

立法會

Legislative Council

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Report of the Committee on Access to the Legislature's Documents and Records to be tabled at the Council meeting of 22 October 2025

Purpose

This report gives an account of the work of the Committee on Access to the Legislature's Documents and Records ("the Committee") during the Seventh Legislative Council ("LegCo").¹

The Committee

2. At its meeting of 19 March 2014, LegCo adopted the Policy on Access to the Legislature's Documents and Records ("the Policy") at Schedule 2 to the Rules of Procedure ("RoP") and approved the establishment of the Committee under Rule 74A of RoP. The functions of the Committee are to:

- (a) determine whether a document or record of the Legislature or its committee should be made available for access earlier than the expiry of the closure period specified in the Policy;
- (b) set guidelines for implementing the Policy;
- (c) consider any objection against the denial of access to a document or record by the Clerk to LegCo; and
- (d) consider any other matter relating to or arising from the Policy.

¹ This report covers the work of the Committee during the period from January 2022 to October 2025.

3. The Committee consists of the President (Chairman of the Committee), the Chairman of the House Committee (Deputy Chairman of the Committee), the Deputy Chairman of the House Committee and not more than 10 other members elected in accordance with the election procedure determined by the House Committee. The [membership lists](#) are accessible on the LegCo Website.

Consideration of access requests for closed documents and records of the Legislature

4. The LegCo Secretariat follows the Committee's [Practice and Procedure](#) in handling access requests for closed documents and records of the Legislature. For classified documents/records, the Committee's approval will be sought as to whether access should be granted with or without conditions. The Committee's approval is also required for access to unclassified closed documents/records before expiry of the closure period. Under delegated authority, the Clerk to LegCo may approve access requests for unclassified closed documents/records the closure period of which has expired.

5. A total of 18 access requests, including two requests with partial disclosure of files, were approved during the report period. Details of the access requests are set out in the **Appendix**. To enhance transparency, the Committee publishes updated lists of [approved](#) and [denied](#) access requests on the LegCo Website.

Access review for time-expired documents and records

6. In accordance with the Committee's Practice and Procedure, the Clerk to LegCo conducted reviews and approved the disclosure of 155 sets of unclassified time-expired closed files during the report period. Details of the files have been included in the [list of time-expired documents and records disclosed](#) (Nos. 204 to 358) on the LegCo Website.

List of approved access requests

I. Full disclosure

No.	Titles of files
1	LegCo Subcommittee on Authentic Chinese Texts (File Nos.: LAS38/1/9 and LAS38/1/10)
	Subcommittee on Authentic Chinese Texts of Existing Legislation (File Nos.: LAS38/1/11 - LAS38/1/15)
	LegCo Subcommittee on Authentic Chinese Texts: Interpretation & General Clauses Ord., Cap. 1 (File Nos.: LAS38/2/1 and LAS38/2/2)
2	Masonic Benevolence Fund Incorporation Ordinance (Cap. 1034) (File No.: LAS38/2/445)
	Zetland Hall Trustees Incorporation Ordinance (Cap.1055) (File No.: LAS38/2/464)
3	Bills Committee to Study the Wills (Amendment) Bill 1994, Intestates Estate (Amendment) Bill 1994 and Inheritance (Provision for Family & Dependants) Bill (File Nos.: LAS33/1/249 and LAS33/1/250)
	Subcommittee of the Bills Committee to Study the Wills (Amendment) Bill 1994, Intestates Estates (Amendment) Bill 1994 & Inheritance (Provision for Family and Dependants) Bill (File Nos.: LAS33/1/251 and LAS33/1/252)
4	LegCo In-house Meeting (2.10.87, 9.10.87 & 16.10.87) (File No.: LAS12/3/1)
	LegCo In-house Meeting (26.6.92, 3.7.92 & 22.7.92) (File No.: LAS12/3/15)
	LegCo In-house Meeting - Convener's Brief (File No.: LAS12/3/111)
5	Bills Committee to Study the Commissioner for Administrative Complaints (Amendment) Bill 93 (File No.: LAS33/1/160)
6	Immigration (Amendment) Bill 1987 (File No.: LAS40/2/304)
7	Bills Committee to Study the Administrative Appeals Board Bill (File No.: LAS33/1/126)

No.	Titles of files
8*	Bills Committee to Study the Medical Registration (Amendment) Bill 1995 (File No.: LAS33/1/303)
	Bills Committee to Study the Medical Registration (Amendment) (No.2) Bill 1995 - Minutes of Meetings (File No.: LAS33/1/940)
	Medical Registration Ordinance (Cap. 161) (File No.: LAS38/2/298)
	Medical Registration (Amendment) (No. 2) Bill 1995 (File No.: LAS61/1/90)
	Medical Registration (Amendment) Bill 1985 (File No.: LAS40/2/136)
	Medical Registration (Amendment) Bill 1989 (File No.: LAS40/2/609)
	Dentists Registration (Amendment) Bill 1991; Medical Registration (Amendment) Bill 1991; Supplementary Medical Professions (Amendment) (No. 2) Bill 1991 (File No.: LAS40/2/625)
	Medical Registration (Transitional Provisions) Bill 1997 (File No.: LAS61/4/32)
9	Bills Committee on Building Management (Amendment) Bill 2000 - Main (File No.: LAS33/1/1346)
10	Bills Committee to Study the Personal Data (Privacy) Bill (File Nos.: LAS33/1/289 - 292)
11	Bills Committee on Commissioner For Administrative Complaints (Amendment) Bill 96 - Main (File No.: LAS33/1/1015)
	Bills Committee on Commissioner For Administrative Complaints (Amendment) Bill 96 - Agenda & Discussion Papers (File No.: LAS33/1/1016)
	Bills Committee on Commissioner For Administrative Complaints (Amendment) Bill 96 - Minutes of Meetings (File No.: LAS33/1/1017)
	Commissioner for Administrative Complaints (Amendment) Bill 1996 (File No.: LAS61/1/27)

No.	Titles of files
12	Bills Committee on The Ombudsman (Amendment) Bill 2001 - Main (File No.: LAS33/1/1466)
	Bills Committee on The Ombudsman (Amendment) Bill 2001 - Agenda & Discussion Papers (File No.: LAS33/1/1467)
13	House Committee Meeting of Legislative Council - Agenda & Discussion Papers (File Nos.: LAS12/5/1 and LAS12/5/2)
14	LegCo Ad Hoc Group to Study the Municipal Services Appeals Boards Bill 1990 (File No.: LAS40/2/421)
15	Minutes of a closed meeting held on 24 May 2019 between Legislative Council Members and Sai Kung District Council members (Agenda item I: Requesting the Hong Kong Design Institute to open its cultural and recreational facilities for public use) (LC Paper No. CB(3)786/18-19)
16	LegCo Panel on Constitutional Affairs - Court of Final Appeal (1.12.1994 - 17.10.1995) (File No.: LAS16/3/14)
	Hong Kong Court of Final Appeal Bill (12.6.1995 - 7.7.1995) (File No.: LAS33/1/310)
	Bills Committee to Study the Hong Kong Court of Final Appeal Bill (22.9.1995 - 11.10.1995) (File No.: LAS/33/1/311)
	Hong Kong Court of Final Appeal Bill (7.7.1995 - 26.7.1995) (File No.: LAS33/1/312)
	Attorney General - Hong Kong Court of Final Appeal Bill (14.7.1995 - 26.7.1995) (File No.: LAS61/1/1)
17	The Court of Final Appeal (File No.: LAS44/2/93)

II. Partial disclosure[#]

No.	Titles of files
18	Public Representations on : Daya Bay Nuclear Power Project (File Nos.: LAS18/2/7 and LAS18/2/8)
	Delegation to Europe (Public Utilities Panel: Daya Bay Nuclear Power Project) (File No.: LAS18/2/9)
	Delegation to USA/Japan (Public Utilities Panel: Daya Bay Nuclear Power Project) (File No.: LAS18/2/10)
	LegCo Ad Hoc Group on the Daya Bay Nuclear Power Project (File Nos.: LAS32/1/5 - LAS32/1/12)
19*	Bills Committee to Study the Medical Registration (Amendment) Bill 1995 (File No.: LAS33/1/302)
	Bills Committee to Study the Medical Registration (Amendment) (No.2) Bill 1995 - Main (File Nos.: LAS33/1/937 and LAS33/1/938)
	Bills Committee to Study the Medical Registration (Amendment) (No.2) Bill 1995 - Agenda & Discussion Papers (File No.: LAS33/1/939)
	Medical Registration (Amendment) Bill 1987; Dentists Registration (Amendment) (No. 2) Bill 1987; Nurses Registration (Amendment) Bill 1987; Midwives Registration (Amendment) Bill 1987 (File No.: LAS40/2/598)

* The files in Nos. 8 and 19 are under the same access request.

Requests for access to the files have been approved with personal data of individual members of the public therein being redacted in accordance with the Personal Data (Privacy) Ordinance (Cap. 486).