## Letterhead of Office of Emily Lau, Legislative Councillor

To: Dr Hon C. H. Leong Chairman, House Committee

From: Emily Lau
Date: 12 April 1999

Dear C. H.,

I would like to discuss at the House Committee meeting on 16 April how the Legco Secretariat can provide greater assistance to panels and committees by helping Members to follow up on the many issues raised. Given the rapidly increasing workload, I would like to ask the Secretary General and his colleagnes to recommend ways in which the clerks can more proactively serve the panels by liaising closely with government departments concerned in order to keep them on their toes. Many thanks.

Warm regards,

Emily Lau