



SOCIAL WORK TRAINING FUND

**SIXTIETH ANNUAL
REPORT
By the
TRUSTEE
For the Year ending on
31 March 2021**

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BY THE
SOCIAL WORK TRAINING FUND
TRUSTEE
FOR THE YEAR
ENDING ON 31 MARCH 2021

Where dollars are quoted in this report, they are Hong Kong dollars unless otherwise stated.

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FOR THE YEAR ENDING ON 31 MARCH 2021**

Background

The Social Work Training Fund Ordinance (Cap. 1100) was enacted on 18 August 1961 to provide for the establishment and administration of a trust fund known as the Social Work Training Fund (the Fund). The Fund is vested in the Director of Social Welfare Incorporated as Trustee who, subject to the direction of the Social Work Training Fund Committee (the Committee), may apply the income of the Fund in accordance with Section 4 of the Social Work Training Fund Ordinance –

- (a) in making grants to individuals for the purpose of study and training as social workers, including payment of passages, travel and subsistence allowances and other incidental expenses;
- (b) in improving existing training facilities for social workers;
- (c) in running of courses for social workers and payment of any necessary expenses in connection therewith;
- (d) in the training of persons for social work in Hong Kong and in obtaining advice about such training; and
- (e) for any other purpose connected therewith, designed to improve the training and skills of social workers in Hong Kong.

Social Work Training Fund Committee

2. The Committee was established under Section 5 of the Social Work Training Fund Ordinance to manage the Fund. Its statutory membership consists of –

- (a) the Director of Social Welfare as ex-officio Chairman;
- (b) the Permanent Secretary for Labour and Welfare or his nominee; and
- (c) not more than three members appointed by the Chief Executive.

Under Section 7 of the Social Work Training Fund Ordinance, there shall be a secretary to the Committee who shall be appointed by the Chief Executive.

3. On 31 March 2021, the Committee consisted of the following members –

Chairman

Mr Gordon LEUNG, JP (梁松泰太平紳士)
Director of Social Welfare

Members

Prof CHOW Yin-man, Amy (周燕雯教授)

Mr LAI Wing-hoi, Frederick, JP (黎永開太平紳士)

Ms LAU Sin-wing, Swing (劉先穎女士)

Mr CHENG Yik-man, Mark (鄭奕文先生)
Nominee of the Permanent Secretary for Labour and Welfare

Secretary

Ms WONG Ngan-man, Hilman (黃雁文女士)
Social Welfare Department

4. Two meetings were held on 30 November 2020 and 18 March 2021 during the year 2020-21. Business discussed at the meetings and by circulation of papers included –

- (a) financial projection of the Fund for the period from 2020-21 to 2022-23;
- (b) investment matters of the Fund;
- (c) position of the 2020-21 Social Work Training Fund Business Plan;
- (d) 2021-22 Social Work Training Fund Business Plan;
- (e) partial sponsorship to organisations for arranging courses/seminars/workshops/lectures/programmes held in/outside Hong Kong or organising study tours held outside Hong Kong for their social workers between September 2020 and August 2021; and
- (f) partial sponsorship for social workers to attend short-term courses/seminars/conferences/workshops held in/outside Hong Kong in the calendar year of 2020.

Scope of Sponsorship in 2020-21

5. Grants from the Fund were allocated primarily to improve the knowledge and skills of social workers in Hong Kong. The scope of the sponsorship comprised –

- (a) specialised or advanced social work knowledge and skills; and
- (b) management skills related to social work practice.

6. In 2020-21, applications were invited from organisations for partial sponsorship for the following two types of training activities –

- (a) Type A – for arranging courses/seminars/workshops/lectures/programmes held in/outside Hong Kong or organising study tours held outside Hong Kong for social workers of the applicant organisations; and
- (b) Type B – for social workers to attend short-term courses/seminars/conferences/workshops held in/outside Hong Kong.

7. Applicant organisations or applicants were required to fulfil certain requirements as set out in the “Guide to Applications for Partial Sponsorship in 2020-21” (the Guide).

Type A Activities – For Applicant Organisations to Arrange Courses/Seminars/Workshops/Lectures/Programmes Held In/Outside Hong Kong or Organise Study Tours Held Outside Hong Kong for Their Social Workers

8. Partial sponsorship was provided to organisations to arrange courses/seminars/workshops/lectures/programmes held in/outside Hong Kong or organise study tours outside Hong Kong for their social workers. For study tours held outside Hong Kong, the aim of the sponsorship was to enhance the versatility and the competence of the social workers in Hong Kong in handling social issues through professional exchange with their counterparts in other parts of the world.

9. In 2020-21, the Committee received a total of 21 applications for Type A activities from 10 organisations but two of which were subsequently withdrawn. After deliberation, to ensure a fair distribution of resources, the Committee approved nine applications, with one application from each organisation. Due to the COVID-19 pandemic and changes in circumstances, three organisations later declined the funding offers/cancelled the approved activities, and hence, the total number of organisations accepting the grants was reduced to six. The list showing the six successful applications is at **Annex I**.

Type B Activities – For Social Workers to Attend Short-Term Courses/Seminars/Conferences/Workshops Held In/Outside Hong Kong

10. Partial sponsorship was provided to individual social workers, with the support of their nominating organisations, to attend short-term courses/seminars/conferences/workshops held in/outside Hong Kong. In 2020-21, 534 applications were received of which 428 applications were approved. The remaining 106 applications did not meet the requirements as set out in the Guide and were thus not qualified for partial sponsorship. A list of the approved courses/seminars/conferences is at **Annex II**. The number of the approved nominations by the respective organisations is set out at **Annex III**.

State of the Fund

11. The original capital of the Fund consisted of \$2.2 million, which was received in 1961 from the United Kingdom Committee for World Refugee Year. In the same year, a grant of \$1.0 million was received from the Hong Kong Jockey Club (Charities) Ltd. In 1961-62, funds of around \$0.2 million were received from various sources. In 1982 and 1987, donations of \$2.0 million and \$6.0 million respectively were further received from the Hong Kong Jockey Club (Charities) Ltd. In March 2017 and March 2021, \$5.0 million and \$2.5 million were injected from the Government. The capital, which may be applied for any of the stated purposes in accordance with the Social Work Training Fund Ordinance with the approval of the Chief Executive, stood at \$18,948,000 as at 31 March 2021.

12. Only the accumulation of income generated by the capital would be disbursed as grants. The income for the year was \$1,405,000 while the expenditure amounted to \$389,000, making a surplus of \$1,016,000. The audited statements of the Fund as at 31 March 2021 are shown at **Annex IV**.

Mr Gordon LEUNG
Director of Social Welfare Incorporated
Trustee of the Social Work Training Fund

**List of Approved Applications from Organisations in 2020-21
For Arranging Courses/Seminars/Workshops/Lectures/Programmes Held
In/Outside Hong Kong or Organising Study Tours Held Outside Hong Kong
(Type A Activities)**

Name of Organisation	Title of Training Programme
The Hong Kong Down Syndrome Association	Training Workshop on Narrative Practice
Hong Kong Young Women's Christian Association Family Wellness Centre	Social Work Clinical Supervision: Enneagram (Level 2)
Richmond Fellowship of Hong Kong	LEGO Serious Play
St. James Settlement	Service Development Talents Training for Unit Heads
The Association of Evangelical Free Churches of Hong Kong	Case Management Workshop: Basic Techniques and Application
The Urban Peacemaker Evangelistic Fellowship Limited	How to Develop the Diversity Community Workshop - Using the Skill of "Table Talk"

Note: The names of the courses/seminars/workshops/lectures/programmes are provided by the applicant organisations.

**List of Short-term Courses/Seminars/Conferences/Workshops Held In/Outside
Hong Kong Receiving Partial Sponsorship from the Social Work Training Fund
in 2020-21
(Type B Activities)**

(I) Professional Skills

1. "Use of Guided Imagery in Counselling" Workshop
2. 3-day Training Workshop on Cognitive Behavioral Therapy
3. 4-Day Training on Bereavement Counseling
4. 6-Day Play Therapy Training Course
5. Accredited Enneagram Trainer Training Program
6. Accredited Play Therapy Training 2020 - Workshop 1: Play Therapy in Grief Counselling
7. Accredited Play Therapy Training 2020 - Workshop 2: Use of Narrative Approaches in Play Therapy
8. Accredited Play Therapy Training 2020 - Workshop 3: Using Play Therapy to Treat Child Anxiety
9. Accredited Play Therapy Training Program
10. Adventure Based Counselling (Course I)
11. Art in Assessment
12. Art in Assessment and Therapy
13. Basic Certificate Course in Family Therapy
14. Basic Course in Bowen Family Systems Theory
15. Being in Contact
16. Certificate Course for Therapy and Therapeutic Technique of Gestalt Therapy
17. Certificate Course of Foundation Coaching for Caring Professionals
18. Certificate Course on Critical Incident Stress Management (CISM) - Group Crisis Intervention
19. Certificate in "Applied Positive Psychology" in Flourishing Skills Group
20. Certificate in Basic Concept and Skills of Narrative Therapy
21. Certificate in Basic Concept and Skills of Psychodynamic Therapy
22. Certificate in Basic Horticultural Therapy
23. Certificate in Child Psychology Course (Elementary Level)
24. Certificate in Coaching Genius & Accessing Personal Genius
25. Certificate in Facilitation Skills in Online Board Game
26. Certificate in Inner Child Reconnecting & Healing
27. Certificate in LEGO®-Based Therapy and Children Emotion Expression
28. Certificate in Psychology of Trauma and Body-mind Healing
29. Certificate in Sensory Integration Training for Caring Professionals
30. Certificate in Solution-focused Therapy for Social Services
31. Certificate in Using "Spirit Doll with Story" in Expressive Arts Therapy for

Counselling

32. Certificate in Using Instrumental Cards in Counselling
33. Certification of Six Bricks (Level 1 & Level 2)
34. Certified Dementia Care Planner (CDCP) Course
35. Certified Drama Education Facilitator Certification Program
36. Certified Dream Analyst for Counselling Course
37. Certified Life Coach Certification Program
38. Certified OH Cards Workshop Facilitator Certification Program
39. Child Centered Play Therapy
40. Chronic Disease Self-Management Program Update Training
41. Cognitive Behavioral Therapy for Psychological Disorders - Certification Course
42. Core Skills III & IV in Emotionally Focused Couple Therapy
43. COSP™ Facilitator Training
44. Couple Counselling - The Family Systems Approach
45. Couples and Addiction Recovery
46. CPBA & CPMA (DISC & Motivators) Certification Program
47. E-learning Series: Acceptance and Commitment Therapy for PTSD and Trauma-related Problems
48. EMDR Therapy Basic Training - Part 1
49. Emotionally Focused Individual Therapy: Building Secure Connections and an Integrated Sense of Self
50. Emotionally Focused Therapy for Individual Level 2 Training
51. Emotion-focused Therapy
52. Emotion-focused Therapy: Application to Individual and Couples
53. Essentials of the Satir Growth Model for Personal Growth (Phase II - Professional Preparation)
54. Evidence-Based Treatment for ADHD - Certificate Course
55. Exploring Satir Model of Family Therapy for Personal and Professional Development
56. Family Therapy with Psychiatric Patients
57. Five-day Basic Training on Child-centered Play Therapy
58. FOCCUS-Facilitating Open Couple Communication, Understanding Study
59. Foundation Certificate in Projective Drawing Analyst for Counselling Course
60. Foundation Counseling Course on Satir Model
61. Fundamentals of Singing Bowl Course
62. Group Play Using Child-centered Play Therapy Principles and Skills
63. Guided Imagery
64. Handling the Acute & Chronic Stress, Anxiety & Depressive Moods by Somatic-Emotional Regulation Techniques Experiential Course
65. Hearing Health and Supporting Hearing Impaired Learners
66. Horticultural Therapy Intermediate Certificate Course
67. Horticultural Therapy Practical Certificate Course
68. Integrating Mindfulness into Counselling Practices - Anxiety & Depression
69. Intermediate Course in Family Therapy
70. Introduction to Expressive Arts Therapy

71. Introduction to Play Therapy
72. Introductory Course on Narrative Therapy
73. Introductory Course on Narrative Therapy 2020
74. LEGO Six Bricks Deep Dive Training Workshop
75. Level Two Theraplay & MIM
76. Licensed Practitioner Certificate of Neuro-Linguistic Programming™ For Caring Professionals
77. Life Education@ Pastel Nagomi Art | Heart Cards
78. Mindful Kids™ Certificate Training
79. Mindfulness Based Social Emotional Learning
80. Mymind: Advanced Teacher Training in Mindfulness Training for Youth with ADHD, Youth with ASD and Parallel Mindful Parenting Training
81. Old Age Psychiatry
82. One-day LEGO®-based Therapy Professional Training
83. Personality Dimensions® (Level I) Certified Trainer Qualifying Program
84. Personality Dimensions® Facilitator (Level 1) Qualification Program
85. Personality Dimensions® Facilitator (Level I) Qualifying Course
86. Play Therapy
87. Play Therapy Training 2020 - Cognitive Behavior Play Therapy
88. Play Therapy Training 2020 - Phase I
89. Play Therapy Training 2020 - Roots of Play and Language of Play
90. Points of You® Level 2 Certification Program
91. Qualified Personality Dimensions® Facilitator (Level 1) Certification Program
92. Qualified Personality Dimensions® Facilitator (Level 1) Qualifying Program
93. Qualitative Research Methods (1) Data Collection and Data Management Skills
94. Restraint & Breakaway Instructor Refresher and Accreditation Course
95. Six Bricks Level 1 & Level 2
96. Six Bricks Level 1 (Online Course)
97. Social Work for Kindergarten Series - Brief Introduction on Child Development and Crisis Intervention on Child Abuse Incident
98. Somatic Experiencing Certificate Program (SEP)
99. Supervised Child-centered Play Therapy Experience
100. Teach .b Mindfulness Curriculum
101. The 12th Immersion Course in Accelerated Experiential Dynamic Psychotherapy (AEDP)
102. The Evolution of Psychotherapy Virtual Experience
103. Three-day Workshop on Arts-inspired Group Work Practice
104. Training in Educational Workers for Child in Special Educational Needs (SEN)
105. Training Workshop for LEGO®-Based Therapy
106. Treating Affairs and Trauma
107. Tuning in to Kids Facilitator Training Workshop for Professionals
108. Tuning Into Kids Certified Facilitators Training Program 2020
109. Two Days Workshop on Integrated Family and Family Systems Treatment
110. Two-Day Workshop on "The Use of Story-telling in Counseling and Conducting Therapeutic Groups"

111. Using Expressive Arts Program in Social Services for Caring Professionals
112. Workshop on “Hong Kong Brief Cognitive Test”
113. Workshop on Application of Satir Model in Counselling
114. Workshop on Application of Using Drama Therapy for Caring Professionals
115. Workshop on Applying Projective Drawings in Counseling
116. "人本-存在主義技術性折衷法"初級班專業證書課程
117. 「生命故事」專業同工基礎證書課程
118. 「依附理論與兒童工作」2020
119. 「兒童管教心理學」證書課程
120. 「問題・成因・解難」面談模式證書課程
121. 「創傷：由依附關係談起」心理劇工作坊
122. 「腦退化照顧」的未來發展及嶄新方向 — 社工介入與跨專業協調工作坊及參觀賽馬會耆智園
123. 「網上小組工作技巧：活用 Apps 帶討論」初階課程
124. 「網上小組工作技巧：活用 Apps 帶討論」進階課程
125. 2019 3S 自閉症基礎證書課程
126. 2020 《個案工作督導小組》
127. 生涯卡牌與 Holland 職涯探索卡牌之搭配使用
128. 生涯規劃師專業證書課程
129. 低結構技術及一級教練證書課程
130. 兒童為本溝通及親子遊戲治療法基礎課
131. 易徑玩樂基礎證書
132. 音樂治療(特殊需要兒童)：認識與體驗證書課程
133. 家庭治療工作坊
134. 婚前婚後評估執行認證課程
135. 情緒取向家庭治療培訓第一階段
136. 情緒導向(個人)治療三天基礎課程
137. 敘事治療工作坊(Level I)
138. 敘事治療初階證書課程 2019
139. 敘事治療基礎證書課程
140. 教牧及領袖輔導(二)(國際戒癮認證課程)
141. 第六屆《玩樂手築》活用 LEGO® 作引導及輔導技巧工作坊
142. 處理情緒及體感技巧班 - 全期課程
143. 創傷治療高級班
144. 創傷治療基礎證書課程
145. 尋解導向治療兩天工作坊
146. 智障兼有自閉症人士介入策略證書
147. 新冠疫情下的「生死教育」
148. 網上創傷治療基礎班
149. 輔導「解說」技巧實務應用證書課程
150. 駐幼稚園社工專業培訓工作坊
151. 藝術治療 SEN 應用證書課程
152. 藝術治療工作坊 — 長者服務

(II) **Management**

1. Certificate Course of Foundation Coaching for Caring Professionals
2. Certificate for Newly Promoted Supervisors in NGOs
3. Certificate in Effective Performance Appraisal for Social Services
4. Certificate in Supervisory Skills in Social Service Settings
5. Certified Clinical School Social Work Supervisor Training Course
6. Driving Innovation and Leadership Effectiveness in Team
7. Effective Performance Appraisal for Social Services
8. LEGO® SERIOUS PLAY® Methods Facilitator Certification Programme
9. Lump Sum Grant Subvention System - Part II – Reporting and Implications of Lump Sum Grant Manual & Lotteries Fund
10. Managing with Charts and Diagrams Series (Session 1 to 4)
11. Personality Dimensions® (Level I) Certified Trainer Qualifying Program
12. Personality Dimensions® Facilitator (Level I) Qualifying Course
13. User-centered Design for Optimizing NGO User Experience
14. Virtual Facilitator Certification Course
15. Workshop on Online Training and Market Management
16. 服務挑戰 - 如何處理投訴 (進階篇)
17. 智障兼有自閉症人士介入策略證書

Note: The names of the courses/seminars/conferences/workshops are provided by the applicants.

**Number of Approved Nominations under Each Applicant Organisation
For Type B Activities in 2020-21**

<u>Name of Organisation</u>	<u>Number of Approved Nominations</u>
Abundant Life Christian Church Family Links Social Service	1
Asbury Methodist Social Service	1
Baptist Oi Kwan Social Service	3
Breakthrough Limited	1
C&MA Shatin Alliance Community Service Centre	1
Caritas - Hong Kong	9
Caritas Student Guidance Service (Primary School)	1
CCC Kei Wa Primary School	1
Centre for Restoration of Human Relationship Limited	4
Chinese YMCA of Hong Kong	9
Christian Family Service Centre	4
Community Development Enhancement Fund Limited	1
Empathy for the Elderly	1
Evangelical Lutheran Church Social Service - Hong Kong	7
Fresh Fish Traders' School	1
Fu Hong Society	8
Gideon Ministries Limited	1
Hans Andersen Club' Lamma Island Centre	1
Haven of Hope Christian Service	9
HHCKLA Buddhist Po Kwong School	2
HKU School of Professional & Continuing Education	1
Hong Chi Winifred Mary Cheung Morninghope School	1
Hong Kong Catholic Marriage Advisory Council	3
Hong Kong Children & Youth Services	2
Hong Kong Children's Hospital	1
Hong Kong Christian Service	57
Hong Kong Design Institute & Hong Kong Institute of Vocational Education (Lee Wai Lee)	2
Hong Kong Family Welfare Society	25
Hong Kong Lutheran Social Service, LC-HKS	6
Hong Kong PHAB Association	2
Hong Kong Red Swastika Society Tuen Mun Primary School	1
Hong Kong Sheng Kung Hui Welfare Council Limited	8
Hong Kong Society for the Protection of Children	8

<u>Name of Organisation</u>	<u>Number of Approved Nominations</u>
Hong Kong Young Women's Christian Association	16
International Social Service Hong Kong Branch	10
Jockey Club Institute of Cancer Care	1
Kowloon City Baptist Church Neighbourhood Elderly Centre	1
Kwai Chung Hospital	1
Kwun Tong Methodist Social Service	3
Law Ting Pong Secondary School	1
Life Workshop	1
Man Kwan Pak Kau College	2
Methodist Centre	7
Methodist Epworth Village Community Centre	4
Nethersole Institute of Continuing Holistic Health Education	1
New Life Psychiatric Rehabilitation Association	4
Po Leung Kuk	8
Pok Oi Hospital	1
Queen Elizabeth Hospital	2
Queen Elizabeth School Old Students' Association Secondary School	1
Rhenish Church Grace School	1
Richmond Fellowship of Hong Kong ALOHA	3
SAHK	4
Senior Citizen Home Safety Association	2
Sheng Kung Hui St. Christopher's Home	4
Social Welfare Department	5
St. James' Settlement	13
Stewards	4
The Boys' and Girls' Clubs Association of Hong Kong	44
The Church of United Brethren in Christ	1
The Hong Kong Buddhist Association	1
The Hong Kong Catholic Marriage Advisory Council	2
The Hong Kong Council of the Church of Christ in China	5
The Hong Kong Down Syndrome Association	3
The Hong Kong Federation of Youth Groups	5
The Hong Kong Society for Rehabilitation	20
The Hong Kong Society for the Aged	1
The Hong Kong Society for the Deaf	3
The Neighbourhood Advice-Action Council	1
The Salvation Army	13
The Society for the Aid and Rehabilitation of Drug Abusers	1
The Society for the Promotion of Hospice Care	1

<u>Name of Organisation</u>	<u>Number of Approved Nominations</u>
The Society of Rehabilitation and Crime Prevention, Hong Kong	3
The Yuen Yuen Institute	1
Tuen Mun Hospital	1
Tung Wah Group of Hospitals	19
Yan Chai Hospital	6
Yan Oi Tong Jockey Club Tin Ka Ping Integrated Children and Youth Services Centre	1
Yang Memorial Methodist Social Service	10
Yuen Long Church (Church of Christ in China)	2
Yuen Long Town Hall Management Committee Limited	1
Total:	<u>428</u>



Social Work Training Fund

Financial statements for the year ended 31 March 2021

Report of the Director of Audit



Audit Commission

The Government of the Hong Kong Special Administrative Region

Independent Auditor's Report To the Legislative Council

Opinion

I certify that I have audited the financial statements of the Social Work Training Fund set out on pages 4 to 15, which comprise the balance sheet as at 31 March 2021, and the income and expenditure account, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the financial statements give a true and fair view of the financial position of the Social Work Training Fund as at 31 March 2021, and of its financial performance and cash flows for the year then ended in accordance with Hong Kong Financial Reporting Standards (“HKFRSs”) issued by the Hong Kong Institute of Certified Public Accountants (“HKICPA”) and have been properly prepared in accordance with section 10(1) of the Social Work Training Fund Ordinance (Cap. 1100).

Basis for opinion

I conducted my audit in accordance with section 10(2) of the Social Work Training Fund Ordinance and the Audit Commission auditing standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of my report. I am independent of the Social Work Training Fund in accordance with those standards, and I have fulfilled my other ethical responsibilities in accordance with those standards. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the Director of Social Welfare Incorporated for the financial statements

The Director of Social Welfare Incorporated is responsible for the preparation of the financial statements that give a true and fair view in accordance with HKFRSs issued by the

HKICPA and section 10(1) of the Social Work Training Fund Ordinance, and for such internal control as the Director of Social Welfare Incorporated determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Director of Social Welfare Incorporated is responsible for assessing the Social Work Training Fund's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's responsibilities for the audit of the financial statements

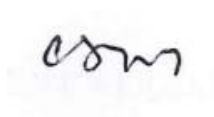
My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Audit Commission auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with the Audit Commission auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control;
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Social Work Training Fund's internal control;
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Director of Social Welfare Incorporated;
- conclude on the appropriateness of the Director of Social Welfare Incorporated's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Social Work Training Fund's ability to continue as a going

concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Social Work Training Fund to cease to continue as a going concern; and

- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



S. M. CHOI
Principal Auditor
for Director of Audit

23 August 2021

Audit Commission
26th Floor
Immigration Tower
7 Gloucester Road
Wanchai, Hong Kong

Social Work Training Fund
Balance Sheet as at 31 March 2021

	Note	2021 HK\$	2020 HK\$
NON-CURRENT ASSETS			
Financial assets measured at fair value through income and expenditure account	3	7,204,280	6,313,617
CURRENT ASSETS			
Interest receivable		69,016	103,892
Dividend receivable		41,086	-
Time deposits with original maturities over three months		12,387,870	7,862,849
Cash and cash equivalents	4	1,001,831	3,359,723
		13,499,803	11,326,464
CURRENT LIABILITIES			
Accounts payable		(381,473)	(832,996)
NET CURRENT ASSETS		13,118,330	10,493,468
NET ASSETS		20,322,610	16,807,085
Representing:			
DONATION ACCOUNT	7	18,948,266	16,448,266
ACCUMULATED SURPLUS ACCOUNT		1,374,344	358,819
		20,322,610	16,807,085

The accompanying notes 1 to 8 form part of these financial statements.



(KOK Che-leung)

Director of Social Welfare Incorporated
Trustee of the Social Work Training Fund
23 August 2021

Social Work Training Fund
Income and Expenditure Account for the year ended 31 March 2021

	2021	2020
	HK\$	HK\$
INCOME		
Interest income from debt securities	-	10,618
Dividend income	199,689	270,649
Bank interest	202,403	283,787
Net exchange gains / (losses)	88,883	(129,806)
Refund of grants	23,337	14,344
Net revaluation gains / (losses) on financial assets measured at fair value through income and expenditure account	890,663	(1,839,227)
	1,404,975	(1,389,635)
EXPENDITURE		
Grants	(389,250)	(832,996)
Bank charges	(200)	(100)
	(389,450)	(833,096)
SURPLUS/(DEFICIT) FOR THE YEAR	1,015,525	(2,222,731)
OTHER COMPREHENSIVE INCOME	-	-
TOTAL COMPREHENSIVE INCOME / (LOSS) FOR THE YEAR	1,015,525	(2,222,731)

The accompanying notes 1 to 8 form part of these financial statements.

Social Work Training Fund
Statement of Changes in Equity for the year ended 31 March 2021

	Donation Account HK\$	Accumulated Surplus Account HK\$	Total HK\$
Balance at 1 April 2019	16,448,266	2,581,550	19,029,816
Total comprehensive loss for 2019-20	<u>-</u>	<u>(2,222,731)</u>	<u>(2,222,731)</u>
Balance at 31 March 2020	16,448,266	358,819	16,807,085
Fund injection	2,500,000	-	2,500,000
Total comprehensive income for 2020-21	<u>-</u>	<u>1,015,525</u>	<u>1,015,525</u>
Balance at 31 March 2021	<u>18,948,266</u>	<u>1,374,344</u>	<u>20,322,610</u>

The accompanying notes 1 to 8 form part of these financial statements.

Social Work Training Fund

Statement of Cash Flows for the year ended 31 March 2021

	Note	2021 HK\$	2020 HK\$
Cash flows from operating activities			
Surplus/(Deficit) for the year		1,015,525	(2,222,731)
Adjustments for:			
Interest income from debt securities		-	(10,618)
Dividend income		(199,689)	(270,649)
Bank interest		(202,403)	(283,787)
Net exchange (gains)/losses		(88,883)	129,806
(Decrease) / Increase in accounts payable		(451,523)	44,818
Net revaluation (gains)/losses on financial assets measured at fair value through income and expenditure account		<u>(890,663)</u>	<u>1,839,227</u>
Net cash used in operating activities		<u>(817,636)</u>	<u>(773,934)</u>
Cash flows from investing activities			
Redemption of debt securities		-	2,500,000
Income from debt securities received		-	81,250
Bank interest received		237,331	276,345
Dividend received		158,603	328,748
Net (increase)/decrease in deposits with banks with original maturities over three months		<u>(4,436,190)</u>	<u>763,905</u>
Net cash (used in) / from investing activities		<u>(4,040,256)</u>	<u>3,950,248</u>
Cash flows from financing activities			
Fund injection		<u>2,500,000</u>	<u>-</u>
Net cash from financing activities		<u>2,500,000</u>	<u>-</u>
Net (decrease) / increase in cash and cash equivalents		(2,357,892)	3,176,314
Cash and cash equivalents at beginning of year		3,359,723	186,322
Effect of exchange rate changes on cash and cash equivalents		<u>-</u>	<u>(2,913)</u>
Cash and cash equivalents at end of year	4	<u><u>1,001,831</u></u>	<u><u>3,359,723</u></u>

The accompanying notes 1 to 8 form part of these financial statements.

Social Work Training Fund

Notes to the Financial Statements

1. General

The Social Work Training Fund (the Fund) was established for the purpose of training persons desirous of becoming social workers and improving existing training facilities in accordance with section 4 of the Social Work Training Fund Ordinance (Cap. 1100).

The address of the Fund's principal place of business is 9/F, Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong.

2. Significant accounting policies

(a) Statement of compliance

The financial statements have been prepared in accordance with section 10(1) of the Social Work Training Fund Ordinance and all applicable Hong Kong Financial Reporting Standards (HKFRSs), which is a collective term that includes all applicable individual HKFRSs, Hong Kong Accounting Standards and Interpretations issued by the Hong Kong Institute of Certified Public Accountants (HKICPA). A summary of the significant accounting policies adopted by the Fund is set out below.

(b) Basis of preparation of the financial statements

The financial statements have been prepared on an accrual basis and under the historical cost convention except that financial assets measured at fair value through income and expenditure account are stated at fair value as explained in the accounting policies set out in note 2(d) below.

The preparation of financial statements in conformity with HKFRSs requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets, liabilities, income and expenditure. The estimates and associated assumptions are based on experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis for making judgements about the carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

There are no critical accounting judgements involved in the application of the Fund's accounting policies. There are neither key assumptions concerning the future nor other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities in the next year.

Certain comparative figures for 2020 have been reclassified to conform to the current year's presentation of the Fund's financial statements.

(c) Impact of new and revised HKFRSs

The HKICPA has issued certain new or revised HKFRSs which are first effective for the current accounting period. There have been no changes to the accounting policies applied in these financial statements for the years presented as a result of these developments.

The Fund has not early adopted any amendments, new standards and interpretations which are not yet effective for the current accounting period. The Fund is in the process of making an assessment of what the impact of these amendments, new standards and interpretations is expected to be in the period of initial adoption. So far, it has concluded that the adoption of them is unlikely to have a significant impact on the Fund's results of operations and financial position.

(d) Financial assets and financial liabilities

(i) Initial recognition and measurement

Financial assets and financial liabilities are recognised on the date the Fund becomes a party to the contractual provisions of the financial instrument. They are initially stated at fair value plus or minus transaction costs that are directly attributable to the acquisition of financial assets or issue of financial liabilities, except for those financial instruments measured at fair value through income and expenditure account for which transaction costs are recognised directly in the income and expenditure account. An explanation of how the Fund determines the fair value of financial instruments is set out in note 6. Purchases and sales of financial instruments are recognised on trade date, the date on which the Fund commits to purchase or sell the instruments.

(ii) Classification and subsequent measurement

Financial assets measured at fair value through income and expenditure account

These comprise equity securities. They are held within a business model in which they are managed and their performance is evaluated on a fair value basis. They are subsequently measured at fair value. Changes in fair value are recognised in the income and expenditure account in the period in which they arise.

Financial assets measured at amortised cost

These comprise receivables, time deposits and cash at banks. They are held for the collection of contractual cash flows which represent solely payments of principal and interest. They are subsequently measured at amortised cost using the effective interest method. The measurement of loss allowances for these financial assets is based on the expected credit loss model as described in note 2(d)(iv).

The effective interest method is a method of calculating the amortised cost of a financial asset or a financial liability and of allocating and recognising the interest income or interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts or payments through the expected life of the financial asset or financial liability to the gross carrying amount of the financial asset or to the amortised cost of the financial liability. When calculating the effective interest rate, the Fund estimates cash flows by considering all contractual terms of the financial instrument but does not consider the expected credit losses. The calculation includes all fees received or paid between parties to the contract that are an integral part of the effective interest rate, transaction costs and all other premiums or discounts.

Financial liabilities measured at amortised cost

These comprise accounts payable. They are subsequently measured at amortised cost using the effective interest method.

(iii) Derecognition

A financial asset is derecognised when the contractual rights to receive the cash flows from the financial asset expire, or where the financial asset together with substantially all the risks and rewards of ownership have been transferred.

A financial liability is derecognised when the obligation specified in the contract is discharged, is cancelled or expires.

(iv) Impairment of financial assets

For receivables, time deposits and cash at banks, the Fund measures the expected credit losses to determine the loss allowance required to be recognised. Financial assets measured at fair value through income and expenditure account are not subject to the expected credit loss assessment.

Expected credit losses are a probability-weighted estimate of credit losses. They are based on the difference between the contractual cash flows due in accordance with the contract and the cash flows that the Fund expects to receive, discounted at the effective interest rate. They are measured on either of the following bases:

- 12-month expected credit losses (for financial instruments for which there has not been a significant increase in credit risk since initial recognition): these are losses that are expected to result from possible default events within the 12 months after the reporting date; or
- lifetime expected credit losses (for financial instruments for which there has been a significant increase in credit risk since initial recognition): these are losses that are expected to result from all possible default events over the expected life of the financial instrument.

In assessing whether the credit risk of a financial instrument has increased significantly since initial recognition, the Fund compares the risk of default occurring on the financial instrument assessed at the reporting date with that assessed at the date of initial recognition. In making this assessment, the Fund considers that a default event occurs when (i) the borrower is unlikely to pay its credit obligations to the Fund in full; or (ii) the financial asset is 90 days past due. The Fund considers both quantitative and qualitative information that is reasonable and supportable, including historical experience and forward-looking information that is available without undue cost or effort.

For a financial asset with lifetime expected credit losses recognised in the previous reporting period, if its credit quality improves and reverses the previously assessed significant increase in credit risk, then the loss allowance reverts from lifetime expected credit losses to 12-month expected credit losses.

A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

(e) Foreign currency translation

Hong Kong dollar is the currency of the primary economic environment in which the Fund operates. Foreign currency transactions during the year are translated into Hong Kong dollars at the exchange rates ruling at the transaction dates. Monetary assets and liabilities denominated in foreign currencies are translated into Hong Kong dollars at the exchange rates ruling at the reporting date. Exchange gains and losses are dealt with in the income and expenditure account.

(f) Revenue recognition

Interest income from deposits with banks and other interest-bearing financial instruments is recognised as it accrues using the effective interest method. Dividend income is recognised when the Fund's right to receive payment is established.

(g) Expenditure on grants/refund of grants

Grants are recognised as expenditure when they are approved and due for payment. Refund of grants is recognised when the right to receive payment is established.

(h) Cash and cash equivalents

Cash and cash equivalents include cash and bank balances, and other short-term highly liquid investments that are readily convertible to known amounts of cash and subject to an insignificant risk of changes in value, having been within three months of maturity when placed or acquired.

3. Financial assets measured at fair value through income and expenditure account

	2021 HK\$	2020 HK\$
Equity securities listed in Hong Kong, at fair value	7,204,280	6,313,617

4. Cash and cash equivalents

	2021 HK\$	2020 HK\$
Time deposits with original maturities within three months	-	2,987,121
Cash at banks	1,001,831	372,602
	1,001,831	3,359,723

5. Financial risk management

The Fund's major financial assets include equity securities, time deposits and cash and cash equivalents. The major risks associated with these financial instruments are set out below.

(a) Credit risk

Credit risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the other party to incur a financial loss. The Fund's maximum exposure to credit risk at the reporting date in relation to each class of financial assets is the carrying amount of those assets as stated in the balance sheet.

The Fund limits its exposure to credit risk by transacting with banks with high credit ratings in Hong Kong. Hence, the credit risk associated with time deposits and cash at banks is considered to be low.

The credit quality of time deposits and bank balances, analysed by the ratings designated by Moody's, at the reporting date is shown below:

	2021 HK\$	2020 HK\$
Time deposits and bank balances, by credit rating		
Aa1 to Aa3	5,711,836	1,399,329
A1 to A3	7,677,865	9,823,243
	13,389,701	11,222,572

While the financial assets measured at amortised cost are subject to the impairment requirements, the Fund has estimated that their expected credit losses are immaterial and considers that no loss allowance is required.

(b) Market risk

Market risk is the risk that changes in market variables such as equity prices, interest rates and currency exchange rates may affect the fair value or cash flows of a financial instrument.

(i) Equity price risk

Equity price risk is the risk of loss arising from changes in equity prices. The Fund's investments in equity securities are subject to the equity price risk inherent in all equity securities i.e. the value of holdings may fall as well as rise.

To manage equity price risk, the Social Work Training Fund Committee regularly reviews the investment portfolio and the investment guidelines for monitoring the investment activities of the Fund. It was estimated that, as at 31 March 2021, a general increase/decrease of 10% (2020: 10%) in the market prices of the equity securities held by the Fund, with all other variables held constant, would increase/decrease the surplus of the Fund for the year and the balance of accumulated surplus account by HK\$720,000 (2020: the deficit of the Fund for the year would decrease/increase and the balance of accumulated surplus account would increase/decrease by HK\$631,000).

(ii) Interest rate risk

Interest rate risk is the risk of loss arising from changes in market interest rates. This can be further classified into fair value interest rate risk and cash flow interest rate risk.

Fair value interest rate risk is the risk that the fair value of a financial instrument will fluctuate because of changes in market interest rates. Since the Fund's bank deposits bear interest at fixed rates, their fair values will fall when market interest rates increase. However, as they are stated at amortised cost, changes in market interest rates will not affect their carrying amounts and the Fund's surplus and equity.

Cash flow interest rate risk is the risk that future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Fund's exposure to cash flow interest rate risk is small as interest income from financial instruments bearing interest at a floating rate is not significant.

(iii) Currency risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate due to changes in currency exchange rates. The Fund's financial instruments denominated in foreign currencies are exposed to currency risk.

(1) Exposure to currency risk

The Fund maintained financial instruments denominated in Renminbi totalling CNY2,573,024 (2020: CNY1,177,777) and no financial instruments denominated in United States dollars (2020: USD440,949) at the reporting date. Since no foreign currency rate hedging is made by the Fund, the carrying amounts of the financial instruments in Renminbi represent the maximum exposure of the Fund to foreign exchange risk in respect of Renminbi.

(2) Sensitivity analysis

It was estimated that, as at 31 March 2021, should the Renminbi strengthen/weaken by 5% (2020: 5%) against the Hong Kong dollar, with all other variables held constant, the surplus of the Fund for the year and the balance of accumulated surplus account would increase/decrease by HK\$152,000 (2020: the deficit of the Fund for the year would decrease/increase and the balance of accumulated surplus account would increase/decrease by HK\$64,300).

The above sensitivity analysis has been determined assuming that the change in foreign exchange rate had occurred at the reporting date and for financial instruments in existence at that date.

(c) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities.

In the management of liquidity risk, the Fund maintains a level of cash and cash equivalents that is considered adequate to finance its operations and mitigate the effects of fluctuations in cash flows. Hence, the Fund does not have significant exposure to liquidity risk.

As at 31 March 2021, the remaining contractual maturities of all financial liabilities, based on contractual undiscounted cash flows and the earliest date on which the Fund can be required to pay, were one year or less (2020: one year or less).

6. Fair value measurement

(a) Fair value hierarchy of financial instruments

The following table presents the carrying value of financial instruments measured at fair value at the reporting date on a recurring basis, categorised into the three-level fair value hierarchy as defined in HKFRS 13 “Fair Value Measurement”.

	2021		2020	
	Level 1	Total	Level 1	Total
	HK\$	HK\$	HK\$	HK\$
Financial assets measured at fair value through income and expenditure account				
Equity securities listed in				
Hong Kong	<u>7,204,280</u>	<u>7,204,280</u>	<u>6,313,617</u>	<u>6,313,617</u>

No financial instruments were classified under Level 2 or Level 3.

The three levels of the fair value hierarchy are:

Level 1 - fair values are quoted prices (unadjusted) in active markets for identical assets or liabilities;

Level 2 - fair values are determined with inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly (i.e. as prices) or indirectly (i.e. derived from prices); and

Level 3 - fair values of financial instruments are determined with inputs that are not based on observable market data (unobservable inputs).

(b) Valuation techniques and key inputs

The fair value of financial instruments classified under Level 1 is based on the quoted market prices of these financial instruments at the reporting date, without any deduction for estimated future selling costs.

All other financial assets and financial liabilities are stated in the balance sheet at amounts equal to or not materially different from their fair values.

7. Capital management

In March 2021, the Government made an injection of HK\$2.5 million to the Fund. The capital structure of the Fund consists of the donation account and the accumulated surplus account. The Fund's objectives when managing capital are:

- (a) to comply with the Social Work Training Fund Ordinance; and
- (b) to maintain a capital base for carrying out the purpose of the Fund as stated in note 1 above.

The Fund manages capital to ensure that its level is adequate to fund future grants and expenditure, taking into account its projected cash flow requirements, future financial obligations and commitments.

8. Cost of administration of the Fund

The cost of administration of the Fund has been borne by the Government of the Hong Kong Special Administrative Region in accordance with section 12 of the Social Work Training Fund Ordinance.