

**For discussion on
6 October 2023**

Legislative Council Panel on Education

Management of Student-led Activities in Universities and Moral Education

Purpose

This paper briefs the Panel on the management of student-led activities and the work on moral education of the 11 universities in Hong Kong.

Overview

2. There are currently eight University Grants Committee (UGC)-funded universities¹ and three self-financing universities² in Hong Kong. These institutions are independent and autonomous institutions. While enjoying autonomy in managing their internal affairs, the institutions have the responsibility to ensure that their operations (including student-led activities) are lawful and meet the interests of students and society as a whole. Universities should also proactively ensure that student-led activities can properly achieve their objectives, so as to provide meaningful learning experience to students. Most university students are adults, hence they should be responsible for their own behaviour; they are also viewed as the pillars of society, thus the community has expectations on their behaviour and conduct. University students have to abide by the law, uphold positive values, practise good moral behaviour, self-respect, self-love and self-empowerment, and become good citizens with integrity, talent and personal qualities.

3. The HKSAR Government adopts “zero-tolerance” towards any student’s behaviour that is illegal or involves a breach of discipline or bullying, and institutions are strongly advised to stop such trend immediately. We have always been maintaining close communication with the institutions and clearly reminded them that they have to take suspected breaching of regulation or law seriously and proactively co-operate with the law enforcement agencies in the relevant investigations. If a complaint is found to be substantiated, the

¹ The eight UGC-funded universities are: City University of Hong Kong, Hong Kong Baptist University, Lingnan University, The Chinese University of Hong Kong, The Education University of Hong Kong, The Hong Kong Polytechnic University, The Hong Kong University of Science and Technology and The University of Hong Kong.

² The three self-financing universities are: Hong Kong Metropolitan University, Hong Kong Shue Yan University and The Hang Seng University of Hong Kong

university will take disciplinary actions in accordance with the mechanism. Universities should also proactively cultivate students' moral integrity and ensure that there are adequate mechanisms to guide students to organise activities on the premise of lawfulness, safety and mutual respect among participants.

Management of Student-led Activities and Moral Education in Universities

4. All UGC-funded and self-financing universities have submitted information to the Education Bureau and the UGC Secretariat elaborating their prevailing policies, guidelines and practical arrangements for the management and monitoring of student-led activities, in particular orientation activities, training for student activity organisers and support for participants, as well as measures to promote moral education. The information provided by the UGC-funded universities is set out in **Annexes I to VIII**, and the information provided by the self-financing universities is set out in **Annexes IX to XI** for Members' reference.

5. From the information provided by the universities, it is observed that the management of student-led activities varies among them. In general, the Student Affairs Offices/Student Residence Offices (or units of a similar nature) of the universities assume the primary role in the management of activities organised by student organisations. They are responsible for formulating guidelines on student activities which set out the basic principles for organising such activities, e.g. compliance with the law and the university's regulations, respect for the rights of all participants, and putting safety as the paramount consideration, etc. It is also common for the relevant guidelines to also set out parameters of student activities in general, e.g. forbidding any offensive or inappropriate behaviour or language, consumption of alcoholic beverages, late-night activities, etc. Some universities have requested student organisations to submit proposals or applications for organising activities for the universities to provide advice on the relevant details or preparatory arrangements, or for prior approval or endorsement by the universities. Individual universities have also set up dedicated organising committees for orientation activities, which assume the role of planning, co-ordinating, approving and monitoring the orientation activities of different disciplines or student hostels on campus. Staff or hostel tutors are also arranged to provide guidance and supervision for individual activities with a view to ensuring that the orientation activities are conducted in accordance with the relevant requirements.

6. All universities attach great importance to the provision of appropriate training for student leaders in the organisation of activities, and it is common for them to be required to attend relevant seminars, workshops or activities which cover a wide spectrum of contents with emphasis on areas such as integrity, law-abidingness, prevention of sexual harassment, equal opportunities and inclusion, protection of personal data and crisis management, etc.

7. All universities have put in place mechanisms for handling complaints related to orientation activities, of which universities will take follow-up actions and conduct investigation in a serious manner. If individual activities are found to be in breach of relevant regulations, the student organisations concerned may have their funding reduced or be banned from using campus venues in the future, whereas the activity organisers may also be subject to disciplinary action. For cases where individual participants have breached the law or regulations, universities will take follow-up actions in accordance with the established disciplinary procedures, which may include termination in serious circumstances. Universities have also placed emphasis on providing support to participants of orientation activities and specifically reminded new students of the channels through which they can seek assistance. Individual universities have also appointed student ambassadors to provide on-the-spot support to participants in distress during orientation activities.

8. As individual incidents of the orientation activities of the current academic year have given rise to wide concern in society, many universities have indicated that they will review the management of the orientation activities and put forward improvement measures, such as strengthening the supervision and management arrangements for the orientation activities, enhancing the sense of responsibility and integrity of activity organisers, and making reference to the arrangements of other universities by appointing student ambassadors or designating staff to monitor the orientation activities on site, etc., with a view to facilitating the conduct of the orientation activities of the next academic year in a more orderly manner. Nonetheless, there are still occasional cases of violation of laws and regulations by individual participants. Therefore, a number of universities intend to start with the protection of participants, aiming at enabling new students to fully grasp the information about the activities and their rights, further improving the reporting mechanism of incidents, and stepping up the counselling of students to prevent sexual harassment, thereby educating students to protect themselves while making the best endeavours to protect students at the

same time.

9. At the same time, universities have the mission and responsibility to cultivate good character among their students by including moral education and character formation in their educational philosophy, graduate attributes or other high-level objectives. Many universities have included moral education as part of their core curriculum and incorporated such contents into suitable courses in their major disciplines. In addition, universities cultivate students' character through teaching and learning activities outside classrooms, such as promoting students' participation in different types of learning experiences, seminars and workshops promoting integrity and law-abidingness, volunteering work and character nurturing schemes, etc., with a view to enhancing the quality of character and personal conduct of university students, and to developing a younger generation with a sense of responsibility and respect to others, so as to achieve the goal of whole-person education.

Conclusion

10. It can be observed from a summary of the above work that apart from the pursuit of academic excellence, universities have all along endeavoured to nurture their students' moral qualities, correct values and commitment to the community through the spirit of cultivating values and nurturing talents, so as to enable students to achieve whole-person development and become outstanding talents in society in the future. The Education Bureau will continue to encourage universities to strengthen their support and guidance to students, enhance their awareness of law-abidingness and civic responsibility through various aspects, and enable them to achieve self-growth and develop good character in the vibrant university life.

Advice sought

11. Members are invited to note the content of the paper and offer views.

Education Bureau
University Grants Committee Secretariat
October 2023

City University of Hong Kong

(a) The existing policies, guidance and practices for the management and monitoring of student-led activities (especially new student orientation activities (NSOAs)) by the university

All City University (CityU) students should observe the Code of Conduct and other applicable rules and regulations in the University. The Code of Conduct and Discipline Procedure outline the University's expectations of all students with regard to their conduct, behaviour and etiquette, and to provide a procedure/process to handle all allegations of misconduct against a student. Breach of any terms or provisions of the Code will result in disciplinary action in accordance with the procedure. The Student Discipline Committee provides guidance on matters concerning student discipline and disciplinary procedures which are accessible on the website¹.

CityU has taken serious measures to prevent and eliminate sexual harassment on campus, with a zero-tolerance policy in place. The Committee Against Sexual Harassment (CASH)² promotes awareness of the Sexual Harassment Policy and Procedures, recommends changes to policies/practices on sexual harassment that may be inconsistent with the legislation, and informs staff and students of their rights to lodge complaints internally or externally. To ensure a basic understanding of policy and procedures, a simple training module was developed and released in May 2022. CASH has also leveraged social media, launching an Instagram account (@cityu_cash) in June 2022 to regularly update educational and promotional content. In collaboration with the Equal Opportunities Commission, an online training module on anti-sexual harassment for university students was developed and launched in May 2023. A new set of redesigned promotional materials was introduced to the campus in 2023.

CityU implements a registration system to oversee and support all student societies and student chapters, which fall under the purview of the Student Development Services. The Student Residence Office (SRO) provides supervision and support for all registered Hall Residence Cabinets (HRC).

¹ Link: https://www.cityu.edu.hk/studentlife/about_us-sdc.aspx

² Link: <https://www.cityu.edu.hk/cash/>

As a usual practice for facilitating successful and quality student-led activities including orientation activities, student officers from student groups are provided with advice regarding following policies/guidelines and recommended actions:

- Safety is the top priority in conducting any activities;
- Be circumspect in designing activities; bearing in mind that the main purpose of the Orientation Camp (O-Camp) should be educational; avoid vulgar, violent or obscene activities;
- Be considerate and avoid any noise nuisance (e.g. slogan cheering / DemBeat) in public places;
- Be friendly to our environment. Reduce waste and encourage reuse and recycle; always keep campus and campsite clean;
- Complete the Online Tutorial on Preventing Sexual Harassment;
- Exercise extra caution in clarifying proposed sponsorships to avoid commercial traps;
- Observe the University's Group Personal Accident Insurance Students' Policy;
- Observe the application guidelines for the Student Activity Fund; and
- Observe the University guidelines on adverse weather arrangements.

In Student Residence, there are several guidelines available on the intranet SRO Resource Site for Residence Masters (RMs), Residence Tutors (RTs) and HRCs, including:

- Guidelines for Collecting Donations or Organizing Fund-raising Activities
- Guidelines for Seeking Sponsorship or Distributing Free/Sponsored Goods
- Guidelines on Organizing Hall Induction
- Guidelines for Organizing High Table Dinners
- Guidelines on Floor and Room Decorations
- Guidelines on Organizing Hall Activities with Sustainability

(b) Training programmes and support measures for student activity organisers and participants

Student Officers from student groups are provided training on handling sexual harassment. They are required to complete the online tutorial for students on preventing sexual harassment.

For student residents, the SRO organized training on Preventing Sexual Harassment, Data privacy, Anti-scam, discipline procedures, Handling Students with Emotional Distress and Crisis and Hong Kong National Security Law to all RTs who are the student leaders. RMs are reminded to share with residents to refrain from engaging in any form of sexual/unwelcome harassment during the events. SRO has established a clear application procedure for all HRC to request necessary support, such as budget allocation and venue arrangements, for organizing activities either on or off campus. The HRC is accountable to the RMs. RMs personally attend the O-camp to ensure its smooth execution.

(c) The initiatives by universities in promoting moral education

CityU has taken serious measures to prevent and eliminate sexual harassment on campus, with a zero-tolerance policy in place. The CASH promotes awareness of the Sexual Harassment Policy and Procedures, recommends changes to policies/practices on sexual harassment that may be inconsistent with the legislation, and informs staff and students of their rights to lodge complaints internally or externally.

CASH website offers training and educational tools, including online tutorials, training on Preventing Sexual Harassment and Equal Opportunities Commission (EOC) training for members of the University community. Promotional emails, displays, and booths are periodically used on campus to raise awareness about anti-sexual harassment. Regular workshops are conducted for various groups of students and staff members.

Our Student Development Services (SDS) consistently organizes activities for students like "CityU Cares for You" to promote the desired graduate outcome of being a civically-oriented individual. SDS consistently reminds

students to refrain from engaging in any form of unwelcome harassment during events.

The Counselling Team under SDS mainly focuses on the provision of psychological counselling. Nevertheless, SDS would encourage the students to acquire the concept of civil responsibility and mutual respect through experiential learning, i.e., being a volunteer such as being a Servant Leadership Training Programme member, a Caring Leader, a Student Ambassador, or a Sports Ambassador.

(d) Any plans by the university to review and enhance the aforesaid arrangements and initiatives relating to student-led activities, especially on orientation activities, and moral education

The following measures would be considered:

- To enhance students' awareness on the importance of proper conduct and mutual respect, especially in participating in student activities, perhaps more education and promotion has to be arranged. It may be helpful to make it compulsory for all students to complete the online tutorials on preventing sexual harassment before participating in the orientation.
- To make it compulsory for all students to complete the online tutorials on preventing sexual harassment each year before registering for courses in Semester A;
- SDS to collect student feedback on their experience in joining NSOAs via CityU Announcement Portal;
- SDS to prepare an information kit on relevant guidelines to be distributed to new students;
- CASH to enhance promotion on preventing sexual harassment on campus.

Hong Kong Baptist University

(a) The existing policies, guidance and practices for the management and monitoring of student-led activities (especially new student orientation activities (NSOAs)) by the university

All members of the University are expected to behave as responsible individuals with high standards of honesty and conduct. Students are required to conduct themselves with dignity in accordance with university regulations.

According to the University's Standard of Conduct¹, students are required to always show respect for the rights of others. Indecent behaviour is considered a violation of the University's Standards of Conduct and may result in disciplinary action.

The guidelines on student-led activities, including NSOAs, are available on the website of the Office of Student Affairs (OSA)². According to the guidelines, student activities should not contravene any Hong Kong law, and participants must adhere to the latest policies and regulations of the University. Activities should not contain any obscene, indecent, abusive, or defamatory content, and participants should avoid engaging in inappropriate body contact that may cause discomfort. Alcohol is prohibited on campus, except for wine appreciation learning activities supervised by university staff. Students have the right to refuse participation in any activities that might cause personal discomfort. If any violations of the guidelines are found or reported, the activity organiser may face disciplinary action from the University. The guidelines are periodically reviewed and updated by OSA as necessary.

Student organisations are required to submit their plans for orientation activities to OSA. Advisors of OSA review and render appropriate guidance on the schedule, arrangement, and finances of the activities. Organisers and participants of NSOAs may contact or seek help from OSA if they have any questions about the arrangement of the student activities.

¹ Link: <https://sa.hkbu.edu.hk/campus-life/code-of-campus/standards-of-conduct>

² Link: <https://sa.hkbu.edu.hk/cls/page/detail/941>

While discrimination and harassment are unlawful and will not be tolerated, complaints about discrimination or harassment will be taken seriously by the University. They will be handled promptly and in the strictest confidence, according to the policies and standard procedures on Handling of Complaints on Discrimination / Harassment³.

To foster student leaders to become good and responsible citizens, starting from 2023/24, the University has planned to introduce a Student Leaders' Charter (please refer to (d) below). In addition, a new training programme on Leadership and Character Enhancement as illustrated in (c) has been introduced.

(b) Training programmes and support measures for student activity organisers and participants

Freshmen are required to watch a 2-minute YouTube video captioned “Break the Silence: What to do if I encounter Sexual Harassment⁴?” produced by Equal Opportunities Commission (EOC), before proceeding to their student IT account registration. During their studies, all students are encouraged to take part in the Online Training Module on Preventing Sexual Harassment on Campus⁵ offered by EOC. Completion of such training is mandatory for student leaders, including hall tutors and mentors, of the student hostel.

In view of the challenges that might be encountered by student leaders when they plan and organise activities, a series of tailor-made training sessions are annually arranged by OSA. The CODE Programme⁶ (Coaching, Organisation Development, and Engagement) aims to equip newly inaugurated students with the knowledge and practical skills that are essential for the development of student organisations. Content of the programme covers data protection, sexual harassment, national security, financial management, and anti-corruption. With the real examples and matters that are directly relevant to student organisations, student would learn the importance of being a responsible leader.

Reminders on the guidelines on student-led activities (mentioned in (a)

³ Link: <http://bu-eoc.hkbu.edu.hk/>

⁴ Link: <https://www.youtube.com/watch?v=ICGn0GfmDa0>

⁵ Link: <https://sa.hkbu.edu.hk/campus-life/guidelines-and-procedures/equal-opportunities-and-sexual-harassment>

⁶ Link: <https://sa.hkbu.edu.hk/cls/goto/code>

above) will also be sent to student leaders as an alert on proper manners of conducting orientation activities while they are organising their NSOAs. Additionally, to strengthen the training on sexual harassment for student leaders of the student hostels, trainers from the EOC would be invited to deliver a seminar to refresh their awareness and prompt them to report or refer cases in a timely manner.

Organisers or participants of NSOAs may contact or seek help from OSA if they have questions regarding the arrangement or content of the student activities.

(c) The initiatives by universities in promoting moral education

The University has been offering 15 credit-bearing General Education courses promoting moral education from Level 1 to 3 to all students. Out of the three foundation modules in Level 1, *Values and the Meaning of Life* has offered eight courses for students to choose from. Examples of courses are shown below.

GE Level 1: Foundational Courses – Values and the Meaning of Life (GFVM):

GFVM1046 The Meaning of Love, Sex and Body

GFVM1055 Towards a Moral Economy

GFVM1056 Evil Business? Psychology, Politics and Philosophy of Business Ethics

GFVM1057 Ethical Issues in the Contemporary World

GE Level 2:

GTSC2007 Cyberspace and the Law: Your Rights and Duties

GTSU2017 Law and Humanities

GTSU2036 Ethics, Governance, and Public Policy

GE Level 3:

GCAP3125 Doxxing, Privacy and Current Issues

In addition, there are two co-curricular programmes, namely “Leadership and Character Enhancement Programme (LCE)”⁷ firstly launched in 2022/23 and

⁷ Link: <https://sa.hkbu.edu.hk/lqc/ld/leadership-and-character-enhancement-programme>

“The Way to Success (TWTS)”⁸ firstly launched in 2017/18 and relaunched in 2022/23. The LCE aims to cultivate righteous values and good characters in youth leaders, enhance their abilities to organise and implement activities, and equip them with knowledge and skill sets for team management. Through professional guidance from trainers, diverse and interactive learning activities, the programme covers a series of theme-based training including integrity, team building, law and leadership, governance, social innovation, etc. TWTS introduces students to the concepts of servanthood, integrity and soft skills leadership through sharing from senior professionals’ successful stories and inspire them to be better prepared to achieve their personal and career goals.

With a Christian ethos, the University’s Chaplain Office has been running Christian Student Union and bible classes to promote moral education, peace and love.

These programmes will continue to be held in 2023/24 to complement our curriculum studies.

Different academic departments have also offered courses that focus on moral values, integrity and ethics. The Department of Religion & Philosophy offers electives like *Quest for Truth and Meaning* and *Introduction to Ethics*; and the Department of Social Work offers *Psychology of Positive Living, Law and Society* and *Love and Human Sexuality*.

(d) Any plans by the university to review and enhance the aforesaid arrangements and initiatives relating to student-led activities, especially on orientation activities, and moral education

The University requires student leaders to be good and responsible citizens. OSA has prepared the "Student Leaders’ Charter" to highlight the responsibilities of student leaders' involvement in student organizations and set out the moral standards expected of these leaders. It aims to prompt student leaders to dedicate themselves to their duties, serve their peers, support the University’s mission and vision, build a harmonious and inclusive campus, maintain the University’s reputation, and promote the sustainable development of society. The Charter will be announced to students in

⁸ Link: <https://sa.hkbu.edu.hk/career/career-programmes/career-mentoring-programmes/the-way-to-success-workshops-and-mentorship-programme-twts>

2023/24. All leaders of student organizations are required to declare and sign the Charter.

Staff members of OSA regularly review their co-curricular programmes to ensure their intended learning outcomes are achieved.

In response to the needs of the students and the societal expectations, well-defined intended learning outcomes for non-credit bearing programmes have been developed since 2021. Activities are designed and delivered in line with the intended learning outcomes. At the end of the programmes, students' self-evaluation and feedback are collected to measure their cognitive and behavioural changes. Review meetings will be followed to make necessary improvement to the programmes based on the evaluation results and emerging needs of the students.

Lingnan University

(a) The existing policies, guidance and practices for the management and monitoring of student-led activities (especially new student orientation activities (NSOAs)) by the university

All student-led activities of Lingnan University (LU) must comply with the laws of Hong Kong and the University's "Student Activities Guidelines"¹. The LU Students' Union and its affiliated student bodies are required to submit application forms and detailed activity plans to the Office of Student Affairs (OSA) for prior review and approval if they need to reserve venues on campus, and apply for "Student Activities Fund" or units under the "Integrated Learning Programme" (one of the graduation requirements of undergraduates). As for the Student Hostel Associations, they should make applications and consult the respective Warden's Offices on their activities.

With regard to NSOAs, the student organisers even have to observe the terms and conditions laid down by the on-campus venues or off-campus campsites. On the other hand, OSA arranges "Orientation Camp Briefing Sessions" every year reminding all student organisers of the proper, lawful and educational attitude and behaviour during the NSOAs' planning and implementing stages. Areas include, inter alia, ensuring the safety of all participants, protecting personal data and privacy, preventing sexual harassment, avoiding copyright infringement, promoting mutual respect and cultural integration. OSA also conducts individual meeting with the student societies to provide guidance on the preparation and logistics of their NSOAs.

Whether they are general student-led activities or NSOAs, no illegal elements should be involved. Obscenity, pornography, violence, gambling, smoking and drinking are also prohibited. If a student misbehaves or commits indecent acts during the activities, office-bearers of the student societies, the person involved or other participants can report to or seek assistance from OSA. Serious cases will be put forth to the Student Disciplinary Committee (SDC) for consideration by the Director of Student Affairs. The SDC may, as a result of its inquiry or investigation, take disciplinary action against the

¹ Link: <https://www.ln.edu.hk/osa/amenities/guidelines-student-activities>

student who violates any rules or regulations of LU, in the form of any of the penalties in accordance with the nature and seriousness of the offence, of which the most severe case is termination of study at the University.

(b) Training programmes and support measures for student activity organisers and participants

The OSA of LU offers “Leadership Enhancement Programme” regularly to train office-bearers of the student societies in serving their members and running club business. Topics include integrity and governance, protection of personal data and privacy, prevention of sexual harassment on campus, event planning and management skills, activity proposal and report writing, as well as team building. For general students, all new undergraduates are required to complete the online programmes of “New Student Orientation” on the Moodle learning platform before the school term begins in September. The courses range from “Mental and Physical Health”, “Introduction to Personal Data (Privacy) Ordinance”, to the “Online Training Module on Preventing Sexual Harassment on Campus” produced by the Equal Opportunities Commission, and so forth.

LU is committed to upholding equal opportunity and forging social inclusion, and hence set up the Lingnan University Equal Opportunities Committee (LUEOC) for elimination of any form of discrimination by members of the University community, and establishing policy and procedures against sexual harassment. The LUEOC also organises a range of activities (such as carnivals and workshops) for students and staff to promote the appreciation and respect for diversity as the core value behind equal opportunities.

If a student experiences emotional distress or needs counseling services, he / she can make an appointment with the OSA counsellors. Walk-in session is allowed if imminent situation arises.

(c) The initiatives by universities in promoting moral education

To facilitate students’ whole-person development, LU has put in place a well-structured co-curricular “Integrated Learning Programme” (ILP) for many years. As mentioned above, ILP is one of the graduation requirements of LU’s undergraduates. Throughout the studies at the University, every first-year-first-degree student must complete a minimum of 75 ILP units

(approximately 75 hours of activities). Six domains of learning attributes constitute the ILP, and each student should gain certain ILP units from all domains. As for moral education, it is one of the focused areas under the ILP's "Civic Education and Leadership Development" domain.

In 2022/23, OSA took the lead and earned the support of other University units to organise around 50 programmes to promote moral education reaching over 1,300 students. These programmes included, inter alia, preparation for voluntary services; training of LU Student Flag Raising Team; understanding of Hong Kong National Security Law; leadership development activities on non-violent communication and emotional intelligence, etc.; talks on crime prevention, anti-corruption, diversity and inclusion, etc.; workshops on sustainability development and digital literacy, etc.; as well as sex education. Concerning the last area, OSA rolled out four activities related to sexual healthcare educating students to make smart choices on sex and related to the prevention of sexual harassment on campus, etc. Over 300 students were present.

LU will continue to offer moral education activities in 2023/24 through ILP and other innovative channels. New topics such as drug-free campus, self-audit, and global citizenship will be added. Collaboration with external professional / parties will also increase to amplify the educational outcome .

(d) Any plans by the university to review and enhance the aforesaid arrangements and initiatives relating to student-led activities, especially on orientation activities, and moral education

In addition to the aforesaid "Leadership Enhancement Programme" and "Orientation Camp Briefing Sessions" which are tailored for student societies, LU will roll out a "Pre-orientation Training Camp" for the office-bearers of student societies and other student organisers before the commencement of the NSOAs devised by them. This newly proposed camp aims to raise the participants' awareness of responsible leadership, develop their empathy for the prospective freshmen, and drive them to strive for positive impact.

LU will also consider making the set-up of the "Ambassador against Bullying and Sexual Harassment" in every NSOA committee compulsory. This ambassador should be one of the office bearers of a student society but not

the chairperson or vice-chairperson. He / she will be entrusted to monitor if there are indecent acts emerged in the NSOA organised by his / her student society. The whole pool of ambassadors is required to attend the training programme designed by OSA in advance and will be granted units under the “Integrated Learning Programme” (one of the graduation requirements of undergraduates). In case of indecent acts during the actual NSOAs, these ambassadors are obligated to intervene immediately and further report to OSA.

On the freshmen’s side, LU is going to publicise all NSOAs’ details (e.g. the Ocamps’ rundown and content as approved by the University) on the LU website. As a result, the freshmen are able to grasp essential information before signing up for any NSOA, understand their rights, and seek help from the University when necessary.

The Chinese University of Hong Kong

(a) The existing policies, guidance and practices for the management and monitoring of student-led activities (especially new student orientation activities (NSOAs)) by the university

Governance

At The Chinese University of Hong Kong (CUHK), the Pro-Vice-Chancellor (Student Experience) has an oversight of the two standing Committees governing student-led orientation activities:

1. The Organizing Committee for New Student Orientation (OCSNO) is chaired by the University Dean of Students (UDEan) and secretary by Director of Student Affairs. The membership includes the Chairperson of Joint Committee on New Student Orientation (JCNSO), Dean of Students of Colleges, Associate/Assistant Dean of Faculties and respective administrative unit heads. It provides directives for the implementation of new student orientation activities.
2. JCNSO is a sub-committee of OCSNO overseeing the planning and coordination of student-led orientation activities of the Colleges, Faculties and Departments.

Guidelines

JCNSO announces guidelines on organizing orientation activities to all orientation organisers. These guidelines¹ are reviewed annually and can be found on the designated orientation website². Regular preparation meetings with student organisers are starting from May. An evaluation meeting is also conducted after the orientation month.

Expectations and Practices

CUHK has clearly communicated its expectations to student organisers that orientation activities should be conducted that fully respects the dignity of all participants, regardless of their gender, nationality, and religious background. The University has a zero-tolerance policy for any offensive and

¹ Link: <https://www.orientation.cuhk.edu.hk/2023/wp-content/uploads/2023/07/JCNSO-Guidelines-on-organizing-orientation-activities-2023.pdf>

² Link: <https://www.orientation.cuhk.edu.hk/2023/>

inappropriate orientation activities, such as inappropriate cheers, slogans and games that adversely affect participants' well-being. Games/activities that involve unnecessary and/or inappropriate body contact, foul language, and bully behaviours are strictly prohibited. This year, the University advised student organisers to conduct all the orientation activities on-campus. City-hunt games were not allowed; and off-campus activities required prior approval. JCNSO reserves the right to forbid organising committees that violate its rules from booking on-campus hostel and venues. Additionally, the University may deduct its financial support to the next year's events of respective organising committees as a form of penalty. An anti-sexual harassment ambassador and a mental wellness ambassador are assigned to each orientation camp, who serve as the first point of contact if new students have issues related to sexual harassment or mental wellness. In the event of an incident, JCNSO and UDean will be notified immediately. A financial advisor and supporting staff are assigned to supervise and offer support to the student organisers, ensuring compliance with the University's regulations. Student organisers are required to submit budget plans, programme rundowns, list of sponsors for their activities. Orientation activities must receive endorsement from respective Colleges, Faculties and Departments.

(b) Training programmes and support measures for student activity organisers and participants

The Office of Student Affairs (OSA) and Colleges offer various theme-based training activities to support student organisers in preparing for orientation activities. These training programmes cover topics such as inclusion and diversity, anti-discrimination and harassment, mental wellness, financial arrangements, media literacy, tips for organizing overnight camps, and handling physical incidents.

In addition to the theme-based training, JCNSO, Colleges, Faculties, and Departments encourage student organisers to seek guidance from responsible staff members regarding orientation-related matters. Student organisers are supervised and supported by a financial advisor and supporting staff member who provide timely and appropriate guidance to ensure compliance with the University's regulations.

CUHK has a zero-tolerance policy for offensive and inappropriate orientation activities. Participants of orientation activities are provided with information

on the "Procedures for Handling Discrimination Complaints" and the "University's Policy against Sexual Harassment" for reference and understanding. These procedures and guidelines³ are also available on the orientation website for students to access to students for their reference.

(c) The initiatives by universities in promoting moral education

CUHK places a strong emphasis on moral education and provides comprehensive guidelines through JCNSO to ensure that student organisers understand the goals and objectives of orientation activities. These guidelines cover various aspects such as the aims of orientation activities, proper and safe overnight camps, the responsibilities of the Preparatory Committee, the roles of student organisers, and the policy against sexual harassment. The guidelines are designed to make orientation interesting and beneficial for new students.

At the same time, College Deans of Students are to foster and support students' educational and personal growth. The Honour Code and Code of Conduct⁴ are important documents that emphasise academic honesty and personal integrity. These codes are shared with students through the orientation website, and all students are required to affirm their commitment to abide by them upon admission to CUHK. The University also provides training on media literacy to student organisers, enabling them to critically analyse and evaluate media messages.

In addition, CUHK collaborates with the Independent Commission Against Corruption (ICAC) for the "ICAC Ambassador Programme." This programme empowers students to organise integrity activities on campus and promotes the positive values advocated by the ICAC.

Overall, CUHK is committed to instilling strong moral values and ethical behaviour among its students through various initiatives, guidelines, and collaborations.

³ Link: <https://www.orientation.cuhk.edu.hk/2023/wp-content/uploads/2023/07/JCNSO-Guidelines-on-organizing-orientation-activities-2023.pdf>

⁴ Link: <https://www.orientation.cuhk.edu.hk/2023/code-of-conduct/>

(d) Any plans by the university to review and enhance the aforesaid arrangements and initiatives relating to student-led activities, especially on orientation activities, and moral education

JCNSO conducts an evaluation meeting on an annual basis to review policies and collect feedback from students regarding the organisation of orientation activities. This feedback includes consolidated feedback, complaints, and concerns, which are shared with committee members for discussion. The purpose of these discussions is to enhance the quality and effectiveness of student-led orientations. Successful practices, strategies, and arrangements are documented and promoted for future orientations.

To meet the specific needs, format, and expectations of the orientation, relevant thematic training sessions will be provided and strengthened. These training sessions aim to equip students with the necessary skills and knowledge to organise safe and meaningful orientation activities.

An annual report will be prepared, including information on the training sessions conducted, details about the orientation activities, feedback from participants, evaluation findings, and improvement measures. This report will be submitted to senior management individuals, including the Vice-Chancellor and President, and Pro-Vice-Chancellor (Student Experience). Based on their input, the direction and regulations for the next orientation will be revisited and adjusted as necessary. This iterative process ensures continuous improvement and refinement of the orientation activities at CUHK.

The Education University of Hong Kong

(a) The existing policies, guidance and practices for the management and monitoring of student-led activities (especially new student orientation activities (NSOAs)) by the university

The Student Affairs Office (SAO) of the University provides guidelines to all registered student organisations (Affiliated Societies, Departmental Associations, and Student Residents' Associations) to conduct their student-led activities, including the NSOAs. These guidelines, in the form of Tips for Operating a Student Organisation, are also available online for (and restricted to only) University staff's and students' access. The guidelines illustrate a range of up-to-date information on activity precautions and safety measures, including but not limited to diversity and equal opportunities, personal data privacy and protection, and emergency response and incident reporting, etc. In recent years, in response to growing health and hygiene concerns, the University has also developed an enhanced mechanism on the use of campus amenities/facilities. Before student organisers plan their NSOAs in 2023 summer, the SAO arranged two formal meetings and one information sharing session to make sure these student organisers understood well and were required to follow these guidelines and enhanced mechanism.

In accordance with the University's rules and regulations, all unlawful, indecent, alcoholic drinking, and drug taking activities should be prohibited under all circumstances. According to the Student Handbook (Chapter 7 Graduate Attributes and Student Conduct¹), students are expected to demonstrate sound moral character together with social commitment. Students should value and respect human rights, freedom, peace, equality and rationality, and participate actively in community service. Students should make every effort to uphold the honour, dignity and ethics of the educational and other relevant professions.

For student-led activities and NSOAs that are being conducted within campus, SAO is the monitoring unit to ensure all activities follow the rules

¹ Link: https://www.eduhk.hk/re/student_handbook/en/Graduate-Attributes-And-Student-Conduct.html

and regulations of the University and the laws of the Hong Kong SAR such as the Basic Law, National Security Law, the Anti-discrimination Ordinances, etc. For NSOAs that involve funding support from the University, all activity proposals (including the project's nature, content, objectives, participants, expected benefits to the peer and/or the Community, suggested partners, schedule, promotion plan, expected difficulties, and budget proposal) and reports are required to be vetted, approved and documented by respective custodian units. For off-campus student-led activities, student organisers are required to monitor their activities, observe their own and participants' behaviours and be law-abiding.

In the event of non-compliance cases as reported by student organisers, the University would conduct formal investigation. Breaching of rules may lead to student disciplinary action according to the University's rules and regulations.

(b) Training programmes and support measures for student activity organisers and participants

The University currently offers training activities to student organisations covering topics on: (i) activity safety and law-abiding awareness, (ii) personal data protection, (iii) financial planning and budgeting, (iv) project management, (v) team leadership; (vi) Online Training Module on Preventing Sexual Harassment on Campus developed by the Equal Opportunities Commission, and (vii) Online Course on Inclusive Campus and Special Educational Needs, etc. Before student organisers plan their NSOAs, the SAO arranged meetings and sharing sessions to remind student organisers of all the do's and don'ts.

To promote awareness of equal opportunities and inclusive campus, the Equal Opportunities and Disability Access Officer, will organise anti-sexual harassment and equal opportunities workshops and training for students throughout the year (e.g., the "Stereotype-breaking and Anti-Discrimination Law" workshop and an Exhibition on "Preventing Sexual Harassment · Building an Inclusive Campus"). Other support includes positive education, mental health workshops (e.g., mental health first aid for student hall tutors) to equip our students on different fronts.

To combat sexual harassment more effectively, in addition to the regular

trainings, we have strengthened the preventive measures including:

- (i) All applicants of student hall tutors, starting from 2023/24 must complete two e-courses: “e-Certificate Course on Preventing Sexual Harassment on Campus (2023 Version) in collaboration with Equal Opportunities Commission” and “e- Certificate Course on Inclusive Campus and Special Educational Needs”,
- (ii) Training session in Jun 2023 for hall colleagues, wardens and hall tutors with case and handling discussion, and
- (iii) Hall Life Education to strengthen training for hall student-residents.

(c) The initiatives by universities in promoting moral education

The University’s expectation of all students is infused in the framework of the Graduate Attributes. Aside from *Professional Excellence* and *Innovation* contributing to academic competence, *Ethical Responsibility* is a crucial component for strengthening their awareness of and commitment to being caring, socially and ethically responsible citizens and upholding moral values and integrity. Under the curriculum driven by seven Generic Intended Learning Outcomes (GILOs) at university level, and the programme/course intended learning outcomes (CILOs), undergraduate students are also guided to be competent in *ethical decision making* along with other six focused skills/perspectives. Both the course and curriculum design are addressing the development of the Graduate Attributes and the GILOs.

Riding on the CILOs rooted in the Field Experience (FE) Foundation Course, students in our BEd programmes are guided to foster their teachers’ role by upholding their professionalism in terms of moral virtues, positive values and ethical attitudes. FE Portfolio courses further strengthen students’ all-round knowledge and awareness of teachers’ professional ethics.

In recognition of the increasing importance placed on the wellbeing and mental health, General Education elective courses embracing *Positive and Values Education* are also offered to all undergraduate students focusing on the cultivation of positive emotions, development of positive thinking, mindfulness and resilience, building good interpersonal relationships and positive attitude towards life.

In addition to the formal curriculum, initiatives on *Life Education* are specially designed with an aim of enhancing students' moral values. Some examples are as follows:

- (i) EdUHK CARES (Caring, Appreciation, Respect and Empathy Scheme),
- (ii) The Study of "Heart-to-Heart Connect" Programme for Two Generations of Teachers in Caring Quality Development,
- (iii) The Life and Values Education Animated Series.

(d) Any plans by the university to review and enhance the aforesaid arrangements and initiatives relating to student-led activities, especially on orientation activities, and moral education

The University has reiterated on different occasions that we have zero tolerance towards sexual harassment and unlawful acts. To ensure that the future student-led activities (especially NSOAs) will be held in a law-abiding and safe manner with mutual respect among the participants, a Task Force has been set up in September 2023 to review all the existing guidelines, operation, monitoring and management of student-led activities. Notably, we will enhance the organisation of student-led activities through various means, including but not limited to (i) mandatory training on safety, diversity and equal opportunity, sexual harassment, and moral behaviours for both student organisers and participants before their participation in NSOAs, (ii) proposal and activity vetting and monitoring by a panel comprising different academic staff and members of the University, (iii) accreditation of off-campus activities, in particular those administered by external organisation, (iv) assignment of supervisor, leader and observer to monitor and report the activity progress, (v) strengthen the moral education and concepts of professional ethics contents in the training sessions for student organisers, (vi) mandatory submission of activity report and attendance list, (vii) proper reporting and thorough follow-up of incidents, and (viii) immediate intervention by the activity leaders should incidents arise.

With the above strengthened measures, it is believed that the future student-led activities will be carried out in accordance with the HKSAR laws and in line with societal expectations.

The Hong Kong Polytechnic University

(a) The existing policies, guidance and practices for the management and monitoring of student-led activities (especially new student orientation activities (NSOAs)) by the university

Student-led NOSAs are mainly organised by two groups: the OCamp organising Committee of the Hall Associations and the Faculty/School/Departmental Student Associations and interest clubs affiliated with the Student Affairs Office (SAO).

For the OCamp organising Committee of the Hall Associations, the Hall Administration organises briefing sessions for members of the organising Committee every year in June. The OCamp organising Committee must submit their proposals to their warden for endorsement in late July and for final approval by the Associate Dean of Students.

Alcohol consumption is prohibited in all hall events except for High Table Dinner. Besides, only current hall residents are eligible to participate in the OCamp of their own halls. In general, OCamps are conducted within the Hall building and must conclude by 11pm. Hall tutors are present throughout the entire OCamp period to provide on-site monitoring and guidance. Any violations of hall regulations or OCamp guidelines will result in hall disciplinary actions, including termination of hall residence and referring the case to the University's Student Discipline Committee for further actions.

As for Faculty/School/Departmental Student Associations as well as interest clubs affiliated with the SAO, these affiliated student organisations must follow the workflow of having activity proposals (including NSOAs) vetted and approved by the Hong Kong Polytechnic University (PolyU) hosting units prior to execution.

A designated staff member from each of the hosting units is appointed as the liaison officer to provide guidance and support to the affiliated student organisations. Regular training and induction workshops are conducted by the SAO to guide the departmental liaison officers and the affiliated student organisations.

Any violation of regulations/guidance will result in student disciplinary consequences, as well as the suspension of venue booking, or the disqualification of the affiliated student organisation concerned.

Reference (English version only):

- Hall Regulation¹ (Please refer to Section B, Clause No. 2. Policy on Harassment)
- Student Handbook² (Please refer to Section 11: Regulations and Rules)

(b) Training programmes and support measures for student activity organisers and participants

In the 2022/23 academic year, the SAO has organised four training workshops on 15 September 2022, 10 May 2023 (two workshops) and 18 May 2023 respectively with the Equal Opportunities Commission (EOC) and Tung Wah Group of Hospitals CEASE Crisis Centre on understanding and preventing sexual harassment for all University students.

Besides, all hall residents are required to complete the EOC's online training module on sexual harassment. Face-to-Face training on "Preventing Sexual Harassment on Campus" is also conducted by EOC for Wardens, Tutors and Hall Association members.

Starting from July 2023, the person-in-charge of student-led orientation activities must submit digital certificates showing their completion of the EOC's sexual harassment training module. Students who participate in orientation activities as group leaders or game facilitators are also required to complete the aforesaid online module before conducting the NSOAs.

A total of 20 workshops are also provided for the student leaders and activity organisers in the 2023/24 academic year. The aim is to cultivate our student leaders and organisers with kindness, empathy, etc., to exert positive influence upon their peers.

¹ Link: <https://www.polyu.edu.hk/sao/student-resources-and-support-section/residential-life/university-managed-accommodations/hung-hom-halls/hall-handbook-and-hall-regulations/regulations-governing-hall-residence/>

² Link: https://www.polyu.edu.hk/ar/docdrive/polyu-students/student-handbook/Student_Handbook_202324_English.pdf

(c) The initiatives by universities in promoting moral education

Moral education refers to help students develop proper ways to act towards others, including building character, ethical values, and civic engagement. At PolyU, there are several components:

1. In different professional programmes, there are Discipline-Specific Requirement professional ethics courses.
2. Under General University Requirement, there are subjects on ethics, ethical leadership, moral values, ethical thinking, and traditional Chinese values, philosophies and wisdom. Subjects on sex education (e.g., men and masculinity, gender, love, and intimacy) are offered.
3. A desired graduate attribute of PolyU is “ethical leader”. All 4-year undergraduate students have to take a 3-credit leadership subject under Leadership Education and Development Requirement. The topics in this requirement include self-leadership, moral competence, law abidance leadership and spirituality.
4. Another desired graduate attribute is “socially responsible global citizen”. All undergraduate students have to take a 3-credit Service-Learning subject as a graduation requirement. Through serving the needy in the community, students learn self-discipline, empathy, compassion, social justice, civic engagement and social responsibility.
5. Undergraduate students are required to complete an “Online Tutorial on Academic Integrity” as a graduation requirement. Postgraduate students can take this in a voluntary manner. Research postgraduate students are required to take a subject on research ethics.

In 2023/24, we will increase the number of offshore learning opportunities for CAR and SL subjects. We will also use videos developed by a UGC-funded project to facilitate the learning of the students in the Leadership subjects.

(d) Any plans by the university to review and enhance the aforesaid arrangements and initiatives relating to student-led activities, especially on orientation activities, and moral education

In relation to item (a) above, an institutional Committee has been established to review and enhance the monitoring and quality assurance of the NSOAs. The said Committee is chaired by the Vice President (Student and Global Affairs), with membership composition including the Associate Vice President (Undergraduate Programme), Dean of Students, two Associate Deans of Students and the Section Head (Counselling and Wellness) of the SAO.

For the initiatives listed under (c), we review the subjects and programmes annually. We also conduct course evaluation and other means of evaluation, including objective outcome evaluation, subjective outcome evaluation and qualitative evaluation. Evaluation consistently showed that students showed positive changes in moral education attributes after taking the subjects and programmes. Our Leadership and Service-Learning programmes also receive local and international recognition (e.g. UGC Teaching Awards, QS Reimagine Education Awards and THE Asia – Pedagogy of the Year).

The Hong Kong University of Science and Technology

(a) The existing policies, guidance and practices for the management and monitoring of student-led activities (especially new student orientation activities (NSOAs)) by the university

The Hong Kong University of Science and Technology (HKUST) has established a comprehensive set of guidelines¹ for student-led activities. All student organizers, including those responsible for O'Camp, are required to submit their activity proposals and booking forms to the respective offices at HKUST for approval normally two weeks in advance. During the planning stage, the respective offices will offer guidance regarding the feasibility, impact, and effectiveness of the proposed activity, as well as check for appropriateness, potential risks, and any points to note. Student organizers must adhere to the university's rules and regulations, ensure that the activity is carried out according to the approved proposal, or inform the university if any major changes are made. They are also responsible for the safety of their participants and must prevent any violations from occurring.

The Dean of Students' Office and Health, Safety & Environment Office provided additional guidelines and reminders² during a compulsory briefing session for all O'Camp organizers before the O'Camp period. These guidelines include the prohibition of alcohol, unlawful acts, discrimination or hate speech, sexual harassment prevention, and caution when collecting personal data, among others.

Depending on the nature and severity of the violations, different procedures and penalties will be applied. Typically, written warnings and/or community service work, suspension of campus facility use will be imposed. In serious cases, the matter will be referred to the Student Disciplinary Committee or other relevant committees.

¹ Link: https://dst.hkust.edu.hk/upload/studentactivities/guideline_organize_stuactivities.pdf

² Link: <https://dst.hkust.edu.hk/upload/studentactivities/OrientationActivitiesBriefing.pdf>

(b) Training programmes and support measures for student activity organisers and participants

The Leadership Advancement Program for Student Organizations (LAPSO)³ is a program that has been specifically designed for the office bearers of student societies and groups within HKUST. LAPSO comprises compulsory training sessions for new office bearers, optional workshops and experiential opportunities. The training sessions cover a range of topics, including familiarization with the university's rules and guidelines for student activities, Prevent Sexual Harassment online course⁴ (developed by Equal Opportunities Commission), Let's Talk Data Privacy (by Office of the Privacy Commissioner for Personal Data), Responsible Drinking, Social Inclusion, and Negotiation and Mediation Workshops (delivered by NGOs).

The university's equal opportunities and anti-discrimination policy⁵, as well as its procedures for handling discrimination/harassment complaints, are available for all students. The Counseling and Wellness Center website provides information about individual counseling sessions, a 24-hour helpline, and other useful resources that are available to students in need. The "Getting Help" section⁶ of the New Student Orientation website contains information about safety and emergency contacts as well as complaints and counseling support channels.

(c) The initiatives by universities in promoting moral education

HKUST has a number of programs and initiatives aimed at promoting civic and legal education, including community engagement programs⁷, common core curriculum⁸ and legal education program⁹.

Community engagement programs encompass various community service projects and volunteering opportunities that help students to foster a sense of social responsibility and active citizenship as well as leadership training program that ensure students' understanding of community building. The

³ Link: <https://dst.hkust.edu.hk/eng/detail.php?catid=7&sid=297&tid=331>

⁴ Link: <https://www.eoc.org.hk/en/training-and-education/teaching-resources/for-tertiary-institutions>

⁵ Link: <https://deo.hkust.edu.hk/policy-and-procedures>

⁶ Link: <https://nso.hkust.edu.hk/getting-help>

⁷ Link: <https://connect.hkust.edu.hk/>

⁸ Link: https://uce.ust.hk/web/courses_after/course_curriculum.html

⁹ Link: <https://prog-crs.hkust.edu.hk/ugcourse/2022-23/LEGL>

common core curriculum is designed to intentionally cultivate civic engagement and promote cultural sensitivity and ethical awareness. In addition, legal education offered from 2022/23 AY, is a compulsory course for all undergraduates to learn about the PRC Constitution, Basic Law, National Security Law and Legal System of HKSAR.

(d) Any plans by the university to review and enhance the aforesaid arrangements and initiatives relating to student-led activities, especially on orientation activities, and moral education

The Dean of Students' Office has been collecting feedback and rule violation reports from O'Camp organizers, new students, and different university offices/units about the O'Camps. Review meetings will be conducted in late September 2023 by Dean of Students' Office after all information is ready.

The review scopes will include:

- comments and suggestions from participants and involved offices/parties,
- rules and regulations for student-led O'Camps,
- information dissemination and communication between the university and O'Camp organisers,
- support, monitoring and penalty mechanisms, and
- incident report and emergency handling procedures.

The University of Hong Kong

(a) The existing policies, guidance and practices for the management and monitoring of student-led activities (especially new student orientation activities (NSOAs)) by the university

The University of Hong Kong (HKU) is committed to providing the best education in a diverse, vibrant, and nurturing environment that allows students to develop fully their intellectual and personal strengths, and grow to be ethically and culturally aware, responsible and contributing members of the community. To this end, HKU has already established and implemented policies to provide guidance to our registered student organisations for organising student-led activities, including the NSOAs. The student organisations must adhere to such policies and guidelines to foster a supportive and positive learning environment for all members of our student community. According to our policy, HKU has all along conducted training sessions (covering topics such as safety, civility, inclusiveness, equal opportunities, handling sexual harassment issues, and sustainability) that are mandatory for executive committees and organising committees of all student organisations, so that they are equipped with the necessary knowledge and skills to create safe and inclusive environments for their activities. In fact, the Centre of Development and Resources for Students (CEDARS) of HKU has made available our support to student organisations in the public domain.

For NSOAs, HKU maintains close communication with student organisations to facilitate their organisation of orientation activities. Our staff members from various departments also offer guidance and advice to student organisations. In addition, student organisations are required to sign an undertaking to acknowledge that they are aware of the existing policies, guidance and practices for organising NSOAs. Student organisations without signing the undertaking and participating in the training are not permitted to organise NSOAs.

HKU also provides dedicated contacts and channels for new students to address any enquiries or lodge complaints when needed.

(b) Training programmes and support measures for student activity organisers and participants

HKU conducts mandatory training sessions for student organisations (particularly activity organisers), focusing on a wide range of topics such as safety, civility, inclusiveness, equal opportunities, handling sexual harassment issues, and sustainability. These training sessions aim to empower student organisations with the knowledge and skills necessary to foster a positive and inclusive culture within their organisations, and to enhance their personal development to be future leaders in the wider community.

During the orientation period, HKU organises university-led induction activities specifically designed to facilitate the smooth transition of new students into the university environment. HKU spares no effort in ensuring that new students have the necessary resources and support during this transition so that they can enjoy university life as soon as possible. We have briefed new students during the orientation period and have reminded them particularly that they may freely make enquiries to dedicated contacts via various channels at any time.

(c) The initiatives by universities in promoting moral education

HKU places a strong emphasis on whole-person education. It is our mission to produce graduates of distinction who are committed to academic/professional excellence, lifelong learning, integrity and professionalism, with a view that they shall become ethically and culturally aware, and responsible leaders and advocates in their fields. To achieve this goal, HKU offers comprehensive programmes through our Common Core Office and CEDARS, that promote whole-person development. These programmes cover aspects such as ethics and moral education, leadership with compassion and empathy, sense of social responsibility, etc. As “critical self-reflection, greater understanding of others, and upholding personal and professional ethics” is one of HKU’s six educational aims, HKU also encourages our teaching staff to include these elements where possible when designing their own curriculum.

In parallel, HKU will also continue to step up the education and promotion of equal opportunity and the prevention of sexual harassment on campus.

(d) Any plans by the university to review and enhance the aforesaid arrangements and initiatives relating to student-led activities, especially on orientation activities, and moral education

HKU regularly reviews our policies and guidelines for student-led activities, including NSOAs. In tandem with regulation, education is key. HKU has devoted considerable effort to enhancing education and training initiatives to raise awareness among student organisations, so that they have the necessary knowledge and skills to create inclusive and meaningful experiences for new students. Regarding moral education, HKU will remain sensitive to the needs and expectations of the changing societal landscape and swift in making necessary and appropriate updates to our policies and curricula that are most beneficial to our students.

Hong Kong Metropolitan University

(a) The existing policies, guidance and practices for the management and monitoring of student-led activities (especially new student orientation activities (NSOAs)) by the university

The Students' Union (SU) and SU-affiliated student units report to the Student Affairs Office (SAO) directly. The SU does not charge any SU fees; the funding for student activities is provided by the University via the SAO. Students therefore have to comply with the rules and guidelines set out by the University when they organise student activities.

Following are the SAO's policies, guidance and practices for managing and monitoring student-led activities (especially NSOAs):

1. The official guideline¹ for student-led orientation activities are reviewed regularly. They include positive aims, and guiding principles, such as safety, respect, precautionary measures against the spread of viruses, proper attire, anti-sexual-harassment measures, organizers' responsibilities, insurance coverage and participant eligibility. The guidelines are disseminated to the organisers at the compulsory information sessions, and they are required to read the guideline before organising their activities.
2. To ensure the feasibility of monitoring, as well as safety and minimal disturbance to the academic schedule, all NSOA organisers are allowed to organise orientation camps only during a specific period and at designated campsites, with proper management and clear user regulations as listed on the government website.
3. To increase student organisers' awareness, sensitivity and ability to handle ad-hoc issues, each student unit is required to send representatives to attend a leadership training camp and a prevention of sexual harassment workshop organised by the SAO. Also, each student unit should have at least two core members with first aid certificates. Student units that fail to fulfil these above requirements by a specific deadline will not be allowed to organise any NSOAs.

¹ Link: <https://www.hkmu.edu.hk/SAO/SDS/2023%20Guidelines%20for%20Student-led%20Orientation%20Activities.pdf>

4. To ensure appropriate publicity, NSOA organisers are required to submit the T-shirt design and all the publication materials to the SAO for checking and approval before printing.
5. Only HKMU members are allowed to join the student-led activities. Non-HKMU members are strictly prohibited. NSOA organisers are required to submit the participant list to the SAO before the NSOA.
6. No alcoholic beverage can be served in any student-led activities.
7. To ensure that the content and messages shared are appropriate, the SAO regularly monitors the social media accounts of various student units

Organisers of NSOA who fail to comply with these rules will be subject to disciplinary action. Depending on the severity of the violation, the following penalties may be imposed on the student units:

1. Deduction of the activity subsidy;
2. Suspension of student society status;
3. Suspension of the rights to organise NSOAs in the following year and
4. A University Service Order.

Individuals who commit a disciplinary offense or violate any of the rules, regulations or policies established by the University might be brought before the Student Disciplinary Committee for the deliberation of penalties.

(b) Training programmes and support measures for student activity organisers and participants

The SAO offers the following training programmes for student activity organisers:

1. A 2-day, 1-night leadership training camp for NSOA organisers to enhance their leadership and organising skills.
2. Each NSOA organiser is required to send at least three representatives to attend the prevention of sexual harassment workshop whose aim is to raise awareness, provide knowledge and promote a culture of respect and safety especially during student activities.
3. Two compulsory information sessions are organised for all NSOA organisers by the SAO and the SU to remind them of the importance of safety and proper manners during student activities.
4. The guidelines for student-led activities mentioned earlier are disseminated to all NSOA organisers. The document serves as

guidance to ensure that orientation activities are conducted in a safe and inclusive manner.

A student counselling service is available to provide emotional and counselling support to NSOA organisers and participants if needed.

(c) The initiatives by universities in promoting moral education

To promote moral education, starting in January 2024, before they graduate, undergraduate students must complete a two credit-bearing web-based module, covering the University's four core values: integrity, fairness, perseverance and innovation.

The SAO also implemented a range of non-formal education initiatives to promote moral education: Independent Commission Against Corruption Ambassador Program, volunteer work and service learning opportunities, the Life Education Ambassador Programme, and Social Skills Enhancement Workshops. By participating in these activities, students can further develop their moral values and, interpersonal skills, and contribute positively to the community.

In AY 2023/24, videos playing and sharing about equal opportunities and anti-sexual harassment were included in orientation activities to raise the awareness of new students about related areas. With these effective measures in place, the office will continue with these initiatives, along with regular reviews and updates.

(d) Any plans by the university to review and enhance the aforesaid arrangements and initiatives relating to student-led activities, especially on orientation activities, and moral education

The SAO will collect feedback from new students regarding their orientation camp experience and the arrangements for leadership training camps and workshops on preventing sexual harassment. This includes feedback on the content and format of NSOAs and other aspects of the orientation camps. After gathering this information, the SAO will review the current arrangements and measures for student-led activities and take appropriate follow-up action, if necessary.

Hong Kong Shue Yan University

(a) The existing policies, guidance and practices for the management and monitoring of student-led activities (especially new student orientation activities (NSOAs)) by the university

Concerning the management and monitoring of student-led NSOAs and other activities, the following are the major policies, guidance and practices of Hong Kong Shue Yan University (HKSYU):

- **Governance by University Regulations**
HKSYU has relevant regulations governing the works of student organizations and empowering the Office of Student Affairs to execute the regulations. See HKSYU Academic Regulations¹ (pp.9 & 11-13)
- **Registration requirement**
All student organizations are required to submit their year plans to the Office of Student Affairs in order to complete their annual registration. Those without proper registrations are not allowed to launch any activities.
- **Supervision by a dedicated work unit**
Under the Office of Student Affairs, a Student Activity Section is formed to supervise the student organization committees. The Section provides student organization committees with the HKSYU Student Organization Handbook and guidelines for organizing activities. It supports the committees with necessary information, advice and appropriate assistance through regular meetings with all or individual committees, as well as onsite supervision and guidance.
- **Guidelines for student-led NSOAs**
In June every year, the Office of Student Affairs meets with student organizations to examine the arrangements for NSOAs, provides them with guidelines and suggestions, and requests them to ensure no indecent, violent, pornographic, foul language, sexual harassment, smoking, alcohol consumption and other improprieties in the NSOAs. Student organizations are also required to submit their NSOA plans, including programme rundown and game format for the Office of Student Affairs to review. Based on the review results, the Office of

¹ Link: <https://registry.hksyu.edu/regulations.html>

Student Affairs will require the student organizations to revise their NSOAs if necessary.

(b) Training programmes and support measures for student activity organisers and participants

- Training programmes for student organizations
HKSYU will launch a Student Organization Training Programme every year for the student organization committees. Workshops covering different aspects will be provided in cooperation with external parties such as ICAC and other individuals. The committee members are trained to ensure proper conduct, knowledge and skills (e.g., personal integrity, respect for privacy, social responsibility, etc.)
- Measures to support participants
During orientation, HKSYU will introduce the student support services. Students can report, complain or seek assistance from the Office of Student Affairs if needed. The University also has a University Committee Against Discrimination to handle grievances or complaints in relation to Anti-discrimination Ordinances. See HKSYU Policy and Procedures for Handling Grievances relating to Anti-discrimination Ordinances² (Caps 480, 487, 527, 602).

(c) The initiatives by universities in promoting moral education

- Traditional moral training
With “cultivating virtues of benevolence, broadening horizon and knowledge” as our motto, HKSYU has been placing great emphasis on students’ moral education and nurturing them with our traditional virtues. In our programme design, all students must take “First Year Chinese” which comprises traditional moral training.
- National and values education
In collaboration with Tung Wah College, HKSYU has started to develop a new programme on national and values education since 2021. The project received a Quality Enhancement Support Scheme grant from EDB in 2022. The pedagogical module production is at the final stage and the programme will be launched in Semester II of this academic year to instill students with proper positive values, abide by the spirit of the law, enhance their moral and integrity training, and facilitate their personal and

² Link: <https://drive.google.com/file/d/1-iILvqkTStJdk3qfjViC5U7bwbO6Su9S/view>

interpersonal relationships.

- Professional conduct
Some programmes will have courses featuring professional conduct in line with their own professional requirements.
- Other moral development
On the aspects of student activities and campus life, HKSYU will arrange activities on different themes every year to enhance students' moral integrity, for example, workshops and seminars covering gender equality, prevention of drug abuse, and anti-sexual harassment on campus.

(d) Any plans by the university to review and enhance the aforesaid arrangements and initiatives relating to student-led activities, especially on orientation activities, and moral education

- Regular review
HKSYU has been requesting all the relevant units to periodically review the aforesaid arrangements and initiatives relating to student-led activities and moral education, and make timely adjustments/ amendments/ updates.
- Additional guidance and assistance
If resources are available, the University will provide student organization committees with more guidance and assistance during their preparation for NSOAs, and continue to organize workshops on anti-sexual harassment on campus, gender equality and the like.
- Programme quality assurance
After launching the programme on “National and Values Education,” the University will conduct regular reviews to enhance its effectiveness.

Hang Seng University of Hong Kong

(a) The existing policies, guidance and practices for the management and monitoring of student-led activities (especially new student orientation activities (NSOAs)) by the university

The Hang Seng University of Hong Kong (HSUHK) has established relevant policies, specific guidelines and standard practices for the management and monitoring of student-led activities, including NSOAs, with the aim to: i) ensure safety; ii) eliminate discrimination, sexual harassment and violence; iii) render special care to participants under the age of 18; iv) maintain proper attendance record and careful handling of personal data; and v) enhance sustainability of the event.

Guidelines

The following guidelines were prepared by the Student Affairs Office (SAO) and approved by the Student Affairs Committee, a standing committee under the HSUHK Academic Board:

1. Guidelines for Student-led Activities
2. Guidelines for Student-led Orientation Activities
3. Guidelines on the Organisation of Non-profitable Sales related Activities by Student Organisations

These sets of guidelines have been reviewed annually and additional guidelines have been devised during the COVID period to ensure students' health and safety. To reinforce the stipulated guiding principles and policies, SAO organises coordination meetings with student organisers and other stakeholders prior to NSOAs. All NSOAs organisers are invited to these meetings so that they will be fully aware of the guidelines and the importance of compliance. Proposals on NSOAs with detailed planning from organisers are then submitted to SAO for review and approval so as to prohibit alcohols, indecency, discrimination, and other inappropriate behaviours.

Points Deduction Scheme & Disciplinary Measures

To ensure student-led activities are held in an orderly manner and that university venues, facilities and equipment are used properly, the

University launched a “Points Deduction Scheme” as penalty. Each student organisation carries 15 points at the start of their term of office. Any violations of rules and regulations related to NSOAs, including misconduct (e.g., activities which contain pornographic elements, violence, etc.) and misuses of venues will lead to point deduction upon investigations with solid evidence. Organisations with 15 points deducted will not be allowed to apply for use of campus venue/facility/equipment for a period of 2 months with immediate effect upon the receipt of notification of penalty. At the same time, any cases of individual students who fail to observe the behavioural conduct during NSOAs will be referred to the Student Disciplinary Committee for deliberation.

(b) Training programmes and support measures for student activity organisers and participants

Student Leaders Enhancement Series (SLES) & Dedicated Channel to handle Complaints

To equip the office bearers of student organisations with knowledge and skills in running and managing a student organisation as well as planning and organising events, a series of training sessions, named the Student Leaders Enhancement Series (SLES), is offered by SAO. All organisers of the student-led NSOAs are required to send their representatives to attend the training sessions of SLES that cover the below 9 topics:

1. Be a Responsible Event Organiser
2. Tips on Event Financing
3. Organising Eco-Friendly and Sustainable Events
4. Corruption Prevention and Integrity
5. Preventing Sexual Harassment
6. Introduction to National Security Law
7. Good Practices in Handling Personal Data
8. Understanding Students with Special Educational Needs
9. Tips on Risk Management

To facilitate the above training, SAO also invites external parties, including representatives from the Equal Opportunities Commission,

the Independent Commission Against Corruption (ICAC), the Office of the Privacy Commissioner for Personal Data, the Conservancy Association as guest speakers so that NSOAs organisers are well advised on preventing sexual harassment, bullying, emotional issues, etc. Should there be any complaints on the NSOAs, SAO is the dedicated complaint channel to handle such cases.

(c) The initiatives by universities in promoting moral education

The University has implemented various initiatives, both in the curriculum and through extracurricular activities, to facilitate the promotion of moral education.

The Curriculum

HSUHK offers a number of General Education (GE) modules that promote moral education. A particular topical cluster, ‘Moral Reasoning’, is dedicated to educating students on moral behaviour in different life and work domains. Modules that aim to increase students’ awareness of gender equality as well as the power dynamics that lie within the social construction of sex, gender and sexuality (e.g. GEN2027 Gender, Culture and Society and GEN1017 Introduction to Cultural Studies) are included in the GE curriculum. In addition, the GE module GEN2003 Understanding Morality aims to enhance students’ competence in moral reasoning by exposing them to different moral theories in connection with contemporary moral issues. To enhance the intercultural sensitivity of students, the GE module BJC2212 Intercultural Communication is designed to develop students’ appropriate communication approaches that fosters mutual respect among diverse groups.

Extracurricular Activities

As for extracurricular activities, the University organises workshops and seminars regularly, including training sessions focusing on promoting knowledge about and prevention of sexual harassment. Professional organisations, such as the Equal Opportunities Committee and The Association Concerning Sexual Violence Against Women, are invited to deliver these sessions to students. Besides, the University also offers student leaders a series of workshops to

strengthen their leadership and organisational skills. These workshops have incorporated elements of moral education with topics including Corruption Prevention, Integrity, and Preventing Sexual Harassment. All student organisers of NSOAs are required to attend these workshops. Furthermore, the University collaborates with the ICAC on the ICAC Ambassador Programmes to promote personal integrity among the HSUHK community members.

(d) Any plans by the university to review and enhance the aforesaid arrangements and initiatives relating to student-led activities, especially on orientation activities, and moral education

The University plans to set up a task force / working group to review and enhance arrangements and initiatives relating to student-led activities and moral education. The existing guidelines and the current practices of managing and monitoring student-led activities, especially for NSOAs, will be reviewed. It is to recommend appropriate and new measures to the relevant committee(s) for their consideration for improvement of the current system. We will also strengthen the moral education training for student organisers and leaders by expanding the moral education series with new topics.