, as well as increase of 2 posts. Please inform this Committee of the details of the anticipated expenditure for hire of services, the replacement of minor plant and equipment, as well as the increase of 2 posts in 2019-20.

Asked by: Hon CHAN Chi-chuen (LegCo internal reference no.: 224)

Reply:

The estimated expenditure of the Protocol Division for 2019-20 is \$7.8 million higher than the revised estimate for 2018-19 mainly due to the following items:

- (1) anticipated increase in expenditure for hire of services including operational expenses, staff cost and maintenance service expenses of the Government VIP Lounge (GVIPL) at the airport;
- (2) planned replacement of the escalator at the main entrance of GVIPL at the airport; and
- (3) creation of an additional Chief Executive Officer post and an additional Senior Executive Officer post with a view to strengthening the manpower support for the Consular and Ceremonial Affairs Section under the Protocol Division.

- End -

CONTROLLING OFFICER'S REPLY

CSO071

(Question Serial No. 4748)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

- (1) With the advancement of information technology as well as the implementation of the initiative of going paperless in the government, there is a change in the way civil servants communicate with one another. In addition to the increasing number of electronic copies of policy documents, communication by electronic mail (e-mail) has become an alternative conduit for government officials to exchange views on policies. In this regard, has the Government Records Service (GRS) considered how it can handle electronic records by drawing reference to the practices of overseas governments? Is there any need for keeping e-mail records exchanged among officials so that they can serve as a source of reference for the study of policies in future?
- (2) Has the Government put in place any guidelines on the handling of electronic records? Have tens of thousands of electronic records been destroyed without any guidance since the implementation of the e-Government programmes for so many years?
- (3) Will the electronic recordkeeping system to be implemented by GRS in 11 bureaux/departments cover records of electronic communications which are not in paper form?
- (4) Regarding records destruction, has GRS developed a classification system for such records with a view to finding out which departments and types of the documents were involved in loss or unauthorised destruction of records cases, so as to avoid the loss of truth in case important classified documents with archival value are lost deliberately?

Asked by: Hon CHAN Chi-chuen (LegCo internal reference no.: 325)

Reply:

(1) & (2)

The Government Records Service (GRS) has made continuous efforts to develop standards and guidelines on the proper management of electronic records for compliance by bureaux/departments (B/Ds). In developing the guidelines, GRS has made reference to relevant guidelines and best practices of overseas jurisdictions. These guidelines include *A Handbook on Preservation of Electronic Records*, *Functional Requirements of an Electronic Recordkeeping System*, *Recordkeeping Metadata Standard for the Government of the Hong Kong Special Administrative Region*, *Guidelines on Mapping out Implementation of an Electronic Recordkeeping System in the Context of Developing Organisational Electronic Information Management Strategies*, *A Handbook on Records Management Practices and Guidelines for an Electronic Recordkeeping System* and *Guidelines for Managing Records in a Hybrid Environment* and so on. They have been uploaded to a dedicated theme page on electronic records management on the Government intranet as well as GRS Internet website to facilitate easy access by Government servants.

Besides, in respect of the handling of electronic mail (e-mail), the Administration Wing formulated the *Guideline on the Management of Electronic Mail* in 2001 to help B/Ds identify, create, file and manage e-mail records. The Guideline stipulates that B/Ds are required to print-and-file e-mail records for storage and management before the full implementation of an electronic recordkeeping system (ERKS). In the light of the advancement of technology and the increasing use of electronic messages in various forms among B/Ds for official business communication, the Guideline was updated and renamed as the *Guideline on the Management of Electronic Messages* by GRS in December 2017. The new guideline serves to enhance B/Ds' awareness of the management of electronic message records (including e-mail records) and remind Government servants of the need to capture electronic message records created and received in the course of official business for proper storage and management in the departmental recordkeeping system.

In accordance with the Government's policy and requirements on records management, B/Ds are required to develop and establish a comprehensive records management programme, taking their unique business and records management needs into account, so as to ensure safe custody of all electronic and non-electronic records, prevent loss of records and facilitate investigations into incidents in relation to loss or unauthorised destruction of records. Retention and disposal of records (including electronic records) are made by B/Ds having regard to the administrative, operational, fiscal and legal requirements and archival value of the records. All requests for destruction of records are processed in accordance with the requirements set out in the corresponding records retention and disposal schedules approved by GRS. The decision as to whether records are of archival value or having potential archival value was made when the relevant retention and disposal schedules were drawn up. For time-expired records having no archival value, GRS Director's agreement is required prior to their destruction. For those having potential archival value, they will be appraised again by GRS. Time-expired records identified as having archival value will be transferred to GRS for permanent retention, and only those confirmed to be of no archival value would be agreed by GRS Director for destruction.

- (3) ERKS is a computer system designed for records management. It manages both electronic and non-electronic records in an integrated and consistent manner. It features a comprehensive range of functions, including the organisation, classification and capturing of both electronic and non-electronic records in a systematic approach; prevention against inadvertent or unauthorised alteration, deletion and retrieval of records; and effective management of the retention and disposal of records, which includes transfer of electronic records having archival value through electronic means to GRS for permanent retention and the direct destruction of electronic records with no archival value upon agreement of GRS Director. While staff of B/Ds are responsible for implementing ERKS in their respective organisations, GRS will provide assistance and support to put the system into implementation. According to the *Guideline on the Management of Electronic Messages* updated by GRS in December 2017, B/Ds are required to capture records of electronic communications which are not in paper form, such as instant electronic message records, in the departmental recordkeeping system for proper storage and management. For B/Ds that have not yet implemented ERKS, they are required to adopt the print-and-file approach for the filing of the electronic message records for storage.
- (4) The Government is committed to identifying and preserving government records having archival value so as to enhance public awareness of Hong Kong's documentary heritage. In the course of records disposal (including the destruction of records), B/Ds will first classify the records into administrative and programme records, and dispose of the time-expired records according to the disposal arrangements set out in the relevant records retention and disposal schedules. To enhance transparency on records disposal, GRS launched a central platform (http://www.grs.gov.hk/en/destruction_of_records_in_the_government.html) on its website in 2016 for each individual B/D to publish, on an annual basis, its records destruction information, including the types, quantities and contents/subject matters of the records approved for destruction. Information on records approved for destruction by B/Ds for each year will be published on the platform around April the following year. The information for the years from 2015 to 2017 is now available on the platform for public inspection.

In accordance with the mandatory requirements set out in the General Circular No. 2/2009 issued by the Government in April 2009, any loss or unauthorised destruction of records (including paper-based records, electronic records in the form of documents and those not) in B/Ds are required to be immediately reported to their respective Departmental Records Manager (DRM) with a copy of such report sent to GRS in parallel. Upon receipt of such report, the DRM is required to: (a) ascertain the facts (including information such as types, quantities and physical storage media of the records) and identify the circumstances leading to the loss or unauthorised destruction; (b) reconstruct the records where necessary; (c) take steps to prevent recurrence; (d) consider whether any disciplinary action or other administrative action is necessary; and (e) report his findings and actions taken on (a) to (d) above to GRS within 3 months. The above measures enable GRS to monitor the appropriateness of the follow-up actions taken by B/Ds in respect of investigation of cases of loss or unauthorised destruction of records, acquire the information or business nature of the records involved, and make improvement recommendations to the relevant B/Ds from the records management perspective.

B/Ds involved in loss or unauthorised destruction of records in 2018 included the Buildings Department, Customs and Excise Department, the Education Bureau, Fire Services Department, Highways Department, Hong Kong Police Force, Housing Department, Labour Department, Social Welfare Department, Transport Department, Water Supplies Department, and Working Family and Student Financial Assistance Agency. Records involved included administrative files and documents, programme files and enclosures, programme documents, notebooks, penalty tickets, detained person property receipts, vehicle log books, a vehicle pass book, a surprise inspection book, a departmental stores return note and photos.

- End -

CONTROLLING OFFICER'S REPLY

CSO072

(Question Serial No. 5225)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (5) Subvention: Duty Lawyer Service and Legal Aid Services Council

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Regarding the free legal advice services provided by the Administration Wing, please inform this Committee of:

1. the average waiting time for the public to receive free legal advice services at District Offices in the past 3 years with a breakdown by District Office;
2. the scope of the free legal advice services, the numbers of beneficiaries and cases handled; the number of lawyers participating in the Free Legal Advice Scheme; the policies to promote and publicise the scheme in this financial year; as well as the manpower required and expenditure involved.

Asked by: Hon CHAN Chi-chuen (LegCo internal reference no.: 374)

Reply:

1. The Government provides the Duty Lawyer Service (DLS) with subvention to implement the Free Legal Advice Scheme (FLAS) at 9 District Offices (DOs) of the Home Affairs Department. In 2018, the average waiting time between the submission of an application and the arrangement for an advice session was 43.5 days, which was 24.6% shorter than that in 2017 (57.7 days). The average waiting times at DOs for the past 3 years are as follows:

DO	Average waiting time (day)		
	2016	2017	2018
Central and Western	43.9	52.2	36.2
Eastern	41.1	49.0	34.3
Islands	42.8	50.1	35.1
Kwun Tong	52.1	57.1	41.7
Shatin	60.8	76.7	61.4
Tsuen Wan	52.5	64.5	49.4
Wan Chai	43.6	51.6	36.6
Wong Tai Sin	48.6	56.7	48.5
Yau Tsim Mong	50.9	61.8	48.2

2. FLAS provides free preliminary legal advice without means testing to members of the public as to their legal positions. In 2018, a total of 6 953 cases were handled and 1 126 lawyers registered as volunteer lawyers under FLAS.

In 2019-20, the Government will continue to work with DLS and 2 legal professional bodies to encourage more voluntary lawyers to participate in FLAS. Publicity information is available at relevant court registries, offices, non-governmental organisations and on the internet.

DLS has a total of 3 staff members responsible for the work of FLAS. The expenditure of FLAS in 2018 was \$1.37 million.

- End -

CONTROLLING OFFICER'S REPLY

CSO073

(Question Serial No. 5565)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Will the Government inform this Committee of:

- (1) the estimated annual salary expenditure for the Financial Secretary in 2019-20; and
- (2) the estimated annual salary expenditure for the Chief Secretary for Administration in 2019-20?

Asked by: Hon CHAN Chi-chuen (LegCo internal reference no.: 395)

Reply:

The provisions earmarked for the annual salaries of the Chief Secretary for Administration and the Financial Secretary in 2019-20 are \$4.53 million and \$4.37 million respectively.

The Finance Committee of the Legislative Council approved on 10 February 2017 that the cash remuneration of Politically Appointed Officials will be adjusted on 1 July every year in accordance with the change in the average annual Consumer Price Index (C). The expenses for 2019-20 will be reflected in the Revised Estimates for 2019-20. The adjustment to cash remuneration expenses of Politically Appointed Officials will be met by internal redeployment of resources in relevant bureaux/offices and no additional provision is required.

- End -

CONTROLLING OFFICER'S REPLY**CSO074****(Question Serial No. 4338)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Regarding the “first-stop and one-stop” consultation and co-ordination services for innovative projects as mentioned under Programme (1) Policy Innovation and Co-ordination Office, please advise this Committee of the following in table form:

1) details of the projects received so far, including (i) project title, (ii) brief description, (iii) applicant organisation and (iv) progress.

(i) Project title	(ii) Brief description	(iii) Applicant organisation	(iv) Progress

2) (i) the annual publicity expenses incurred and (ii) the publicity methods used since the commencement of the “first-stop and one-stop” services.

	(Year)
Publicity expenses	

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 82)

Reply:

- 1) A total of 8 projects were received by the Policy Innovation and Co-ordination Office (PICO) in 2018-19 and the details of the projects are tabulated as follows:

	Project Title	Nature/Content of the Project	Proponent	Progress
1	Tin Shui Wai Public Market*	Studies on site selection for the new public market to be provided in Tin Shui Wai were carried out in collaboration with relevant bureaux and departments	Not applicable (N.A.)	Studies were completed and announced in the 2018 Policy Address
2	Tung Chung Public Market*	Studies on site selection for the new public market to be provided in Tung Chung were carried out in collaboration with relevant bureaux and departments	N.A.	Ditto
3	Re-design of Yi Pei Square Playground in Tsuen Wan*	Coordinating with departments and collaborating with voluntary designers to re-design the Yi Pei Square Playground in Tsuen Wan and enhance its facilities by incorporating innovative and inclusive elements	Design Trust	Conceptual design was completed and the relevant committee of the Tsuen Wan District Council was consulted. The committee had no objection to the project
4	Re-design of 3 mini-rest gardens*	Coordinating with departments and collaborating with voluntary designers to re-design 3 mini-rest gardens (i.e. Hamilton Street Rest Garden, Portland Street Rest Garden and Sitting-out Area under Flyover in Hill Road at Central & Western District) and upgrade the old public space by injecting innovative design elements	Design Trust	Conceptual design was completed and the relevant committees of the Yau Tsim Mong District Council and Central & Western District Council were consulted. The committees had no objection to the projects

	Project Title	Nature/Content of the Project	Proponent	Progress
5	STEAM School by the Shaw Foundation	Liaising and coordinating with relevant departments to assist the proponent in setting up in Clearwater Bay the first school in Hong Kong with science, technology, engineering, arts and mathematics (STEAM) as its main direction of curriculum planning, with the aim of nurturing students interested in innovation and technology	The Shaw Foundation	The project is being handled by PICO
6	“Light Be” Light Housing	To provide housing units in Sham Tseng for families in need	Light Be	After preliminary study, PICO referred the project to the Task Force on Transitional Housing newly formed under the Transport and Housing Bureau for follow-up action
7	A social housing project in the New Territories **	To provide housing units for families in need	To be announced in due course **	Ditto
8	A social housing project in Kowloon **	To provide housing units for families in need	To be announced in due course **	Ditto

* The co-ordination work provided by PICO for the relevant projects has been completed. If necessary, PICO may continue to provide consultation services for project proponents/departments.

** The proponents would like to announce the details of the projects at appropriate time.

- 2) PICO has formulated the “Guidance Notes for Proponents of Land Development Projects Requesting First-stop and One-stop Consultation and Co-ordination Services from the Policy Innovation and Co-ordination Office” (Guidance Notes), which sets out the objectives, eligibility criteria and relevant details of the consultation and co-ordination services provided by PICO. The Guidance Notes have been uploaded to PICO’s website for reference by project proponents interested in seeking such service. PICO also promotes its project co-ordination services to the community through various means, such as meeting with chambers of commerce, professional bodies and non-government organisations. As these activities are part of the overall promotion work of PICO, we could not provide a breakdown of the publicity expenses of the “first-stop and one-stop” services.

- End -

CONTROLLING OFFICER'S REPLY**CSO075****(Question Serial No. 4348)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Regarding its work in relation to the Code on Access to Information, will the Administration advise this Committee on the following:

1) concerning the requests for information under the Code on Access to Information received by the Offices of the Chief Secretary for Administration and the Financial Secretary for which only some of the required information was provided, please state in table form: (i) the content of the requests for which only some of the required information was provided; (ii) the reasons for providing some of the information only; and (iii) how the requests were eventually handled.

Year

(i) Content of the requests for which only some of the required information was provided	(ii) Reasons for providing some of the information only	(iii) How the requests were eventually handled

2) concerning the requests for information under the Code on Access to Information received by the Offices of the Chief Secretary for Administration and the Financial Secretary for which the required information was not provided, please state in table form: (i) the content of the requests refused; (ii) the reasons for refusal; and (iii) how the requests were eventually handled.

Year

(i) Content of the requests refused	(ii) Reasons for refusal	(iii) How the requests were eventually handled

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 92)

Reply:

Among the requests for information under the Code on Access to Information received by the Offices of the Chief Secretary for Administration and the Financial Secretary during the period from January to September 2018, there was no case in which only some of the required information was provided or the required information was not provided.

- End -

CONTROLLING OFFICER'S REPLY**CSO076****(Question Serial No. 5772)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Currently, the public may apply to the Government Records Service Director in writing for accessing records that have been closed for less than 30 years. Will the Government inform this Committee of the following:

Please list in tabular form the details of the applications that the Government received in the past 5 years for accessing records under 30 years, including (i) the name and content of the record to be accessed, (ii) record reference number, (iii) years covered, (iv) departments involved, (v) original time of opening, (vi) whether access was acceded to or rejected, and (vii) the reasons for rejections of applications, if any.

Year

(i) Name and content of the record to be accessed	(ii) Record reference number	(iii) Years covered	(iv) Departments involved	(v) Original time of opening	(vi) Whether access was acceded to	(vii) Reasons for rejection (if applicable)

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 138)

Reply:

Details of the applications that the Government Records Service received in the past 5 years for accessing records under 30 years are as below:

Year	Number of applications for accessing records (Note 1)	Number of records applied for access (Note 2)	Records series	Number of successful applications	Number of rejected applications
2014	50	149	Keep Hong Kong Clean Campaign, education, district development, Hong Kong movies, Chinese traditional festivals, traffic and transport, etc.	50	0
2015	41	157	district development, youth policy, Chinese traditional festivals, town planning, public transport, etc.	40	0
2016	71	197	antiquities and monuments, New Territories development, Chinese traditional festivals, education, district development, etc.	68	0
2017	83	467	antiquities and monuments, New Territories development, public library services, education, Chinese traditional festivals, etc.	82	0
2018	64	363	New Territories development, public transport, waste treatment, Chinese traditional festivals, urban renewal, etc.	52	0

Note 1:

a. In 2015, 1 case was withdrawn by the applicant.

- b. In 2016, 3 cases were withdrawn by the applicant.
- c. In 2017, 1 case was directed to use the services of bureaux/ departments.
- d. By the end of February 2019, 10 cases received in 2018 were still being processed. In addition, 1 case was withdrawn by the applicant, while 1 case was directed to use the services of bureaux/ departments.

Note 2:

As it involves an enormous number of records, it is impossible to set out the record titles and names of relevant bureaux/ departments.

- End -

CONTROLLING OFFICER'S REPLY**CSO077****(Question Serial No. 5778)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

It is mentioned under Programme (2) Government Records Service that the Government Records Service (GRS) will “promote electronic records management in the Government”. In addition, the Electronic Information Management Steering Group (EIMSG) was set up in 2009 to oversee the government-wide strategies and implementation of the Electronic Information Management (EIM). In this connection, will the Government inform this Committee of the following:

- 1) Please set out in tabular form for each of the past 5 years (i) the numbers of government departments that adopt the Electronic Recordkeeping System (ERKS), and (ii) names of the departments.

	2015	2016	2017	2018	2019
(i) Number of government departments					
(ii) Name of department					

- 2) Please set out in tabular form for each of the past 5 years (i) the numbers of records filed by the departments through ERKS, categorised by electronic record formats including but not limited to (ii) e-mails, (iii) SMS messages, (iv) WhatsApp messages, (v) WeChat messages, (vi) Facebook messages and (vii) Telegram messages.

Department	Year	(i) No. of records filed	(ii) E-mails	(iii) SMS messages	(iv) WhatsApp messages	(v) WeChat messages	(vi) Facebook messages	(vii) Telegram messages

3) Please set out in tabular form for each of the past 5 years (i) the expenditures on research and development (R&D) and (ii) maintenance costs of ERKS.

	2015	2016	2017	2018	2019
(i) Expenditure on R&D					
(ii) Maintenance cost					

4) What are the current departmental procedures for creating and filing instant message records (e.g. SMS, WhatsApp, WeChat, Facebook messages)? At present, is there an electronic system to handle instant message records? If yes, how many and what government departments are currently using it? What is the relevant development cost? If no, is there any plan to develop such a system?

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 144)

Reply:

(1) The number and names of government departments using the Electronic Recordkeeping System (ERKS) in each of the past 5 years are tabulated as follows:

	2015	2016	2017	2018	2019
(i) Number of government departments (Cumulative)	5	8	9	10	11
(ii) Name of department	Efficiency Office (EffO); Government Records Service (GRS); Commerce and Economic Development Bureau (Communications and Creative Industries Branch) (CCIB); Rating and Valuation Department (RVD); and Drainage Department (DSD)	EffO; GRS; CCIB; RVD; DSD; Intellectual Property Department (IPD); Office of the Government Chief Information Officer (OGCIO); and Administration Wing (Admin Wing)	EffO; GRS; CCIB; RVD; DSD; IPD; OGCIO; Admin Wing; and Civil Engineering and Development Department (CEDD)	EffO; GRS; CCIB; RVD; DSD; IPD; OGCIO; Admin Wing; CEDD; and Architectural Services Department (ArchSD)	EffO; GRS; CCIB; RVD; DSD; IPD; OGCIO; Admin Wing; CEDD; ArchSD; and Marine Department (MD)

Of the above, RVD and ArchSD have rolled out the ERKS to officers in some sections only. MD will adopt the ERKS in phases from 2019-20.

(2) GRS has made continuous efforts to develop standards and guidelines on the proper management of electronic records for compliance by bureaux/departments (B/Ds). The guidelines issued by GRS in this regard include *A Handbook on Preservation of Electronic Records*, *Functional Requirements of an Electronic Recordkeeping System*, *Recordkeeping Metadata Standard for the Government of the Hong Kong Special Administrative Region*, *Guidelines on Mapping out Implementation of an Electronic Recordkeeping System in the Context of Developing Organisational Electronic Information Management Strategies*, *A Handbook on Records Management Practices and Guidelines for an Electronic Recordkeeping System*, *Guidelines for Managing Records in a Hybrid Environment*, etc. They have been uploaded to a dedicated theme page on electronic records management on the Government intranet as well as the GRS Internet website for easy access by government officers.

Besides, in respect of the handling of electronic mail (e-mail), the Administration Wing formulated the *Guideline on the Management of Electronic Mail* in 2001 to help B/Ds identify, create, file and manage e-mail records. The Guideline stipulated that B/Ds were required to print-and-file e-mail records for storage and management before the full implementation of the ERKS. In the light of the advancement of technology and the increasing use of electronic messages in various forms among B/Ds for official business communication, the Guideline was updated and renamed as the *Guideline on the Management of Electronic Messages* by GRS in December 2017. The new guideline serves to enhance B/Ds' awareness of the management of electronic message records (including e-mail records) and remind government officers of the need to capture electronic message records created and received in the course of official business for proper storage and management in the departmental recordkeeping system. For B/Ds that have not yet implemented the ERKS, they are required to adopt the print-and-file approach for filing of electronic message records.

Pursuant to the records management principles of the Government, B/Ds are required to categorise e-mail and electronic message records by content, rather than by format, and store them in the relevant files according to the departmental records classification scheme. Therefore, we are unable to tabulate the numbers of records filed through the ERKS in the past 5 years by different electronic formats.

As at 28 February 2019, the numbers of electronic records created in the ERKS by government departments that have adopted the system are set out below:

B/Ds	Year of adoption	Number of records in the system (as at 28 February 2019)
EffO	2010	84 000
GRS	2014	691 000
CCIB	2014	141 000
RVD	2014	461 000
DSD	2015	421 000
IPD	2016	41 000
OGCIO	2016	159 000
Admin Wing	2016	110 000
CEDD	2017	749 000
ArchSD	2018	3 900

(3) The expenditure on research and development (R&D) and the maintenance cost of the ERKS in each of the past 5 years are tabulated as follows:

	2015	2016	2017	2018	2019
(i) Expenditure on R&D (\$m)	8.16	24	17.1	18.2	0.7 (Note 1)
(ii) Maintenance cost (\$m) (Note 2)	4.85	6.35	7.18	10.02	12.26

Notes:

1. As at 31 March 2019.
2. The ERKS of the EffO is a part of its electronic information management system. The relevant maintenance cost includes that for the ERKS, knowledge management system and collaboration system. CCIB started using the system in the cloud platform in late 2018 and is migrating records from the old system to the new one. The relevant annual maintenance cost is to be ascertained upon commissioning of the service. Besides, MD will adopt the ERKS in phases from 2019-20. Therefore, the relevant annual maintenance cost is not available at the moment.

(4) At present, instant message records (e.g. SMS, WhatsApp, WeChat, Facebook messages) should be handled by B/Ds in accordance with the *Guideline on the Management of Electronic Messages* updated by GRS in December 2017. Electronic message records should be captured in the departmental recordkeeping system for proper storage and management. For B/Ds that have not yet implemented the ERKS, they are required to adopt the print-and-file approach for electronic message records. As the aforementioned means is adopted by B/Ds to capture electronic message records, apart from the ERKS, the Government is currently not using and does not have plans to develop other electronic systems to handle instant message records.

- End -

CONTROLLING OFFICER'S REPLY

CSO078

(Question Serial No. 5910)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Please provide the following details of each of the meetings with, visits to or exchanges with the relevant Mainland authorities by the Administration Wing in the past year in chronological order:

- (a) purpose and place;
- (b) post titles of the local officials met;
- (c) number and post titles of Hong Kong officials in entourage;
- (d) number of days of the visit;
- (e) total expenditure incurred;
- (f) whether any announcement was made prior to the trip; if not, the reasons for confidentiality;
- (g) whether minutes of meetings were kept on file; if not, the reasons; and
- (h) whether any agreement was reached; if yes, the details and implementation progress of the agreement;
- (i) transportation expenses (air tickets and local transportation);
- (ii) accommodation expenses;
- (iii) meals expenses;
- (iv) banquets or entertainment expenses; and
- (v) gifts expenses.

Asked by: Hon CHEUNG Chiu-hung, Fernando (LegCo internal reference no.: 1417)

Reply:

Relevant information on the duty visits made by officials of the Offices of the Chief Secretary for Administration and the Financial Secretary to the Mainland in the past year is set out in the table below –

Date of visit* (Number of visits)	Places of visit	Number of officials^	Purposes of visit	Hotel accommodation expenses	Passage expenses#	Other expenses@	Total expenditure
From 1 March 2018 to 28 February 2019 (29)	Beijing, Chengdu, Dongguan, Foshan, Fujian, Guangzhou, Guizhou, Hangzhou, Huizhou, Jiangmen, Shanghai, Shenzhen, Tianjin, Wuzhen, Zhuhai	1 to 5 per trip	To attend forums, seminars, expos, meetings, and ceremonies; to pay visits and attend events for exchange of views, experience sharing, and better liaison and relationship.	About HK\$164,000	About HK\$311,000	About HK\$151,000	About HK\$626,000

Remarks:

* Each duty visit lasted from half a day to 7 days.

^ Comprising officials of different ranks and led by a senior official or directorate officer.

Including charges for all cross-boundary transport (e.g. air tickets / ferry tickets / train tickets).

@ Including charges for local transport, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable).

The expenses for official entertainment on the Mainland were about HK\$2,000 for the above period.

We liaise with the relevant Mainland authorities on issues of mutual concern from time to time as and when necessary. Generally speaking, records are made as appropriate having regard to the different circumstances and factors such as the natures of meetings and subject matters, consensus reached on arrangement (if any) and development of the matters concerned. We will decide whether and how the trips and their achievements should be made public in the light of the circumstances and needs.

In line with the Government's green policy, public officers will as far as possible refrain from bestowing gifts or souvenirs to others during the conduct of official activities. According to the existing guidelines, where bestowal of gifts or souvenirs is necessary or unavoidable due to operational, protocol or other reasons, such items should not be extravagant and the number should be kept to a minimum, and the exchange should only be made from organisation to organisation. We do not maintain separate accounts for the expenses on the procurement of gifts and souvenirs.

- End -

CONTROLLING OFFICER'S REPLY

CSO079

(Question Serial No. 6198)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

1. Is the earmarked sum a recurrent or one-off provision? What is the aim of earmarking the sum of money? How would it be used to support EMs? Please advise on the specific projects and measures involved as well as their estimated expenditure and duration.
2. The unemployment rate of EMs is relatively high (4.6%) and that of some minority groups is as high as 9.2%. With the earmarked sum of \$500 million, would the Government conduct study on the employment difficulties faced by EMs and put forward specific recommendations to solve the problem? If yes, what are the details? If no, what are the reasons?
3. Further to the above question, in respect of the way to spend the earmarked sum of \$500 million, what specific measures does the Government have to support EMs in the area of employment and what is the estimated expenditure involved?
4. What is the composition of the Steering Committee? Are stakeholders (i.e. representatives of EMs) involved? If no, how does the Government ensure that the composition of the Steering Committee can reflect the views of EMs?
5. Would the Chief Secretary for Administration establish the post of Commissioner for the Ethnic Minorities to co-ordinate and oversee inter-bureau/departmental work for supporting EMs?

Asked by: Hon CHEUNG Chiu-hung, Fernando (LegCo internal reference no.: 1419)

Reply:

Since its establishment, the Steering Committee on Ethnic Minority Affairs (the Steering Committee) has been engaging EM organisations and stakeholders to listen to their views on how support services for EMs could be enhanced. After deliberating on such views, the Steering Committee formulated a series of new measures covering education, employment, social welfare and social integration to enhance support for EMs. These measures were announced in "The Chief Executive's 2018 Policy Address", the details of which can also be found in the relevant leaflet

(https://www.policyaddress.gov.hk/2018/eng/pdf/Leaflet_support.pdf).

In the coming 4 financial years from 2019-20, the estimated expenditure on these new measures is set out as follows:

Measures	Estimated Amount (\$ million)
<i>Recurrent Measures</i>	
<u>Education</u>	
1. Enhance the subsidy for kindergartens admitting non-Chinese speaking (NCS) students	139.7
2. Provide additional funding support to public sector mainstream schools admitting NCS students with special educational needs	79.7
<u>Employment</u>	
3. Launch a pilot programme in conjunction with non-governmental organisations (NGOs) to provide employment services for EM job seekers through a case management approach	15.1
<u>Social Welfare</u>	
4. Commission NGOs to set up designated outreaching teams to connect EMs in need to mainstream welfare services	71.3
5. Enhance manpower support for the Social Welfare Department to facilitate better service planning and co-ordination on welfare service support for EMs	3.3
6. Strengthen prevention and support service for EMs against domestic and sexual violence	6.8
7. Provide additional subsidy for special child care centres and early education and training centres with pre-school EM children with special needs admitted	26.3
8. Set up specialised EM units in 5 parents/relatives resources centres for persons with disabilities	21.6
<u>Social Integration</u>	
9. Improve the “Administrative Guidelines on Promotion of Racial Equality” for application to all Government bureaux and departments and related organisations providing services to EMs	4.3
10. Enhance interpretation and translation services in the CHEER Centre and introduce new services in Vietnamese	48.4

Measures	Estimated Amount (\$ million)
<i>Time-Limited Recurrent and Non-Recurrent Measures</i>	
<u>Education</u>	
11. Support NCS students in their learning of Chinese History using the Chinese language, and continue to commission tertiary institutions to provide professional support services for schools on Chinese language learning and teaching of NCS students	75.0
<u>Employment</u>	
12. Enhance recruitment promotion and outreaching efforts to encourage EMs to consider a career in the disciplined forces, and provide a short-term internship programme in the Government for EM university students	4.6
13. Enhance manpower support for the Labour Department to implement the pilot programme	10.4
<u>Social Integration</u>	
14. Strengthen services of support service centres for EMs and organise more district-based activities to encourage interaction and exchange between the EM and local communities	57.2
15. Strengthen engagement of EM children and youth through outreaching to schools by the disciplined forces and Junior Police Call programmes	42.5
16. Provide more cultural sensitivity/equal opportunities training for civil service new recruits and front-line staff	2.3

When the Steering Committee met with various EM organisations and stakeholders earlier, a number of representatives expressed that EMs faced difficulties in job seeking owing to cultural differences and limitations in Chinese language proficiency and suggested the Labour Department (LD) to work with NGOs to provide more personalised employment services to EM job seekers through a case management approach. The Steering Committee deliberated on and accepted the suggestion. LD will launch a pilot programme in relation (Item 3 in the table above) and review the effectiveness of the programme and consider the way forward in due course.

The Steering Committee, chaired by the Chief Secretary for Administration (the Chief Secretary), is a high-level committee within the Government tasked to co-ordinate cross-bureau/ inter-departmental efforts on the support for EMs.

The membership of the Steering Committee comprises Directors of Bureaux who oversee the provision of key support services relevant to EMs, including the Secretary for Constitutional and Mainland Affairs, Secretary for the Civil Service, Secretary for Education, Secretary for Food and Health, Secretary for Home Affairs, Secretary for Labour

and Welfare and Secretary for Security. Having regard to the issues to be discussed, other Directors of Bureaux and Heads of Departments will also attend the meetings of the Steering Committee.

While the Steering Committee does not include any non-official member, it values highly the views and suggestions of EM organisations and stakeholders. Following the 2 focus group meetings chaired by the Chief Secretary in mid-2018 to gather views and suggestions from EM organisations and service providers, the Steering Committee, led by the Chief Secretary, will focus on steering the implementation of the new measures and monitoring their effective implementation. The Steering Committee will also continue to engage stakeholders to gauge their views on implementing the measures and relevant enhancement.

As the Steering Committee has taken up the internal co-ordinating role, the Government has no plan to establish a designated post of commissioner for ethnic minority affairs.

- End -

CONTROLLING OFFICER'S REPLY

CSO080

(Question Serial No. 6199)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Please provide the following information for the past 5 years:

- (1) the number of visits made by Justices of the Peace (JPs) to individual penal facilities and the relevant expenditures;
- (2) the number of complaints received by JPs during their visits to individual penal facilities and the proportion of substantiated complaints; and
- (3) the details of the relevant arrangements for JP visits.

Asked by: Hon CHEUNG Chiu-hung, Fernando (LegCo internal reference no.: 1420)

Reply:

One of the important functions of JP visits to correctional institutions is to ensure that complaints lodged by persons in custody are handled in a fair and transparent manner. The visiting JPs may either conduct investigations themselves by making personal inquiries into persons in custody's complaints (such as seeking background information from staff of the institutions and examining relevant records and documents) or refer the cases to the institutions concerned, the management of the Correctional Services Department (CSD), the Complaints Investigation Unit (CIU) of CSD, the Office of The Ombudsman or the Police for their follow-up actions, having regard to the nature and seriousness of the complaints. Upon receipt of the referrals, the parties concerned will carry out investigation into the complaints. On completion of the investigation, the result will be reported to the JPs. JPs are at liberty to conduct any further investigation personally or re-visit the institution in question as they consider necessary. The number of JP visits to individual penal facilities and the number of complaints received during these visits in the past 5 years are set out at **Annex A** and **Annex B** respectively.

The majority of complaints received by JPs during visits to correctional institutions were related to medical care, facilities, environment, services, treatment, staff attitude and conduct, and other government departments. Taking 2017 as an example, about 27% of cases were

referred to other government department(s) for handling or institution management for follow up, and were resolved to the satisfaction of both JPs and complainants. In addition, due to such reasons as incoherent nature of the complaints, lack of solid information for further investigation, or the JPs were satisfied that the complaints had already been addressed or dealt with by the institutions before the JP visits, the JPs, having learnt of the situation, directed that no further action be taken on about 55% of cases. The remaining 18% of cases were referred to the CIU of CSD for investigation, among them 14 cases were referred by CIU to institution management for follow up and resolved by the latter eventually. The JPs concerned were duly informed of the follow-up actions taken by the institution management and gave no further directives. As for the 23 complaints investigated by CIU, 3 complaints could not be followed up further as the complainants concerned declined to provide any information on the alleged matters. These complainants made no other complaint or request thereafter. The JPs were informed of the situation of the cases and gave no further directive. Another 20 cases investigated by CIU were found unsubstantiated. The JPs and the complainants were duly informed of the investigation results. The JPs were satisfied with the results and directed that no further action be taken. The complainant did not pursue the case further or lodge any appeal.

The departmental costs involved mainly travelling expenses incurred by JP visits. If visits are jointly conducted by Official JPs and Non-official JPs, transport is generally arranged by the former using the respective departmental resources and breakdown of travelling expenses is not available. If departmental transport is not available, JP Secretariat will hire commercial vehicles or pool cars of the Government Logistics Department (GLD) for the purpose. Expenses incurred for hiring commercial vehicles or GLD vehicles in the past 5 years are set out below:

Year	Expenses incurred for hiring commercial vehicles and pool cars arranged by GLD (\$ million)
2014	0.73
2015	0.67
2016	0.83
2017	0.89
2018	0.94

- End -

Number of JP Visits to Individual Penal Facilities in the Past 5 Years

	Institution	2014	2015	2016	2017	2018
1	Cape Collinson Correctional Institution	12	12	12	12	12
2	Lai Chi Kok Reception Centre ¹				12	24
3	Custodial Ward of Queen Elizabeth Hospital and Lai Chi Kok Reception Centre ¹	25	24	24	12	
4	Custodial Ward of Queen Mary Hospital and Ma Hang Prison ²	24	1			
5	Custodial Ward of Queen Mary Hospital ²		3			
6	Hei Ling Chau Addiction Treatment Centre and Hei Ling Chau Correctional Institution ³	23	22			
7	Lai Sun Correctional Institution and Nei Kwu Correctional Institution ³	21	22			
8	Hei Ling Chau Addiction Treatment Centre and Lai Sun Correctional Institution ³			22	22	24
9	Hei Ling Chau Correctional Institution and Nei Kwu Correctional Institution ³			22	22	23
10	Lai King Correctional Institution and Chi Lan Rehabilitation Centre ¹	24	24	24	12	
11	Lai King Correctional Institution, Chi Lan Rehabilitation Centre and Custodial Ward of Queen Elizabeth Hospital ¹				12	24
12	Lo Wu Correctional Institution	24	24	24	24	23
13	Pak Sha Wan Correctional Institution	25	24	23	24	10
14	Pak Sha Wan Correctional Institution and Custodial Ward of Queen Mary Hospital ²					14
15	Phoenix House, Pelican House and Lai Hang Rehabilitation Centre	12	12	12	12	12
16	Pik Uk Correctional Institution	24	24	24	24	24
17	Pik Uk Prison	24	24	24	24	23
18	Sha Tsui Correctional Institution ⁴					
19	Lai Chi Rehabilitation Centre ⁴	3				
20	Sha Tsui Correctional Institution and Lai Chi Rehabilitation Centre ⁴	23	23	23	24	24
21	Shek Pik Prison	24	23	24	24	24
22	Siu Lam Psychiatric Centre	24	24	24	23	24
23	Stanley Prison	24	24	24	24	24
24	Tai Lam Centre for Women, Bauhinia House, and Wai Lan Rehabilitation Centre	24	25	24	24	24
25	Tai Lam Correctional Institution	23	24	24	24	24
26	Tong Fuk Correctional Institution	24	24	24	24	23
27	Tung Tau Correctional Institution	24	24	24	24	24
28	Tai Tam Gap Correctional Institution ²	19	4			
29	Tai Tam Gap Correctional Institution and Custodial Ward of Queen Mary Hospital ²		20	24	23	10
	Total:	450	431	426	426	414

¹ Custodial Ward of Queen Elizabeth Hospital and Lai Chi Kok Reception Centre were jointly visited by JPs in the past. Since 1 July 2017, Custodial Ward of Queen Elizabeth Hospital, Lai King Correctional Institution and Chi Lan Rehabilitation Centre have been jointly visited by JPs, while Lai Chi Kok Reception Centre has since been visited by JPs on its own.

² Custodial Ward of Queen Mary Hospital and Ma Hang Prison were jointly visited by JPs in the past, but Ma Hang Prison was closed in late January 2015. Custodial Ward of Queen Mary Hospital and Tai Tam Gap Correctional Institution were jointly visited by JPs between March 2015 and May 2018 but Tai Tam Gap Correctional Institution was closed in early June 2018. From June 2018 onwards, Custodial Ward of Queen Mary Hospital has been jointly visited with Pak Sha Wan Correctional Institution by JPs.

³ Hei Ling Chau Addiction Treatment Centre and Hei Ling Chau Correctional Institution were jointly visited by JPs in the past. Hei Ling Chau Addiction Treatment Centre and Lai Sun Correctional Institution have been jointly visited by JPs since 4 January 2016. Hei Ling Chau Correctional Institution and Nei Kwu Correctional Institution have also been jointly visited from that day.

⁴ Lai Chi Rehabilitation Centre was relocated to Sha Tsui Correctional Institution on 26 March 2014. These 2 institutions have been jointly visited by JPs since then.

Number of Complaints Received during JP Visits to Individual Penal Facilities in the Past 5 Years

	Institution	2014	2015	2016	2017	2018
1	Custodial Ward of Queen Elizabeth Hospital	-	1	-	-	-
2	Hei Ling Chau Correctional Institution	-	-	-	1	5
3	Hei Ling Chau Addiction Treatment Centre	1	-	-	1	-
4	Lai Chi Kok Reception Centre	10	10	21	11	2
5	Lo Wu Correctional Institution	8	14	13	31	4
6	Nei Kwu Correctional Institution	2	-	1	2	2
7	Pak Sha Wan Correctional Institution	1	2	1	-	-
8	Pik Uk Correctional Institution	-	-	-	-	2
9	Pik Uk Prison	-	-	2	-	2
10	Shek Pik Prison	4	2	13	15	26
11	Siu Lam Psychiatric Centre	46	39	58	72	14
12	Stanley Prison	55	47	44	52	115
13	Tai Lam Centre for Women	-	-	-	13	4
14	Tai Lam Correctional Institution	2	-	3	5	-
15	Tong Fuk Correctional Institution	-	-	-	1	4
16	Tung Tau Correctional Institution	4	-	6	5	7
	Total:	133	115	162	209	187

- End -

CONTROLLING OFFICER'S REPLY**CSO081****(Question Serial No. 6681)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Please list the salaries, allowances and other expenses per month for officers at the following ranks in the past 3 years, as well as the amounts of their monthly pensions on retirement and the total expenditures on their pension payment:

1. Chief Secretary for Administration;
2. Financial Secretary.

Asked by: Hon CHEUNG Chiu-hung, Fernando (LegCo internal reference no.: 1460)

Reply:

1. The expenditure on the monthly salary and non-accountable entertainment allowance for the post holder of the Chief Secretary for Administration (CS) for the past 3 years is set out below:

Date	Monthly salary expenditure [#]	Monthly expenditure on non-accountable entertainment allowance* (rounded down to the nearest whole number)
April 2016 – March 2017	\$330,565	\$37,391
April 2017 – June 2017		\$38,291
July 2017 – March 2018	\$370,200	\$38,866
April 2018 – June 2018		
July 2018 – March 2019	\$377,250	

[#] As approved by the Finance Committee (FC) of the Legislative Council (LegCo) on 10 February 2017, the cash remuneration for politically-appointed officials (PAOs) will be adjusted on 1 July every year in accordance with the change in the average annual Consumer Price Index (C) (CPI(C)).

* Apart from the non-accountable entertainment allowance (tied to official residence) which is adjusted for inflation every year, CS does not receive other allowances.

2. The expenditure on the monthly salary and non-accountable entertainment allowance for the post holder of Financial Secretary (FS) for the past 3 years is set out below:

Date	Monthly salary expenditure [#]	Monthly expenditure on non-accountable entertainment allowance* (rounded down to the nearest whole number)
April 2016 – March 2017	\$319,385	\$28,658
April 2017 – June 2017		\$29,350
July 2017 – March 2018	\$357,700	\$29,791
April 2018 – June 2018		
July 2018 – March 2019	\$364,500	

[#] As approved by FC of LegCo on 10 February 2017, the cash remuneration for PAOs will be adjusted on 1 July every year in accordance with the change in the average annual CPI(C).

* Apart from the non-accountable entertainment allowance (tied to official residence) which is adjusted for inflation every year, FS does not receive other allowances.

According to the remuneration package for PAOs of the SAR Government, CS, FS and all other PAOs are not entitled to pension benefits/contract gratuity except for the Government's contribution to the Mandatory Provident Fund.

- End -

CONTROLLING OFFICER'S REPLY**CSO082****(Question Serial No. 4526)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

The provision for the Policy Innovation and Co-ordination Office (PICO) in 2019-20 is \$128.3 million in order to provide “first-stop and one-stop” project consultation and co-ordination services for innovative projects and administer public policy research funding schemes. Please advise on:

1) the details of the co-ordination and consultation services (“first-stop and one-stop” project consultation and co-ordination services) for each of the 8 received projects and 3 completed projects in 2018; the names of the organisations receiving the services of PICO (including the proponents of land development projects) and details of the consultation services;

2) the funding amounts of the Public Policy Research Funding Scheme and Strategic Public Policy Research Funding Scheme in 2018-19 listed by research areas and strategic themes in the following table:

a) Public Policy Research Funding Scheme

21 Research areas	Funding amount

b) Strategic Public Policy Research Funding Scheme

9 Strategic themes	Funding amount
Development of the Guangdong-Hong Kong-Macao Bay Area	
Belt and Road Initiative	
Economic and Trade Co-operation Zones	
Big Data and/or Smart City	
Re-industrialisation	

9 Strategic themes	Funding amount
Sharing Economy	
Land and Housing Strategy	
Youth Development	
Challenges of Population Ageing	

Asked by: Hon FAN Kwok-wai, Gary (LegCo internal reference no.: 70)

Reply:

1) A total of 8 projects were received by the Policy Innovation and Co-ordination Office (PICO) in 2018-19 and the details of the projects (including the organisations, nature and content of projects) are tabulated as follows:

	Project Title	Proponent	Nature/Content of the Project	Progress
1	Tin Shui Wai Public Market*	Not applicable (N.A.)	Studies on site selection for the new public market to be provided in Tin Shui Wai were carried out in collaboration with relevant bureaux and departments	Studies were completed and announced in the 2018 Policy Address
2	Tung Chung Public Market*	N.A.	Studies on site selection for the new public market to be provided in Tung Chung were carried out in collaboration with relevant bureaux and departments	Ditto
3	Re-design of Yi Pei Square Playground in Tsuen Wan*	Design Trust	Coordinating with departments and collaborating with voluntary designers to re-design the Yi Pei Square Playground in Tsuen Wan and enhance its facilities by incorporating innovative and inclusive elements	Conceptual design was completed and the relevant committee of the Tsuen Wan District Council was consulted. The committee had no objection to the project

	Project Title	Proponent	Nature/Content of the Project	Progress
4	Re-design of 3 mini-rest gardens*	Design Trust	Coordinating with departments and collaborating with voluntary designers to re-design 3 mini-rest gardens (i.e. Hamilton Street Rest Garden, Portland Street Rest Garden and Sitting-out Area under Flyover in Hill Road at Central & Western District) and upgrade the old public space by injecting innovative design elements	Conceptual design was completed and the relevant committees of the Yau Tsim Mong District Council and Central & Western District Council were consulted. The committees had no objection to the projects
5	STEAM School by the Shaw Foundation	The Shaw Foundation	Liaising and coordinating with relevant departments to assist the proponent in setting up in Clearwater Bay the first school in Hong Kong with science, technology, engineering, arts and mathematics (STEAM) as its main direction of curriculum planning, with the aim of nurturing students interested in innovation and technology	The project is being handled by PICO
6	“Light Be” Light Housing	Light Be	To provide housing units in Sham Tseng for families in need	After preliminary study, PICO referred the project to the Task Force on Transitional Housing newly formed under the Transport and Housing Bureau for follow-up action
7	A social housing project in the New Territories **	To be announced in due course **	To provide housing units for families in need	Ditto
8	A social housing project in Kowloon **	To be announced in due course **	To provide housing units for families in need	Ditto

* The co-ordination work provided by PICO for the relevant projects has been completed. If necessary, PICO may continue to provide consultation services for project proponents/departments.

** The proponents would like to announce the details of the projects at appropriate time.

2) In the 2018-19 financial year, the Public Policy Research Funding Scheme and the Strategic Public Policy Research Funding Scheme awarded a total of \$13.76 million to 25 research projects and a total of \$10.98 million to 3 research projects respectively. Regarding the research projects of the 2 funding schemes, the research areas or strategic themes covered by the research projects as stated in the proposals submitted by the applicants are provided in the following tables:

a) Public Policy Research Funding Scheme

Research Areas	Funding amount (HK\$)
1. Land Supply and Housing Markets	-
2. Poverty and Inequality	-
3. Ageing Population	988,526 ¹
4. Democratic Development	-
5. Governance and Administration	1,814,466 ²
6. Impact of New Media on Politics and Governance	-
7. Harnessing the Opportunities and Meeting the Challenges Arising from the Implementation of China's Five-Year Plan, including Financial Co-operation with the Mainland	-
8. Regional Co-operation and Development	399,044
9. Youth Development	2,759,280
10. Technology and Education	575,170
11. Labour and Employment	120,175
12. Population and Family Policies	-
13. New Immigrants and Ethnic Minorities	-
14. Healthcare	1,952,349
15. Social Innovation and Social Enterprises	-
16. Economic Development, including Developing the Six Industries and Reinforcing the Four Pillar Industries	1,738,738
17. Air Quality	500,000
18. Waste Management	1,052,365
19. Green Building	1,049,431
20. Ecological Conservation	-
21. Water Quality	-
Others ³	810,049

Note:

- 1 of the research projects also covers “Labour and Employment”, “Population and Family Policies” and “Healthcare”.
- 3 of the research projects also cover other research areas: 1 also covers “Impact of New Media on Politics and Governance”, 1 also covers “Air Quality” and 1 also covers “Green Building”.
- Applicants may submit research projects other than the above 21 research areas.

b) Strategic Public Policy Research Funding Scheme

Strategic Themes	Funding amount (HK\$)
1. Development of the Guangdong-Hong Kong-Macao Bay Area ¹	10,982,000 ²
2. Belt and Road Initiative	-
3. Economic and Trade Co-operation Zones	-
4. Big Data and/or Smart City	-
5. Re-industrialisation	-
6. Sharing Economy	- ²
7. Land and Housing Strategy	-
8. Youth Development	-
9. Challenges of Population Ageing	-

Note:

1. The 3 research projects are: (a) Moving to and Working in the Guangdong-Hong Kong-Macao Bay Area Among Hong Kong Residents: Intention, Experience and Settlement Outcomes; (b) Accelerating the Development of a Global Innovation and Technology Hub in the Guangdong-Hong Kong-Macao Bay Area: The Roles of Public Research Universities in Hong Kong; and (c) Boosting Construction Waste Material Sharing in the Guangdong-Hong Kong-Macao Bay Area.
2. 1 of the research projects also covers “Sharing Economy”.

- End -

CONTROLLING OFFICER'S REPLY**CSO083****(Question Serial No. 5605)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Regarding the Policy Innovation and Co-ordination Office (PICO), please provide the following information:

- (1) The number, dates and details of meetings held by the current-term Chief Executive and the Chief Executive's Council of Advisers on Innovation and Strategic Development since the Chief Executive took office; and
- (2) The Chief Executive, Mrs Carrie LAM, said in 27 March 2018 that PICO had recruited more than 20 young people. Please provide information on their job titles, emoluments, political background and academic qualifications.

Asked by: Hon KWOK Ka-ki (LegCo internal reference no.: 203)

Reply:

- (1) Since its establishment on 21 March 2018, the Chief Executive's Council of Advisers on Innovation and Strategic Development has held a total of 4 meetings, with dates and key topics of discussion set out as follows:

Date of Meeting	Key Topics of Discussion
27 March 2018	How Hong Kong could seize the opportunities brought about by the Belt and Road Initiative and the development of the Guangdong-Hong Kong-Macao Bay Area
5 June 2018	How Hong Kong could enhance collaboration with the Association of Southeast Asian Nations
4 September 2018	Development of Hong Kong's maritime and aviation services
4 December 2018	Talent and manpower development in Hong Kong

- (2) To encourage young people to participate in public policy formulation, the Policy Innovation and Co-ordination Office (PICO) has employed 4 Senior Policy and Project Co-ordination Officers and 14 Policy and Project Co-ordination Officers on non-civil service contract terms since May 2018, with the post titles of Senior Policy Analyst, Senior Manager, Policy Analyst or Project Manager. All of them are holders of Bachelor's degrees, with more than half with Master's or PhD degrees. In 2018-19, the remuneration and relevant expenditure of Policy and Project Co-ordination Officers was around \$7.7 million. In 2019-20, their estimated remuneration and relevant expenditure is around \$10 million to reflect the estimated full-year expenditure. The monthly salary of a Policy and Project Co-ordination Officer is determined based on academic qualifications and experience. The monthly salary of a Senior Policy and Project Co-ordination Officer ranges between \$60,000 and \$95,000, while that of a Policy and Project Co-ordination Officer is between \$30,000 and \$48,000. Since political background or affiliation is not an entry requirement or a selection criterion for Policy and Project Co-ordination Officers, PICO has not collected such information.

- End -

CONTROLLING OFFICER'S REPLY

CSO084

(Question Serial No. 3428)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (700) General non-recurrent

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

The Government intends to undergo a Building Environmental Assessment Method Plus Existing Buildings certification for the Central Government Complex (CGC). What are the green building elements incorporated in the design of the complex? What are the environmental and conservation policies implemented in the routine management of the complex? The Government intends to spend \$3.5 million on the assessment. Has the Government considered whether the complex requires certification to prove its green building standard? Will the certification process generate extra administration work for CGC users and management staff of various offices?

Asked by: Hon LAM Kin-fung, Jeffrey (LegCo internal reference no.: 64)

Reply:

In order to support environmental protection and sustainable development, the overall design of the Central Government Complex (CGC) adopts energy-saving devices such as thermal insulated facade and passenger sensor operated escalator. Moreover, CGC uses the renewable energy technologies such as photovoltaic panel and sea water cooling air-conditioning system. In addition, CGC uses energy-saving installations in lighting and air-conditioning systems such as motion sensor control and automatically adjusted indoor air-conditioning system in response to the need of human flow. In our daily management, we also improve the effectiveness of energy conservation in various aspects such as air-conditioning, lighting and lifts by a range of measures.

Our purpose of conducting a Building Environmental Assessment Method Plus Existing Buildings certification for CGC is to enhance the energy efficiency and environmental management measures in CGC. The Administration Wing will engage a consultant to conduct assessment and make improvement recommendations as well as follow up the related work. In the course of assessment, CGC users will not be affected and unnecessary administration work will not be generated for management staff of other offices.

- End -

CONTROLLING OFFICER'S REPLY**CSO085****(Question Serial No. 4413)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Please tabulate details of expenditure for the duty visits made by (A) the Chief Secretary for Administration and (B) the Financial Secretary in the past 3 years, including the date and place of visit, the name list and size of entourage, purpose of visit, expenses on hotel accommodation, meals and air tickets and the total expenditure for each visit? Please set out the amounts of sponsorship if the expenses were sponsored and the names of sponsors.

Asked by: Hon LAU Ip-keung, Kenneth (LegCo internal reference no.: 13)

Reply:

The relevant information on the duty visits of the Chief Secretary for Administration and the Financial Secretary in the past 3 years is as follows:

Date of Visit (Number of visits)	Place of visit	Number of officials ^	Purpose of visit	Hotel accommodation expenses	Passage expenses #	Other expenses [@]	Total expenditure
From 1 March 2016 to 28 February 2017 (17)	Germany, Iran*, Kazakhstan*, Mainland*, Macao SAR*, the Netherlands, Peru*, United Kingdom, the United Arab Emirates, United States and Vietnam*	1 to 4 per trip	To attend meetings, forums, interviews and events of international and regional organisations (e.g. the meetings of the International Monetary Fund and the World Bank Group in Washington D.C. as well as the "Think Asia. Think Hong Kong" gala dinner in Frankfurt), to meet with officials and leaders concerned from different regions for exchange of views and experience sharing, to promote Hong Kong, enhance liaison and strengthen mutual relationship.	About HK\$ 368,000	About HK\$ 1,266,000	About HK\$ 283,000	About HK\$ 1,917,000

Date of Visit (Number of visits)	Place of visit	Number of officials [^]	Purpose of visit	Hotel accommodation expenses	Passage expenses [#]	Other expenses [@]	Total expenditure
From 1 March 2017 to 28 February 2018 (21)	Germany*, Indonesia, Japan*, Korea*, Mainland*, Macao SAR*, United States and Vietnam*	2 to 4 per trip	To attend meetings, forums, interviews and events of international and regional organisations (e.g. the meeting of the Asian Infrastructure Investment Bank in Jeju and the Guangdong, Hong Kong and Macao Co-operation Forum - Development of Guangdong-Hong Kong-Macao Bay Area Summit in Zhongshan), to meet with officials and leaders concerned from different regions for exchange of views and experience sharing, to promote Hong Kong, enhance liaison and strengthen mutual relationship.	About HK\$ 270,000	About HK\$ 746,000	About HK\$ 177,000	About HK\$ 1,193,000
From 1 March 2018 to 28 February 2019 (31)	Argentina*, Indonesia, Ireland, Israel, Mainland*, Papua New Guinea*, the Philippines*, Switzerland, United Kingdom and Vietnam	1 to 6 per trip	To attend meetings, forums, interviews and events of international and regional organisations (e.g. the Group of Twenty Leaders' Summit in Buenos Aires and the meeting of the United Nations Human Rights Council in Geneva), to meet with officials and leaders concerned from different regions for exchange of views and experience sharing, to promote Hong Kong, enhance liaison and strengthen mutual relationship.	About HK\$ 457,000	About HK\$ 2,025,000	About HK\$ 285,000	About HK\$ 2,767,000

Remarks:

- [^] Comprising officials of different ranks and led by a senior official or a directorate officer.
- [#] Including charges for all cross-boundary transport (air-tickets/ferry tickets/train tickets).
- [@] Including charges for local transport, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable).
- * For some of the visits, hotel accommodation and/or in-town transportation were sponsored by hosting governments/organisations. The actual amount of sponsorship is not available to us.

- End -

CONTROLLING OFFICER'S REPLY

CSO086

(Question Serial No. 3485)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Both the former Financial Secretary (FS) Mr John TSANG and the incumbent FS Mr Paul CHAN use social media. After Mr John TSANG left his post, how did the FS' Office handle the ownership and management of his social media account? As it is common for the politically accountable officials to use social media, does the Office have any guidelines to handle the ownership and management of such an account after FS has left his post? If yes, what are the details? Are the criteria equally applicable to other politically appointed officials? If no, will the guidelines be formulated as soon as possible?

Asked by: Hon LEUNG Mei-fun, Priscilla (LegCo internal reference no.: 65)

Reply:

As in the case of other politically appointed officials, the concerned officer will decide on expiry of his term of office the future arrangement of the social media account set up during his tenure. Therefore, upon the departure of the former Financial Secretary (FS), his social media account is no longer managed or handled by the FS' Office. Management of the relevant account is to be decided by its owner.

- End -

CONTROLLING OFFICER'S REPLY**CSO087****(Question Serial No. 3524)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (5) Subvention: Duty Lawyer Service and Legal Aid Services Council

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

The Free Legal Advice Scheme (FLAS) at Legal Advice Centres of District Offices gives preliminary legal advice to people as to their legal position in genuine cases free of charge.

(1) Please tabulate the number of requests for assistance under FLAS in the past 3 years:

Name of District Office	Number of requests for assistance	Number of requests declined	Number of cases provided with service	Average waiting time

(2) Please provide information on the cost and manpower involved in FLAS.

(3) Does the department have any plan to expand FLAS? If yes, what is the timetable? If no, what are the reasons?

Asked by: Hon MO Claudia (LegCo internal reference no.: 64)

Reply:

The Government provides the Duty Lawyer Service (DLS) with subvention to implement the Free Legal Advice Scheme (FLAS) at 9 District Offices (DOs) of the Home Affairs Department.

a. The breakdown by DOs of requests for assistance under FLAS in the past 3 years is tabulated below:

District Office	Number of requests for assistance		
	2016	2017	2018
Central and Western	750	733	749
Eastern	765	773	782
Islands	753	779	775
Kwun Tong	743	728	759
Shatin	488	489	509
Tsuen Wan	1 069	1 007	1 025
Wan Chai	2 599	2 481	2 551
Wong Tai Sin	501	517	507
Yau Tsim Mong	758	741	787
Total	8 426	8 248	8 444

The breakdown by DOs of cases under FLAS declined in the past 3 years is tabulated below:

District Office	Number of cases declined		
	2016	2017	2018
Central and Western	4	1	0
Eastern	1	2	2
Islands	0	4	2
Kwun Tong	4	4	0
Shatin	0	3	0
Tsuen Wan	0	4	3
Wan Chai	8	9	3
Wong Tai Sin	1	2	0
Yau Tsim Mong	0	0	1
Total	18	29	11

The breakdown by DOs of cases under FLAS handled in the past 3 years is tabulated below:

District Office	Number of cases handled		
	2016	2017	2018
Central and Western	572	577	617
Eastern	628	583	645
Islands	616	617	640
Kwun Tong	605	589	671
Shatin	383	366	379
Tsuen Wan	854	747	826
Wan Chai	2 087	1 931	2 109
Wong Tai Sin	419	409	433
Yau Tsim Mong	599	578	633
Total	6 763	6 397	6 953

Note: The number of requests for assistance includes not only the number of cases handled or declined by DLS, but also cases withdrawn by the applicants as well as applicants' requests for change in appointment time. This number is therefore higher than the sum of cases handled and declined in the subsequent tables.

In 2018, the average waiting time from the submission of an application to the arrangement for an advice session was 43.5 days, which was 24.6% shorter than that of 2017 (57.7 days). The waiting time at each DO in the past 3 years is tabulated below:

District Office	Average waiting time (day)		
	2016	2017	2018
Central and Western	43.9	52.2	36.2
Eastern	41.1	49.0	34.3
Islands	42.8	50.1	35.1
Kwun Tong	52.1	57.1	41.7
Shatin	60.8	76.7	61.4
Tsuen Wan	52.5	64.5	49.4
Wan Chai	43.6	51.6	36.6
Wong Tai Sin	48.6	56.7	48.5
Yau Tsim Mong	50.9	61.8	48.2

b. DLS has a total of 3 staff members responsible for the work of FLAS. The expenditure for FLAS in 2018 was \$1.37 million.

c. The Council of DLS consists of members nominated by the 2 legal professional bodies. DLS will continue to liaise with these 2 legal professional bodies to encourage more volunteer lawyers to participate in FLAS. DLS will also continue to closely monitor the implementation of FLAS and, where necessary, review and consider adjustments.

- End -

CONTROLLING OFFICER'S REPLY

CSO088

(Question Serial No. 3698)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

What were the expenditures of the Policy Innovation and Co-ordination Office for office renovation and recruitment of Policy and Project Co-ordination Officers in 2018-19? What is the expenditure for staff recruitment in 2019-20? What are the details of the 8 received projects for the “first-stop and one-stop” project consultation and co-ordination services for innovative projects? What are the work plans for 2019-20?

Asked by: Hon MOK Charles Peter (LegCo internal reference no.: 71)

Reply:

In 2018-19, the expenditure of the Policy Innovation and Co-ordination Office (PICO) on renovating the office of the former Central Policy Unit located in the Central Government Offices was about \$16.9 million, while the remuneration and relevant expenditure of the Policy and Project Co-ordination Officers was around \$7.7 million.

For 2019-20, PICO has a civil service establishment of 47 posts, with an estimated full-year remuneration and relevant expenditure of around \$52.8 million. In addition, PICO expects to employ 32 contract staff in the financial year, with an estimated full-year remuneration and relevant expenditure of around \$18 million.

Regarding the provision of the “first-stop and one-stop” project consultation and co-ordination services, a total of 8 projects were received in 2018-19 and the details of the projects (including nature and content of projects) are tabulated as follows:

	Project Title	Nature/Content of the Project	Progress
1	Tin Shui Wai Public Market*	Studies on site selection for the new public market to be provided in Tin Shui Wai were carried out in collaboration with relevant bureaux and departments	Studies were completed and announced in the 2018 Policy Address
2	Tung Chung Public Market*	Studies on site selection for the new public market to be provided in Tung Chung were carried out in collaboration with relevant bureaux and departments	Ditto
3	Re-design of Yi Pei Square Playground in Tsuen Wan*	Coordinating with departments and collaborating with voluntary designers to re-design the Yi Pei Square Playground in Tsuen Wan and enhance its facilities by incorporating innovative and inclusive elements	Conceptual design was completed and the relevant committee of the Tsuen Wan District Council was consulted. The committee had no objection to the project
4	Re-design of 3 mini-rest gardens*	Coordinating with departments and collaborating with voluntary designers to re-design 3 mini-rest gardens (i.e. Hamilton Street Rest Garden, Portland Street Rest Garden and Sitting-out Area under Flyover in Hill Road at Central & Western District) and upgrade the old public space by injecting innovative design elements	Conceptual design was completed and the relevant committees of the Yau Tsim Mong District Council and Central & Western District Council were consulted. The committees had no objection to the projects
5	STEAM School by the Shaw Foundation	Liaising and coordinating with relevant departments to assist the proponent in setting up in Clearwater Bay the first school in Hong Kong with science, technology, engineering, arts and mathematics (STEAM) as its main direction of curriculum planning, with the aim of nurturing students interested in innovation and technology	The project is being handled by PICO
6	“Light Be” Light Housing	To provide housing units in Sham Tseng for families in need	After preliminary study, PICO referred the project to the Task Force on Transitional Housing newly formed under the Transport and Housing Bureau for follow-up action

	Project Title	Nature/Content of the Project	Progress
7	A social housing project in the New Territories **	To provide housing units for families in need	Ditto
8	A social housing project in Kowloon **	To provide housing units for families in need	Ditto

* The co-ordination work provided by PICO for the relevant projects has been completed. If necessary, PICO may continue to provide consultation services for project proponents/departments.

** The proponents would like to announce the details of the projects at appropriate time.

PICO will provide project consultation and co-ordination services on demand. Therefore, no indicators are set for the number of projects expected to be handled in 2019-20.

- End -

CONTROLLING OFFICER'S REPLY

CSO089

(Question Serial No. 3699)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Regarding the promotion of electronic records management in the Government and the provision of support and assistance to bureaux and departments, please provide the following information:

(1) Please list in the table below information on training and advisory services that the Government Records Service (GRS) provided to government bureaux and departments in 2018:

Year	Bureau/ Department (in alphabetical order)	Number of government records management training courses	Number of topical records management training courses	Number of staff who have taken government records management training courses	Rank distribution of staff (from high to low) who have taken government records management training courses	Number of staff who have taken government records management training courses more than once	Topic areas of training courses
2018							

(2) Please list in the table below information regarding the numbers of public requests for government records in 2018:

Year	Number of requests for government records	Number of successful requests for government records	Number of failed requests for government records	Reasons for failed requests for government records
2018				

(3) Please list in the table below information on the transfer of records to GRS for retention in 2018:

Year	Number of bureaux/departments that have transferred records for retention	Number and linear metres of records retained	Number and linear metres of records approved for destruction	Number of electronic records retained through the electronic recordkeeping system (please list by department)
2018				

(4) What are the details of the additional establishment for GRS in 2019-20?

Asked by: Hon MOK Charles Peter (LegCo internal reference no.: 73)

Reply:

(1) The information on training and advisory services that the Government Records Service (GRS) provided to government bureaux and departments (B/Ds) in 2018 is as follows-

Year	Bureau/ Department (in alphabetical order)	Number of government records management training courses	Number of topical records management training courses	Number of staff who have taken government records management training courses	Rank distribution of staff (from high to low) who have taken government records management training courses	Topic areas of training courses
2018	See Remark below	80	30	4 994	Directorate Pay Scale Points 2 to 1 Master Pay Scale Points 49 to 1 or equivalent	Regular and topical training courses/ workshops/ seminars/briefings organised for departmental records managers, registry supervisors and records users cover the following topics: <u>Regular courses</u> a. records management overview b. classification and coding c. creation and collection d. filing practices e. scheduling and disposal f. management of

Year	Bureau/ Department (in alphabetical order)	Number of government records management training courses	Number of topical records management training courses	Number of staff who have taken government records management training courses	Rank distribution of staff (from high to low) who have taken government records management training courses	Topic areas of training courses
						administrative and programme records g. storage, custody, access control and tracking, and preservation h. introduction of electronic records management (ERM) and electronic recordkeeping system (ERKS) <u>Topical courses</u> a. departmental records management policy b. mandatory records management requirements and good practices c. vital records protection d. prevention of loss and unauthorised destruction of records e. archival records management f. archives law g. key concepts of ERM h. implementation of ERKS

GRS has not kept information on the number of staff who has taken the government records management training courses more than once.

Remark – B/Ds involved (in alphabetical order): Agriculture, Fisheries and Conservation Department, Architectural Services Department, Audit Commission, Auxiliary Medical Service, Buildings Department, Census and Statistics Department, Central Policy Unit/Policy Innovation and Co-ordination Office, Chief Executive's Office, Chief Secretary for Administration's Office, Civil Aid Service, Civil Aviation Department, Civil Engineering and Development Department, Civil Service Bureau, Commerce and Economic Development Bureau, Companies Registry, Constitutional

and Mainland Affairs Bureau, Correctional Services Department, Customs and Excise Department, Department of Health, Department of Justice, Development Bureau, Drainage Services Department, Education Bureau, Electrical and Mechanical Services Department, Environment Bureau and Environmental Protection Department, Financial Secretary's Office, Financial Services and the Treasury Bureau, Fire Services Department, Food and Environmental Hygiene Department, Food and Health Bureau, Government Laboratory, Government Logistics Department, Government Property Agency, Highways Department, Home Affairs Bureau, Home Affairs Department, Hong Kong Monetary Authority, Hong Kong Observatory, Hong Kong Police Force, Hongkong Post, Immigration Department, Independent Commission Against Corruption, Information Services Department, Inland Revenue Department, Innovation and Technology Bureau, Invest Hong Kong, Joint Secretariat for the Advisory Bodies on Civil Service and Judicial Salaries and Conditions of Service, Judiciary, Labour and Welfare Bureau, Labour Department, Land Registry, Lands Department, Legal Aid Department, Leisure and Cultural Services Department, Marine Department, Office of the Communications Authority, Official Receiver's Office, Planning Department, Public Service Commission, Radio Television Hong Kong, Rating and Valuation Department, Registration and Electoral Office, Secretariat, Commissioner on Interception of Communications and Surveillance, Security Bureau, Social Welfare Department, Trade and Industry Department, Transport and Housing Bureau (Housing)/Housing Department, Transport and Housing Bureau (Transport), Transport Department, Treasury, Water Supplies Department and Working Family and Student Financial Assistance Agency

- (2) The information regarding the numbers of public requests for government records in 2018 is as follows-

Year	Number of requests for government records (See Note)	Number of successful requests for government records	Number of failed requests for government records	Reasons for failed requests for government records
2018	2 979	2 966	1	Access to the record concerned was refused on grounds of paragraph 2.10 of the Code on Access to Information (i.e. internal discussion and advice).

Note:

- a. As at end-February 2019, 10 cases were still being processed.
- b. In 2018, 1 case was withdrawn by the applicant and 1 case was directed to use the services of B/Ds.

- (3) Disposal of government records is made by B/Ds having regard to the administrative, operational, fiscal and legal requirements and archival values of the records. All requests for destruction of records are processed in accordance with the requirements set out in the corresponding records retention and disposal schedules (disposal schedules) approved by GRS. The decision as to whether records have archival value or potential archival value had been made when the relevant disposal schedules were drawn up. For time-expired records having no archival value, GRS Director's agreement would be required prior to their physical destruction. For those having potential archival value, they would be appraised again by the Public Records Office of GRS. Time-expired records having archival value would be identified and transferred to GRS for permanent retention, and only those confirmed to be of no archival value would be agreed by GRS Director for destruction. The information on the transfer of records to GRS for retention and records approved for destruction in 2018 is as follows-

Year	Number of B/Ds that have transferred their records for retention	Records Retained		Records approved for destruction#		Number of electronic records retained through ERKS (please list by department)
		No.	Linear Metre (lm)	No. ('000)	Linear Metre (lm)	
2018	36	82 076	606	100 061	62 810	0*

The routine records, mainly of programme nature, of 10 departments took up 90% of the number of the records (56% of lm) in this column. They include arrival and departure cards from the Immigration Department, computer printouts of tax-related systems from the Inland Revenue Department, import and export cargo manifests from the Census and Statistics Department and the Trade and Industry Department, operating records of health service centres and request forms for laboratory tests from the Department of Health, public files of companies registered under the Companies Ordinance from the Companies Registry, application forms for library card and financial and accounting records from the Leisure and Cultural Services Department, land registration index cards from the Land Registry; various general and departmental forms from the Hong Kong Police Force; and revenue-related documents including counterfoils of receipts, and of tickets and permits serving as receipts from the Environmental Protection Department.

* Since 2010, 11 B/Ds have implemented or are developing their ERKS. The electronic records in their ERKS are not yet due for transfer to GRS for retention.

- (4) There is no additional establishment for GRS in 2019-20.

- End -

CONTROLLING OFFICER'S REPLY**CSO090****(Question Serial No. 4055)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

1. Please provide the recruitment figures of the Policy Innovation and Co-ordination Office (PICO) in the past 2 years, including the post titles, numbers of applicants and recruits. Among the non-ethnic Chinese applicants, how many were recruited by PICO?

2. Please provide the numbers of staff at PICO in the past 2 years, including the establishments of all the ranks/posts and actual numbers of staff working in such ranks/posts.

3. Please set out in table form the staff wastage of each rank in both figures and percentages at PICO in the past 2 years.

4. Does the Government understand the detailed reasons for the staff wastage at PICO?

Asked by: Hon QUAT Elizabeth (LegCo internal reference no.: 122)

Reply:

1. The Task Force on Central Policy Unit Re-organisation and the Policy Innovation and Co-ordination Office (PICO) conducted recruitment for the following contract positions during the period from July 2017 to March 2019:

Position	Number of Applicants	Number of Recruits
Systems Analyst	72	1
Senior Policy and Project Co-ordination Officer	744	4
Policy and Project Co-ordination Officer	1 512	14
General Clerk	627	*

* The relevant recruitment work is in progress.

Regardless of ethnicity or nationality, all persons who are permanent residents of the Hong Kong Special Administrative Region and meet the entry requirements set out in the recruitment advertisements of the above positions may apply for the relevant positions. Since staff employed by PICO are not required to declare their ethnicities, we do not have the relevant information.

2. Details of the manpower establishment and ranks of PICO are set out below:

Rank	Number (As at 1 April 2018)	Number (As at 31 March 2019)
Civil Service Establishment		
(i) Directorate Officers:		
Administrative Officer Staff Grade A1	1	1
Administrative Officer Staff Grade B1	1	1
Administrative Officer Staff Grade B	2	2
Administrative Officer Staff Grade C/Principal Economist	4	4
Total Directorate Civil Service Establishment:	8	8
(ii) Non-directorate Officers:		
Senior Administrative Officer/Senior Statistician/Senior Economist/Senior Town Planner/Chief Executive Officer	9	9
Senior Executive Officer/Executive Officer I/Statistical Officer I	7	7
Clerical and Secretarial Grades Staff	21	21
Chauffeur	1	1
Total Non-directorate Civil Service Establishment:	38	38
Total Civil Service Establishment:	46	46
Contract Staff		
Senior Researcher	3	0
Researcher	3	0
Senior Project Manager	1	1
Senior Policy and Project Co-ordination Officer	0	4
Policy and Project Co-ordination Officer	0	13
Systems Analyst	1	1
General Clerk	2	2
Total Contract Staff:	10	21

3. & 4. PICO was established on 1 April 2018. Due to change in functions and roles, Senior Researchers and Researchers employed by the former Central Policy Unit left service upon or before the completion of their contracts. Of the 18 Senior Policy and Project Co-ordination Officers and Policy and Project Co-ordination Officers employed by PICO since May 2018, 1 Policy and Project Co-ordination Officer has resigned and left for personal reasons.

- End -

CONTROLLING OFFICER'S REPLY

CSO091

(Question Serial No. 4056)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

1. Please provide information on details, progress and outcomes of the co-ordination work on major cross-bureau policies initiated by the Policy Innovation and Co-ordination Office (PICO), as well as the manpower and expenditure involved in the past 2 years;
2. Please provide information on details and outcomes of PICO's work on provision of "first-stop and one-stop" project consultation and co-ordination services for innovative projects, as well as the manpower and expenditure involved in the past 2 years;
3. Please provide information on the number of policy research communities fostered by PICO, the relevant work progress and outcomes, as well as the manpower and expenditure involved in the past 2 years;
4. Please provide information on details of the unfinished policy research work initiated by PICO (including the title of research project, research direction and outcome and reason for non-completion), as well as the manpower and expenditure involved in the past 2 years;
5. Please provide information on details of the terminated policy research work initiated by PICO (including the title of research project, research direction and outcome and reason for termination), as well as the manpower and expenditure involved in the past 2 years; and
6. Please provide information on details of the administration of public policy research funding schemes by PICO (including the total number, names and contents of the schemes administered and the funding involved), as well as the manpower and expenditure involved in the past 2 years.

Asked by: Hon QUAT Elizabeth (LegCo internal reference no.: 123)

Reply:

1, 4 and 5.

In the first year after its establishment in April 2018, the Policy Innovation and Co-ordination Office (PICO) has co-ordinated a number of major cross-bureau policies and supported relevant bureaux in formulating policies, including providing research support for the new housing initiatives announced by the Chief Executive (CE) on 29 June 2018, conducting policy research and collecting proposals from the training bodies concerned on the commitment made in the 2017 Policy Address to strengthen Hong Kong's position as a regional talent hub, and undertaking policy research and meeting with the industry and stakeholders to listen to their views on the measures to enhance the development of high value-added maritime services announced by the CE in the 2018 Policy Address.

Besides, PICO has started the relevant work on the review of the legislation and regulations that impede innovation and technology and economic development, including commencing the study on the arrangements of advance directives and the relevant end-of-life care, and reviewing the Road Traffic Ordinance and its subsidiary legislation to see whether the legislation is capable of supporting the development and application of autonomous vehicles and telematics.

The main objective of PICO's policy research work is to provide the relevant bureaux with initial policy research support, such as studying and making reference to regulatory mechanisms and arrangements adopted by other cities in addressing the issues concerned, and examining the relevance of such mechanisms and arrangements to local circumstances. PICO will also meet with the relevant bureaux/departments and stakeholders and gauge their views so as to provide the former with evidence-based research information to assist them in formulating feasible solutions and/or proposed amendments to the legislation and regulations.

As policy research and co-ordination work is the daily work of PICO, we do not have separate account for the manpower and expenditure involved for individual research tasks.

2. Since its establishment in April 2018, PICO has provided "first-stop and one-stop" consultation and co-ordination services for innovative projects. In the first year after its establishment (i.e. 2018-19), a total of 8 projects were received by PICO and the details of the projects are tabulated as follows:

	Project Title	Nature/Content of the Project	Progress
1	Tin Shui Wai Public Market*	Studies on site selection for the new public market to be provided in Tin Shui Wai were carried out in collaboration with relevant bureaux and departments	Studies were completed and announced in the 2018 Policy Address

	Project Title	Nature/Content of the Project	Progress
2	Tung Chung Public Market*	Studies on site selection for the new public market to be provided in Tung Chung were carried out in collaboration with relevant bureaux and departments	Ditto
3	Re-design of Yi Pei Square Playground in Tsuen Wan*	Coordinating with departments and collaborating with voluntary designers to re-design the Yi Pei Square Playground in Tsuen Wan and enhance its facilities by incorporating innovative and inclusive elements	Conceptual design was completed and the relevant committee of the Tsuen Wan District Council was consulted. The committee had no objection to the project
4	Re-design of 3 mini-rest gardens*	Coordinating with departments and collaborating with voluntary designers to re-design 3 mini-rest gardens (i.e. Hamilton Street Rest Garden, Portland Street Rest Garden and Sitting-out Area under Flyover in Hill Road at Central & Western District) and upgrade the old public space by injecting innovative design elements	Conceptual design was completed and the relevant committees of the Yau Tsim Mong District Council and Central & Western District Council were consulted. The committees had no objection to the projects
5	STEAM School by the Shaw Foundation	Liaising and coordinating with relevant departments to assist the proponent in setting up in Clearwater Bay the first school in Hong Kong with science, technology, engineering, arts and mathematics (STEAM) as its main direction of curriculum planning, with the aim of nurturing students interested in innovation and technology	The project is being handled by PICO
6	“Light Be” Light Housing	To provide housing units in Sham Tseng for families in need	After preliminary study, PICO referred the project to the Task Force on Transitional Housing newly formed under the Transport and Housing Bureau for follow-up action

	Project Title	Nature/Content of the Project	Progress
7	A social housing project in the New Territories **	To provide housing units for families in need	Ditto
8	A social housing project in Kowloon **	To provide housing units for families in need	Ditto

* The co-ordination work provided by PICO for the relevant projects has been completed. If necessary, PICO may continue to provide consultation services for project proponents/departments.

** The proponents would like to announce the details of the projects at appropriate time.

The Project Co-ordination Team under PICO is composed of 4 officers in various professions and with different experience, including a Senior Town Planner, a Senior Project Manager and Project Managers. Since the nature, scale and complexity of each project vary and each officer has to take charge of several projects at the same time, the time, manpower and expenditure required for individual projects cannot be quantified.

3. Since its establishment in April 2018, PICO has strived to step up liaison with local and Mainland think tanks to build a closer partnership with them, by fostering closer networks and seeking cooperation opportunities with local public policy research institutions and think tanks through visits, exchanges, workshops and seminars, etc.

In order to foster a public policy research community in Hong Kong, PICO has enhanced the 2 research funding schemes (namely the Public Policy Research Funding Scheme (the PPR Funding Scheme) and the Strategic Public Policy Research Funding Scheme (the SPPR Funding Scheme)) under its administration, including updating the assessment criteria and streamlining the application procedures, in order to strengthen support for the research and development of local think tanks and research institutes. As fostering a public policy research community in Hong Kong is one of the major functions of PICO and part of the daily work of PICO's staff, no separate account is maintained for the manpower and expenditure involved.

6. In the 2017-18 and 2018-19 financial years, the former Central Policy Unit and PICO received and examined a total of 225 applications under the PPR Funding Scheme and the SPPR Funding Scheme, and funded 52 research projects with a total amount of about \$46.78 million. The details of policy research projects approved under the 2 funding schemes in the 2017-18 and 2018-19 financial years are set out in the Annex. For the details of the completed projects, please refer to the reports of the relevant research projects which have been uploaded onto PICO's website.

The Public Policy Research Funding Scheme Unit under PICO has a total of 5 officers responsible for the administration of the 2 research funding schemes, namely the PPR Funding Scheme and the SPPR Research Funding Scheme.

- End -

Public Policy Research Funding Scheme
2017-18 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
1	2017-18 First Round	HKBU	Investigating Hong Kong Students' Critical News Literacy in the Age of Social Media	492,982
2	2017-18 First Round	HKBU	Differential In-migration, Housing Access and Spatial Segregation: Hong Kong since 1997	825,125
3	2017-18 First Round	Hong Kong Shue Yan University	From Ketamine to Ice: Neutralisation Techniques and Risk Perception of Adolescent Drug Abusers	422,464
4	2017-18 First Round	LU	Construction of Mainland China - Hong Kong Economic Integration Index and Its Application to Facilitate Public Policy Research in Hong Kong	494,960
5	2017-18 First Round	CUHK	Maintaining Hong Kong Aviation-hub Position Under the ASEAN - China Air Transport Agreement	481,491
6	2017-18 First Round	EdUHK	Life Course Effects on Marital Stability: Experience of Remarried Mainland Chinese Migrant Women in Hong Kong	500,000
7	2017-18 First Round	PolyU	Facilitating the Diffusion of Building Information Modelling in the Hong Kong Construction Industry: A Network Perspective	716,335
8	2017-18 First Round	HKU	Exploring the Motivations, Incentive Designs, and Performance of Open Innovation in Hong Kong	297,032
9	2017-18 First Round	HKU	Associations between Emerging Political Ideology, Political Participation and Social Media Use: Making Sense of the Connections between "Localism", "Populism", and "Post-materialism" in Hong Kong	780,234
10	2017-18 Second Round	CityU	Enhancing the Environmental Effectiveness of Overall Thermal Transfer Value Regulation for Green Building Design in Hong Kong	304,750
11	2017-18 Second Round	CUHK	Out-of-home Activities and Social Exclusion among Hong Kong's Aging Population: A Study of the Elderly's Activity-travel Patterns and Its Implication on Well-being	397,853

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
12	2017-18 Third Round	CityU	Demographic and Social Indicators of Youth Volunteering in Hong Kong	842,950
13	2017-18 Third Round	LU	Relationship between Poverty and Neurocognitive Skills	700,000
14	2017-18 Third Round	CUHK	Investigating the Preference, Attitude and Perception of Frail Older People on Consumer-directed Long-term Care in Hong Kong	490,907
15	2017-18 Third Round	CUHK	Promoting e-mobility in Hong Kong: Institutional and Spatial Contexts, Public Acceptance, and the Location Choice of Public Electric Vehicle Charging Facilities	530,725
16	2017-18 Third Round	HKU	Opening Doors, Creating Pathways - A Qualitative Study of Social Harms and Service Access of Young People from Ethnic Minority Backgrounds in Hong Kong	400,000
17	2017-18 Third Round	HKU	Financial Inclusion and Bank Account Opening: Deploying Financial Technology and Regulatory Technology for Improving Banking Services Accessibility Inside Hong Kong's Anti-Money Laundering Law	295,550
18	2017-18 Fourth Round	CUHK	Tracking the Future: The Perception of Future and Aspirations of Hong Kong Youth	345,000
19	2017-18 Fourth Round	EdUHK	Global Governance Hub: A New Dimension in Hong Kong's Global City Strategy?	957,766
20	2017-18 Fourth Round	PolyU	Family Policies, Social Norms and Fertility Decisions: A Survey Experiment	764,750
21	2017-18 Fourth Round	PolyU	Clear up Toxic Smog and Improve Air Quality in Hong Kong	498,410

Public Policy Research Funding Scheme
2018-19 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
1	2018-19 First Round	CityU	Investigating the Feasibility of Mandatory Implementation of Life Cycle Assessment on Renewable Energy Systems for Green Building Design in Hong Kong	320,000
2	2018-19 First Round	EdUHK	Career and Life Planning for Hong Kong Youth Development: Challenges and Opportunities	499,627
3	2018-19 First Round	PolyU	The Possibility of Reducing Illuminance Level by Using LED Lighting Products with High Colour Rendering Index for Energy Reduction in Green Buildings	306,691
4	2018-19 First Round	PolyU	Employing People with Disabilities in the Hong Kong Hotel Industry: Perspectives of Employers	120,175
5	2018-19 First Round	PolyU	Examining Cross-national Destination Image of Hong Kong with Big Data Analytics and Social and Cultural Distance	320,049
6	2018-19 First Round	HKU	Ambient Ozone Levels in Hong Kong: The Lower The Better?	500,000
7	2018-19 First Round	HKU	Re-establishing Ferry's Key Position in the Sustainable Transport System of Hong Kong	810,049
8	2018-19 Second Round	HKBU	Engaging the Community to Develop a Model for Sustainable Energy Futures: A Case Study of Two Prospective Solar Communities in Hong Kong	632,500
9	2018-19 Second Round	EdUHK	How to Increase the Demand for Private Long-term Care Insurance in Hong Kong?	1,086,951
10	2018-19 Second Round	PolyU	An Analytical Study on Preferences of the Elderly in Visiting Public Open Spaces	380,944
11	2018-19 Second Round	PolyU	Made in China 2025: The Challenges and Opportunities of the Hong Kong Design Industry	501,070

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
12	2018-19 Second Round	PolyU	Simulating the Impact of Construction Industrialization Policies on Its Update in Hong Kong: A Socio-technical System Perspective	625,600
13	2018-19 Second Round	HKU	Defining Sonhood: The Exploration of Lived Experience of the Caregiving Sons in Their Late Adulthood in Hong Kong	607,582
14	2018-19 Second Round	HKU	Hong Kong Youths' Attitudes towards Suicide, Coping Strategies and Online Help-seeking	880,918
15	2018-19 Third Round	EdUHK	Challenges and Opportunities with Hong Kong Students' Science, Technology, Engineering, and Mathematics Aspirations	784,300
16	2018-19 Third Round	PolyU	Strategies and Measures for Construction and Demolition Waste Management of Refurbishing/Renovating Existing Buildings in Hong Kong	605,015
17	2018-19 Third Round	PolyU	An Investigation of the Price and Rental Effects of "Green" Buildings in Hong Kong's Housing Market and Its Implications for Policy	422,740
18	2018-19 Third Round	PolyU	Impact of Short-term Study in Mainland China Programme on Hong Kong Local University Students' Intercultural Competence, Perception and Attitude about Mainland China, and National Identity	594,435
19	2018-19 Third Round	HKU	Promoting Science, Technology, Engineering, and Mathematics Education in Hong Kong: Using Analytics-supported E-learning to Enhance Student Attitudes and Achievement in Science	575,170
20	2018-19 Fourth Round	CUHK	Meso-institution as Agent of Social Mobilization and Consensus Building: The Case of Tongxianghui	550,000
21	2018-19 Fourth Round	CUHK	Are Cities in Guangdong-Hong Kong-Macao Bay Area Development Attractive to University Students in Hong Kong? From Perceived Image to Locational Decisions	399,044
22	2018-19 Fourth Round	CUHK	A Study on the View of Hong Kong Parents on Secondary Use of Dried Blood Spots in Newborn Screening Program - Implications on Evidence-based Policies	865,398

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
23	2018-19 Fourth Round	PolyU	Investigating the Potential for Robotic Technology Adoption in the Hong Kong Tourism Industry	292,019
24	2018-19 Fourth Round	HKUST	Trans-regional Air Pollution Control in the Guangdong-Hong Kong-Macau Greater Bay Area: The Interplay between Science and Policy	631,966
25	2018-19 Fourth Round	HKU	“Finding the Needles in a Haystack”: Identification of the Illegal Dumping of Construction Waste Using Big Data	447,350

Strategic Public Policy Research Funding Scheme
2017-18 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
1	2017-18	HKUST	Strategies for Enhancing Walkability in Hong Kong via Smart Policies	3,500,000
2	2017-18	HKU	Antimicrobial Resistance Policy Framework in Big Bay Area (Guangdong-Hong Kong-Macao)	3,500,000
3	2017-18	HKU	In Search of New Economic Cooperation Models Between Hong Kong and the Big Bay Area	3,500,000

Strategic Public Policy Research Funding Scheme
2018-19 Financial Year

No.	Approval Dates of the Funding	Institution/ Think Tank	Project Title	Funding Amount (HK\$)
1	2018-19	CUHK	Moving to and Working in the Guangdong-Hong Kong-Macao Bay Area Among Hong Kong Residents: Intention, Experience and Settlement Outcomes	3,706,000
2	2018-19	HKUST	Accelerating the Development of a Global Innovation and Technology Hub in the Guangdong-Hong Kong-Macao Bay Area: The Roles of Public Research Universities in Hong Kong	4,374,000
3	2018-19	HKU	Boosting Construction Waste Material Sharing in the Guangdong-Hong Kong-Macao Bay Area	2,902,000

- End -

CONTROLLING OFFICER'S REPLY

CSO092

(Question Serial No. 3452)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

During 2019-20, the Policy Innovation and Co-ordination Office (PICO) will continue to administer the Public Policy Research Funding Scheme and the Strategic Public Policy Research Funding Scheme, and develop closer networks with the policy research community to promote evidence-based policy research.

1. Has PICO reviewed the effectiveness of its work since its establishment? If yes, what are the details?
2. What are the plans or directions for the research projects for the coming year?
3. What are the details of the projects received for the “first-stop and one-stop” project consultation and co-ordination services for innovative projects?

Asked by: Hon WONG Ting-kwong (LegCo internal reference no.: 66)

Reply:

1. Since its establishment in April last year, the Policy Innovation and Co-ordination Office (PICO) has strived to step up liaison with local and Mainland think tanks, with a view to building a closer partnership with them. In order to foster a public policy research community in Hong Kong, PICO has enhanced the 2 research funding schemes (namely the Public Policy Research Funding Scheme and the Strategic Public Policy Research Funding Scheme) under its administration, including updating the assessment criteria and streamlining the application procedures, in order to strengthen support for the research and development of local think tanks and research institutes.
2. In 2019-20, PICO will, in consultation with the policy bureaux, draw up the research areas and strategic themes for the 2 research funding schemes to enhance the policy relevance of the approved research projects. It will also organise policy workshops on various themes to enable research institutes/think tanks to introduce their research projects and policy recommendations to the relevant bureaux/departments direct. Research institutions/think tanks may take the opportunity to understand the interests

and needs of bureaux on the relevant research topics, thereby facilitating mutual exchanges. PICO will continue to foster closer networks and seek cooperation opportunities with local public policy research institutes and think tanks through visits, exchanges, workshops and seminars.

3. A total of 8 projects were received by PICO in 2018-19 and the details of the projects are tabulated as follows:

	Project Title	Nature/Content of the Project	Progress
1	Tin Shui Wai Public Market*	Studies on site selection for the new public market to be provided in Tin Shui Wai were carried out in collaboration with relevant bureaux and departments	Studies were completed and announced in the 2018 Policy Address
2	Tung Chung Public Market*	Studies on site selection for the new public market to be provided in Tung Chung were carried out in collaboration with relevant bureaux and departments	Ditto
3	Re-design of Yi Pei Square Playground in Tsuen Wan*	Coordinating with departments and collaborating with voluntary designers to re-design the Yi Pei Square Playground in Tsuen Wan and enhance its facilities by incorporating innovative and inclusive elements	Conceptual design was completed and the relevant committee of the Tsuen Wan District Council was consulted. The committee had no objection to the project
4	Re-design of 3 mini-rest gardens*	Coordinating with departments and collaborating with voluntary designers to re-design 3 mini-rest gardens (i.e. Hamilton Street Rest Garden, Portland Street Rest Garden and Sitting-out Area under Flyover in Hill Road at Central & Western District) and upgrade the old public space by injecting innovative design elements	Conceptual design was completed and the relevant committees of the Yau Tsim Mong District Council and Central & Western District Council were consulted. The committees had no objection to the projects

	Project Title	Nature/Content of the Project	Progress
5	STEAM School by the Shaw Foundation	Liaising and coordinating with relevant departments to assist the proponent in setting up in Clearwater Bay the first school in Hong Kong with science, technology, engineering, arts and mathematics (STEAM) as its main direction of curriculum planning, with the aim of nurturing students interested in innovation and technology	The project is being handled by PICO
6	“Light Be” Light Housing	To provide housing units in Sham Tseng for families in need	After preliminary study, PICO referred the project to the Task Force on Transitional Housing newly formed under the Transport and Housing Bureau for follow-up action
7	A social housing project in the New Territories **	To provide housing units for families in need	Ditto
8	A social housing project in Kowloon **	To provide housing units for families in need	Ditto

* The co-ordination work provided by PICO for the relevant projects has been completed. If necessary, PICO may continue to provide consultation services for project proponents/departments.

** The proponents would like to announce the details of the projects at appropriate time.

- End -

CONTROLLING OFFICER'S REPLY

CSO093

(Question Serial No. 3453)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

The Administration Wing will take over the Tax Policy Unit from the Financial Services and the Treasury Bureau starting from 1 July 2019. What is the reason for the change? Will additional resources be deployed to cater for it? What are the arrangements for the estimated manpower and financial resources needed?

Asked by: Hon WONG Ting-kwong (LegCo internal reference no.: 67)

Reply:

In the 2017-18 Budget, the Financial Secretary announced the setting-up of a Tax Policy Unit (TPU) in the Financial Services and the Treasury Bureau. Upon its establishment in April 2017, the TPU made it a priority to facilitate the development of Hong Kong's industries and economy through tax policy. So far, the TPU has assisted in implementing tax measures such as the two-tiered profits tax rates regime and the provision of enhanced tax deduction for research and development expenditure. The TPU has also helped different policy bureaux study tax measures related to their respective policy areas, such as the insurance industry and ship leasing business.

With global requirements and competition in taxation matters becoming more complex and Hong Kong moving towards a diversifying economy, the Government will closely monitor international developments on tax requirements and ensure compliance, while introducing tax measures strategically to enhance Hong Kong's competitiveness and ensure stability of our tax revenue. To better support the Government's overall efforts in promoting economic development, the TPU will be transferred to come directly under the Financial Secretary's Office with effect from 1 July 2019. No additional resources will be involved in the transfer. TPU's manpower will remain unchanged in 2019-20 including 2 non-civil service contract staff members, both at a rank equivalent to Senior Assessor, and 1 Assistant Clerical Officer. The estimated remuneration expenditure is about \$3 million, which is comparable to that in 2018-19. The Government will provide the TPU with extra resources according to its operational needs with a view to strengthening its role.

- End -

CONTROLLING OFFICER'S REPLY

CSO094

(Question Serial No. 3454)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Regarding the Analysis of Financial and Staffing Provision, the provision for 2019-20 is \$74 million (15%) higher than the revised estimate for 2018-19, partly due to an increase of 7 posts. Please provide the number of these posts, details of their work and the remuneration expenditure involved.

Asked by: Hon WONG Ting-kwong (LegCo internal reference no.: 68)

Reply:

It is expected that there will be a net increase of 7 posts in 2019-20 under Programme (3), mainly to provide administrative/support services for various units under the Programme. The posts to be increased include 1 Senior Administrative Officer, 1 Executive Officer I (EOI), 1 Executive Officer II (EOII) and 5 clerical/supporting posts. Besides, an EOII post will be upgraded to EOI, while a time-limited Senior Executive Officer post will lapse in 2019-20. The additional salaries expenditure for the increase in posts is about \$2.14 million.

- End -

CONTROLLING OFFICER'S REPLY

CSO095

(Question Serial No. 4948)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Policy Innovation and Co-ordination Office

Controlling Officer: Director of Administration (Ms Esther LEUNG)

Director of Bureau: Director of Administration

Question:

Please set out in table form the legislation being reviewed by the Policy Innovation and Co-ordination Office, the progress, and the staff establishment and expenditure for reviewing legislation.

Asked by: Hon YEUNG Alvin (LegCo internal reference no.: 133)

Reply:

Reviewing the legislation and regulations that impede innovation and technology (I&T) and economic development is one of the Government's eight major directions for I&T development. The Policy Innovation and Co-ordination Office (PICO) has started the relevant work. PICO will take into account the views and recommendations put forward by various stakeholders, including the industry and service users and also consult the relevant policy bureaux and departments (B/Ds) to identify the scope and the priorities for the review. The priority of PICO is to provide the relevant bureaux with initial policy research support, such as studying and making reference to those regulatory mechanisms and arrangements adopted by other cities in addressing the issues concerned, and examining the relevance of such mechanisms and arrangements to local circumstances. PICO will also meet with the relevant B/Ds and stakeholders and gauge their views so as to provide the former with evidence-based research information to assist them in formulating feasible solutions and/or proposed amendments to the legislation and regulations.

PICO has commenced the study on the arrangements of advance directives and the relevant end-of-life care, including making reference to the arrangements adopted by other cities in addressing such issue and meeting with stakeholders, with a view to assisting the Food and Health Bureau in formulating proposals for public consultation. Besides, PICO will review the Road Traffic Ordinance and its subsidiary legislation to explore whether the ordinance can facilitate the development of the application of autonomous vehicles and telematics.

PICO and the relevant B/Ds are taking forward the work using existing resources. PICO has not sought additional manpower and expenditure for this task.

- End -

CONTROLLING OFFICER'S REPLY**CSO096****(Question Serial No. 6023)**Head: (94) Legal Aid DepartmentSubhead (No. & title): (-) Not SpecifiedProgramme: (-) Not SpecifiedControlling Officer: Director of Legal Aid (Thomas Edward KWONG)Director of Bureau: Director of AdministrationQuestion:

Regarding its work in relation to the Code on Access to Information, will the Government advise this Committee on the following:

1) concerning the requests for information under the Code on Access to Information received by the Legal Aid Department (LAD) for which only some of the required information was provided, please state in table form: (i) the content of the requests for which only some of the required information was provided; (ii) the reasons for providing some of the information only; and (iii) how the requests were eventually handled.

Year

(i) Content of the requests for which only some of the required information was provided	(ii) Reasons for providing some of the information only	(iii) How the requests were eventually handled

2) concerning the requests for information under the Code on Access to Information received by LAD for which the required information was not provided, please state in table form: (i) the content of the requests refused; (ii) the reasons for refusal; and (iii) how the requests were eventually handled.

Year

(i) Content of the requests refused	(ii) Reasons for refusal	(iii) How the requests were eventually handled

Asked by: Hon CHAN Tanya (LegCo internal reference no.: 267)

Reply:

All the requests for information under the Code on Access to Information received by the Legal Aid Department from January to September 2018 were met in full and there were no cases for which the Department did not provide or provided only some of the requested information.

- End -

CONTROLLING OFFICER'S REPLY

CSO097

(Question Serial No. 6740)

Head: (94) Legal Aid Department

Subhead (No. & title): (-) Not Specified

Programme: (-) Not Specified

Controlling Officer: Director of Legal Aid (Thomas Edward KWONG)

Director of Bureau: Director of Administration

Question:

Please advise on:

1. the numbers of urgent applications processed and the average processing time in the past 5 years;
2. the numbers of applications among the above for injunction/interim custody order by the victims of domestic violence;
3. the expenditures involved in the past 5 years and the estimated expenditure for the coming financial year;
4. the numbers of applications in table form for divorce by battered spouses in relation to the total number of legal aid applications, and the expenditures incurred in the last 5 years;
5. the numbers of applications among the above for maintenance; the success rate and the amounts of maintenance awarded;
6. the resources allocated each year for handling cases of divorce arising from domestic violence.

Asked by: Hon CHEUNG Chiu-hung, Fernando (LegCo internal reference no.: 7043)

Reply:

My reply to the various parts of the question is as follows –

1. and 2. When victims of domestic violence seek assistance from the Legal Aid Department (LAD), LAD would treat all such applications as urgent cases if they involve applications for injunction. Applicants of urgent cases will be invited to make an application for legal aid on the very day they attend LAD's office and are interviewed by LAD staff on the same day. The time taken to process and make a decision on the applications depends on a number of factors, such as the strength of the case, the need for obtaining further documents from the applicants or third parties and the time required for providing the requisite documents or information. In the past 5 years, the number of legal aid applications for injunction order by victims of domestic violence and the

respective processing time are as follows –

Year	No. of applications	Average processing time (days)
2014	30	28
2015	27	33
2016	34	29
2017	46	29
2018	95	17

LAD does not maintain separate statistics on the number of applications seeking interim custody orders by victims of domestic violence.

3. and 6. The costs of handling cases involving victims of domestic violence are included in the annual provision to LAD which takes into consideration past actual expenditures and anticipated expenditure for the coming years. LAD does not maintain separate statistics on expenditure incurred for handling cases involving victims of domestic violence.
4. and 5. LAD does not maintain separate statistics on the number of applications for divorce proceedings by battered spouses or the number of applications by battered spouses seeking maintenance, the success rate and the amount of maintenance awarded.

- End -

CONTROLLING OFFICER'S REPLY

CSO098

(Question Serial No. 6741)

Head: (94) Legal Aid Department

Subhead (No. & title): (-) Not Specified

Programme: (-) Not Specified

Controlling Officer: Director of Legal Aid (Thomas Edward KWONG)

Director of Bureau: Director of Administration

Question:

Regarding matrimonial litigation – taking or defending proceedings for legally-aided persons in respect of separation, dissolution or annulment of marriage or ancillary and other relief and wardship –

1. Please provide the figures of victims of domestic violence who applied for aid from the Legal Aid Department in suing the abusers in the past 5 years. What was the ratio between males and females? How many cases were approved? What were the sentences? How many cases were refused and what were the reasons? How many of the applications involved two-way exit permits?
2. How many cases of domestic violence were referred to mediation? Who made the requests? What were the reasons? Which party won/lost in the end? How were the cases settled at last? How many of the cases involved two-way exit permits?
3. Whether the Department has adopted the Gender Mainstreaming Checklist?
4. If yes, what are the results? What are the aspects that require changes?
5. If no, what are the reasons?

Asked by: Hon CHEUNG Chiu-hung, Fernando (LegCo internal reference no.: 7044)

Reply:

1. In the past 5 years, the number of legal aid applications for injunction order by victims of domestic violence, gender ratio of applicants and number of legal aid certificates granted are set out in the table below –

Year	No. of legal aid applications for injunction order	Share of female applicants	Share of male applicants	No. of certificates granted
2014	30	90%	10%	14 [16]
2015	27	74%	26%	14 [13]
2016	34	85%	15%	17 [17]
2017	46	98%	2%	20 [26]
2018	95	91%	9%	66 [29]

[] denotes the number of applications refused.

Injunctions on domestic violence handled by the Legal Aid Department (LAD) are civil claims and do not involve any sentences.

The reasons for refusal of legal aid applications for injunction order by alleged victims of domestic violence in the past 5 years with breakdown are as follows –

- (a) withdrawal of applications (39 applications);
- (b) failure to pass merits test (23 applications);
- (c) failure to furnish information or documents (24 applications);
- (d) did not accept offer of legal aid (10 applications);
- (e) failure to pass means test (9 applications); and
- (f) failure to attend an interview for the purpose of considering the application (1 application).

(Remarks: There were 5 applications with more than 1 reason for refusal.)

Legal aid is available to all persons who satisfy both the means and merits tests as provided by the Legal Aid Ordinance irrespective of their residency or nationality. The relevant statistics maintained by LAD do not capture whether applicants are holders of two-way exit permits.

2. Figures related to the use of mediation in domestic violence cases in the past 5 years are as follows –

Year	Number of cases with a mediator appointed	Outcome of the mediation	Outcome of proceedings
2014	0	N.A.	N.A.
2015	2	Mediation was not proceeded with in one case	Case adjudicated
		Mediation was not successful in one case	Case adjudicated
2016	1	Mediation with outcome partially successful	Unknown as legal aid was discharged in the middle of the proceedings
2017	1 ^{Note}	Mediator's report not yet received	Proceedings on-going
2018	1	Mediation with successful outcome	Proceedings on-going
	2	Mediator's report not yet received	Proceedings on-going

Note: As a mediator was engaged for the case only in November 2018, the outcome of mediation is not yet available.

With the implementation of the Civil Justice Reform in 2009, mediation has become an integral part of civil proceedings. Parties to the proceedings may choose to proceed to mediation depending on a number of factors such as the nature and circumstances of the case and the willingness of the parties to pursue mediation. As mediation is a means to enable parties to resolve disputes through discussion facilitated by a mediator, the categorisation of “winning/losing” is not applicable. LAD does not maintain specific information on who made the requests of mediation, the reason for choosing to proceed to mediation and whether the cases involved two-way exit permit holders.

3. to 5. The Gender Mainstreaming Checklist is an analytical tool developed by the Women’s Commission to assist Government officers to consider the needs and perspectives of women and men in a systematic way during the design, implementation, monitoring and evaluation of legislation, policies and programmes. As legal aid is available to all persons who have passed both the statutory means and merits tests irrespective of gender, women and men have equal access to, and benefit from, legal aid services.

- End -

CONTROLLING OFFICER'S REPLY**CSO099****(Question Serial No. 6742)**Head: (94) Legal Aid DepartmentSubhead (No. & title): (-) Not SpecifiedProgramme: (-) Not SpecifiedControlling Officer: Director of Legal Aid (Thomas Edward KWONG)Director of Bureau: Director of AdministrationQuestion:

Please advise on the following for the past 5 years:

1. the breakdowns and percentages of matrimonial cases in which the applicants succeeded in obtaining ancillary relief;
2. the breakdowns and percentages of matrimonial cases involving domestic violence in which the applicants succeeded in obtaining ancillary relief;
3. the breakdowns and percentages of matrimonial cases in which the applicants obtained rights of custody and access;
4. the breakdowns and percentages of matrimonial cases involving domestic violence in which the applicants obtained rights of custody and access;
5. the numbers and percentages of matrimonial cases in which the applicants obtained joint custody; and
6. the numbers and percentages of matrimonial cases involving domestic violence in which the applicants obtained joint custody.

Asked by: Hon CHEUNG Chiu-hung, Fernando (LegCo internal reference no.: 7045)Reply:

In the past 5 years, the percentages of matrimonial cases in which legal aid applicants succeeded in obtaining ancillary relief, such as maintenance, custody and access, are as follows –

Year of case closed	Relief obtained
2014	84%
2015	86%
2016	86%
2017	84%
2018	83%

The Legal Aid Department (LAD) does not maintain separate statistics on the type of relief obtained (such as maintenance, rights of custody or joint custody and access).

Moreover, for matrimonial cases in which legal aid applicants succeeded in obtaining relief, LAD does not maintain separate statistics on the percentages of cases involving domestic violence.

- End -

CONTROLLING OFFICER'S REPLY

CSO100

(Question Serial No. 6743)

Head: (94) Legal Aid Department

Subhead (No. & title): (-) Not Specified

Programme: (-) Not Specified

Controlling Officer: Director of Legal Aid (Thomas Edward KWONG)

Director of Bureau: Director of Administration

Question:

Please advise on:

1. the numbers of applications processed in relation to divorce involving domestic violence and the average processing time in the past 5 years;
2. the numbers of urgent applications processed in relation to domestic violence and the average processing time in the past 5 years;
3. the numbers of applications for non-molestation orders by victims of domestic violence, the average processing time, and the respective numbers of granted and refused applications by male and female applicants;
4. further to the above question, please provide a breakdown of the major reasons for refusal of applications;
5. the numbers of applications for an injunction by victims of domestic violence, the average processing time, and the respective numbers of granted and refused applications by male and female applicants;
6. further to the above question, please provide a breakdown of the major reasons for refusal of applications.

Asked by: Hon CHEUNG Chiu-hung, Fernando (LegCo internal reference no.: 7046)

Reply:

1. The Legal Aid Department does not maintain breakdown statistics on the number of legal aid applications involving domestic violence by divorce and non-divorce cases.

2., 3. & 5.:

In the past 5 years, the number of legal aid applications for injunction or non-molestation orders by victims of domestic violence, the average processing time, and number of legal aid certificates granted and applications refused by male and female applicants are set out in the table below –

Year	No. of legal aid applications for injunction or non-molestation orders	Average processing time (days)	No. of certificates granted		No. of applications refused	
			Female	Male	Female	Male
2014	30	28	12	2	15	1
2015	27	33	10	4	10	3
2016	34	29	13	4	16	1
2017	46	29	20	0	25	1
2018	95	17	62	4	24	5

4. & 6.:

The reasons for refusal of legal aid applications for injunction or non-molestation orders by alleged victims of domestic violence in the past 5 years with breakdown are as follows –

- (a) withdrawal of applications (39 applications);
- (b) failure to pass merits test (23 applications);
- (c) failure to furnish information or documents (24 applications);
- (d) did not accept offer of legal aid (10 applications);
- (e) failure to pass means test (9 applications); and
- (f) failure to attend an interview for the purpose of considering the application (1 application).

(Remarks: There were 5 applications with more than 1 reason for refusal.)

- End -

CONTROLLING OFFICER'S REPLY**CSO101****(Question Serial No. 6744)**Head: (94) Legal Aid DepartmentSubhead (No. & title): (-) Not SpecifiedProgramme: (-) Not SpecifiedControlling Officer: Director of Legal Aid (Thomas Edward KWONG)Director of Bureau: Director of AdministrationQuestion:

How many cases of domestic violence were referred to mediation in the past 5 years? Who made the requests? What were the reasons? Which party won/lost in the end? How were the cases settled at last?

Asked by: Hon CHEUNG Chiu-hung, Fernando (LegCo internal reference no.: 7047)Reply:

Figures related to the use of mediation in legal aid cases involving domestic violence in the past 5 years are as follows –

Year	Number of cases with mediator appointed	Outcome of the mediation	Outcome of proceedings
2014	0	N.A.	N.A.
2015	2	One case with mediation not proceeded with	Case adjudicated
		One case with unsuccessful outcome of mediation	Case adjudicated
2016	1	Mediation with outcome partially successful	Unknown as legal aid was discharged in the middle of the proceedings
2017	1 ^{Note}	Mediator's report not yet received	Proceedings on-going
2018	1	Mediation with successful outcome	Proceedings on-going
	2	Mediator's report not yet received	Proceedings on-going

Note: As a mediator was engaged for the case only in November 2018, the outcome of mediation is not yet available.

With the implementation of the Civil Justice Reform in 2009, mediation has become an integral part of civil proceedings. Parties to the proceedings may choose to proceed to mediation depending on a number of factors such as the nature and circumstances of the case and the willingness of the parties to attempt mediation. As mediation is a means to enable parties to resolve disputes through discussion facilitated by a mediator, the categorisation of “winning/losing” is not applicable. The Legal Aid Department does not maintain specific information on who made the requests of mediation and the reasons for choosing to proceed to mediation.

- End -

CONTROLLING OFFICER'S REPLY**CSO102****(Question Serial No. 5876)**Head: (94) Legal Aid DepartmentSubhead (No. & title): (-) Not SpecifiedProgramme: (1) Processing of Legal Aid ApplicationsControlling Officer: Director of Legal Aid (Thomas Edward KWONG)Director of Bureau: Director of AdministrationQuestion:

In each of the past 5 years, what were the respective numbers of legal aid applications received and approved by the Legal Aid Department in respect of employees' compensation claims; and for the approved cases, the amount of expenditure incurred so far, as well as the average and median time taken from submission of applications to granting of approval?

Asked by: Hon KWOK Ka-ki (LegCo internal reference no.: 143)Reply:

The numbers of legal aid applications received and certificates granted by the Legal Aid Department in respect of employees' compensation (EC) claims in the past 5 years are as follows:-

Year	EC claims	
	Applications received	Certificates granted*
2014	2 267	1 411
2015	2 135	1 300
2016	2 076	1 325
2017	2 157	1 313
2018	1 989	1 157

* Certificates may not be granted in the same year as the applications were received.

For the approved cases, the amounts of expenditure incurred in the past 5 financial years are as follows:-

Legal aid costs incurred in EC claims (\$'000)				
2013-14	2014-15	2015-16	2016-17	2017-18
50,491.50	51,188.70	54,657.20	61,413.60	61,852.50

The average and median processing times from application received to making an offer for legal aid for the EC claims in the past 5 years are as follows:-

	Processing time for EC claims (calendar days)				
	2014	2015	2016	2017	2018
Median	62	64	65	66	67
Average	58	65	67	66	69

- End -

CONTROLLING OFFICER'S REPLY**CSO103****(Question Serial No. 5878)**Head: (94) Legal Aid DepartmentSubhead (No. & title): (-) Not SpecifiedProgramme: (1) Processing of Legal Aid ApplicationsControlling Officer: Director of Legal Aid (Thomas Edward KWONG)Director of Bureau: Director of AdministrationQuestion:

In each of the past 5 years, what was the number of employees' compensation claims with legal aid granted and heard by the court, with a breakdown by results (i.e. claims awarded, dismissed or resolved by settlements); the number of cases in which legal aid was discharged by LAD in the course of proceedings; the respective highest, lowest, median and average amounts of compensation payable in the cases ruled successful by the court; and the number of cases in which settlement agreements were reached by both parties to the proceedings?

Asked by: Hon KWOK Ka-ki (LegCo internal reference no.: 145)Reply:

The numbers of legal aid certificates granted by the Legal Aid Department (LAD) in employees' compensation (EC) claims in the past 5 years are as follows:-

Year	EC Claims Granted with Legal Aid Certificates*
2014	1 411
2015	1 300
2016	1 325
2017	1 313
2018	1 157

* Certificates may not be granted in the same year as the applications were received.

LAD does not maintain separate records of EC claims where legal aid was granted with the claim heard by the court, or a breakdown of the results of those claims. The success rates of legal aid cases in respect of EC claims which were closed in each year from 2014 to 2018 are provided below:-

Year	EC claims					
	In Favour	Not In Favour	Discharged / Revoked prior to Proceedings	Discharged at aided person's Request during Proceedings	Discharged / Revoked during Proceedings	Total
2014	96%	1%	1%	1%	1%	100%
2015	97%	1%	0%	1%	1%	100%
2016	96%	1%	1%	1%	1%	100%
2017	96%	1%	1%	1%	1%	100%
2018	96%	1%	1%	1%	1%	100%

In the past 5 years, the highest, lowest, median and average amounts of compensation received in legally aided EC cases that were closed in each year are provided below:

	Amounts of compensation awarded in EC claims (\$'000)				
	2014	2015	2016	2017	2018
Highest	2,553.57	2,979.80	3,756.00	3,360.62	3,031.12
Lowest	3.00	2.00	1.30	1.00	1.80
Median	130.00	137.26	150.00	150.00	145.80
Average	211.18	203.76	231.39	236.42	227.64

Note: The amount of compensation awarded was low in some EC cases because of various reasons, e.g. the percentage of loss of earning capacity assessed was low or the final award was made after deducting a large amount of advance payment such as sick leave payment already received.

- End -

CONTROLLING OFFICER'S REPLY**CSO104****(Question Serial No. 3343)**Head: (94) Legal Aid DepartmentSubhead (No. & title): (-) Not SpecifiedProgramme: (1) Processing of Legal Aid Applications; (3) Support ServiceControlling Officer: Director of Legal Aid (Thomas Edward KWONG)Director of Bureau: Director of AdministrationQuestion:

Regarding employees' compensation claims (EC claims), will the Government please inform this Committee:

1. since 2017, the respective numbers of legal aid applications (i) received and (ii) approved by the Legal Aid Department (LAD) in respect of EC claims; and for the approved cases, the total amount of expenditure incurred as well as the average and median time taken from submission of applications to granting of approval;
2. since 2017, the respective numbers of EC claims with legal aid granted and heard by the court, with a breakdown by results (i.e. (i) claims awarded, (ii) dismissed or (iii) resolved by settlements);
3. further to the above questions, since 2017, the number of cases in which legal aid was discharged by LAD in the course of proceedings; and
4. further to the above questions, since 2017, the respective highest, lowest, median and average amounts of compensation payable in the cases ruled successful by the court, and those in which settlement agreements were reached by both parties to the proceedings.

Asked by: Hon LEUNG Yiu-chung (LegCo internal reference no.: 1185)Reply:

1. The numbers of legal aid applications received and certificates granted by the Legal Aid Department (LAD) in employees' compensation (EC) claims in 2017 and 2018 are as follows:-

Year	EC claims	
	Applications received	Certificates granted*
2017	2 157	1 313
2018	1 989	1 157

* Certificates may not be granted in the same year as the applications were received.

The total amount of expenditure incurred for the approved cases in 2017-18 was \$61.9 million. The processing time taken from applications received to making an offer for legal aid in 2017 and 2018 is as follows:-

	Processing time for EC claims (calendar days)	
	2017	2018
Median	66	67
Average	66	69

2. & 3. LAD does not maintain separate records of EC claims where legal aid was granted with the claims heard by the court, or a breakdown of the results of those claims. The success rates of legal aid cases in respect of EC claims which were closed in 2017 and 2018 are provided below:-

Year	EC claims					
	In Favour	Not In Favour	Discharged / Revoked prior to Proceedings	Discharged at aided person's Request during Proceedings	Discharged / Revoked during Proceedings	Total
2017	96%	1%	1%	1%	1%	100%
2018	96%	1%	1%	1%	1%	100%

4. The respective highest, lowest, median and average amounts of compensation received in legally aided EC cases that were closed in 2017 and 2018 are as follows:-

	Amounts of compensation awarded in EC claims (\$'000)	
	2017	2018
Highest	3,360.62	3,031.12
Lowest	1.00	1.80
Median	150.00	145.80
Average	236.42	227.64

Note: The amount of compensation awarded was low in some EC cases because of various reasons, e.g. the percentage of loss of earning capacity assessed was low or the final award was made after deducting a large amount of advance payment such as sick leave payment already received.

- End -

CONTROLLING OFFICER'S REPLY

CSO105

(Question Serial No. 7193)

Head: (94) Legal Aid Department

Subhead (No. & title): (-) Not Specified

Programme: (-) Not Specified

Controlling Officer: Director of Legal Aid (Thomas Edward KWONG)

Director of Bureau: Director of Administration

Question:

1) Will the Bureau please provide the date of incorporation, objectives and mode of operation of the following funds; and the balance, government injection amount, investment or other income and total expenditure of the funds in 2015-16, 2016-17 and 2017-18? If there are other funds within the purview of the Bureau not being listed below, please also provide information as per the items above.

Supplementary Legal Aid Fund

2) Regarding the funds overseen by the Bureau, how will the Government assess and monitor the situation of various subsidies? Is there any indicators for reviewing the effectiveness of the funds? If yes, what is the latest situation? If no, what are the reasons?

Asked by: Hon MA Fung-kwok (LegCo internal reference no.: 4)

Reply:

1) The Supplementary Legal Aid Fund (SLAF) was established on 1 October 1984. It is administered by the Legal Aid Department (LAD) under the Supplementary Legal Aid Scheme (SLAS). The objective of SLAS is to provide legal assistance to the “sandwich class”, i.e. persons whose financial resources exceed the statutory limit allowed under the Ordinary Legal Aid Scheme but are within the amount specified for SLAS.

The Lotteries Fund set aside \$1 million as a loan facility to set up this fund. There was no initial endowment from the Government. However, in 1995 and 2012, in response to the expansion of the scope of SLAS, the Government made injections of \$27 million and \$100 million respectively to SLAF.

The annual balances, income and expenditure of SLAF in the financial years (which end on 30 September) of 2015-16, 2016-17 and 2017-18 are set out in the table below –

2015-16			2016-17			2017-18 (Note)		
Fund balance \$M	Income \$M	Expenditure \$M	Fund Balance \$M	Income \$M	Expenditure \$M	Fund balance \$M	Income \$M	Expenditure \$M
193.0	8.0	4.1	192.4	8.6	9.2	197.3	9.1	4.2

Note: Figures for the 2017-18 financial year (ending on 30 September 2018) are unaudited and subject to change.

2) SLAS is a self-financing scheme. To ensure the sustainability and financial viability of the scheme, SLAS is by design aimed at cases which involve monetary claims of a reasonable size with a good chance of recovery of both damages and costs. Apart from a case monitoring mechanism to ensure that there are continuing merits for all SLAS cases, LAD has also established a SLAS Committee to review closely the cash flow of SLAF, and those high-cost and high-risk cases litigated under SLAS. Furthermore, the accounts of SLAF are annually audited by the Audit Commission to ensure that the financial position of the fund is stable and financially sound.

- End -

CONTROLLING OFFICER'S REPLY**CSO106****(Question Serial No. 5446)**Head: (94) Legal Aid DepartmentSubhead (No. & title): (-) Not SpecifiedProgramme: (-) Not SpecifiedControlling Officer: Director of Legal Aid (Thomas Edward KWONG)Director of Bureau: Director of AdministrationQuestion:

1. Please tabulate below the numbers of legal aid applications received by the Legal Aid Department (LAD) in respect of recovery of maintenance, and the numbers of applications with legal aid granted in the past 5 years.

Year	Number of applications for recovery of maintenance	Number of certificates granted
2014		
2015		
2016		
2017		
2018		

2. According to information, when recipients of both Comprehensive Social Security Assistance (CSSA) and maintenance are being defaulted on maintenance payments and need to seek legal aid, their cases can be referred by the Social Welfare Department (SWD) to LAD directly through the referral mechanism established between the 2 departments. What was the number of referrals from SWD in each of the past 5 years, and the number of cases with legal aid granted eventually?

3. Are there any specific differences between the above-mentioned referral mechanism and the normal application procedures for legal aid (e.g. documents to be submitted and processing time for applications)? In what ways can the referral mechanism help recipients being defaulted on maintenance payments?

Asked by: Hon SHIU Ka-chun (LegCo internal reference no.: 191)

Reply:

1. The numbers of legal aid applications received by the Legal Aid Department (LAD) in respect of recovery of maintenance and the numbers of applications with legal aid granted in the past 5 years are as follows:

Year	Number of applications for recovery of maintenance	Number of legal aid certificates granted
2014	525	189
2015	486	162
2016	549	196
2017	530	151
2018	466	154

2. The numbers of referrals from the Social Welfare Department (SWD) and the numbers of cases with legal aid granted in the past 5 years are as follows:

Year	Number of referrals from SWD	Number of cases with legal aid certificates granted
2014	247	89
2015	233	86
2016	297	105
2017	269	74
2018	253	99

3. Applicants referred to LAD by SWD will be provided with an application form for completion and return. This reduces the number of visits to LAD offices which otherwise will have to be made by the applicants, thereby saving their travelling time and related expenses.

Moreover, as the necessary information and documents would be included in the referral papers to LAD from SWD, the applicants need not submit the same information when returning their application form to LAD. As such, LAD can process their applications immediately.

- End -

CONTROLLING OFFICER'S REPLY

CSO107

(Question Serial No. 5549)

Head: (94) Legal Aid Department

Subhead (No. & title): (-) Not Specified

Programme: (1) Processing of Legal Aid Applications

Controlling Officer: Director of Legal Aid (Thomas Edward KWONG)

Director of Bureau: Director of Administration

Question:

It has been known that the office of the Legal Aid Department (LAD) in Mongkok has been facing manpower shortage problem for long. Please advise on:

- (a) how many legal aid applications are processed by LAD's office at the Queensway Government Offices annually? How many legal aid counsel and non-professional officers are responsible for the work?
- (b) how many legal aid applications are processed by LAD's office in Mongkok annually? How many legal aid counsel and non-professional officers are responsible for the work?

As the Estimates mentioned the intention to improve the quality of service of LAD, please advise on:

- (a) whether there is any mechanism by which applicants and/or concerned lawyers and/or parties may lodge their complaints?
- (b) if not, is there a need to put in place such a mechanism with a view to enhancing transparency and accountability?

Asked by: Hon TAM Man-ho, Jeremy (LegCo internal reference no.: 535)

Reply:

On the first part of the question, the information requested for 2018 is as follows –

	Queensway Government Offices	Mongkok Sub-office
No. of legal aid applications processed	9 319	6 015
No. of Senior Legal Aid Counsel/ Legal Aid Counsel processing legal aid applications	22	12
No. of non-professional officers processing legal aid applications	113	94

The Legal Aid Department (LAD) attaches great importance to the provision of customer-orientated legal aid services. To this end, various in-house and external programmes on customer service related topics are arranged regularly to remind staff of the importance of good customer service practices.

On the second part of the question, LAD has in place an established system for handling complaints about its service. Any person including legal aid applicants, aided persons or assigned lawyers who wish to make a complaint may contact LAD's Customer Service Officers whose names and telephone numbers are displayed in LAD's office premises and on LAD's website. In addition, complainants may contact the Departmental Complaints Officer by phone, post, fax or email.

LAD has also published a "Customer Service Standards" leaflet through which users of legal aid services are informed of the various means and procedures for lodging a complaint in respect of the services rendered. The leaflet is available for public information in LAD's office premises and has been uploaded onto LAD's website.

- End -

CONTROLLING OFFICER'S REPLY

CSO108

(Question Serial No. 5550)

Head: (94) Legal Aid Department

Subhead (No. & title): (-) Not Specified

Programme: (1) Processing of Legal Aid Applications

Controlling Officer: Director of Legal Aid (Thomas Edward KWONG)

Director of Bureau: Director of Administration

Question:

With respect to the directorate officers, Senior Legal Aid Counsel (SLAC), Legal Aid Counsel (LAC, excluding SLAC), and non-professional officers of the Legal Aid Department, please provide information on:

- (a) the number of the directorate officers;
- (b) the mid-point salary of the directorate officers;
- (c) the highest salary of the directorate officers;
- (d) the number of the SLAC;
- (e) the mid-point salary of the SLAC;
- (f) the highest salary of the SLAC;
- (g) the average number of cases handled by the SLAC annually;
- (h) the number of the LAC (excluding SLAC);
- (i) the mid-point salary of the LAC (excluding SLAC);
- (j) the highest salary of the LAC (excluding SLAC);
- (k) the average number of cases handled by the LAC (excluding SLAC) annually;
- (l) the number of the non-professional officers;
- (m) the mid-point salary of the non-professional officers; and
- (n) the highest salary of the non-professional officers.

Asked by: Hon TAM Man-ho, Jeremy (LegCo internal reference no.: 536)

Reply:

The information requested is as follows –

- (i) **Directorate Officers** (number of posts as at 31 March 2019 : 15)

Rank	Directorate (Legal) (DL) Pay Scale (\$)^{Note 1}	Notional annual mid-point salary / Annual salary (\$)
Director of Legal Aid	DL6 253,150 (260,600)	3,127,200
Deputy Director of Legal Aid	DL3 199,050 (204,900) (210,900) (217,300)	2,530,800
Deputy Principal Legal Aid Counsel	DL2 171,200 (176,450) (181,650) (187,150)	2,179,800
Assistant Principal Legal Aid Counsel	DL1 144,100 (148,400) (153,050) (157,700)	1,836,600

(ii) **Senior Legal Aid Counsel (SLAC)** (number of posts as at 31 March 2019 : 27)

Rank	Mid-point Salary (\$)	Highest Salary (\$)
SLAC	120,495	129,325

(iii) **Legal Aid Counsel (LAC)** (number of posts as at 31 March 2019 : 37)

Rank	Mid-point Salary (\$)	Highest Salary (\$)
LAC	85,770	105,175

(iv) **Non-Professional Officers** (number of posts as at 31 March 2019 : 467^{Note 2})

Rank	Mid-point Salary (\$)	Highest Salary (\$)
Senior Law Clerk I	78,380	85,770
Senior Law Clerk II	61,060	70,090
Law Clerk	34,930	50,825

(v) **Average number of cases handled by each LAC and SLAC in 2018**

443 cases per SLAC ^{Note 3}	429 cases per LAC ^{Note 3}
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^{Note 1} Figures in brackets represent increments.

^{Note 2} Among the 467 non-professional officer posts, 168 (36%) belong to the Law Clerk Grade which is a departmental grade. The remaining 299 posts belong to 18 general and common grades including executive, clerical and secretarial grades, etc.

^{Note 3} Represents the number of cases assigned to the officers for processing in 2018. Professional officers, however, have other duties to perform e.g. monitoring progress of cases following grant of legal aid and handling of criminal litigation.

- End -