

立法會
Legislative Council

LC Paper No. FC226/20-21

Ref : CB1/F/1
Tel : 3919 3129
Date : 8 September 2021
From : Clerk to the Finance Committee
To : Members of the Finance Committee

Finance Committee

**Consultation on proposals to amend the Finance Committee Procedure,
the Establishment Subcommittee Procedure and
the Public Works Subcommittee Procedure —
Second batch of proposed amendments**

Further to LC Paper Nos. FC202/20-21 and FC215/20-21 issued on 29 July and 24 August 2021 regarding consultation on the first batch of proposals to amend the Finance Committee Procedure, the Establishment Subcommittee Procedure and the Public Works Subcommittee Procedure, the Chairman of the Finance Committee ("FC") would like to **consult members on a second batch of proposals as set out in Appendix I**, which are mainly related to the membership of FC and its subcommittees, and the procedure for the respective elections of the chairman and deputy chairman of FC and its subcommittees.

2. Members are invited to give their views on the second batch of proposals by completing and returning the questionnaire in **Appendix II on or before Wednesday, 15 September 2021**. Subject to the concurrence of the Chairman, necessary and suitable modifications may be made to finetune the proposed amendments having regard to members' views received and operational needs. **Those proposed amendments (including those under the first batch) that receive sufficient support will be considered by FC at a future meeting, and if approved by FC, will take effect from the Seventh Legislative Council.**

(Anita SIT)
Clerk to the Finance Committee

Encls.

**Proposals to amend the Finance Committee Procedure,
the Establishment Subcommittee Procedure
and the Public Works Subcommittee Procedure**

Second batch of proposed amendments

No.	Issue	Proposed amendments/arrangements
1.	<p>Membership of ESC and PWSC</p> <p>As agreed by Members at the HC meeting on 3 September 2021, starting from the Seventh LegCo, all Members other than the President may choose to join FC which will consist of not less than 50 members including the chairman.</p> <p>In view of the above development, members are invited to consider a proposal on the arrangements for the membership of ESC and PWSC starting from the Seventh LegCo. The proposal has been agreed by the chairmen and deputy chairmen of FC, ESC and PWSC.</p>	<p>Draft amendments are in Annex A.</p> <p>In gist, it is proposed that:</p> <p>(a) all Members other than the President may choose to join the two subcommittees;</p> <p>(b) the membership size of the two subcommittees is not subject to a cap; and</p> <p>(c) the two subcommittees should each consist of not less than 15 members.</p>
2.	<p>Procedure for the respective elections of chairman and deputy chairman of FC, ESC and PWSC</p> <p>FC, ESC and PWSC have all along adopted the same election procedure as that for HC and some other committees.</p> <p>At its meeting on 3 September 2021, HC endorsed a new set of election procedure for HC and some other committees. CRoP has recommended that FC should consider adopting a similar election procedure for FC and its subcommittees.</p>	<p>Draft amendments are in Annex B.</p> <p>The proposed amendments in Annex B are modelled on the relevant amendments to HR endorsed by Members at the HC meeting on 3 September 2021.</p>

No.	Issue	Proposed amendments/arrangements
3.	<p>Procedure for signification of membership of FC and related matters</p> <p>As agreed by Members at the HC meeting on 3 September 2021, starting from the Seventh LegCo, all Members other than the President may choose to join FC which will consist of not less than 50 members including the chairman. The Chairman of CRoP will move a motion on the relevant amendments to the Rules of Procedure at a Council meeting.</p> <p>It is necessary to make corresponding amendments to the FC Procedure.</p>	<p>Draft amendments are in Annex C.</p> <p>The proposed amendments in Annex C are modelled on the relevant amendments to HR endorsed by Members at the HC meeting on 3 September 2021.</p>
4.	<p>Records of proceedings of FC</p> <p>Currently, the records of proceedings of FC are kept in the form of minutes, recording the members attending, the gist of proceedings and the decisions taken. No verbatim records are prepared for the meetings unless the Chairman determines and the Committee agrees that a verbatim record is necessary for a particular meeting or part of the meeting.</p> <p>With suitable deployment of manpower and technology, the Secretariat will be able to prepare verbatim records for all FC meetings starting from the Seventh LegCo, and issue such records to members in a timely manner (within a few weeks after the meeting concerned).</p>	<p>Draft amendments are in Annex D.</p> <p>It is proposed that starting from the Seventh LegCo, the minutes of an FC meeting will record the Members attending, follow-up actions required (if any) and all decisions taken, to be appended by a verbatim record of the entire meeting (floor version).</p>

Abbreviation List:	CRoP	Committee on Rules of Procedure
	ESC	Establishment Subcommittee
	FC	Finance Committee
	HC	House Committee
	HR	House Rules
	LegCo	Legislative Council
	PWSC	Public Works Subcommittee

**Marked-up version of the proposed amendments
regarding membership of the Establishment Subcommittee**

Establishment Subcommittee Procedure*

Membership

3. The ESC shall consist of not less than 15 members who shall be ~~comprises those FC m~~Members (other than the President) ~~who~~ having signified membership in accordance with the procedure in Appendix I. The term of office of the ESC members shall be the whole term of the Council, except in the case of resignation from the ESC. ~~elect to join the ESC by submission of a return to the Secretariat by noon on the Saturday immediately following the first Council meeting of a new term. For each of the remaining sessions of the term, FC members who elect to join the ESC may do so by submission of a return to the Secretariat by noon on the Saturday immediately prior to the first Council meeting of that session.~~

~~3A. — A Member who joins the Council after the start of a session may join the ESC by submission of a return to the Secretariat within one month of the date on which he is declared elected as Member of the Council. His membership of the ESC shall take effect from the time his return is received by the Secretariat. —~~

~~3AB. The Chairman may agree to accept late membership on grounds of indisposition or absence from Hong Kong. A request for late membership on grounds other than indisposition or absence from Hong Kong shall be put to the Subcommittee. An application for late membership shall be considered by the ESC after the election of the Chairman and Deputy Chairman of the ESC.~~ The Subcommittee shall accept such applications only when sufficient grounds have been provided. Any Member joining the Subcommittee after the election of the Chairman and Deputy Chairman has taken place cannot seek a re-election of the Chairman and Deputy Chairman. Any Member whose application for late membership is turned down may put the case to the FC for a decision.

4. ~~FC m~~Members who have not elected to join the ESC may attend ESC meetings and take part in the discussion *of agenda items on submissions from the Administration* but have no right to vote. *Only members of the ESC may take part in the discussion and vote on motions.*

* * * * *

* Corresponding amendments are proposed to be made to PWSCP.

Legend:

Included in the first batch proposed amendments for which consultation has been conducted with FC members **in green**

Texts proposed to be added are shown in *italics*.

Second batch proposed amendments for the current consultation with FC members **in red**

1. Texts proposed to be added are shown in *italics*.
2. Texts proposed to be deleted are shown with **deletion lines**.

Draft Appendix I to the Establishment Subcommittee Procedure*

(*this Appendix will be adapted to form the corresponding appendix to the Public Works Subcommittee Procedure to set out the procedure for signification of membership of the Public Works Subcommittee.)

Appendix I
(ESCP 3)

Procedure for signification of membership of the Establishment Subcommittee

The signification of the membership of the Establishment Subcommittee ("the Subcommittee") shall follow the procedure set out below.

2. Members may join the Subcommittee by submission of returns to the Secretariat by noon on the Friday immediately prior to the first Council meeting of a new term. The term of office of a member of the Subcommittee shall be the whole term of the Council except in the case of resignation from the Subcommittee. However, a Member shall immediately cease to be a member of the Subcommittee when that Member is elected as the President. For the second or each subsequent session of a term, a Member who wishes to join the Subcommittee may do so by submission of a return to the Secretariat by noon on the penultimate Friday prior to the first Council meeting of that session and the deadline for submission of return shall be taken as the time when the Member's membership takes effect. If the deadline for submission of returns falls on a public holiday, such deadline shall be advanced to the first preceding day that is not a public holiday.

3. In the event that less than 15 Members have joined the Subcommittee by the deadline for submission of returns, the deadline for submission of returns will automatically be extended to noon on the next day which is not a Saturday or a public holiday. If, upon the expiry of the extended deadline, less than 15 Members have joined the Subcommittee, the deadline will automatically be further extended for one day each time until not less than 15 Members have joined the Subcommittee.

4. In the event that a change of membership of the Subcommittee or the Council occurs such that the Subcommittee consists of less than 15 members including the Chairman, the Chairman of the Finance Committee may direct that Members be invited to join the Subcommittee by submission of returns to the Secretariat by a specified deadline.

5. A Member who joins the Council after the start of a session may join the Subcommittee by submission of a return to the Secretariat within one month of the date on which he is declared elected as Member of the Council. His membership of the Subcommittee shall take effect from the time his return is received by the Secretariat.

**Marked-up version of the proposed amendments regarding
election of chairman and deputy chairman of
of the Finance Committee**

Finance Committee Procedure*

Chairman and Deputy Chairman

4. The Chairman and Deputy Chairman of the Committee shall be elected by and from among its members ~~at an open meeting~~ and shall hold office until the Chairman and Deputy Chairman of the Committee for the next session are respectively elected in that next session or, in case that election is held before that next session commences, until that commencement. In the event of the temporary absence of the Chairman and Deputy Chairman, the Committee may elect a chairman to act during such absence. Notwithstanding the provision in paragraph 45, the Chairman or the member presiding, as the case may be, shall have his original vote in addition to his casting vote in such elections [Rule 71(2)].

5. *The procedure for the election of the Chairman and Deputy Chairman of the Committee is set out in Appendix II.*

56. *Except as otherwise provided in Appendix II,* ~~T~~the election of the Chairman and Deputy Chairman of the Committee for the first session of a term shall *take place* ~~conducted~~ at the first meeting of the Committee in the session. The member who has the highest precedence in the Council [Rule 1A] shall be responsible for calling that meeting. For the second or each subsequent session of a term, the election of the Chairman and Deputy Chairman of the Finance Committee may *take place* ~~conducted~~ at a meeting held before that session commences. The meeting shall be called by the Chairman in office.

~~6. The procedure for the election of the Chairman is as follows:—~~

~~(a) Where the election takes place at the first meeting of the Finance Committee in a term, the member present who has the highest precedence shall preside at the election. If he is being nominated for the office, the member present who has the highest precedence among the members not nominated for the office shall preside.—~~

- ~~(b) At any other election of Chairman, the member who was the Chairman of the Finance Committee before the election shall preside at the election. If he is absent or is being nominated for the office, the member who was Deputy Chairman of the Finance Committee before the election shall preside. If both members who were Chairman and Deputy Chairman before the election are absent or are being nominated for the office, the member present who has the highest precedence shall preside. If he is being nominated for the office, the member present who has the highest precedence among the members not nominated for the office shall preside.~~
- ~~(c) At the start of the election, the presiding member shall call for nominations for the chairmanship. A valid nomination shall be made orally by a member, seconded by at least one other member who should not be the member being nominated, and accepted by the member being nominated. A member who nominates an absent member for the office is required to state that the absent member's acceptance of the nomination has been secured.~~
- ~~(d) If the presiding member is being nominated for the office, he shall be replaced in accordance with (a) or (b) above, as appropriate, unless otherwise decided by the Committee.~~
- ~~(e) If there is only one nomination, the presiding member shall declare the nominee elected as Chairman.~~
- ~~(f) If there are two or more nominations, the presiding member shall announce a vote by secret ballot and shall order the Clerk to distribute a ballot paper to each of the members present, including the presiding member. After all the members present who wish to vote have done so, the Clerk shall count the ballot papers in front of all the members present and report the result to the presiding member who shall check the result for confirmation. The presiding member shall declare elected as Chairman the nominee who receives the highest number of valid votes among all the nominees. If two or more nominees receive the same highest number of valid votes, the presiding member shall then draw lots and give the casting vote to one of the nominees in accordance with the lot drawn, and shall forthwith declare that nominee elected as Chairman.~~

~~6A. The Chairman of the Finance Committee shall preside at the election of the Deputy Chairman. If the Chairman is absent, the member present who has the highest precedence shall preside at the election. If he is being nominated for the office, the member present who has the highest precedence among the members not nominated for the office shall preside. The election procedure in paragraph 6(c) to (f) above then follows.~~

* * * * *

* Corresponding amendments are proposed to be made to ESCP and PWSCP.

Legend:

Texts proposed to be added are shown in italics.

Texts proposed to be deleted are shown with deletion lines.

Draft Appendix II to the Finance Committee Procedure*

(*this Appendix will be adapted to form the corresponding appendix to the Establishment Subcommittee Procedure and the Public Works Subcommittee Procedure to set out the procedure for the election of the chairmen and deputy chairmen of the two subcommittees respectively.)

Appendix II
(FCP 5)

Procedure for Election of the Chairman and Deputy Chairman of the Finance Committee

The election of the Chairman and Deputy Chairman of the Finance Committee ("the Committee") shall follow the procedure set out below.

Nomination procedure

Submission of nominations

2. After the membership list of the Committee has been confirmed, the Clerk shall issue the membership list to members and invite them to submit nominations for the offices of Chairman and Deputy Chairman.
3. Nominations for the office of Chairman shall be submitted via electronic means specified by the Secretariat. A valid nomination shall be made by a member, seconded by at least one other member, and accepted by the member being nominated. A member may nominate himself for the office of Chairman ("the member concerned"), provided that such nomination is seconded by at least one other member. In such case, the name of the member concerned will appear on a submission of nomination in the capacities as a member making nomination and a member being nominated.
4. The name of a member shall not appear on more than one submission of nomination for the office of Chairman, whether in the capacity as a member being nominated, or as a member making the nomination, or as a member seconding the nomination. In the event that a member's name appears on more than one submission of nomination (whether in the capacity as a member being nominated or as a member making the nomination, or as a member seconding the nomination), only the first such submission of nomination received by the Secretariat shall be valid. The Secretariat shall notify the member who submitted any invalid nomination(s).

5. Nominations for the office of Chairman shall reach the Secretariat at least one clear day before the meeting at which the election is scheduled to take place ("scheduled meeting"). If the deadline for submission of nomination falls on a Saturday or public holiday, such deadline shall be advanced to the first preceding day that is not a Saturday or public holiday.

6. The same requirements set out in paragraphs 3 to 5 above shall also apply to submission of nominations for the office of Deputy Chairman.

After the close of nominations

7. Upon the close of the nomination period, the Clerk shall prepare a list of valid nominations for the offices of Chairman and Deputy Chairman (if any) in the order of receipt by the Secretariat and shall distribute the list to members before the scheduled meeting. If there are two or more valid nominations for the office of Chairman and/or Deputy Chairman, the election shall be arranged in accordance with the relevant arrangements set out in paragraphs 9 to 28.

8. In the cases set out in (a) to (c) below, the election of the Chairman and/or Deputy Chairman will not be required to be conducted at the scheduled meeting:

- (a) if there is only one valid nomination for the office of Chairman, the nominee shall be deemed to be elected as Chairman. However, if there is no valid nomination for the office of Chairman, the member who has the highest precedence in the Committee shall be deemed to be elected as Chairman; or
- (b) if there is only one valid nomination for the office of Deputy Chairman, the nominee shall be deemed to be elected as Deputy Chairman. However, if the election of Chairman is required to be held at a meeting, the only valid nominee for the office of Deputy Chairman shall be declared elected as Deputy Chairman after the Chairman is elected; or
- (c) if there is no valid nomination for the office of Deputy Chairman, after the Chairman is elected or deemed elected, the Chairman shall direct that another meeting be scheduled for conducting the election of the Deputy Chairman in accordance with the procedure set out in this Appendix.

The Clerk shall notify members of the Committee of the election result(s) and updated meeting arrangements where appropriate. In the case where

neither the election of Chairman nor the election of Deputy Chairman is required to be conducted at a meeting of the Committee, the meeting which is scheduled for the sole purpose of conducting the election shall be deemed to be cancelled.

Election of Chairman

9. If there are two or more valid nominations for the office of Chairman, the election shall be conducted at a meeting of the Committee.

Presiding member

10. Where the election of Chairman takes place at the first meeting of the Committee in a term of the Legislative Council, the member present who has the highest precedence shall preside at the election. If he is being nominated for the office, the member present who has the highest precedence among the members not nominated for the office shall preside. At any other election of Chairman, the member who was the Chairman of the Committee before the election shall preside at the election. If he is absent or is being nominated for the office, the member who was the Deputy Chairman of the Committee before the election shall preside. If both members who were Chairman and Deputy Chairman before the election are absent or are being nominated for the office, the member present who has the highest precedence among the members not nominated for the office shall preside.

11. The presiding member shall proceed straight to balloting in accordance with the procedures prescribed in paragraphs 12 to 17 below. The presiding member may deal with matters necessary for the conduct of such procedures, but he shall not hear points of order or entertain any motion including a motion to establish the manner in which the Committee wishes to proceed with the election. Nominees shall not present election platforms or answer questions from members.

Balloting process

12. The presiding member shall announce a vote by secret ballot and shall order the Clerk to distribute a ballot paper to each of the members present, including the presiding member. Each nominee shall be assigned a nominee number according to the order set out in the list of valid nominations.

13. A member present who wishes to vote shall mark on a ballot paper using a chop with a "√" in the box opposite the nominee number of his

choice, and place the ballot paper into the ballot box. Any ballot paper not marked, not properly marked or marked with a "√" in the respective boxes opposite two or more nominee numbers shall be discarded.

14. After all the members present who wish to vote have done so, the Clerk shall count the ballot papers in front of all the members present and report the result to the presiding member who shall check the result for confirmation. The presiding member shall invite the members making the nominations or seconding the nominations to witness the counting of votes.

15. The presiding member shall declare elected as Chairman the nominee who receives the highest number of valid votes among all the nominees.

16. If two or more nominees receive the same highest number of valid votes, the presiding member shall announce that lots will be drawn by him to decide how he shall give the casting vote in respect of these nominees.

17. The presiding member shall then draw lots and give the casting vote to one of the nominees in accordance with the lot drawn, and shall forthwith declare that nominee elected as Chairman.

18. If an election of the Chairman of the Committee cannot be completed within 30 minutes from the starting time appointed for the meeting, the presiding member shall forthwith adjourn the meeting without question put and shall not extend the meeting.

19. In the event that a meeting of the Committee is adjourned in accordance with paragraph 18 above, the President shall have the power to appoint a member of the Committee to call another meeting for conducting the election and preside at the remaining proceedings of the election. If necessary, the President may specify a time limit for the election having regard to the actual circumstances.

Election of Deputy Chairman

Presiding member

20. If the election of the Deputy Chairman is conducted at a meeting of the Committee, the Chairman of the Committee shall preside at the election. If he is absent, the member who was the Deputy Chairman before the election, if any, shall preside. If no Deputy Chairman is present or if the Deputy Chairman is being nominated for the office, the member present

who has the highest precedence among the members not nominated for the office shall preside.

21. If there is only one valid nomination for the office of Deputy Chairman and the election of Chairman is held at a meeting, after the Chairman is elected, the Chairman shall declare the nominee elected as Deputy Chairman. If there are two or more valid nominations for the office of Deputy Chairman, the election of the Deputy Chairman shall be conducted at a meeting of the Committee.

22. If the election of the Deputy Chairman is conducted at a meeting of the Committee, the Chairman shall proceed straight to balloting in accordance with the procedures prescribed in paragraphs 23 to 28 below. The Chairman may deal with matters necessary for the conduct of such procedures, but he shall not hear points of order or entertain any motion including a motion to establish the manner in which the Committee wishes to proceed with the election. Nominees shall not present election platforms or answer questions from members.

Balloting process

23. The Chairman shall announce a vote by secret ballot and shall order the Clerk to distribute a ballot paper to each of the members present, including the Chairman. Each nominee shall be assigned a nominee number according to the order set out in the list of valid nominations.

24. A member present who wishes to vote shall mark on a ballot paper using a chop with a "√" in the box opposite the nominee number of his choice, and place the ballot paper into the ballot box. Any ballot paper not marked, not properly marked or marked with a "√" in the respective boxes opposite two or more nominee numbers shall be discarded.

25. After all the members present who wish to vote have done so, the Clerk shall count the ballot papers in front of all the members present and report the result to the Chairman who shall check the result for confirmation. The Chairman shall invite the members making the nominations or seconding the nominations to witness the counting of votes.

26. The Chairman shall declare elected as Deputy Chairman the nominee who receives the highest number of valid votes among all the nominees.

27. If two or more nominees receive the same highest number of valid votes, the Chairman shall announce that lots will be drawn by him to decide

how he shall give the casting vote in respect of these nominees.

28. The Chairman shall then draw lots and give the casting vote to one of the nominees in accordance with the lot drawn, and shall forthwith declare that nominee elected as Deputy Chairman.

**Marked-up version of the proposed amendments regarding
membership of the Finance Committee**

Finance Committee Procedure

Membership

2. The Committee ~~comprises all the Members of the Council~~ *shall consist of not less than 50 members who shall be those Members (other than the President) having signified membership in accordance with the procedure in Appendix I. The term of office of the members shall be the whole term of the Council, except in the case of resignation from the Committee [Rule 71(1)].*

2A. *An application for late membership shall be considered by the Committee after the election of the Chairman and Deputy Chairman of the Committee. The Committee shall accept such applications only when sufficient grounds have been provided. A Member who is admitted as a member of the Committee under this provision may not seek a re-election of the Chairman or Deputy Chairman of the Committee by reason only of his admission.*

2B. *Members who have not elected to join the Committee may attend Committee meetings and take part in the discussion of agenda items on submissions from the Administration but have no right to vote. Only members of the Committee may take part in the discussion and vote on motions.*

* * * * *

Legend:

Texts proposed to be added are shown in italics.

Texts proposed to be deleted are shown with deletion lines.

Draft Appendix I to the Finance Committee Procedure

Appendix I
(FCP 2)

Procedure for signification of membership of the Finance Committee

The signification of the membership of the Finance Committee ("the Committee") shall follow the procedure set out below.

2. Members may join the Committee by submission of returns to the Secretariat by noon on the Friday immediately prior to the first Council meeting of a new term. The term of office of a member of the Committee shall be the whole term of the Council except in the case of resignation from the Committee. However, a Member shall immediately cease to be a member of the Committee when that Member is elected as the President. For the second or each subsequent session of a term, a Member who wishes to join the Committee may do so by submission of a return to the Secretariat by noon on the penultimate Friday prior to the first Council meeting of that session and the deadline for submission of return shall be taken as the time when the Member's membership takes effect. If the deadline for submission of returns falls on a public holiday, such deadline shall be advanced to the first preceding day that is not a public holiday.

3. In the event that less than 50 Members have joined the Committee by the deadline for submission of returns, the deadline for submission of returns will automatically be extended to noon on the next day which is not a Saturday or a public holiday. If, upon the expiry of the extended deadline, less than 50 Members have joined the Committee, the deadline will automatically be further extended for one day each time until not less than 50 Members have joined the Committee.

4. In the event that a change of membership of the Committee or the Council occurs such that the Committee consists of less than 50 members including the Chairman, the President may direct that Members be invited to join the Committee by submission of returns to the Secretariat by a specified deadline.

5. A Member who joins the Council after the start of a session may join the Committee by submission of a return to the Secretariat within one month of the date on which he is declared elected as Member of the Council. His membership of the Committee shall take effect from the time his return is received by the Secretariat.

**Marked-up version of the proposed amendments regarding
records of proceedings of the Finance Committee**

Finance Committee Procedure

Clerk to the Finance Committee

7. The Clerk shall attend the meetings of the Committee, keep a record of the proceedings of the Committee, and distribute a copy thereof to each member. The record of a meeting is kept in the form of minutes (recording the ~~m~~**M**embers attending, ~~the gist of proceedings~~***follow-up actions required (if any)*** and the decisions taken) ***appended by a verbatim record (floor version) of the meeting.*** ~~Where the Chairman, with the agreement of the Committee, determines that a verbatim record is necessary for the whole or any part of a meeting, the Clerk shall make arrangements for the production of such a record. The Clerk will not normally clear the records of proceedings with the Administration or other persons except in respect of such part of a record which relates to statements made by the Administration or such other persons.~~

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Legend:

Texts proposed to be added are shown in *italics*.

Texts proposed to be deleted are shown with deletion lines.

Questionnaire

(to be returned on or before Wednesday, 15 September 2021)

Email : f_c@legco.gov.hk

To : Ms Anita SIT
Clerk to the Finance Committee
Legislative Council

Finance Committee

**Consultation on proposals to amend the Finance Committee Procedure,
the Establishment Subcommittee Procedure and
the Public Works Subcommittee Procedure —
Second batch of proposed amendments**

My views on the second batch of proposals to amend the Finance Committee Procedure ("FCP"), Establishment Subcommittee Procedure ("ESCP") and Public Works Subcommittee Procedure ("PWSCP") as set out in **Appendix I to LC Paper No. FC226/20-21** are as follows:

(# Please circle as appropriate. If necessary, please provide your comments in separate sheets.)

Item	Proposed amendments/arrangements	#My views
1.	Amendments be made to ESCP and PWSCP to specify a new procedure regarding the membership of the Establishment Subcommittee and the Public Works Subcommittee (as detailed in Annex A of Appendix I to LC Paper No. FC226/20-21).	<p>Support / Not support / No comment</p> <p><i>Other views/proposals, if any:</i></p>
2.	Amendments be made to FCP, ESCP and PWSCP to specify a new procedure for the respective elections of chairman and deputy chairman of Finance Committee ("FC") and its subcommittees (as detailed in Annex B of Appendix I to LC Paper No. FC226/20-21).	<p>Support / Not support / No comment</p> <p><i>Other views/proposals, if any:</i></p>

Item	Proposed amendments/arrangements -2-	#My views
3.	Amendments be made to FCP to specify a procedure for signification of membership of FC and related matters (as detailed in Annex C of Appendix I to LC Paper No. FC226/20-21).	<p data-bbox="863 165 1460 203">Support / Not support / No comment</p> <p data-bbox="975 241 1366 280"><i>Other views/proposals, if any:</i></p>
4.	Amendments be made to FCP to specify that the minutes of an FC meeting will record the Members attending, follow-up actions required and all decisions taken, to be appended by a verbatim record of the entire meeting (floor version) (as detailed in Annex D of Appendix I to LC Paper No. FC226/20-21).	<p data-bbox="863 676 1460 714">Support / Not support / No comment</p> <p data-bbox="975 739 1366 777"><i>Other views/proposals, if any:</i></p>

Signature : _____

Name of Member : _____

Date : _____