

Panel on Public Service**List of Follow-up Actions**

(Position as at 18 January 2019)

Subject	Date of meeting	Follow-up actions required	Administration's response
1. Briefing by the Secretary for the Civil Service on the Chief Executive's 2018 Policy Address	15.10.2018	The Administration was requested to provide details on the training programmes on innovation and use of technology (including the names of the programmes and estimated number of participants of each programme) to be provided to civil servants in the coming year in the Administration's paper on an overview of training and development for civil servants.	The Administration's response is awaited.
2. Non-civil service contract staff	19.11.2018	<p>The Administration was requested to provide the following information:</p> <p>(a) the average annual salary adjustment rates for non-civil service contract ("NCSC") staff by bureau/department/office for the 2018-2019 financial year; and</p> <p>(b) a breakdown of full-time NCSC staff employed by the Education Bureau and government schools by type of jobs undertaken by these staff and reasons of their employment (Annex C of the Administration's paper refers).</p>	The Administration's response is awaited.

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3. Commendation Schemes for Civil Servants	19.11.2018	The Administration was requested to follow up on the feasibility of the Leisure and Cultural Services Department ("LCSD") implementing a pilot scheme on revised leave deduction arrangement for its staff members who are not working on a five-day week basis, and provide a response in due course.	The Administration's response is awaited.
4. Issues relating to the lifeguards of the Leisure and Cultural Services Department	17.12.2018	The Administration was requested to provide a written response on: (a) details of programmes on skin diving and scuba diving training provided by LCSD for its lifeguards; (b) if the above programmes were not compulsory for LCSD's lifeguards, reasons why; and (c) whether LCSD's lifeguards were expected to use the skin diving and/or scuba diving skills in their daily work.	The Administration's response was issued vide LC Paper No. CB(4)430/18-19(01) on 18 January 2019.